

**Finance & Personnel Committee**  
**Monday, May 3rd, 2021**  
**5:00 PM, 2<sup>nd</sup> Floor VCAB**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Craig Golden, Mary Surprenant, Bruce Stark, Becky Stark and Crisi Walls. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Cassy Carter – Financial Administrative Manager, Erika Briggs- Auditor, Doug Toole – Director of Health Department, Darren Duncan – Vermilion County Treasurer, Jerry Hawker – County Board, Bill Donahue – Risk Consultant and Melinda Fourez – Audience Member.

### **Agenda Item 2 - Adoption/Amendments to the Agenda**

Walls motioned, second by Bieritz to approve the agenda. Motion passed by acclamation.

### **Agenda Item 3 - Approval of Minutes – April 5<sup>th</sup>, 2021**

Bieritz motioned to approve minutes with a correction, second by Walls. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Financial Update**

Ms. Briggs distributed a finance update that consisted of the General Fund Revenue as of April document, and the Fund Equity Changes Report. Ms. Briggs stated the Traffic/Conservation Fee line is still being worked by the Circuit Clerk and will give an update once this is complete. Bieritz inquired about the Miscellaneous Fund to which Briggs explained was the COVID grant. FICA will be negative until the tax payments start coming in. Part of the Animal Control balance is from the Pruitt Trust, fencing was put up at Animal Shelter using funds from this trust. The Recreational Use tax is over budget, which is positive for the county. Fourez stated that he is pleased that all Fund balances are tracking as they should be.

### **Agenda Item 6 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Vermilion County Treasurer**

Becky Stark motioned, second by Golden to discuss. Darren Duncan explained this was due to having two tax sales this year. This is moving money from the Treasurer Automation Fund to the General Fund, this is not asking for additional funds. Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Craig Golden, Mary Ellen Surprenant, Bruce Stark, Becky Stark, and Crisi Walls. 7 yes, 0 absent. Motion passed.

### **Agenda Item 7 – Executive Session**

None

### **Agenda Item 8 - Items of Information**

Chairman Baughn stated that budget meetings have started. Parent committee meetings will start in June/July and should mainly only see 3% increases for salaries along with some expense cuts. The outside audit is running smoothly. There will be a special Executive & Legislation meeting next week over senate bill 1602 regarding zoning for wind and solar farms. Darren Duncan stated that tax bills went out Friday. He said he was pleased bills went out on time, thus allowing more time between the first and second installment due dates. Jerry Hawker stated that he talked to Representative Marron about Block

grants. The city uses block grants, which are federal funds to help with rebuilding homes for community development. Hawker inquired about the county looking into a grant writer for this grant. Chairman Baughn stated he will discuss with Mike Davis at Landbank.

**Agenda Item 9 – Adjournment**

Committee Chairman Fourez adjourned the meeting at 5:30 PM.

Minutes by: Cassy Carter, Financial Administrative Manager