



# Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Local Roads & Streets  
2300 South Dirksen Parkway / Room 205 / Springfield, Illinois / 62764

May 18, 2022

**FILED**

**MAY 19 2022**

## **CIRCULAR LETTER 2022-13 (REVISED)**

### **Township Bidding Threshold Raised to \$30,000**

*Christy Johnson*  
COUNTY CLERK  
VERMILION CO. IL.

COUNTY ENGINEERS / SUPERINTENDENTS OF HIGHWAYS MUNICIPAL ENGINEERS / PUBLIC WORKS DIRECTORS / MAYORS METROPOLITAN PLANNING ORGANIZATIONS / TOWNSHIP HIGHWAY COMMISSIONERS, CONSULTING ENGINEERS

On May 6<sup>th</sup>, Governor Pritzker signed HB 4251, creating Public Act 102-728. This Public Act raised the threshold at which Townships are required to bid from \$20,000 to \$30,000. The Public Act was effective immediately.

Townships are no longer required to bid purchases that are less than \$30,000. However, soliciting quotes and finding the best value from multiple sources, is still encouraged, when Townships are making purchases for less than \$30,000.

For clarity, the purchasing limit for Road Districts remains at \$20,000, based on 605 ILCS 5/201.7. This law has minimal impact on MFT usage or use of other state or federal funds for road work.

A copy of 605 ILCS 5/6-201.7 is attached to this CL.

We apologize for any confusion we may have created related to this issue.

Sincerely,

George A. Tapas, P.E., S.E.  
Engineer of Local Roads and Streets

Attachment

- cc: Arlene Kocher, Federal Highways Administration
- Rick Johnson, Illinois Association of County Engineers
- Jerry Crabtree, Township Officials of Illinois
- Donald Goad, Township Highway Commissioners of Illinois

CIRCULAR LETTER 2022-13

Page 2

May 18, 2022

(605 ILCS 5/6-201.7) (from Ch. 121, par. 6-201.7)

Sec. 6-201.7. Construct, maintain and repair and be responsible for the construction, maintenance and repair of roads within the district, let contracts, employ labor and purchase material and machinery therefor, subject to the limitations provided in this Code. Contracts, labor, machinery, disposal, and incidental expenses related to special services under Section 6-201.21 of this Code constitute maintenance, for purposes of this Section.

Except for professional services, when the cost of construction, materials, supplies, new machinery or equipment exceeds \$20,000, the contract for such construction, materials, supplies, machinery or equipment shall be let to the lowest responsible bidder after advertising for bids at least once, and at least 10 days prior to the time set for the opening of such bids, in a newspaper published within the township or road district, or, if no newspaper is published within the township or road district then in one published within the county, or, if no newspaper is published within the county then in a newspaper having general circulation within the township or road district, but, in case of an emergency, such contract may be let without advertising for bids. For purposes of this Section "new machinery or equipment" shall be defined as that which has been previously untitled or that which shows fewer than 200 hours on its operating clock and that is accompanied by a new equipment manufacturer's warranty.

(Source: P.A. 93-109, eff. 7-8-03; 93-164, eff. 7-10-03; 93-610, eff. 11-18-03; 94-435, eff. 8-2-05.)