

Finance & Personnel Committee
Monday, February 1st, 2021
5:00 PM, 2nd Floor VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Mary Surprenant, Bruce Stark, Becky Stark and Crisi Walls. Craig Golden was present via zoom. Also, in attendance; Larry Baughn – Vermillion County Board Chairman, Cassy Carter – Financial Administrative Manager, Erika Briggs- Auditor, Bill Donahue – Risk Consultant, Melissa Quick – Circuit Clerk, Jerry Hawker – County Board Member and Judge Thomas O’Shaughnessy.

Agenda Item 2 - Adoption/Amendments to the Agenda

Bruce Stark motioned, second by Wes Bieritz to approve the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – January 4th, 2021

Crisi Walls motioned, second by Becky Stark to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

Jerry Hawker stated that he attended the Danville Election Commission meeting and he noted that the commission was looking into taking the county allotted monies and open a separate checking account and not follow committee practices. Fourez noted the county budgets the money given to the election commission-then they budget as they see fit. Hawker will continue to attend the meeting. Chairman Baughn has not been approached on anything from the commission.

Agenda Item 5 – Financial Update

Ms. Briggs distributed a finance update that consisted of the General Fund Revenue as of 1/31/2021 document, the Fund Equity Changes Report and the General Fund Revenue. Ms. Briggs stated she has added a new fund for the Child Advocacy Center. She is also continuing to work with the Circuit Clerk on the fines that the county received in error, she will update at next meeting. Fourez noted that all looks good with the budget.

Agenda Item 6 – Ordinance – RE: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Circuit Clerk

Becky Stark motioned, second by Mary Ellen Surprenant to discuss.

Bruce Stark asked how the 3% raise and giving an extra \$1,000 will work with the already negotiated contract. In the union negotiation the raises were discussed and they had approved the funds for this. Also concerned if minimum wage increase will cause a need to negotiate this again. Ms. Briggs had developed a report in the past with increased minimum wage rates and Fourez asked for an updated report to review. Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Craig Golden, Mary Ellen Surprenant, Bruce Stark, Becky Stark, and Crisi Walls. 7 yes, 0 no. Motion passed.

Agenda Item 7 – Ordinance – RE: Mileage Reimbursement to be Determined by Federal Rate

Crisi Walls motioned, second by Craig Golden to discuss.

Fourez stated this increase takes us to the Federal Mileage rate, this is an increase of 0.025. Surprenant asked about mileage and outsourced training. Baughn noted that training is built into the budget. If

there is additional training needed and the money is not in the budget then this would have to be approved by the finance committee. Fourez stated there is a process in place to request reimbursement for mileage and there is an approval process. Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Craig Golden, Mary Ellen Surprenant, Bruce Stark, Becky Stark, and Crisi Walls. 7 yes, 0 no. Motion passed.

Agenda Item 8 – Resolution – RE: Infrastructure Financial Assistance – Eight Mile Drainage District - \$18,000.00

Wes Bieritz motioned, second by Bruce Stark to discuss.

Baughn stated this is the project located at South Ross Township and this is the amount they are short. This will help them with their water waste system. We did not add the interest to this since the total interest would be \$180.00. Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Craig Golden, Mary Ellen Surprenant, Bruce Stark, Becky Stark and Crisi Walls. 7 yes, 0 no. Motion passed.

Agenda Item 9 – Executive Session

None

Agenda Item 10 - Items of Information

Chairman Baughn stated that the county audit was moving forward. The EMA shed is being worked on and Building & Grounds will have siding on it soon, this building does have a new roof on it due to the hail last year. Executive and Legislation meeting is Thursday at 5PM, and the County Board meeting is Tuesday at 6:00PM.

Agenda Item 11 – Adjournment

Committee Chairman Fourez adjourned the meeting at 5:22 PM.

Minutes by: Cassy Carter, Financial Administrative Manager