

VERMILION COUNTY MENTAL HEALTH 708 BOARD

Meeting Minutes – October 26, 2020

MEMBERS PRESENT: Mr. Jeff Fauver, Mr. Curt Girouard, Mr. Russell Hiatt, Mr. Mark Kracht, Mrs. Cheryl Rotramel, Mrs. Anne Sacheli, Ms. Valarie Shelton

MEMBERS ABSENT: Mr. Travis Mains, Mrs. Nancy O’Kane

IN ATTENDANCE: Brandy Seabaugh, Todd Seabaugh, Beth Bray Knecht, Gail Raney, Chad Hays (via phone conference)

STAFF PRESENT:

Jim Russell - Executive Director

Jeri Spezia - Administrative Assistant

CALL TO ORDER

Chairman Russ Hiatt called the meeting to order at 5:31 p.m. Five members responded to roll call. Four members were absent.

Jeff Fauver arrived at 5:32 p.m.

Anne Sacheli arrived at 5:32 p.m.

ADOPTION OF/ADDITIONS TO THE AGENDA

There were no adoptions/additions to the agenda.

MINUTES

Mrs. Anne Sacheli moved, seconded by Mr. Mark Kracht, to approve the August 24, 2020 minutes as presented. Motion was approved by acclamation.

CITIZEN INPUT

There was no citizen input.

CHAIRMAN COMMENTS

Chairman Hiatt gave thanks to the Board for their duties to the 708 Board.

EXECUTIVE DIRECTOR’S REPORT

Copies of the Executive Director’s Reports are attached to the minutes.

AGENCY REPORTS

WorkSource: Brandy gave an update on the new building development. Todd gave an update on WorkSource’s DHS annual review and the cleaning regimen in place due to COVID.

Crosspoint: Chad states services at Crosspoint have been uninterrupted due to COVID, with crisis services in full swing through remote means. Chad also stated the Community Day Services are limited due to COVID.

Hoopeston Multi-Agency: Beth gave an update on restrictions in place at Hoopeston Multi-Agency due to COVID. Beth also stated the van is still in service and residents are utilizing the food pantry more since the pandemic began.

Rosecrance: Gail stated Rosecrance is doing both telehealth and in-person services on a rotation basis, as well as COVID screenings on both staff and clients. Gail also stated JDC services are down but outpatient services are starting to go back up.

Kleppin & Associates: Mike gave an update on Juvenile Detention services, stating volume is down due to COVID.

Complex Service Planning: Jeri updated the Board on her caseload for September and October 2020.

FINANCIAL REPORT: The financial reports for August and September 2020 were included in the packet for review.

MH Fund Balance as of August 31, 2020: \$99,837.50 Monthly Interest as of August 31, 2020: \$76.10; Yearly Interest as of August 31 2020: \$829.15; MH Fund Balance as of September 30, 2020: \$431,689.79; Monthly Interest as of September 30, 2020: \$130.10; Yearly Interest as of September 30, 2020: \$959.25

MOTION: Cheryl Rotramel moved to approve the August and September 2020 financial reports. Jeff Fauver seconded the motion. The following board members voted yes:

Cheryl Rotramel
Jeff Fauver
Curt Giourard
Russell Hiatt
Mark Kracht
Anne Sacheli
Valarie Shelton

Motion approved.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

FY '21 CONTRACTS: Jim presented the FY'21 agency contracts for approval. Chery Rotramel made the motion to approve the FY'21 contracts. Valarie Shelton seconded the motion. The following board members voted yes:

Cheryl Rotramel
Valarie Shelton
Jeff Fauver
Curt Girouard
Russell Hiatt
Mark Kracht
Anne Sacheli

Motion was approved.

FY '21 ONE YEAR PLAN: Jim presented the FY'21 One Year Plan for approval. Mark Kracht made the motion to approve the FY'21 One Year Plan. Anne Sacheli seconded the motion. Motion was approved by acclamation.

2021 MEETING CALENDAR: Jim presented the 2021 Meeting Calendar for approval. Jeff Fauver made the motion to approve the 2021 Meeting Calendar. Cheryl Rotramel seconded the motion. Motion approved by acclamation.

FY 2020 YEAR-END DISBURSEMENTS: Jim presented the FY20 Year-End Disbursement choices for approval. Discussion ensued. Anne Sacheli made the motion to divide any balance equally among the four agencies and Mental Health First Aid Training. Mark Kracht seconded the motion. The following board members voted yes:

Anne Sacheli
Mark Kracht
Jeff Fauver
Curt Girouard
Russell Hiatt
Cheryl Rotramel
Valarie Shelton

Motion was approved.

PTO POLICY: Cheryl Rotramel stated they are still working on putting together a PTO policy for the Executive Director position.

DIRECTOR/BOARD ANNOUNCEMENTS: None

ADJOURNMENT: Cheryl Rotramel made the motion to adjourn the meeting at 6:30pm. Mark Kracht seconded the motion. Motion was approved by acclamation.

_____(Board
Secretary) Minutes prepared by Jeri Spezia

