

## AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – August 2<sup>nd</sup>, 2021
4. Audience Comments
5. Financial Update
6. Audit Presentation FY 2020
7. Treasurer’s Budget 2022
8. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the North Fork District - \$24,000.00
9. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Probation Department - \$25,000.00
10. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Control Department – Line Item Transfer Out of Category - \$16,951.00
11. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the 708 Community Mental Health Board - \$4,250.00
12. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Liability Fund - \$80,000.00
13. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for Health Insurance Fund - \$52,000.00
14. Executive Sessions:
  - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
  - C **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
  - D **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

15. Items of Information

16. Adjournment

**Finance & Personnel Committee**  
**Monday, August 2nd, 2021**  
**5:00 PM, 2<sup>nd</sup> Floor VCAB**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Craig Golden, Mary Surprenant, Bruce Stark, Becky Stark and Crisi Walls. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Administrative Manager, Erika Briggs- Auditor, Doug Toole – Health Department Administrator, Bill Donahue – Risk Consultant and Melinda Fourez – Audience Member.

### **Agenda Item 2 - Adoption/Amendments to the Agenda**

Surprenant motioned, second by Walls to approve the agenda. Motion passed by acclamation.

### **Agenda Item 3 - Approval of Minutes – July 12th, 2021**

Golden motioned to approve minutes, second by Bieritz. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Financial Update**

Ms. Briggs distributed a finance update that consisted of the General Fund Revenue as of July 28th document, and the Fund Equity Changes Report. She pointed out not much has changed on the funds since the last meeting. Ms. Briggs also handed out an updated sheet tracking the American Rescue COVID money. Half of the American Rescue money has been received and the other half will be received in 2022. Chairman Baughn stated they are reaching out to the department heads to determine their needs and asking for their top three requests. From said requests, they would work to see if any could be justified as allowable spending from this American Rescue money. Some ideas on spending have been: Mental Health trainings, Health Department, EMA, Sheriff Department, Coroner's office, and Landbank. Baughn stated he is working with Nancy on a job description to pay a part time person to help track this American Rescue money. This person could also do grant writing. Paying a person to track this is allowable spending from this fund. The fly over was reimbursed with the CURES money and the Liability Fund is tracking better with the first round of tax payments.

### **Agenda Item 6 – Resolution – RE: Expense and Travel Policy**

Becky Stark motioned, second by Walls to discuss. Baughn explained this is a policy that is just being cleaned up to follow federal rules on all cases. This clarification on the policy leaves no gray area. This adds legal verbiage of the IRS requirements.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Craig Golden, Mary Ellen Surprenant Bruce Stark, Becky Stark and Crisi Walls. 7 yes, 0 absent. Motion passed.

### **Agenda Item 7 – Resolution-RE: Usage of Funds Under the American Recovery Act**

Wes Bieritz motioned, second by Mary Ellen Surprenant to discuss. Baughn explained this would allow the Chairman to spend money from the American Rescue Fund with the approval of the Auditor. This would help streamline the process and not delay spending. Walls noted this makes sense to not have to wait a month to purchase things needed from this fund. Fourez noted this is off budget money and want it to be a functional as possible.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Craig Golden, Mary Ellen Surprenant Bruce Stark, Becky Stark and Crisi Walls. 7 yes, 0 absent. Motion passed.

**Agenda Item 8 – Executive Session**

None

**Agenda Item 9 - Items of Information**

Chairman Baughn stated that the Tax & Election Committee will review the Recorder's Budget, but there will be a Special meeting 8/17/2021 to hear the County Clerk, Supervisor of Assessment and Election Commission budgets. The Technology meeting would be held Thursday. Jennifer is working on Property Budget. Bieritz asked about the old EMA building. Baughn explained the roof is in good shape and that the Building & Grounds staff will be working on the EMA building soon. Chairman Baughn stated he is getting the roof at the Administration building recoated. He is also going to get bids to tuck-point the 3<sup>rd</sup> floor.

**Agenda Item 10 – Adjournment**

Committee Chairman Fourez adjourned the meeting at 5:32 PM.

Minutes by: Cassy Carter, Financial Administrative Manager

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## Fund Equity Changes Report

Through 08/31/21

Summary Listing

Fund	Fund Description	Beginning Balance	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category					
Fund Type General Fund					
001	GENERAL FUND	7,239,201.63	14,253,117.35	10,143,076.29	11,349,242.69
	Fund Type General Fund	\$7,239,201.63	\$14,253,117.35	\$10,143,076.29	\$11,349,242.69
Fund Type Special					
002	IMRF FUND	751,822.66	629,735.06	965,521.44	416,036.28
003	VERMILION CO	1,523,309.54	1,418,896.64	1,208,162.81	1,734,043.37
004	MENTAL HEALTH	529,198.80	546,713.63	702,323.33	373,589.10
006	PSB RENT FUND	8,464,694.97	7,129,498.04	5,886,979.16	9,707,213.85
007	COUNTY HIGHWAY	922,469.37	508,121.04	815,198.52	615,391.89
009	LAW	5,057,399.38	958,328.01	992,402.99	5,023,324.40
010	INDEMNITY FUND	144,888.25	64,838.65	64,228.25	145,498.65
011	ANIMAL CONTROL	151,389.71	590,863.74	513,712.46	228,540.99
012	VETERANS	72,095.41	84,365.46	39,590.24	116,870.63
013	GIS AUTOMATION	193,002.47	168,755.52	125,834.96	235,923.03
014	PROBATION	70,417.84	89,428.42	72,897.52	86,948.74
015	COUNTY CLERK	33,598.12	10,494.49	9,127.75	34,964.86
018	CO CLERK TAX	13,870.16	8,250.37	.00	22,120.53
019	FICA (SOCIAL	212,121.34	839,256.26	933,898.83	117,478.77
022	STATE'S ATTY	1,710.09	2,972.31	2,876.84	1,805.56
035	CORONER'S	36,668.15	18,088.14	4,893.62	49,862.67
041	CAPITAL	657,848.41	235,227.56	195,062.48	698,013.49
042	NORTH FORK SPEC	251,435.02	32,919.79	40,893.54	243,461.27
043	NORTH FORK SPEC	67,856.82	11,330.71	15,409.16	63,778.37
044	NORTH FORK SPEC	16,879.19	2,389.80	2,963.30	16,305.69
047	DUI FUND	.00	2,867.00	.00	2,867.00
048	LAW	27.28	.00	.00	27.28
062	COUNTY BRIDGE	1,167,329.42	235,256.16	(6,259.95)	1,408,845.53
063	LAW LIBRARY FUND	87,070.92	20,672.41	22,204.31	85,539.02
069	WORKING CASH	.15	.00	.00	.15
071	TRAFFIC FEE FUND	174,931.28	27,803.14	21,570.16	181,164.26
073	PUBLIC DEFENDER	501.28	458.07	.00	959.35
074	COURT	38,796.81	91,464.30	91,265.99	38,995.12
075	COURT SECURITY	80,316.46	161,460.78	124,700.50	117,076.74
076	RECORDER SPECIAL	284,635.00	43,136.25	21,057.68	306,713.57
078	CIRCUIT CLERK	72,731.14	21,572.93	3,377.61	90,926.46
079	COURT DOCUMENT	203,388.68	92,622.53	46,786.88	249,224.33
080	DRUG COURT FEE	70,425.38	1,193.11	1,267.82	70,350.67
081	VC ELECTRONIC	57,487.78	31,292.62	27,052.51	61,727.89
086	BOARD OF	1,809.39	.00	.00	1,809.39
088	TREASURER	122,334.72	48,580.46	25,985.90	144,929.28
090	VC TRUSTEE	21,619.54	10,226.02	9,333.75	22,511.81
091	CHILD	23,456.73	115,086.36	24,471.56	114,071.53
097	VICTIM	29,832.75	22,596.47	18,851.25	33,577.97
099	VC MEG/EXP MULTI-	424.35	124,074.75	124,074.08	425.02
	Fund Type Special	\$21,609,794.76	\$14,400,837.00	\$13,147,717.25	\$22,862,914.51
	Fund Category	\$28,848,996.39	\$28,653,954.35	\$23,290,793.54	\$34,212,157.20



## Fund Equity Changes Report

Through 08/31/21

Summary Listing

Fund	Fund Description	Beginning Balance	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category <b>Proprietary</b>					
Fund Type <b>Enterprise</b>					
066	VC SOLID WASTE	900,134.23	195,262.57	163,621.23	931,775.57
	Fund Type <b>Enterprise</b>	<u>\$900,134.23</u>	<u>\$195,262.57</u>	<u>\$163,621.23</u>	<u>\$931,775.57</u>
Fund Type <b>Internal</b>					
005	LIABILITY	(816,037.03)	823,810.93	968,842.25	(961,068.35)
	Fund Type <b>Internal</b>	<u>(\$816,037.03)</u>	<u>\$823,810.93</u>	<u>\$968,842.25</u>	<u>(\$961,068.35)</u>
	Fund Category <b>Proprietary</b>	\$84,097.20	\$1,019,073.50	\$1,132,463.48	(\$29,292.78)
Fund Category <b>Fiduciary</b>					
Fund Type <b>Private-</b>					
052	ELECTRONIC	40,580.72	18,843.11	.00	59,423.83
072	TREASURER'S ACCT	33,606.65	1,904.41	8,129.64	27,381.42
	Fund Type <b>Private-</b>	<u>\$74,187.37</u>	<u>\$20,747.52</u>	<u>\$8,129.64</u>	<u>\$86,805.25</u>
	Fund Category <b>Fiduciary</b>	<u>\$74,187.37</u>	<u>\$20,747.52</u>	<u>\$8,129.64</u>	<u>\$86,805.25</u>
	Grand Totals	<u>\$29,007,280.96</u>	<u>\$29,693,775.37</u>	<u>\$24,431,386.66</u>	<u>\$34,269,669.67</u>

## Treasurer Personnel

<b>Position</b>	<b>Salary 2019 - 2020</b>	<b>Salary 2020-2021</b>	<b>Salary 2021-2022</b>
Chief Deputy	\$ 43,200.00	\$ 44,496.00	\$ 45,830.88
Administrative Assistant	\$ 33,000.00	\$ 33,990.00	\$ 35,009.70
Deputy Treasurer - Accounts	\$ 31,414.74	\$ 32,357.18	\$ 33,327.90
Deputy Treasurer - Drainage	\$ 25,678.75	\$ 30,750.00	\$ 31,672.50
	\$ 133,293.49	\$ 141,593.18	\$ 145,840.98

<b>Department Number</b>	<b>Salary 2019 - 2020</b>	<b>Salary 2020-2021</b>	<b>Salary 2021-2022</b>
140 - Treasurer	\$ 112,280.00	\$ 112,280.00	\$ 112,280.00
959 - Treasurer Acct Fund	\$ 10,063.00	\$ 12,013.00	\$ -
965- Treasurer Automation Fund	\$ 12,587.000	\$ 13,000.00	\$ 33,561.00
	\$ 134,930.00	\$ 137,293.00	\$ 145,841.00





# Treasurer Budget Worksheet Report

## Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Amended Budget	2021 Actual Amount	2022 Department Request
<b>Fund 001 - GENERAL FUND</b>						
<b>EXPENSE</b>						
Department 140 - TREASURER						
Project 00 - GENERAL						
<i>PERSONNEL SERVICES</i>						
4101	SALARY - PERSONNEL	116,915.00	112,280.00	112,280.00	93,231.29	112,280.00
4102	SALARY - PART-TIME	5,256.57	11,000.00	11,000.00	11,000.00	14,000.00
4110	SALARY - DEPARTMENT HEAD	70,710.00	70,710.00	72,830.00	54,134.15	75,015.00
4155	INSURANCE - LIFE/HEALTH	8,352.00	9,500.00	55,000.00	35,203.31	55,000.00
<i>PERSONNEL SERVICES Totals</i>		<u>\$201,233.57</u>	<u>\$203,490.00</u>	<u>\$251,110.00</u>	<u>\$193,568.75</u>	<u>\$256,295.00</u>
<i>SUPPLIES &amp; MATERIALS</i>						
4210	SUPPLIES/OFFICE	2,000.00	2,000.00	2,200.00	2,200.00	2,000.00
<i>SUPPLIES &amp; MATERIALS Totals</i>		<u>\$2,000.00</u>	<u>\$2,000.00</u>	<u>\$2,200.00</u>	<u>\$2,200.00</u>	<u>\$2,000.00</u>
<i>OTHER SERVICES &amp; CHARGES</i>						
4270	POSTAGE	23,327.17	22,604.94	30,200.00	22,876.88	31,334.00
<i>OTHER SERVICES &amp; CHARGES Totals</i>		<u>\$23,327.17</u>	<u>\$22,604.94</u>	<u>\$30,200.00</u>	<u>\$22,876.88</u>	<u>\$31,334.00</u>
Project 00 - GENERAL Totals		<u>\$226,560.74</u>	<u>\$228,094.94</u>	<u>\$283,510.00</u>	<u>\$218,645.63</u>	<u>\$289,629.00</u>
Department 140 - TREASURER Totals		<u>\$226,560.74</u>	<u>\$228,094.94</u>	<u>\$283,510.00</u>	<u>\$218,645.63</u>	<u>\$289,629.00</u>
<b>EXPENSE TOTALS</b>		<b>\$226,560.74</b>	<b>\$228,094.94</b>	<b>\$283,510.00</b>	<b>\$218,645.63</b>	<b>\$289,629.00</b>
Fund 001 - GENERAL FUND Totals						
<b>EXPENSE TOTALS</b>		<u>\$226,560.74</u>	<u>\$228,094.94</u>	<u>\$283,510.00</u>	<u>\$218,645.63</u>	<u>\$289,629.00</u>
Fund 001 - GENERAL FUND Totals		(\$226,560.74)	(\$228,094.94)	(\$283,510.00)	(\$218,645.63)	(\$289,629.00)

### Fund 072 - TREASURER'S ACCT FUND

<b>REVENUE</b>						
Department 101 - GENERAL						
Project 00 - GENERAL						
<i>MISCELLANEOUS REVENUES</i>						
3701	INTEREST	19.81	17,482.24	320.00	1,904.41	.00
<i>MISCELLANEOUS REVENUES Totals</i>		<u>\$19.81</u>	<u>\$17,482.24</u>	<u>\$320.00</u>	<u>\$1,904.41</u>	<u>\$0.00</u>
Project 00 - GENERAL Totals		<u>\$19.81</u>	<u>\$17,482.24</u>	<u>\$320.00</u>	<u>\$1,904.41</u>	<u>\$0.00</u>
Department 101 - GENERAL Totals		<u>\$19.81</u>	<u>\$17,482.24</u>	<u>\$320.00</u>	<u>\$1,904.41</u>	<u>\$0.00</u>
<b>REVENUE TOTALS</b>		<b>\$19.81</b>	<b>\$17,482.24</b>	<b>\$320.00</b>	<b>\$1,904.41</b>	<b>\$0.00</b>
<b>EXPENSE</b>						
Department 959 - TREASURERS ACCOUNT						
Project 00 - GENERAL						
<i>PERSONNEL SERVICES</i>						
4101	SALARY - PERSONNEL	6,499.99	10,063.00	12,013.00	.00	.00
4155	INSURANCE - LIFE/HEALTH	475.00	.00	.00	896.69	.00
<i>PERSONNEL SERVICES Totals</i>		<u>\$6,974.99</u>	<u>\$10,063.00</u>	<u>\$12,013.00</u>	<u>\$896.69</u>	<u>\$0.00</u>



# Treasurer Budget Worksheet Report

## Budget Year 2022

*OTHER SERVICES & CHARGES*

4270	POSTAGE	.00	5,000.00	7,000.00	.00	.00
<i>OTHER SERVICES &amp; CHARGES Totals</i>		\$0.00	\$5,000.00	\$7,000.00	\$0.00	\$0.00

*TRANSFERS*

4610	TRANSFER	784.26	10,249.29	10,000.00	7,232.95	10,000.00
<i>TRANSFERS Totals</i>		\$784.26	\$10,249.29	\$10,000.00	\$7,232.95	\$10,000.00
Project 00 - GENERAL Totals		\$7,759.25	\$25,312.29	\$29,013.00	\$8,129.64	\$10,000.00
Department 959 - TREASURERS		\$7,759.25	\$25,312.29	\$29,013.00	\$8,129.64	\$10,000.00
<b>EXPENSE TOTALS</b>		<b>\$7,759.25</b>	<b>\$25,312.29</b>	<b>\$29,013.00</b>	<b>\$8,129.64</b>	<b>\$10,000.00</b>

Fund 072 - TREASURER'S ACCT FUND

<b>REVENUE TOTALS</b>	\$19.81	\$17,482.24	\$320.00	\$1,904.41	\$0.00
<b>EXPENSE TOTALS</b>	\$7,759.25	\$25,312.29	\$29,013.00	\$8,129.64	\$10,000.00

Fund 072 - TREASURER'S ACCT FUND	(\$7,739.44)	(\$7,830.05)	(\$28,693.00)	(\$6,225.23)	(\$10,000.00)
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Fund 088 - TREASURER AUTOMATION FUND

**REVENUE**

Department 101 - GENERAL

Project 00 - GENERAL

*CHARGES FOR SERVICES*

3516	TAX SALE FEES	32,780.00	44,310.00	47,255.00	32,537.00	47,255.00
3519	TECHNOLOGY SERVICES FEES	19,992.50	18,341.79	15,000.00	15,936.00	15,000.00
<i>CHARGES FOR SERVICES Totals</i>		\$52,772.50	\$62,651.79	\$62,255.00	\$48,473.00	\$62,255.00

*MISCELLANEOUS REVENUES*

3701	INTEREST	306.65	960.86	300.00	107.46	300.00
<i>MISCELLANEOUS REVENUES Totals</i>		\$306.65	\$960.86	\$300.00	\$107.46	\$300.00
Project 00 - GENERAL Totals		\$53,079.15	\$63,612.65	\$62,555.00	\$48,580.46	\$62,555.00
Department 101 - GENERAL Totals		\$53,079.15	\$63,612.65	\$62,555.00	\$48,580.46	\$62,555.00
<b>REVENUE TOTALS</b>		<b>\$53,079.15</b>	<b>\$63,612.65</b>	<b>\$62,555.00</b>	<b>\$48,580.46</b>	<b>\$62,555.00</b>

**EXPENSE**

Department 965 - TREASURER AUTOMATION

Project 00 - GENERAL

*PERSONNEL SERVICES*

4101	SALARY - PERSONNEL	6,613.43	3,655.12	17,500.00	.00	33,561.00
<i>PERSONNEL SERVICES Totals</i>		\$6,613.43	\$3,655.12	\$17,500.00	\$0.00	\$33,561.00

*SUPPLIES & MATERIALS*

4210	SUPPLIES/OFFICE	16,760.76	17,357.31	21,000.00	8,201.72	21,000.00
<i>SUPPLIES &amp; MATERIALS Totals</i>		\$16,760.76	\$17,357.31	\$21,000.00	\$8,201.72	\$21,000.00

*OTHER SERVICES & CHARGES*

4251	TRAVEL EXPENSE	1,385.60	.00	1,500.00	.00	1,500.00
4280	PUBLICATIONS	4,000.00	35.00	8,000.00	3,785.00	4,000.00
4361	CONTRACTUAL/PROF	13,315.04	4,772.38	20,000.00	13,699.18	12,000.00
4363	DUES/LICENSE FEES	300.00	300.00	300.00	300.00	300.00
4364	EDUCATION/TRAINING	1,350.00	2,000.00	2,000.00	.00	2,000.00
<i>OTHER SERVICES &amp; CHARGES Totals</i>		\$20,350.64	\$7,107.38	\$31,800.00	\$17,784.18	\$19,800.00

*CAPITAL OUTLAY*

4450	OFFICE	480.00	.00	.00	.00	.00
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# Treasurer Budget Worksheet Report

## Budget Year 2022

<i>CAPITAL OUTLAY Totals</i>	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00
Project 00 - GENERAL Totals	\$44,204.83	\$28,119.81	\$70,300.00	\$25,985.90	\$74,361.00
Department 965 - TREASURER	\$44,204.83	\$28,119.81	\$70,300.00	\$25,985.90	\$74,361.00
<b>EXPENSE TOTALS</b>	<b>\$44,204.83</b>	<b>\$28,119.81</b>	<b>\$70,300.00</b>	<b>\$25,985.90</b>	<b>\$74,361.00</b>

Fund 088 - TREASURER AUTOMATION

<b>REVENUE TOTALS</b>	\$53,079.15	\$63,612.65	\$62,555.00	\$48,580.46	\$62,555.00
<b>EXPENSE TOTALS</b>	\$44,204.83	\$28,119.81	\$70,300.00	\$25,985.90	\$74,361.00

Fund 088 - TREASURER AUTOMATION	\$8,874.32	\$35,492.84	(\$7,745.00)	\$22,594.56	(\$11,806.00)
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Fund 090 - VC TRUSTEE REVOLVING FUND

REVENUE

Department 101 - GENERAL

Project 00 - GENERAL

CHARGES FOR SERVICES

3516 TAX SALE FEES	13,771.89	9,015.94	15,000.00	10,148.20	15,000.00
<i>CHARGES FOR SERVICES Totals</i>	\$13,771.89	\$9,015.94	\$15,000.00	\$10,148.20	\$15,000.00

MISCELLANEOUS REVENUES

3701 INTEREST	94.41	192.49	90.00	77.82	90.00
<i>MISCELLANEOUS REVENUES Totals</i>	\$94.41	\$192.49	\$90.00	\$77.82	\$90.00
Project 00 - GENERAL Totals	\$13,866.30	\$9,208.43	\$15,090.00	\$10,226.02	\$15,090.00
Department 101 - GENERAL Totals	\$13,866.30	\$9,208.43	\$15,090.00	\$10,226.02	\$15,090.00
<b>REVENUE TOTALS</b>	<b>\$13,866.30</b>	<b>\$9,208.43</b>	<b>\$15,090.00</b>	<b>\$10,226.02</b>	<b>\$15,090.00</b>

EXPENSE

Department 901 - VC TRUSTEE REVOLVING

Project 00 - GENERAL

OTHER SERVICES & CHARGES

4270 POSTAGE	9,000.00	9,000.00	9,000.00	4,633.32	9,500.00
4280 PUBLICATIONS	9,547.76	3,767.40	9,000.00	4,200.43	9,000.00
4374 MISCELLANEOUS EXPENSES	5,833.00	6,576.59	9,000.00	500.00	9,000.00
<i>OTHER SERVICES &amp; CHARGES Totals</i>	\$24,380.76	\$19,343.99	\$27,000.00	\$9,333.75	\$27,500.00
Project 00 - GENERAL Totals	\$24,380.76	\$19,343.99	\$27,000.00	\$9,333.75	\$27,500.00
Department 901 - VC TRUSTEE	\$24,380.76	\$19,343.99	\$27,000.00	\$9,333.75	\$27,500.00
<b>EXPENSE TOTALS</b>	<b>\$24,380.76</b>	<b>\$19,343.99</b>	<b>\$27,000.00</b>	<b>\$9,333.75</b>	<b>\$27,500.00</b>

Fund 090 - VC TRUSTEE REVOLVING

<b>REVENUE TOTALS</b>	\$13,866.30	\$9,208.43	\$15,090.00	\$10,226.02	\$15,090.00
<b>EXPENSE TOTALS</b>	\$24,380.76	\$19,343.99	\$27,000.00	\$9,333.75	\$27,500.00

Fund 090 - VC TRUSTEE REVOLVING	(\$10,514.46)	(\$10,135.56)	(\$11,910.00)	\$892.27	(\$12,410.00)
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Net Grand Totals

<b>REVENUE GRAND TOTALS</b>	\$66,965.26	\$90,303.32	\$77,965.00	\$60,710.89	\$77,645.00
<b>EXPENSE GRAND TOTALS</b>	\$302,905.58	\$300,871.03	\$409,823.00	\$262,094.92	\$401,490.00

Net Grand Totals	(\$235,940.32)	(\$210,567.71)	(\$331,858.00)	(\$201,384.03)	(\$323,845.00)
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**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE NORTH FORK DISTRICT**

**WHEREAS**, the North Fork District is in need of funds to pay for a water monitoring system; and

**WHEREAS**, such additional funds can be transferred from the Contractual Maintenance and Repair line to the Contractual line to accomplish payment of a bill now due; and

**WHEREAS**, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to complete an out-of-category line item transfer and so amend the budget for fiscal year 2020-2021 as set out below:

<b>FROM:</b>			<b>TO:</b>
042.665.00.4295	Contractual Services	042.665.00.4450	Office Furniture/Equipment
\$16,560.00			
043.666.00.4295	Contractual Services	043.666.00.4450	Office Furniture/Equipment
\$6,240.00			
044.667.00.4295	Contractual Services	044.667.00.4450	Office Furniture/Equipment
\$1,200.00			

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the September 14, 2021 A.D. Session.

*This amendment takes two thirds majority for passage.*

DATED this 14<sup>th</sup> day of September 2021 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

APPROVED BY Executive & Legislation: 8/31/2021

Larry Baughn (Y) N A  
Committee Chairperson

Kevin Green (Y) N A

Steve Fourez (Y) N A

Steve Miller Y N (A)

Joe Eakle Y N (A)

Robert Boyd Y N (A)

Becky Stark (Y) N A

APPROVED BY Finance Personnel:

Steve Fourez Y N A 9/13/2021  
Committee Chairperson

Wesley Bieritz Y N A

Craig Golden Y N A

Becky Stark Y N A

Bruce Stark Y N A

Crisis Walls Y N A

Mary Ellen Surprenant Y N A

Request for Transfer  
Fiscal Budget  
~~2019~~ - 2020  
2020 2021

Dept: North Fork

Date: 8 - 24 - 2021

From: Contractual Maint/Repairs

To: Office Furniture/Equipment

Line Item	Description	Line Item	Description	Amount
042-665-00-4295	Contractual/maint	042-665-00-4450	O.F./Equipment	\$ 16,560 <sup>00</sup>
043-666-00-4295	" "	043-666-00-4450	" "	\$ 6,240 <sup>00</sup>
044-667-00-4295	" "	044-667-00-4450	" "	\$ 1,200 <sup>00</sup>
				\$
				\$
				\$
				\$
				\$

NARRATIVE:

Please transfer funds from the Contractual Maintenance/Repairs account to Office Furniture/Equipment for a payment for a private monitoring machine that is installed at the Biernsack bridge on the North Fork River.



Department Head: John H. Hawley, Jr.

Approved By:

\_\_\_\_\_ Committee

Chairman \_\_\_\_\_

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Finance Committee

Chairman \_\_\_\_\_

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Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE PROBATION DEPARTMENT**

**WHEREAS**, the Probation Department is required to provide electronic home monitoring option for the court system; and

**WHEREAS**, such change requires a budget amendment; and

**WHEREAS**, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2020-2021 as set out below:

<b>081.881.00.4361 – VC Electronic Monitor</b>	<b>Contractual Services</b>	<b>\$25,000.00</b>
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And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the September 14, 2021 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 14<sup>th</sup> day of September 2021 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Budget Amendment – PROBATION DEPARTMENT

APPROVED BY Judicial and Rules:

Mary Ellen Surprenant      (Y) N A  
Committee Chairperson

Phearn Butler      (Y) N A

Natalie Duncan      Y N (A)

Breannah Haton      (Y) N A

Steve Miller      Y N (A)

Tom Morse      Y N (A)

Nancy O’Kane      Y N (A)

Larry Baughn      (Y) N A

APPROVED BY Finance Personnel:

Steve Fourez      Y N A  
Committee Chairperson

Wesley Bieritz      Y N A

Craig Golden      Y N A

Becky Stark      Y N A

Bruce Stark      Y N A

Crisis Walls      Y N A

Mary Ellen Surprenant      Y N A



**Request for Amendment  
Fiscal Budget  
2020 - 2021**

Dept: VA Electronic Monitor

Date: 08/18/2021

Account Number	Account Description	Original Appr.	Additional	To Read
<u>081.881.00.4361</u>	<u>Contractual/Prof Services</u>	\$ <u>30,000.00</u>	\$ <u>25,000.00</u>	<u>55000.00</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

Narrative:

**The increased use of Electronic Monitoring/GPS over the past year requires money to be taken from the fund balance.**

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Department Head: Thomas Gregory



## ORDINANCE

### RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE ANIMAL CONTROL DEPARTMENT - LINE ITEM TRANSFER OUT OF CATAGORY

**WHEREAS**, the Animal Control is in receipt of funds due to a reimbursement by the Village of Catlin, Illinois after the Department expended Department funds on expenses caused by an extensive hoarding case within the jurisdiction of Catlin; and

**WHEREAS**, The Animal Control Department is also needing to transfer funds acquired by donations to Supplies/Drugs/Nursing to be expended for the benefit of the animals in their custody as was the intended purpose of such donations; and

**WHEREAS**, such additional funds can be transferred from the respective lines below and avoid budgeting any new money at this time; and

**WHEREAS**, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to complete an out-of-category line item transfer and so amend the budget for fiscal year 2020-2021 as set out below:

**FROM:**

**011.101.00.3551 Boarding Fees**

**TO:**

**011.440.00.4227 Supplies/Drugs/Nursing \$8,000.00**

**FROM:**

**011.101.00.3915 Donations & Sponsors**

**To:**

**011.440.00.4227 Supplies/Drugs/Nursing \$8,951.00**

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the September 14, 2021 A.D. Session.

*This amendment takes two thirds majority for passage.*

Page 2  
Budget Amendment – Animal Control Department

DATED this 14<sup>th</sup> day of September 2021 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

APPROVED BY Finance Personnel 9/13/21:

Steve Fourez Y N A  
Committee Chairperson

Wesley Bieritz Y N A

Craig Golden Y N A

Becky Stark Y N A

Bruce Stark Y N A

Crisis Walls Y N A

Mary Ellen Surprenant Y N A

Request for Transfer  
Fiscal Budget  
2020 - 2021

Dept: Animal Control Fund

Date: 08 - 18 - 2021

From: Boarding Fees (and) Donations & Sponsors

To: Supplies/Drugs/Nursing

Line Item	Description	Line Item	Description	Amount
011 - 101 - 00 - 3551	Boarding Fees	011 - 440 - 00 - 4227	Supplies/Drugs/Nursing	\$ 8,000.00
011 - 101 - 00 - 3915	Donations & Sponsors	011 - 440 - 00 - 4227	Supplies/Drugs/Nursing	\$ 8,951.00
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$

**NARRATIVE:**

We need to move \$8,000 from revenue boarding line (from Catlin's large scale hoarding case) into our Supplies/Drugs/Nursing Line. We originally paid for all the expenses from the case and Catlin reimbursed us for it. Also, we have raised \$23,951.18 in donations and originally budgeted for \$15,000. We need to transfer the difference of \$8,951.00 into the Supplies/Drugs/Nursing line which should help us get through the remainder of the year, pending any large cases.



Department Head: [Signature]

**Approved By:**

\_\_\_\_\_ Committee

\_\_\_\_\_ Finance Committee

Chairman \_\_\_\_\_

Chairman \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE 708 COMMUNITY MENTAL HEALTH BOARD**

**WHEREAS**, the Mental Health Board has received a donation of \$25,000.00 from Gibson Hospital for Mental Health First Aid Training; and

**WHEREAS**, the Mental Health Board would like to transfer a portion of that donation to use in the current 20-21 Budget year in the amount of \$4,250.00 for current mental health training projects for this budget year; and

**WHEREAS**, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to complete an out-of-category line item transfer and so amend the budget for fiscal year 2020-2021 as set out below:

**FROM:**

**004.101.00.3341      Mental Health First Aid Training                      \$4,250.00**

**TO:**

**004.470.00.4273      Mental Health First Aid Training                      \$4,250.00**

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the September 14, 2021 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 14<sup>th</sup> day of September 2021 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Budget Amendment – 708 COMMUNITY MENTAL HEALTH BOARD

APPROVED BY Finance Personnel 9/13/21:

Steve Fourez Y N A  
Committee Chairperson

Wesley Bieritz Y N A

Craig Golden Y N A

Becky Stark Y N A

Bruce Stark Y N A

Crisis Walls Y N A

Mary Ellen Surprenant Y N A

Request for Transfer  
Fiscal Budget  
2020 - 2021

Dept: Mental Health

Date: 08 - 20 - 2021

From: Mental Health First Aid Training

To: Mental Health First Aid Training

Line Item	Description	Line Item	Description	Amount
004 - 101 - 00 - 3341	Mental Health First Aid Trainin	004 - 470 - 00 - 4273	Mental Health First Aid Training	\$ 4,250.00
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$

**NARRATIVE:**

Mental Health received a donation of \$25,000 from Gibson Hospital for Mental Health First Aid Training. We would like to move \$4,250 of this to use in the the current 2020-2021 budget. This would pay the program director for October and November. The remaining money would go into the 2021-2022 budget year.



Department Head: Jim Russell

**Approved By:**

\_\_\_\_\_ Committee

\_\_\_\_\_ Finance Committee

Chairman \_\_\_\_\_  
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Chairman \_\_\_\_\_  
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Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE LIABILITY FUND**

**WHEREAS**, the Liability Fund is used to pay for our liability and other insurance; and

**WHEREAS**, the budget for the Liability Fund is based on estimates of rates sometimes not yet known; and

**WHEREAS**, such costs this year are higher than anticipated; and

**WHEREAS**, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to complete budget amendment and so amend the budget for fiscal year 2020-2021 as set out below:

**005.198.00.4156    Insurance/Liability/Fire/Bond                    \$80,000.00**

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the September 14, 2021 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 14<sup>th</sup> day of September 2021 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board



Page 2  
Budget Amendment – Liability Fund

APPROVED BY Finance Personnel 9/13/21:

Steve Fourez                      Y N A  
Committee Chairperson

Wesley Bieritz                      Y N A

Craig Golden                      Y N A

Becky Stark                      Y N A

Bruce Stark                      Y N A

Crisis Walls                      Y N A

Mary Ellen Surprenant                      Y N A

**Request for Amendment  
Fiscal Budget  
2020 - 2021**

Dept: Liability Fund

Date: 9/8/2021

Account Number	Account Description	Original Appr.	Additional	To Read
<u>005.198.00.4156</u>	<u>Insurance -Liab/Fire/Bond</u>	\$ <u>530,000</u>	\$ <u>80,000</u>	<u>610,000</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

**Narrative:**

The County's general and automobile insurance premiums were higher than anticipated.

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Department Head: 

**Approved By:**

\_\_\_\_\_ Committee

Finance Committee

\_\_\_\_\_ Chairman

\_\_\_\_\_ Chairman

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Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR HEALTH INSURANCE LINES**

**WHEREAS**, the Health Insurance line in various departments is used to pay for premiums; and

**WHEREAS**, due to the changes of employees and/or their employee benefit choice, several lines for various departments need to be amended; and

**WHEREAS**, the budget therefore needs to be amended accordingly and this was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor be authorized and instructed to amend the budget for fiscal year 2020-2021 by transferring money in the amount as below to facilitate payment of health insurance costs.

<b>001.220.00.4155</b>	<b>Insurance – Life/Health</b>	<b>\$15,000.00</b>
<b>001.220.26.4155</b>	<b>Insurance – Life/Health</b>	<b>\$6,000.00</b>
<b>001.250.00.4155</b>	<b>Insurance – Life/Health</b>	<b>\$16,000.00</b>
<b>001.610.68.4155</b>	<b>Insurance – Life/Health</b>	<b>\$4,000.00</b>
<b>006.340.34.4155</b>	<b>Insurance – Life/Health</b>	<b>\$6,000.00</b>
<b>006.340.00.4155</b>	<b>Insurance – Life/Health</b>	<b>\$5,000.00</b>

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the September 14, 2021 A.D. Session.

***This amendment takes two thirds majority for passage.***

Page 2

Budget Amendment –Health Insurance Lines

DATED this 14<sup>th</sup> day of September 2021 A.D.

AYE\_\_\_\_\_ NAY\_\_\_\_\_ ABSENT\_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

APPROVED BY FINANCE/PERSONNEL:

Steven Fourez Y N A 09/13/21  
Chairman Date

Wesley Bieritz Y N A

Craig Golden Y N A

Becky Stark Y N A

Bruce Stark Y N A

Crisis Walls Y N A

Mary Ellen Surprenant Y N A

**Request for Amendment  
Fiscal Budget  
2020 - 2021**

Dept: Health Insurance

Date: 09/09/21

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.220.00.4155</u>	<u>Insurance - Life/Health</u>	<u>\$ 157,000</u>	<u>\$ 15,000</u>	<u>172,000</u>
<u>001.220.26.4155</u>	<u>Insurance - Life/Health</u>	<u>\$ 12,000</u>	<u>\$ 6,000</u>	<u>18,000</u>
<u>001.250.00.4155</u>	<u>Insurance - Life/Health</u>	<u>\$ 72,000</u>	<u>\$ 16,000</u>	<u>88,000</u>
<u>001.610.68.4155</u>	<u>Insurance - Life/Health</u>	<u>\$ 30,000</u>	<u>\$ 4,000</u>	<u>34,000</u>
<u>006.340.34.4155</u>	<u>Insurance - Life/Health</u>	<u>\$ 168,000</u>	<u>\$ 6,000</u>	<u>174,000</u>
<u>006.340.00.4155</u>	<u>Insurance - Life/Health</u>	<u>\$ 280,000</u>	<u>\$ 5,000</u>	<u>285,000</u>
<u>        </u>	<u>        </u>	<u>\$</u>	<u>\$</u>	<u>        </u>
<u>        </u>	<u>        </u>	<u>\$</u>	<u>\$</u>	<u>        </u>

Narrative:

The health insurance amount is estimated for each department each year at the beginning of the year. Due to the changes in employees or the changes of the employee's benefits, the following amendment is required.

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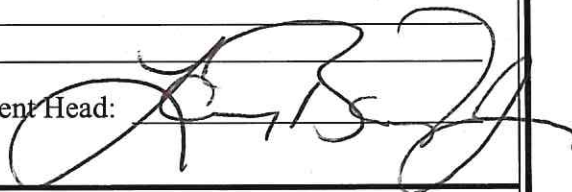
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Department Head: \_\_\_\_\_



Approved By:

\_\_\_\_\_ Committee

\_\_\_\_\_ Chairman

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Finance Committee

\_\_\_\_\_ Chairman

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Dated: \_\_\_\_\_

Dated: \_\_\_\_\_