

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – March 31st, 2021
4. Audience Comments
5. Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Regional Office of Education - \$8,489.00
6. Regional Office of Education Budget 2022
7. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
 - C **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
 - D **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Items of Information
9. Adjournment

Health and Education Committee Meeting
Wednesday, March 31st, 2021
Vermilion County Administration Building, 2nd Floor, 5:00 p.m.

MINUTES

Agenda Item 1- Call to Order and Roll Call

County Board Chairman Larry Baughn called the Health & Education meeting to order at 5:00 pm. Roll Call, the following members were present: Larry Baughn, Kevin Green, Phearn Butler, and Diana Frazier-Brenneman. Absent were: Robert Boyd, Marla Mackiewicz and Dan Wright. (4 present, 3 absent).

Also present were: Bill Donahue - County Board Risk Consultant, Cassy Carter - County Board Financial Administrative Manager, Doug Toole – Director of Health Department, Clayton Fauver – Health Department Finance Director, and Jim Russell – Director of Mental Health.

Agenda Item 2- Adoption/ Amendment to the Agenda

Motion moved by Butler, second by Frazier-Brenneman to approve the agenda. Motion was carried by acclamation. Motion passed.

Agenda Item 3 – Approval of Minutes from February 18th, 2021

Motion moved by Green, second by Butler, to approve minutes. Motion was carried by acclamation. Motion passed.

Agenda Item 4 – Audience Comments

Doug Toole welcomed Clayton Fauver as the new Health Department Finance Director. Donna Dunham is retiring on May 1st and Clayton is her replacement. Toole wished Donna well and thanked her for her 24 years of service.

Agenda Item 5 – Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Vermilion County Health Department - \$435,000.00

Doug Toole advised that this is a state grant to cover mass COVID clinics. This amendment shows how the grant money will be spent. This is to cover mass vaccination clinics that will be scheduled for up to six days a week. This also covers: additional contact tracers, schedulers, nurses, EMTs, and additional services by the Sheriff's department for traffic control. Motion moved by Green, second by Frazier-Brenneman to approve. Upon the call of the roll the following members voted yes, to wit: Larry Baughn, Kevin Green, Phearn Butler, and Diana Frazier-Brenneman. 4 yes, 3 absent. Motion passed.

Agenda Item 6 – Ordinance - RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Vermilion County Health Department – Out of Category Transfer - \$12,000.00

Doug Toole explained that this is a transfer in the budgeted funds from Salary/Personnel to Contractual/Prof Services. This transfer is to cover two electronic recycling events for 2020-2021 instead of only one event like the prior year. These will be held 5/8/2021 and 10/16/2021. Motion moved by Butler, second by Green to approve. Upon the call of the roll the following members voted yes, to wit: Larry Baughn, Kevin Green, Phearn Butler, and Diana Frazier-Brenneman. 4 yes, 3 absent. Motion passed.

Agenda Item 7 – Executive Session

Not needed.

Agenda Item 8 - Items of Information

Baughn wanted to update all on animals that have been in the care of the county. The owners of the animals have relinquished their rights. The Animal Shelter is working to place/sell the animals. There are still pending criminal charges, any restitution will be used to reimburse the county for expenses that have already been incurred.

Agenda Item 9 - Adjournment

County Board Chairman Baughn adjourned the meeting at 5:10 PM.

Minutes by: Cassy Carter, Financial Administrative Manager

DRAFT

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR THE REGIONAL OFFICE OF EDUCATION**

WHEREAS, the Regional Superintendent of has access to a State funding source to pay one-time annual stipends to employees for the fiscal year 2020-2021; and,

WHEREAS, such outside funding requires an amendment to receive and disperse such funds to the Salary Personnel line; and

WHEREAS, the budget therefore needs to be amended to recognize such funds and to receive and accordingly disperse such funds as set out in the attached request and this was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2020-2021 as set out below:

001.101.00.3353	School Services Grant	\$8,489.00
001.420.59.4101	Salary-Personnel	\$8,489.00

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the July 13, 2021 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 13th day of July 2021 A.D.

AYE_____ NAY_____ ABSENT_____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Budget Amendment – Regional Office of Education

APPROVED BY Health and Education 6/17/21:

Kevin Green Y N A
Committee Chairperson

Phearn Butler Y N A

Robert Boyd Y N A

Marla Mackiewicz Y N A

Daniel Wright Y N A

Steve Miller Y N A

Diana Frazier-Brenneman Y N A

**Request for Amendment
Fiscal Budget
2020 - 2021**

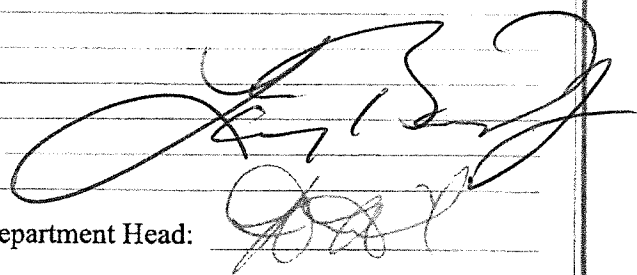
Dept: Regional Superintendent

Date: 5/27/21

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.101.00.3353</u>	<u>School Service Grant</u>	<u>\$ 0</u>	<u>\$ 8,489</u>	<u>8489</u>
<u>001.420.59.4101</u>	<u>Salary Personnel</u>	<u>\$ 0</u>	<u>\$ 8,489</u>	<u>8489</u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u> </u>

Narrative:

This budget amendment is necessary to allow revenue and expenditures to flow from a state funding source outside the budget for the purpose of paying additional stipends to county employees. The funding source is the ROE School Service Line which is state money outside the county budget.

Department Head: 

Approved By:

_____ Committee
Chairman

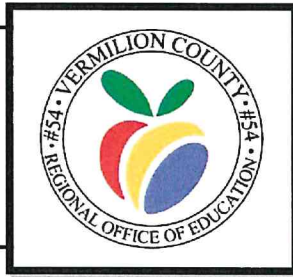
_____ Finance Committee
Chairman

Dated: _____

Dated: _____

Courtney Dudley

Assistant Regional Superintendent
cdudley@roe54.org



Aaron Hird

Regional Superintendent
ahird@roe54.org

Regional Office of Education #54 Budget

June 14, 2021

Vermilion County Health and Education Committee

The FY22 ROE budget will have a decrease from the FY21 budget. The decrease will come from the salary line. The FY21 budget included additional funds due to the retirement of the office's long-time bookkeeper and side-by-side training with new staff before the retirement. Although the line has a decrease, salaries will increase by 3% for the ROE's three office staff members. Insurance rates have also been adjusted for FY22. Salaries and insurance increases do not include the Regional Superintendent and Asst. Regional Superintendent that are paid by the State of Illinois.

Supplies/Office remain the same at \$1,950.

Travel Expense remain the same at \$5,800.

Contractual/Communications is increased \$270 to cover ATT bill.

Postage was decreased \$240.

Publications remain the same at \$600.

Maintenance/Repair - Equipment remain the same at \$800

Contractual/Professional Services remain the same at \$10,200.

The contractual/professional services line covers the cost of Financial Preparations for the Office of the Audit General that is still required by code at this time.

I look forward to meeting with the Health and Education Committee this week to discuss the budget and any questions that you may have for me at this time.

Sincerely,

A handwritten signature in black ink, appearing to be "A. Hird".

Aaron Hird



ROE Budget Worksheet Report

Budget Year 2022

Account	Account Description	2019 Actual Amount	2020 Actual Amount	2021 Amended Budget	2021 Actual Amount	2022 Department Request
Fund 001 - GENERAL FUND						
EXPENSE						
Department 420 - REGIONAL SUPERINTENDENT						
Project 00 - GENERAL						
PERSONNEL SERVICES						
4101	SALARY - PERSONNEL	84,433.25	90,471.91	95,004.00	43,265.84	93,822.00
4155	INSURANCE - LIFE/HEALTH	18,276.00	16,150.00	25,000.00	5,700.00	11,400.00
<i>PERSONNEL SERVICES Totals</i>		<u>\$102,709.25</u>	<u>\$106,621.91</u>	<u>\$120,004.00</u>	<u>\$48,965.84</u>	<u>\$105,222.00</u>
SUPPLIES & MATERIALS						
4210	SUPPLIES/OFFICE	1,179.18	1,798.17	1,950.00	.00	1,950.00
<i>SUPPLIES & MATERIALS Totals</i>		<u>\$1,179.18</u>	<u>\$1,798.17</u>	<u>\$1,950.00</u>	<u>\$0.00</u>	<u>\$1,950.00</u>
OTHER SERVICES & CHARGES						
4251	TRAVEL EXPENSE	5,778.39	2,108.52	5,800.00	505.12	5,800.00
4265	CONTRACTUAL/COMMUNICAT	1,094.78	1,200.00	1,200.00	731.41	1,470.00
4270	POSTAGE	.00	80.74	500.00	.00	260.00
4280	PUBLICATIONS	620.00	586.50	600.00	.00	600.00
4290	MAINT/REPAIR - EQUIPMENT	577.26	785.24	800.00	559.94	800.00
4361	CONTRACTUAL/PROF	11,773.56	12,753.49	10,200.00	.00	10,200.00
<i>OTHER SERVICES & CHARGES Totals</i>		<u>\$19,843.99</u>	<u>\$17,514.49</u>	<u>\$19,100.00</u>	<u>\$1,796.47</u>	<u>\$19,130.00</u>
Project 00 - GENERAL Totals		<u>\$123,732.42</u>	<u>\$125,934.57</u>	<u>\$141,054.00</u>	<u>\$50,762.31</u>	<u>\$126,302.00</u>
Project 59 - SCHOOL SERVICE						
PERSONNEL SERVICES						
4101	SALARY - PERSONNEL	8,300.00	5,200.00	.00	.00	.00
<i>PERSONNEL SERVICES Totals</i>		<u>\$8,300.00</u>	<u>\$5,200.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Project 59 - SCHOOL SERVICE		<u>\$8,300.00</u>	<u>\$5,200.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Department 420 - REGIONAL		<u>\$132,032.42</u>	<u>\$131,134.57</u>	<u>\$141,054.00</u>	<u>\$50,762.31</u>	<u>\$126,302.00</u>
EXPENSE TOTALS		<u>\$132,032.42</u>	<u>\$131,134.57</u>	<u>\$141,054.00</u>	<u>\$50,762.31</u>	<u>\$126,302.00</u>
Fund 001 - GENERAL FUND Totals		<u>\$132,032.42</u>	<u>\$131,134.57</u>	<u>\$141,054.00</u>	<u>\$50,762.31</u>	<u>\$126,302.00</u>
EXPENSE TOTALS		<u>\$132,032.42</u>	<u>\$131,134.57</u>	<u>\$141,054.00</u>	<u>\$50,762.31</u>	<u>\$126,302.00</u>
Fund 001 - GENERAL FUND Totals		(\$132,032.42)	(\$131,134.57)	(\$141,054.00)	(\$50,762.31)	(\$126,302.00)
Net Grand Totals						
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS		\$132,032.42	\$131,134.57	\$141,054.00	\$50,762.31	\$126,302.00
Net Grand Totals		(\$132,032.42)	(\$131,134.57)	(\$141,054.00)	(\$50,762.31)	(\$126,302.00)