

# AGENDA

## Transportation Committee Meeting

Tuesday, July 13, 2021

5:30 PM, Second Floor, VCAB

Join Zoom Meeting

<https://zoom.us/j/99728998935>

Meeting ID: 997 2899 8935

312 626 6799

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – June 8, 2021 Meeting
4. Audience Comments
5. Review of Expenses – June 2021
6. County Bridge Fund 062, Resolution for Phase I Engineering, Catlin Twp., Section 21-04138-00-EG with Township Petition
7. County Bridge Fund 062, Resolution Miscellaneous Drainage Projects Section 19-00206-00-DR
8. Executive Session
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**  
The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
  - County Budget Update
  - Jamaica Township Bridge Letting
  - Pavement Management Program Update
  - CH 21, Middlefork at Higginsville Update
10. Adjournment

Transportation Committee Meeting  
Tuesday, June 8, 2021  
5:15 p.m., 201 N Vermilion St., 2nd Floor, Danville, IL

## MINUTES

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Joe Eakle called the Transportation Committee of the Vermilion County Board to order at 5:15 P.M. Upon the call of roll, the following committee members were present: Joe Eakle, Mitch Weaver, Craig Golden, Dianna Frazier-Brenneman and Shelly McClain. Robert Boyd was present via Zoom. Jerry Hawker was excused as absent. 6 present, 1 absent at roll call. Also attending the meeting: Larry Baughn - County Board Chairman, Adrian Greenwell - County Engineer, Bill Donahue - Risk Consultant, Cassy Carter - County Board Finance Manager, Mary Surprenant - County Board Member and Steve Miller - County Board Member

### **Agenda Item 2 - Adoption of the Agenda**

Weaver moved, second by Golden, to adopt the agenda. Motion passed by acclamation.

### **Agenda Item 3 - Approval of the May 11, 2021 Minutes**

McClain moved, second by Frazier-Brenneman, to adopt the minutes. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Review of Expenses**

Greenwell indicated that expenses were on target as budgeted 12/1/2020 – 5/31/2021. There were no comments or questions.

### **Agenda Item 6 – County Bridge Fund 062, Resolution Butler Twp., Section 21-02160-00-DR**

Moved by Weaver, seconded by Golden to discuss. Greenwell explained that this is for assistance for Butler Twp with the culvert. Upon a roll call vote the following voted yes: Eakle, Weaver, Golden, Boyd, Frazier-Brenneman and McClain. 6 yes, 1 absent. Motion passed.

### **Agenda Item 7 – Low Bid Award, County Striping Contract- County MFT Fund 008, Letting held May 20, 2021 Resolution**

Moved by Golden, seconded by Weaver. Greenwell explained that Varsity Striping won the low bid award for County Striping. Upon a roll call vote the following voted yes: Eakle, Weaver, Golden, Boyd, Frazier-Brenneman and McClain. 6 yes, 1 absent. Motion passed.

### **Agenda Item 8 – Low Bid Award, Section 13-05145-00-BR Danville Township Contract – Township Bridge Program Fund 017, Letting held June 2, 2021**

Moved by Golden, seconded by McClain. This is for a bridge replacement for the Stoney Creek Bridge. Big O received the low bid award at \$296,794.04. White Construction was the second lowest bid at \$336,825.85. Upon a roll call vote the following voted yes: Eakle, Weaver, Golden, Boyd, Frazier-Brenneman and McClain. 6 yes, 1 absent. Motion passed.

**Agenda Item 9 – County Engineer’s Salary Resolution**

Moved by Frazier-Brenneman, seconded by McClain. Chairman Baughn explained that the county usually follows the recommended state salary. The Motor/Fuel fund pays 50% of this salary. Upon a roll call vote the following voted yes: Eakle, Weaver, Golden, Boyd, Frazier-Brenneman and McClain. 6 yes, 1 absent. Motion passed.

**Agenda Item 10 – Executive Session**

No need.

**Agenda Item 11 – Items of Information**

Greenwell passed out a handout with an update for County Highway 14. He explained this is a safety update and doing design work currently. The scope consists of: 4’ safety shoulder in the curves, replacement of entrance culverts and removal of concrete headwalls, extension of cross road culverts, guardrail updates and re-alignment of the road at State line. Letters have been sent to landowners.

Greenwell also stated they have reopened Batestown Road and the final inspection was 6/8/2021. Blunt & Butler Township bridge all opened today as well. He was pleased with the regrowth grass as well.

**Agenda Item 12 – Adjournment of Meeting**

Committee Chairman Eakle adjourned the meeting at 5:26pm.

**Minutes by:**

Cassy Carter, Financial Manager



# Expense Budget Performance Report

Date Range 12/01/20 - 06/30/21

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007 - COUNTY HIGHWAY FUND										
Department 810 - COUNTY HIGHWAY										
Project 00 - GENERAL										
	<b>EXPENSE</b>									
4101	SALARY - PERSONNEL	447,148.00	.00	447,148.00	29,442.10	.00	219,940.73	227,207.27	49	
4104	SALARY - OVERTIME	50,000.00	.00	50,000.00	290.95	.00	12,127.08	37,872.92	24	
4128	SALARY - TECHNICAL/SECRETARY	334,260.00	.00	334,260.00	25,535.40	.00	175,621.93	158,638.07	53	
4132	SALARY - SUMMER PERSONNEL	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++	
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	+++	
4151	UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.00	+++	
4152	WORKERS COMPENSATION	.00	.00	.00	.00	.00	.00	.00	+++	
4153	PERSONAL DAYS	.00	.00	.00	.00	.00	.00	.00	+++	
4155	INSURANCE - LIFE/HEALTH	106,000.00	.00	106,000.00	8,550.00	.00	55,100.00	50,900.00	52	
4156	INSURANCE - LIAB/FIRE/BONDS	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	
4159	EMPLOYEE FRINGE BENEFITS	17,000.00	.00	17,000.00	889.78	659.43	7,475.27	8,865.30	48	
4210	SUPPLIES/OFFICE	6,000.00	.00	6,000.00	133.00	52.83	4,534.55	1,412.62	76	
4220	MATERIALS	30,000.00	.00	30,000.00	1,611.40	1,832.92	18,159.88	10,007.20	67	
4221	FUEL	100,000.00	.00	100,000.00	4,444.51	1,277.47	36,382.68	62,339.85	38	
4238	SPECIAL CIRCUMSTANCES	.00	.00	.00	.00	.00	.00	.00	+++	
4251	TRAVEL EXPENSE	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
4260	TELEPHONE	5,000.00	.00	5,000.00	250.52	245.64	1,497.63	3,256.73	35	
4265	CONTRACTUAL/COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00	+++	
4270	POSTAGE	2,500.00	.00	2,500.00	60.00	.00	573.28	1,926.72	23	
4271	CONTRACTUAL/LEGAL FEES	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	
4291	MAINT/REPAIR - VEHICLES	80,000.00	.00	80,000.00	822.12	258.56	36,819.68	42,921.76	46	
4294	MAINT/REPAIR - BUILDINGS	70,000.00	.00	70,000.00	1,185.39	329.13	8,919.33	60,751.54	13	
4300	CONTRACTUAL/EQUIPMENT RENTAL	1,000.00	.00	1,000.00	135.00	.00	320.00	680.00	32	
4301	CONTRACTUAL/MAINT - ROADS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
4302	BRIDGE REPAIRS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
4315	ELECTRICITY/GAS	24,000.00	.00	24,000.00	883.45	.00	9,791.38	14,208.62	41	
4316	WATER	2,000.00	.00	2,000.00	221.06	.00	668.92	1,331.08	33	
4361	CONTRACTUAL/PROF SERVICES	2,000.00	.00	2,000.00	.00	.00	291.20	1,708.80	15	
4363	DUES/LICENSE FEES	.00	.00	.00	.00	.00	.00	.00	+++	
4364	EDUCATION/TRAINING	.00	.00	.00	.00	.00	.00	.00	+++	
4410	LAND PURCHASE/EASEMENT	.00	.00	.00	.00	.00	.00	.00	+++	
4450	OFFICE FURNITURE/EQUIPMENT	3,000.00	.00	3,000.00	624.50	.00	1,164.46	1,835.54	39	
4451	VEHICLE LEASE/PURCHASE	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0	
4452	EQUIPMENT LEASE/PURCHASE	110,000.00	.00	110,000.00	.00	.00	900.00	109,100.00	1	
4499	SUSPEND FILE	.00	.00	.00	.00	.00	.00	.00	+++	



# Expense Budget Performance Report

Date Range 12/01/20 - 06/30/21

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 007	COUNTY HIGHWAY FUND								
Department 810	COUNTY HIGHWAY								
Project 00	GENERAL								
4610	EXPENSE TRANSFER								
	<b>EXPENSE TOTALS</b>	\$1,637,908.00	\$0.00	\$1,637,908.00	\$75,079.18	\$4,655.98	\$590,288.00	\$1,042,964.02	36%
	Project 00 - GENERAL Totals	(\$1,637,908.00)	\$0.00	(\$1,637,908.00)	(\$75,079.18)	(\$4,655.98)	(\$590,288.00)	(\$1,042,964.02)	36%
	Department 810 - COUNTY HIGHWAY Totals	(\$1,637,908.00)	\$0.00	(\$1,637,908.00)	(\$75,079.18)	(\$4,655.98)	(\$590,288.00)	(\$1,042,964.02)	36%
	Fund 007 - COUNTY HIGHWAY FUND Totals	\$1,637,908.00	\$0.00	\$1,637,908.00	\$75,079.18	\$4,655.98	\$590,288.00	\$1,042,964.02	+++



# Expense Budget Performance Report

Date Range 12/01/20 - 06/30/21

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund	062 - COUNTY BRIDGE FUND								
Department	850 - COUNTY BRIDGE								
Project	00 - GENERAL EXPENSE								
4343	CONSTRUCTION & ENGINEERING	380,000.00	.00	380,000.00	5,941.65	.00	(3,542.99)	383,542.99	-1
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	+++
	<b>EXPENSE TOTALS</b>	<b>\$380,000.00</b>	<b>\$0.00</b>	<b>\$380,000.00</b>	<b>\$5,941.65</b>	<b>\$0.00</b>	<b>(\$3,542.99)</b>	<b>\$383,542.99</b>	<b>-1%</b>
	Project 00 - GENERAL Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$5,941.65)	\$0.00	\$3,542.99	(\$383,542.99)	-1%
	Department 850 - COUNTY BRIDGE Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	(\$5,941.65)	\$0.00	\$3,542.99	(\$383,542.99)	-1%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$380,000.00	\$0.00	\$380,000.00	\$5,941.65	\$0.00	(\$3,542.99)	\$383,542.99	
	<b>Grand Totals</b>	<b>\$2,017,908.00</b>	<b>\$0.00</b>	<b>\$2,017,908.00</b>	<b>\$81,020.83</b>	<b>\$4,655.98</b>	<b>\$586,745.01</b>	<b>\$1,426,507.01</b>	

COUNTY-TOWNSHIP AID FOR BRIDGE CONSTRUCTION PROGRAM  
SECTION 5-501 DIVISION 5 – ROAD AND BRIDGE LAWS OF ILLINOIS

WHEREAS, under the provisions of Section 5/5-501 of the Road and Bridge Laws, Townships that have met all requirements of doing bridge or other work specified in Section 5/501 entitles them to petition the County Board to levy a sufficient sum to meet one half the expenses of the engineering, construction or repair of any bridge or other such work, on condition that said Township shall furnish the other half of the required amount, and,

WHEREAS, the Townships listed below, have met all the requirements of doing bridge or other specified in said Section 5/5-501 of said Act, to entitle them to ask the County Board of said County to appropriate a sufficient sum, and,

NOW, THEREFORE, BE IT RESOLVED, that the request of said Townships for aid from said County, be and is hereby granted, that the amounts below are hereby appropriated to meet one half of said expenses for engineering, building or making other repairs to bridges or other such work. That the money derived from said appropriation shall be expended for said aid to the Township and County as hereinafter mentioned.

TOWNSHIP	SECTION NUMBER	AMOUNT
Catlin Twp.	Section 21-04138-00-EG	\$15,000

BE IT FURTHER RESOLVED, that 1 (one) certified copy of this Resolution be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the July 13, 2021, A.D. Session.

DATED this 13<sup>th</sup> day of July, 2021, A.D.

Aye \_\_\_ Nay \_\_\_ Absent \_\_\_ Abstain \_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Resolution Number \_\_\_\_\_

**Re: County Bridge Resolution (062 fund)**

Catlin Twp.

Section 21-04138-00-EG

APPROVED BY TRANSPORTATION COMMITTEE:  
July 13, 2021

Joe Eakle            Y   N   A  
Committee Chairperson

Robert Boyd        Y   N   A

Diana Frazier-Brenneman    Y   N   A

Craig Golden        Y   N   A

Jerry Hawker                    Y   N   A

Shelley McLain      Y   N   A

Mitch Weaver                    Y   N   A

Resolution Number \_\_\_\_\_



**P E T I T I O N**

PETITION OF CATLIN ROAD DISTRICT, IN VERMILION COUNTY, ILLINOIS FOR COUNTY AID TO CONSTRUCT AND REPAIR BRIDGES, CULVERTS, LAND DRAINAGE STRUCTURES.

TO: THE COUNTY BOARD OF VERMILION COUNTY, ILLINOIS.

WHEREAS, it is necessary to construct or repair drainage structures over a stream or streams in said Road District for which said Road District is wholly or in part responsible, and,

WHEREAS, the cost thereof will be more than .02% of the value of all the taxable property in the said Road District, as equalized or assessed by the Department of Revenue and the levy of the Road And Bridge Tax for two years last past in said Road District was in each year not less than the maximum allowable rate provided for in 605 ILCS 5/6-501 of the Illinois Compiled Statutes on the latest assessment roll for road and bridge purposes in said Road District as provided by law, each of said levies was needed for the ordinary repair of roads and bridges in said Road District, and,

WHEREAS, said Road District cannot levy a sufficient tax amount or make such needed construction and repairs without aid and,

Whereas said county aid is necessary for proper repair and construction of drainage structures in said Road District as follows:

Section <u>21-04138-00-EG</u>	Exist. SN <u>092-3180</u>	Prop. SN <u>092-TBD</u>			
<u>ESTIMATED COST</u>					
	<u>COUNTY</u>	<u>TOWNSHIP</u>	<u>FEDERAL</u>	<u>TWP BRIDGE</u>	<u>TOTALS</u>
Const.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Eng.	\$ <u>15,000.00</u>	\$ <u>15,000.00</u>	\$ _____	\$ _____	\$ _____

Type & Location Bridge condition report, hydraulic report and options with estimates for replacement of bridge.

NOW THEREFORE, the said Road District hereby requests county aid in the estimated sum of Fifteen and No/100 Dollars \$ 15,000.00 , for the construction and repair of bridges in said Road District, which said aid is necessary for the proper construction and repair of said bridges; the Town Board recognizes the provisions of the Road and Bridge Laws of the State of Illinois, and will hold in reserve from any of the Road District funds under its jurisdiction an amount of money sufficient to pay for one-half of the construction, reconstruction and repair work as is estimated and above indicated.

The Town Board further represents that it has met all requirements of the Illinois Road and Bridge laws, and therefor, respectfully petitions that said County Board direct and order the County Engineer to prepare the necessary plans, specifications and competitive bid proposals for such improvements as soon as funds are available; that such work be performed in accordance with 605 ILCS 5/5-501, 5/6-501, and 5/6-508 of the Road and Bridge Act of the State of Illinois, and all other provisions of said Road and Bridge Act.

Respectfully Submitted,

Matthew M McFee

Highway Commissioner

06.24.2021

Date

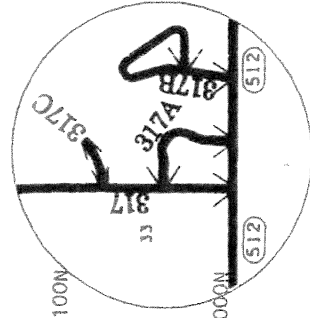
CATLIN

Road District

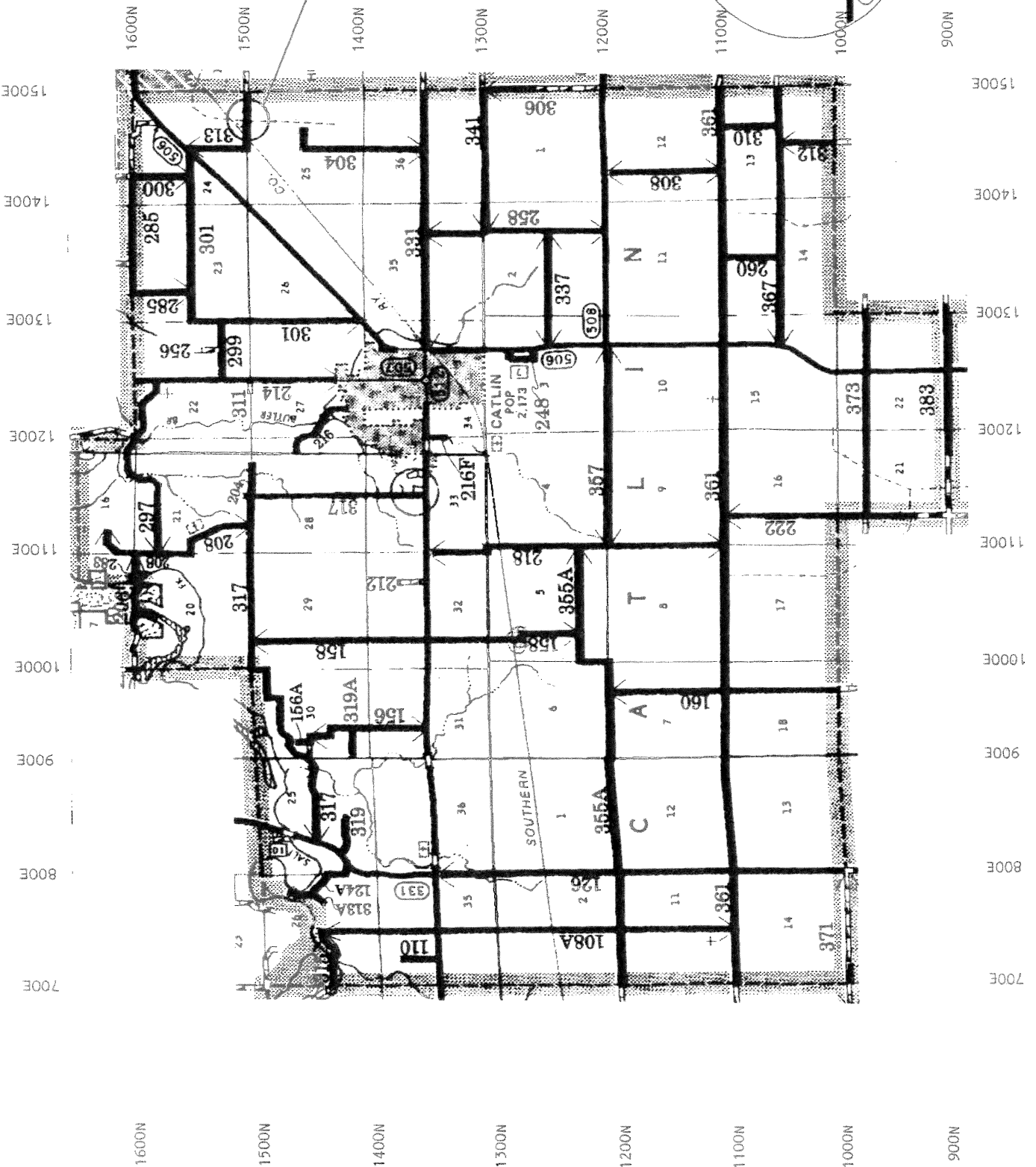


# CATLIN

## 21-04138-00-BR



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COUNTY BRIDGE CONSTRUCTION PROGRAM  
SECTION 5/5-502 DIVISION 5 – ROAD AND BRIDGE LAWS OF ILLINOIS

WHEREAS, under the provisions of Section 605 ILCS 5/5-502 of the Road and Bridge Laws, these funds may be used to construct or repair any bridge, culvert, or drainage structure across or along any highway in the County, and,

WHEREAS, the County Highway Department has found it necessary to perform engineering studies, maintenance and repairs on various drainage structures along the county highways, Section 21-00206-00-DR, and,

NOW, THEREFORE, BE IT RESOLVED, that the request by the County Highway Department for use of County Bridge funds in the amount of Ninety Thousand dollars (\$90,000) is hereby granted for the various work items, and,

BE IT FURTHER RESOLVED, that 1 (one) certified copy of this Resolution be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the July 13, 2021, A.D. Session.

DATED this 13th day of July 2021, A.D.

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Absent \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Resolution Number \_\_\_\_\_

**County Bridge Section 21-00206-00-DR**

County Bridge Fund (062) Resolution

APPROVED BY TRANSPORTATION COMMITTEE:  
July 13, 2021

Joe Eakle            Y N A  
Committee Chairperson

Robert Boyd        Y N A

Diana Frazier-Brenneman    Y N A

Craig Golden        Y N A

Jerry Hawker                    Y N A

Shelley McLain     Y N A

Mitch Weaver                    Y N A

Resolution Number \_\_\_\_\_