

**Finance & Personnel Committee**  
**Monday, April 4, 2022**  
**5:00 PM, 2<sup>nd</sup> Floor, VCAB**

## **AGENDA**

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – March 21, 2022
4. Audience Comments
5. Financial Update
6. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the North Fork Special Service Area - \$50,000.00
7. Executive Sessions:
  - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
8. Salary Discussion – Probation update & Mental Health Department
9. ARPA Requests
10. Items of Information
11. Adjournment

## MINUTES

### Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wesley Bieritz, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Resources Director, Nancy Boose – HR Director, Jacqueline Lacy – State’s Attorney, Sandy Delhaye – Election Commission Director, Jerry Hawker – County Board, Nancy O’Kane – County Board and Mike Mara – Public Defender.

### Agenda Item 2 - Adoption/Amendments to the Agenda

Becky Stark motioned, second by Wes Bieritz to approve the agenda. Motion passed by acclamation.

### Agenda Item 3 - Approval of Minutes – March 14, 2022

Wes Bieritz motioned to approve minutes, second by Crisi Walls. Motion passed by acclamation.

### Agenda Item 4 - Audience Comments

None.

### Agenda Item 5 – Executive Session:

- A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
- B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Becky Stark motioned to go into Executive session, second by Wes Bieritz at 5:05PM. Upon the call of the roll the following members yes voted to wit: Steve Fourez, Wes Bieritz, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. 6 yes, 0 absent. Motion passed.

Crisi Walls motioned to exit out of Executive session, second by Becky Stark at 6:01PM. Upon the call of the roll the following members voted yes to wit: Steve Fourez, Wes Bieritz, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. 6 yes, 0 absent.

### Agenda Item 6 – Salary Discussions – State’s Attorney, Public Defender and Election Commission

Salary Discussion ensued regarding department salaries of State’s Attorney, Public Defender and Election Commission under Executive Session.

### Agenda Item 7 - Items of Information

Chairman Baughn stated Bresee Tower is now considered abandoned, there is a motion to reconsider. There is a 30-day window to appeal then the City of Danville would have ownership.

### Agenda Item 8 – Adjournment

Committee Chairman Fourez adjourned the meeting at 6:06PM.

Minutes by: Cassy Carter, Financial Resources Director





**Fund Equity Changes Report**

Through 03/31/22

Summary Listing

Fund	Fund Description	Beginning Balance	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category <b>Governmental Funds</b>					
Fund Type <b>General Fund</b>					
001	GENERAL FUND	12,432,569.84	5,690,886.77	4,240,871.66	13,882,584.95
	Fund Type <b>General Fund Totals</b>	\$12,432,569.84	\$5,690,886.77	\$4,240,871.66	\$13,882,584.95
Fund Type <b>Special Revenue Funds</b>					
002	IMRF FUND	494,166.90	564.56	330,205.30	164,526.16
003	VERMILION CO HEALTH DEPARTMENT	1,679,079.14	783,159.51	485,507.14	1,976,731.51
004	MENTAL HEALTH 708 FUND	563,868.41	524.75	372,942.54	191,450.62
006	PSB RENT FUND	8,089,099.83	1,023,484.01	2,729,686.62	6,382,897.22
007	COUNTY HIGHWAY FUND	738,073.13	17,641.89	365,887.55	389,827.47
009	LAW ENFORCEMENT FUND	5,549,277.96	662,106.45	79,679.98	6,131,704.43
010	INDEMNITY FUND	148,570.57	53,847.23	62,790.57	139,627.23
011	ANIMAL CONTROL FUND	72,429.56	450,069.16	214,487.56	308,011.16
012	VETERANS ASSISTANCE COMMISSION	155,192.77	137.11	14,510.18	140,819.70
013	GIS AUTOMATION FUND	263,358.63	67,291.35	67,868.55	262,781.43
014	PROBATION SERVICE FUND	91,780.01	42,769.22	31,597.48	102,951.75
015	COUNTY CLERK VITAL RECORDS	31,783.80	2,712.96	1,995.00	32,501.76
018	CO CLERK TAX AUTOMATION FUND	12,961.24	13.11	.00	12,974.35
019	FICA (SOCIAL SECURITY)	339,487.99	1,227.60	402,542.34	(61,826.75)
022	STATE'S ATTY AUTOMATION	2,513.65	1,135.32	2,304.94	1,344.03
035	CORONER'S AUTOMATION	55,912.81	10,829.06	1,868.29	64,873.58
041	CAPITAL IMPROVEMENTS FUND	715,389.31	3,453.38	13,837.71	705,004.98
042	NORTH FORK SPEC SERV AREA 1	247,485.22	37.85	62,331.25	185,191.82
043	NORTH FORK SPEC SERV AREA 2	65,139.86	1,196.46	23,388.76	42,947.56
044	NORTH FORK SPEC SERV AREA 3	16,662.13	14.76	4,236.75	12,440.14
047	DUI FUND	3,550.00	549.60	.00	4,099.60
048	LAW ENFORCEMENT GRANT	27.28	.00	.00	27.28
062	COUNTY BRIDGE FUND	1,548,419.03	19,528.30	98,484.34	1,469,462.99
063	LAW LIBRARY FUND	85,914.21	8,659.81	3,583.17	90,990.85
069	WORKING CASH FUND	.15	.00	.00	.15
071	TRAFFIC FEE FUND	186,491.65	12,171.33	31,212.95	167,450.03
073	PUBLIC DEFENDER AUTOMATION FUND	1,087.02	406.76	.00	1,493.78
074	COURT AUTOMATION FUND	53,744.67	32,906.51	44,090.82	42,560.36
075	COURT SECURITY FEE FUND	81,804.47	84.58	51,054.17	30,834.88
076	RECORDER SPECIAL FUND	309,778.78	13,285.62	9,150.58	313,913.82
078	CIRCUIT CLERK OPER & ADMIN	95,093.21	9,222.43	534.00	103,781.64
079	COURT DOCUMENT STORAGE FUND	255,054.25	33,243.01	17,498.38	270,798.88
080	DRUG COURT FEE FUND	69,516.65	314.99	977.94	68,853.70
081	VC ELECTRONIC MONITOR	46,896.80	22,350.98	14,014.00	55,233.78
086	BOARD OF ELECTION FUND	.00	.00	.00	.00
088	TREASURER AUTOMATION FUND	121,113.24	38,750.42	1,147.02	158,716.64
090	VC TRUSTEE REVOLVING FUND	17,548.71	1,535.80	4,533.55	14,550.96
091	CHILD SUPPORT/MAINT	104,572.62	14,584.66	10,071.53	109,085.75



## Fund Equity Changes Report

Through 03/31/22

Summary Listing

Fund	Fund Description	Beginning Balance	YTD Revenues	YTD Expenses	Estimate Fund Balance
097	VICTIM WITNESS/ATTY GENERAL	23,096.75	22,520.27	6,521.29	39,095.73
099	VC MEG/EXP MULTI-JUR NARC	425.02	77,382.48	77,382.23	425.27
Fund Type <b>Special Revenue Funds</b> Totals		<u>\$22,336,367.43</u>	<u>\$3,429,713.29</u>	<u>\$5,637,924.48</u>	<u>\$20,128,156.24</u>
Fund Category <b>Governmental Funds</b> Totals		<u>\$34,768,937.27</u>	<u>\$9,120,600.06</u>	<u>\$9,878,796.14</u>	<u>\$34,010,741.19</u>
Fund Category <b>Proprietary Funds</b>					
Fund Type <b>Enterprise Funds</b>					
066	VC SOLID WASTE MANAGEMENT	951,131.88	85,577.74	39,541.24	997,168.38
Fund Type <b>Enterprise Funds</b> Totals		<u>\$951,131.88</u>	<u>\$85,577.74</u>	<u>\$39,541.24</u>	<u>\$997,168.38</u>
Fund Type <b>Internal Service Funds</b>					
005	LIABILITY INSURANCE FUND	(557,660.91)	251.15	601,519.09	(1,158,928.85)
Fund Type <b>Internal Service Funds</b> Totals		<u>(\$557,660.91)</u>	<u>\$251.15</u>	<u>\$601,519.09</u>	<u>(\$1,158,928.85)</u>
Fund Category <b>Proprietary Funds</b> Totals		<u>\$393,470.97</u>	<u>\$85,828.89</u>	<u>\$641,060.33</u>	<u>(\$161,760.47)</u>
Fund Category <b>Fiduciary Funds</b>					
Fund Type <b>Private-Purpose Trust Funds</b>					
052	ELECTRONIC CITATION FUND	64,128.05	6,821.18	.00	70,949.23
072	TREASURER'S ACCT FUND	10,153.44	195.91	2,763.62	7,585.73
Fund Type <b>Private-Purpose Trust Funds</b> Totals		<u>\$74,281.49</u>	<u>\$7,017.09</u>	<u>\$2,763.62</u>	<u>\$78,534.96</u>
Fund Category <b>Fiduciary Funds</b> Totals		<u>\$74,281.49</u>	<u>\$7,017.09</u>	<u>\$2,763.62</u>	<u>\$78,534.96</u>
Grand Totals		<u>\$35,236,689.73</u>	<u>\$9,213,446.04</u>	<u>\$10,522,620.09</u>	<u>\$33,927,515.68</u>

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE NORTH FORK SPECIAL SERVICE AREA**

**WHEREAS**, the North Fork Special Service Area needs to move money from various fund balances to the 2021-2022 Fiscal Year budget to pay for the continuing river clean-up projects; and

**WHEREAS**, the North Fork budget pays for clean-up projects such as clearing downed trees and beaver dams and some fund balances need to be moved into this budget year and the budget therefore needs to be amended accordingly, and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to so amend the budget for fiscal year 2021-2022 to add balances as set out below:

<b>042.665.00.4295</b>	<b>Contractual Maint. &amp; Repair</b>	<b>\$34, 500.00</b>
<b>043.666.00.4295</b>	<b>Contractual Maint. &amp; Repair</b>	<b>\$13,000.00</b>
<b>044.667.00.4295</b>	<b>Contractual Maint. &amp; Repair</b>	<b>\$2,500.00</b>

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the April 19, 2022 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 19<sup>th</sup> day of April 2022 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Budget Amendment – North Fork Special Service Area

APPROVED BY Finance Personnel 04/4/22:

Steve Fourez Y N A  
Committee Chairperson

Wesley Bieritz Y N A

Craig Golden Y N A

Becky Stark Y N A

Bruce Stark Y N A

Crisi Walls Y N A

VACANT Y N A

**Request for Amendment  
Fiscal Budget  
2021 - 2022**

Dept: North Fork

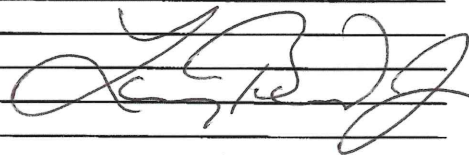
Date: 03/10/2022

Account Number	Account Description	Original Appr.	Additional	To Read
<u>042.665.00.4295</u>	<u>Contractual Maint &amp; Repair</u>	<u>\$ 50,352</u>	<u>\$ 34,500</u>	<u>84,852.00</u>
<u>043.666.00.4295</u>	<u>Contractual Maint &amp; Repair</u>	<u>\$ 19,263</u>	<u>\$ 13,000</u>	<u>32,263.00</u>
<u>044.667.00.4295</u>	<u>Contractual Maint &amp; Repair</u>	<u>\$ 3,372</u>	<u>\$ 2,500</u>	<u>5,872.00</u>
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<u>                    </u>	<u>                    </u>	<u>\$</u>	<u>\$</u>	<u>                    </u>

**Narrative:**

**Move \$34,500 from 042 Fund Balance into 2021-2022FY budget. Move \$13,000 from 043 Fund Balance into 2021-2022 FY budget. Move \$2,500 from 044 Fund Balance into 2021-2022FY budget. This will allow payment to contractor for river clean up of downed trees and beaver dams.**

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Department Head: John Hatfield

**Approved By:**

\_\_\_\_\_ Committee

\_\_\_\_\_ Finance Committee

\_\_\_\_\_ Chairman

\_\_\_\_\_ Chairman

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Dated: \_\_\_\_\_

Dated: \_\_\_\_\_