Finance & Personnel Committee Monday, April 4, 2022 5:00 PM, 2nd Floor, VCAB

AGENDA

- 1. Call to Order and Roll Call
- 2. Adoption/Amendments to the Agenda
- 3. Approval of Minutes March 21, 2022
- 4. Audience Comments
- 5. Financial Update
- 6. Ordinance RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the North Fork Special Service Area \$50,000.00
- 7. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- 8. Salary Discussion Probation update & Mental Health Department
- 9. ARPA Requests
- 10. Items of Information
- 11. Adjournment

Special Finance & Personnel Committee Monday, March 21, 2022 5:00 PM, 2nd Floor VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wesley Bieritz, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Resources Director, Nancy Boose – HR Director, Jacqueline Lacy – State's Attorney, Sandy Delhaye – Election Commission Director, Jerry Hawker – County Board, Nancy O'Kane – County Board and Mike Mara – Public Defender.

Agenda Item 2 - Adoption/Amendments to the Agenda

Becky Stark motioned, second by Wes Bieritz to approve the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes - March 14, 2022

Wes Bieritz motioned to approve minutes, second by Crisi Walls. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None.

Agenda Item 5 - Executive Session:

- A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
- B Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Becky Stark motioned to go into Executive session, second by Wes Bieritz at 5:05PM. Upon the call of the roll the following members yes voted to wit: Steve Fourez, Wes Bieritz, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. 6 yes, 0 absent. Motion passed.

Crisi Walls motioned to exit out of Executive session, second by Becky Stark at 6:01PM. Upon the call of the roll the following members voted yes to wit: Steve Fourez, Wes Bieritz, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. 6 yes, 0 absent.

Agenda Item 6 - Salary Discussions - State's Attorney, Public Defender and Election Commission

Salary Discussion ensued regarding department salaries of State's Attorney, Public Defender and Election Commission under Executive Session.

Agenda Item 7 - Items of Information

Chairman Baughn stated Bresee Tower is now considered abandoned, there is a motion to reconsider. There is a 30-day window to appeal then the City of Danville would have ownership.

Agenda Item 8 – Adjournment

Committee Chairman Fourez adjourned the meeting at 6:06PM.

Minutes by: Cassy Carter, Financial Resources Director

Vermilion County Revenue 2021 vs 2022 -as of March

Revenue	Description	Budget 20 (Estimated Rev	The state of the s		Budget 2022 (Estimated Revenue)		Actual 2021		Actual 2022	% of Budget 2021	% of Budget 2022
3101	Real Estate Taxes	AND THE RESIDENCE OF THE PARTY	439,880.00	Ś		\$	31,075.09	Ś	Actual Edge	1.27%	0.00%
3201	Liquor License Fees	\$	50,000.00	\$		\$	49,700.00	\$	53,925.00	99.40%	89.88%
3301	State Income Taxes	THE RESERVE OF THE PARTY OF THE	200,000.00	\$		\$	529,321.57		1,260,929.67	16.54%	37.09%
3304.01	Sales Tax/Regular		385,000.00	\$	450,000.00	\$	103,245.04	\$	259,589.93	26.82%	57.69%
3304.02	Sales Tax/Supplemental		700,000.00	\$	1,700,000.00	\$	424,229.51	\$	755,797.42	24.95%	44.46%
3305	Recreational Use Tax	\$	50,000.00	\$	900,000.00	\$	3,604.55	\$	384,560.83	0.00%	42.73%
3306	Corp Replacement Tax		374,608.00	\$	1,800,000.00	\$	622,890.84	\$	1,259,961.96	45.31%	70.00%
3307	Hotel/Motel Tax	\$	5,000.00	\$	5,000.00	\$	1,234.01	\$	1,155.25	24.68%	23.11%
	State Salary Reimb/ Pub		3,000.00	7	3,000.00	•	1,254.01	7	1,133.23	24.0070	23.11/0
3311.01	Def	\$	107,365.00	\$	112,728.00	\$	17,633.22	\$	36,683.16	16.42%	32.54%
7311.01	State Salary Reimb/		107,303.00	7	112,720.00	7	17,033.22	7	30,003.10	10.42/0	32.34/0
3311.02	Probation	\$ 1,	251,840.00	\$	1,274,276.00	\$	234,894.84	\$	398,810.06	18.76%	31.30%
7311.02	State Salary Reimb/ Asst	•	231,040.00	7	1,274,270.00	7	234,034.04	7	330,010.00	10.70%	31.30/6
3311.04	Atty	\$	4,000.00	\$	4,000.00	\$	666.66	\$	1,333.32	0.00%	0.00%
3311.04	Atty		4,000.00	7	4,000.00	7	000.00	7	1,333.32	0.00%	0.00%
3311.05	State Salary Reimb/ ST Atty		157,130.00	4	161,603.00	\$	25,754.20	Ś	53,867.72	16.39%	33.33%
3311.06	State Salary Reimb/ S of A	\$	36,415.00	\$	37,507.00	\$	5,892.50	\$	12,411.48	16.18%	33.09%
3318	S.S.A. Reimb/Prisoners	\$	3,000.00	\$	3,000.00	\$	4,200.00	\$	1,600.00	140.00%	53.33%
3321	EMA Grant Reimb	\$	40,000.00	4	50,000.00	\$	47,560.72	\$		118.90%	20.42%
3325	Reimb/ Dare Program	\$	17,500.00	\$	17,500.00	\$	47,300.72	\$	10,212.03	0.00%	0.00%
3326	WIB Grant/ Travel	\$	25,000.00	\$	25,000.00	\$	10,450.11	\$	3,913.77	41.80%	15.66%
3353	School Service Grant	\$	23,000.00	\$	25,000.00	\$	10,430.11	\$	3,913.77	0.00%	0.00%
3425	VOCA Grant	\$	47.816.00	7		\$	77 100 03	7			
3426	CAC Grant	\$	47,810.00	\$		Þ	77,180.83	4	04 004 40	161.41%	#DIV/0!
3420		•		>				\$	91,001.10	0.00%	#DIV/0!
2501	Public & Co Fees/ Circuit Clerk	S	CE 4 000 00	\$	CE4 000 00		101 775 01		101 000 47	18.62%	27.040/
3501		3	654,000.00	>	654,000.00	\$	121,775.21	\$	181,860.47	18.62%	27.81%
2504.02	Public & Co Fees/ County		255 202 22		255 000 00				FO 000 00	40.000/	22.020
3501.02	Clerk	\$	256,000.00	\$	256,000.00	\$	48,727.64	\$	58,923.38	19.03%	23.02%
2504.02	Dublic 8 Co Food Decorder		200 000 00		200 000 00		400 440 00		447.053.00	25.040/	20.020
3501.03	Public & Co Fees/ Recorder	\$	300,000.00	\$	300,000.00	\$	108,118.28	\$	117,053.00	36.04%	39.02%
3501.04	Public & Co Fees/ Sheriff	\$	90,000.00	\$	90,000.00	\$	29,893.43	\$	20,677.69	33.21%	22.98%
3501.06	Public & Co Fees/ St Atty	\$	80,000.00	\$	80,000.00	\$	17,416.53	\$	13,917.59	21.77%	17.40%
3510	Court Security Fees	\$	210,000.00	\$	210,000.00	\$	50,464.59	\$	76,102.01	24.03%	36.24%
3540 3541	Bond Processing Fee Sheriff's Services	\$	68,000.00 27,000.00	\$	68,000.00 27,000.00	\$	30,100.00 2,537.50	\$	21,359.50 3,613.68	44.26% 9.40%	31.41% 13.38%
3341	Traffic/Conservation Co.		27,000.00	7	27,000.00	7	2,337.30	3	3,013.08	9.40%	15.56%
3544	Fees		50,000.00	4	50,000.00	\$	122 162 52	\$	C 020 20	245 2204	13 500/
3545	Sheriff's Sale Fees	\$		4		\$	123,163.53	\$	6,839.30	246.33%	13.68%
	State Police Vehicle Fees	\$	55,000.00	3	55,000.00	-	10,800.00	·	4,800.00	19.64%	8.73%
3556	Fines		750.00	\$	750.00	\$	40.92		40.00	5.46%	5.33%
3601	Bond Forfeiture	\$	80,000.00	\$	80,000.00	\$	22,648.99	\$	13,500.09	28.31%	16.88%
3602		\$	60,000.00	\$	60,000.00	\$	19,357.00	\$	30,056.00	32.26%	50.09%
3701	Interest	\$	60,000.00	\$	60,000.00	\$	5,668.50	\$	2,882.79	9.45%	4.80%
3702	Rent CSB/Annex	\$	30,000.00	\$	30,000.00	\$	12,500.00	\$	5,000.00	0.00%	16.67%
2704	Public Defender Client Reimb	Ś	1 000 00		4 000 00		464.00	Ś	25.00	46 4004	2.500
3704		PORTECT AND ADDRESS OF THE PROPERTY OF THE PRO	1,000.00	\$	1,000.00	\$	161.00	-	25.00	16.10%	2.50%
3707	County Jail Medical Fee	\$	5,500.00	\$	5,500.00	\$	4,920.99	\$	4,654.40	89.47%	84.63%
3708	Penalty Cost & Interest	\$	282,000.00	\$	225,000.00	\$	1,682.86	\$	202,906.64	0.60%	90.18%
3710	Miscellaneous	\$	150,000.00	\$	150,000.00	\$	928,219.80	\$	41,232.97	618.81%	27.49%
3711	EMA-Tier Hazardous fee	\$		\$		\$	(00.400.00)	\$		0.00%	0.00%
3712	Memorial Funds	\$	-	\$		\$	(20,100.00)			0.00%	0.00%
3723	FTA Warrant Fee	\$	20,000.00		20,000.00	100000	7,840.00	-	3,500.00	39.20%	17.50%
3726	Franchise Fees	\$	135,000.00	_	125,000.00	-	29,096.17		28,548.38	21.55%	22.84%
3727	Gambling Revenue	\$	215,000.00		251,000.00		43,530.87	\$	85,881.91	20.25%	34.22%
3902	Transfers In	\$	360,000.00		360,000.00	10000	•	\$	181,759.27	0.00%	50.49%
3904	Transfers from Fund 009	\$	600,000.00		600,000.00			\$	5 500 005 77	0.00%	0.00%
	Total	\$ 14	,683,804.00	\$	16,289,682.00	\$	3,788,097.50	\$	5,690,886.77	25.80%	34.94%
								-		Should be 33 St	-
						100				Should be 33 %	

Fund Equity Changes Report





		Danius is s			Estimate
Eund	Fund Description	Beginning	VTD Davanuas	VTD Evmanaa	Estimate
Fund	Fund Description	Balance	YTD Revenues	YTD Expenses	Fund Balance
	tegory Governmental Funds				
	Type General Fund				
001	GENERAL FUND	12,432,569.84	5,690,886.77	4,240,871.66	13,882,584.95
	Fund Type General Fund Totals	\$12,432,569.84	\$5,690,886.77	\$4,240,871.66	\$13,882,584.95
	Type Special Revenue Funds				
002	IMRF FUND	494,166.90	564.56	330,205.30	164,526.16
003	VERMILION CO HEALTH DEPARTMENT	1,679,079.14	783,159.51	485,507.14	1,976,731.51
004	MENTAL HEALTH 708 FUND	563,868.41	524.75	372,942.54	191,450.62
006	PSB RENT FUND	8,089,099.83	1,023,484.01	2,729,686.62	6,382,897.22
007	COUNTY HIGHWAY FUND	738,073.13	17,641.89	365,887.55	389,827.47
009	LAW ENFORCEMENT FUND	5,549,277.96	662,106.45	79,679.98	6,131,704.43
010	INDEMNITY FUND	148,570.57	53,847.23	62,790.57	139,627.23
011	ANIMAL CONTROL FUND	72,429.56	450,069.16	214,487.56	308,011.16
012	VETERANS ASSISTANCE COMMISSION	155,192.77	137.11	14,510.18	140,819.70
013	GIS AUTOMATION FUND	263,358.63	67,291.35	67,868.55	262,781.43
014	PROBATION SERVICE FUND	91,780.01	42,769.22	31,597.48	102,951.75
015	COUNTY CLERK VITAL RECORDS	31,783.80	2,712.96	1,995.00	32,501.76
018	CO CLERK TAX AUTOMATION FUND	12,961.24	13.11	.00	12,974.35
019	FICA (SOCIAL SECURITY)	339,487.99	1,227.60	402,542.34	(61,826.75)
022	STATE'S ATTY AUTOMATION	2,513.65	1,135.32	2,304.94	1,344.03
035	CORONER'S AUTOMATION	55,912.81	10,829.06	1,868.29	64,873.58
041	CAPITAL IMPROVEMENTS FUND	715,389.31	3,453.38	13,837.71	705,004.98
042	NORTH FORK SPEC SERV AREA 1	247,485.22	37.85	62,331.25	185,191.82
043	NORTH FORK SPEC SERV AREA 2	65,139.86	1,196.46	23,388.76	42,947.56
044	NORTH FORK SPEC SERV AREA 3	16,662.13	14.76	4,236.75	12,440.14
047	DUI FUND	3,550.00	549.60	.00	4,099.60
048	LAW ENFORCEMENT GRANT	27.28	.00	.00	27.28
062	COUNTY BRIDGE FUND	1,548,419.03	19,528.30	98,484.34	1,469,462.99
063	LAW LIBRARY FUND	85,914.21	8,659.81	3,583.17	90,990.85
069	WORKING CASH FUND	.15	.00	.00	.15
071	TRAFFIC FEE FUND	186,491.65	12,171.33	31,212.95	167,450.03
073	PUBLIC DEFENDER AUTOMATION FUND	1,087.02	406.76	.00	1,493.78
074	COURT AUTOMATION FUND	53,744.67	32,906.51	44,090.82	42,560.36
075	COURT SECURITY FEE FUND	81,804.47	84.58	51,054.17	30,834.88
076	RECORDER SPECIAL FUND	309,778.78	13,285.62	9,150.58	313,913.82
078	CIRCUIT CLERK OPER & ADMIN	95,093.21	9,222.43	534.00	103,781.64
079	COURT DOCUMENT STORAGE FUND	255,054.25	33,243.01	17,498.38	270,798.88
080	DRUG COURT FEE FUND	69,516.65	314.99	977.94	68,853.70
081	VC ELECTRONIC MONITOR	46,896.80	22,350.98	14,014.00	55,233.78
086	BOARD OF ELECTION FUND	.00	.00	.00	.00
088	TREASURER AUTOMATION FUND	121,113.24	38,750.42	1,147.02	158,716.64
090	VC TRUSTEE REVOLVING FUND	17,548.71	1,535.80	4,533.55	14,550.96
091	CHILD SUPPORT/MAINT	104,572.62	14,584.66	10,071.53	109,085.75
	2°			,	,

Fund Equity Changes Report



Through 03/31/22 Summary Listing

		Beginning			Estimate
Fund	Fund Description	Balance	YTD Revenues	YTD Expenses	Fund Balance
097	VICTIM WITNESS/ATTY GENERAL	23,096.75	22,520.27	6,521.29	39,095.73
099	VC MEG/EXP MULTI-JUR NARC	425.02	77,382.48	77,382.23	425.27
	Fund Type Special Revenue Funds Totals	\$22,336,367.43	\$3,429,713.29	\$5,637,924.48	\$20,128,156.24
	Fund Category Governmental Funds Totals	\$34,768,937.27	\$9,120,600.06	\$9,878,796.14	\$34,010,741.19
Fund C	ategory Proprietary Funds				
Fund	Type Enterprise Funds				
066	VC SOLID WASTE MANAGEMENT	951,131.88	85,577.74	39,541.24	997,168.38
	Fund Type Enterprise Funds Totals	\$951,131.88	\$85,577.74	\$39,541.24	\$997,168.38
Fund	Type Internal Service Funds				
005	LIABILITY INSURANCE FUND	(557,660.91)	251.15	601,519.09	(1,158,928.85)
	Fund Type Internal Service Funds Totals	(\$557,660.91)	\$251.15	\$601,519.09	(\$1,158,928.85)
	Fund Category Proprietary Funds Totals	\$393,470.97	\$85,828.89	\$641,060.33	(\$161,760.47)
Fund C	ategory Fiduciary Funds				
Fund	Type Private-Purpose Trust Funds				
052	ELECTRONIC CITATION FUND	64,128.05	6,821.18	.00	70,949.23
072	TREASURER'S ACCT FUND	10,153.44	195.91	2,763.62	7,585.73
Fui	nd Type Private-Purpose Trust Funds Totals	\$74,281.49	\$7,017.09	\$2,763.62	\$78,534.96
	Fund Category Fiduciary Funds Totals	\$74,281.49	\$7,017.09	\$2,763.62	\$78,534.96
	Grand Totals	\$35,236,689.73	\$9,213,446.04	\$10,522,620.09	\$33,927,515.68

ORDINANCE

RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE NORTH FORK SPECIAL SERVICE AREA

WHEREAS, the North Fork Special Service Area needs to move money from various fund balances to the 2021-2022 Fiscal Year budget to pay for the continuing river clean-up projects; and

WHEREAS, the North Fork budget pays for clean-up projects such as clearing downed trees and beaver dams and some fund balances need to be moved into this budget year and the budget therefore needs to be amended accordingly, and this need was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to so amend the budget for fiscal year 2021-2022 to add balances as set out below:

 042.665.00.4295
 Contractual Maint. & Repair
 \$34, 500.00

 043.666.00.4295
 Contractual Maint. & Repair
 \$13,000.00

 044.667.00.4295
 Contractual Maint. & Repair
 \$2,500.00

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the April 19, 2022 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 19 th day of April 2022 A.D.						
AYE NAY ABSENT	Chairman, Vermilion County Board					
ATTEST:						
Clerk of the County Board						

Page 2
Budget Amendment – North Fork Special Service Area

APPROVED BY Finance Personnel 04/4/22:

Steve Fourez	Y N A
Committee Chairperson	
Wesley Bieritz	Y N A
Craig Golden	Y N A
Becky Stark	Y N A
Bruce Stark	Y N A
Crisi Walls	Y N A
VACANT	Y N A

Request for Amendment Fiscal Budget 2021 - 2022

Dept:	North Fork	Date: 03/10/2022					
Account Number	Account Description	Original Appr.	Additional	To Read			
042.665.00.4295	Contractual Maint & Repair	\$ 50,352	§ 34,500	84,852.00			
043.666.00.4295	Contractual Maint & Repair	\$ 19,263	\$ 13,000	32,263.00			
044.667.00.4295	Contractual Maint & Repair	\$ 3,372	\$ 2,500	5,872.00			
		\$	\$				
		\$	\$				
		\$	\$				
		\$	\$				
		\$	\$				
downed trees and beaver da	Balance into 2021-2022FY budget. ms.		Head: John H				
Approved By:	Committee	Finance	e Committee	, , , , , , , , , , , , , , , , , , , ,			
Chairman			Chairma	an .			
		-					
Dated:	_	Dated:		-			