

**Special Finance & Personnel Committee**  
**Thursday, January 20, 2022**  
**5:00 PM, 2<sup>nd</sup> Floor VCAB**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Mary Ellen Surprenant, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Administrative Manager, Bill Donahue – Risk Consultant, Erika Briggs – Auditor, Nancy Boose – Human Resources Director, Doug Toole – Health Department Administrator, Melinda Fourez – Audience Member, Thomas Gregory – Director of Probation, Cathy Jinkins – County Clerk, Steve Miller – County Board Member, Jerry Hawker – County Board Member, Darren Duncan – Vermilion County Treasurer, Nancy O’Kane – County Board Member and Judge O’Shaughnessy – via phone call.

### **Agenda Item 2 - Adoption/Amendments to the Agenda**

Becky Stark motioned, second by Walls to approve the agenda. Motion passed by acclamation.

### **Agenda Item 3 - Approval of Minutes – January 10, 2022**

Walls motioned to approve minutes, second by Bieritz. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Salary Discussion**

Carter presented a spreadsheet containing salary and benefits summary totals as compared to overall budget revenue and expenses. Discussion ensued regarding wages, minimum wage and contracts. Chairman Baughn set a plan to review with Finance at Special Finance meetings which would also include the Finance Committee, and the department head. The next meeting is scheduled for Monday, January 24, 2022 in which they will review the wages of the Health Department and Solid Waste.

### **Agenda Item 6 – Executive Session**

None

### **Agenda Item 7 - Items of Information**

Chairman Baughn stated he is moving forward with the salary reviews per department so that we can dedicate time and not rush through them all in one meeting. The next Special Finance meeting will be held Monday, January 24, 2022 at 5:00PM and will review the Health Department and Solid Waste wages/benefits. The plan going forward is to schedule a few departments per each meeting.

### **Agenda Item 8 – Adjournment**

Committee Chairman Fourez adjourned the meeting at 6:00PM.

Minutes by: Cassy Carter, Financial Administrative Manager