

**Special Finance & Personnel Committee**  
**Monday, March 14, 2022**  
**5:00 PM, 2<sup>nd</sup> Floor, VCAB**

## **AGENDA**

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – March 7, 2022
4. Audience Comments
5. Executive Sessions:
  - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
6. Salary Discussion – Court Administration
7. Items of Information
8. Adjournment

## MINUTES

### Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. Absent was Wes Bieritz. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Resources Director, Bill Donahue – Risk Consultant, Melinda Fourez – Audience Member, Doug Toole – Heath Department Administrator, Melissa Quick – Circuit Clerk, Thomas Gregory – Probation Director, Erika Briggs – Auditor and Nancy Boose – HR Director.

### Agenda Item 2 - Adoption/Amendments to the Agenda

Becky Stark motioned, second by Crisi Walls to approve the agenda with revision. Motion passed by acclamation.

### Agenda Item 3 - Approval of Minutes – February 28, 2022

Bruce Stark motioned to approve minutes, second by Crisi Walls. Motion passed by acclamation.

### Agenda Item 4 - Audience Comments

None.

### Agenda Item 5 – Financial Update

Ms. Briggs reviewed the financial update that consisted of the General Fund Revenue document, and the Fund Equity Changes Report. She explained line 3425 for the VOCA Grant has ended. She also noted Fund 099 is negative, but the money will be deposited so the fund will be positive by the following week. Ms. Carter noted the ARPA report attachment and explained the 2021 year-end report has been filed and the next report is due on April 30<sup>th</sup>. Chairman Baughn stated he has been working with Ms. Briggs and Darren Duncan on a Bad Purchase Policy. This will make the board aware of purchase orders with possible Conflicts of Interest, or purchased orders that the Auditor has question on.

### Agenda Item 6 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Circuit Clerk - \$70,000.00

Craig Golden motioned, second by Becky Stark, to discuss. Ms. Quick explained this is moving money from FY 2021 to this current FY 2022 to pay the past year Jano payment. Somehow the check was issued, but the money was deposited into the same line, so no payment was issued.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. 5 yes, 1 absent. Motion passed

### Agenda Item 7 – Executive Session:

- A Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
- B Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Becky Stark motioned to go into Executive session, second by Crisi Walls at 5:08PM. Upon the call of the roll the following members yes voted to wit: Steve Fourez, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. 5 yes, 1 absent. Motion passed.

Crisi Walls motioned to exit out of Executive session, second by Craig Golden at 5:28PM. Upon the call of the roll the following members voted yes to wit: Steve Fourez, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. 5 yes, 1 absent.

**Agenda Item 8 – Salary Discussion - Probation**

Salary Discussion ensued regarding the Probation Department under Executive Session.

**Agenda Item 9 - Items of Information**

Chairman Baughn stated we will discuss Court Administration with Judge O'Shaughnessy next on Monday. He also stated he will review the outside ARPA requests at the next regular Finance Meeting on April 4<sup>th</sup>.

**Agenda Item 10 – Adjournment**

Committee Chairman Fourez adjourned the meeting at 5:32PM.

Minutes by: Cassy Carter, Financial Resources Director

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