

Finance & Personnel Committee
Monday, October 7, 2021
5:00 PM, 2nd Floor VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Mary Surprenant and Crisi Walls. Excused absent were; Craig Golden, Bruce Stark and Becky Stark. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Administrative Manager, Lindsay Light – County Clerk’s Office, Robyn Heffern – County Clerk’s Office, Bill Donahue – Risk Consultant, Jacqueline Lacy – State’s Attorney, Darren Duncan – Vermilion County Treasurer, Erika Briggs – Auditor, Nancy Boose – Human Resources Director, Matt Long – Supervisor of Assessments, Doug Toole – Health Department Administrator, Dave Stone- Vermilion County Recorder and Melinda Fourez – Audience member.

Agenda Item 2 - Adoption/Amendments to the Agenda

Surprenant motioned, second by Bieritz to approve the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – September 13, 2021

Walls motioned to approve minutes, second by Bieritz. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Financial Update

Ms. Briggs reviewed the finance update that consisted of the General Fund Revenue document, and the Fund Equity Changes Report. She stated not much has changed on the funds since the last meeting. Fund 005, Liability Fund, is showing negative due to potential liability, the outside auditor has made this post. The American Rescue fund had a purchase of a truck for use by the Buildings & Grounds staff.

Agenda Item 6 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Sheriff’s Department - \$31,000.00

Walls motioned, second by Bieritz to discuss. Chairman Baughn explained this is an amendment that is done yearly. This is reimbursed money from the community for having security for many outside activist. This need to be moved into the salary line to cover the deputy over time.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Mary Ellen Surprenant and Crisi Walls. 4 yes, 3 absent. Motion passed.

Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the State’s Attorney - \$3,500.00

Bieritz motioned, second by Walls to discuss. Lacy explained this was moving money from one category to a line to pay for a second shredder.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Mary Ellen Surprenant and Crisi Walls. 4 yes, 3 absent. Motion passed.

Agenda Item 8 – Vermilion County Tax Levy – 2021 - 2022 FY

Bieritz motioned, second by Surprenant to discuss. Chairman Baughn explained this is with the proposed EAV of 3%, but Long is thinking it will be 3.5% and should know this number soon. Chairman

Baughn explained this would leave a surplus in the General Fund, so will move the extra money into the Liability Fund and the FICA Fund since they have been running short. He also explained that due to the changes in the courthouse to the Fines and Fees, it will be the burden of the county to fund the court house. We need to keep collecting what we can so this will help fund the courthouse in four years. Also, with the increase in minimum wage, we need to ensure the money is there to pay wages.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Mary Ellen Surprenant and Crisi Walls. 4 yes, 3 absent. Motion passed.

Agenda Item 9 – Vermilion County Budget 2021 – 2022 FY

Bieritz motioned, second by Surprenant to discuss. Chairman Baughn presented the Vermilion County Budget for fiscal year 2022. Discussion ensued on the budget. It was also mentioned of possibly forming a committee to discuss salaries. Upon the call to question by Bieritz, the roll call vote the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Mary Ellen Surprenant and Crisi Walls. 4 yes, 3 absent. Motion passed.

Upon the call of the roll to put the 2021-2022 Budget on display the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Mary Ellen Surprenant and Crisi Walls. 4 yes, 3 absent. Motion passed.

Agenda Item 10 – Executive Session

None

Agenda Item 11 - Items of Information

None

Agenda Item 12 – Adjournment

Committee Chairman Fourez adjourned the meeting at 6:59 PM.

Minutes by: Cassy Carter, Financial Administrative Manager