

Finance & Personnel Committee  
Monday, January 10, 2022  
5:00 PM, 2<sup>nd</sup> Floor VCAB

## MINUTES

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Mary Ellen Surprenant, Craig Golden, Bruce Stark, Becky Stark and Crisi Walls. Also, in attendance; Larry Baughn – Vermillion County Board Chairman, Cassy Carter – Financial Administrative Manager, Bill Donahue – Risk Consultant, Erika Briggs – Auditor, Nancy Boose – Human Resources Director, Doug Toole – Health Department Administrator, Melinda Fourez – Audience Member, Jim Russell – Executive Director Mental Health, and Steve Brandy – WDAN.

### **Agenda Item 2 - Adoption/Amendments to the Agenda**

Bieritz motioned, second by Walls to approve the agenda. Motion passed by acclamation.

### **Agenda Item 3 - Approval of Minutes – November 8, 2021**

Bruce Stark motioned to approve minutes, second by Golden. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Financial Update**

Ms. Briggs reviewed the financial update that consisted of the General Fund Revenue document, and the Fund Equity Changes Report. She stated she updated the report to show fund totals and highlighted changes to show the increase/decrease of the Fund Balance. This was for FY 2021.

### **Agenda Item 6 – Ordinance – RE: Abating Annual Tax Levy – Jail Expansion and Juvenile Detention Center Projects - \$543,443.00**

Becky Stark motioned, second by Bieritz to discuss. Fourez explained this was a yearly ordinance which would abate the property taxes.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Craig Golden, Mary Ellen Surprenant, Bruce Stark, Becky Stark and Crisi Walls. 7 yes, 0 absent. Motion passed.

### **Agenda Item 7 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the 708 Mental Health Board – Surplus \$45,982.00**

Bruce Stark motioned, second by Golden to discuss. Russell explained this is moving money from FY 2021 into FY 2022. The surplus is due to not being able to do as much training/counseling due to COVID as well as not using all the budgeted money for office supplies.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Craig Golden, Mary Ellen Surprenant, Bruce Stark, Becky Stark and Crisi Walls. 7 yes, 0 absent. Motion passed.

### **Agenda Item 8 – Executive Session**

None

### **Agenda Item 9 - Items of Information**

Chairman Baughn stated he would like to move forward with the salary reviews. The next meeting for Finance will be to discuss salaries. This will be held Tuesday, January 18 at 5:00PM with the second

meeting tentatively scheduled for Monday, January 24<sup>th</sup> at 5:00PM. The plan is to schedule a few departments per each meeting. Fourez suggested reviewing a report to show Gross Salary, Benefits and IMRF, as a total of expense to Revenue/Expense. Baughn also stated the American Rescue money will be used for taking care of needs of the county, and will also provide a report of requests.

**Agenda Item 10 – Adjournment**

Committee Chairman Fourez adjourned the meeting at 5:27 PM.

Minutes by: Cassy Carter, Financial Administrative Manager