

## MINUTES

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Morse called the meeting to order at 5:00 P.M. on Tuesday, August 3, 2021. Upon the call of roll, the following members were present: Tom Morse, Marla Mackiewicz, Jerry Hawker, Nancy O'Kane, and Becky Stark. Excused were: Joel Bird and Bruce Stark. 5 present, 2 absent. Also attending the meeting were: Larry Baughn – Vermilion County Chairman, Dave Stone – Vermilion County Recorder, Matt Long- Supervisor of Assessments, and Cassy Carter – Financial Administrative Manager.

### **Agenda Item 2 – Adoption /Amendments to Agenda**

Becky Stark moved to adopt the agenda, second was made by O'Kane. Motion passed by acclamation.

### **Agenda Item 3 - Approval of Minutes for the Previous Meeting- June 1, 2021**

O'Kane moved to approve the minutes, second was made by Hawker. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

Matt Long explained that Change Finder picked up several new structures. He stated how impressed he is with the clarity. This has located several new structures such as pole barns. He will keep all updated on the progress as this will take little over a year to complete.

### **Agenda Item 5 – Budget 2022- Recorder**

Dave Stone explained there are no changes to the 2022 Recorder budget other than the 3% salary increase. Hawker asked about headcount, Stone explained when he first took over the office, he had 4 employees, they currently have 3 employees. They are able to maintain all duties with one less person due to eRecording making the job more efficient. In the Recorder Special Fund, the only expense to the county is the salary cost. All other expenses are self-supported through fees that are set by state statute. Motion made by Hawker to approve the budget, seconded by Becky Stark.

Upon the call of the roll the following members voted yes, to wit: Morse, Mackiewicz, Hawker, O'Kane and Becky Stark. 5 yes, 2 absent. Motion passed.

### **Agenda Item 6 – Executive Session**

None required

### **Agenda Item 7 – Items of Information**

Baughn advised that there will be a Special Tax and Elections committee meeting 8/17/2021. This meeting will have budgets presented for; the County Clerk, Supervisor of Assessments, and the Election Commission. Chairman Baughn pointed out that the audit is in the final approval. Erika will review this with Sandy at Clifton Larson Allen. Baughn stated the remapping will be released 8/16/2021 for public viewing. Baughn updated all on the American Rescue money and that to date this has been used for IT equipment. Going forward all department heads will be asked for their top three items they need. This will then be reviewed to see if said requests could be covered with the American Rescue money. Requests have been made for mental health training and working with Landbank on property maintenance. With these funds, you are allowed to hire a part time person to track the funds, process required reports and ensure that all money is being spent as allowed. This person could also do some grant writing. The county is currently getting a bid to recoat the roof at the Administration Building. Chairman Baughn wanted to remind all that the Windfarm Ordinance will be on the County Board Agenda for 8/10/2021.

### **Agenda Item 8 –Adjournment**

Motion by Becky Stark, second by O'Kane to adjourn the meeting.  
Committee Chairman Morse adjourned the meeting at 5:49 PM.

***Minutes by: Cassy Carter, Financial Administrative Manager, County Board***