

AGENDA

Transportation Committee Meeting

Tuesday, January 12, 2021

5:30 PM, Second Floor, VCAB

OR: To Join Via Zoom

<https://zoom.us/j/99655051135>

Meeting ID: 996 5505 1135

Dial by your location

1 312 626 6799

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – November 10, 2020 Meeting
4. Audience Comments
5. Review of Expenses – November 2020 & December 2020
6. Resolution for Improvement: Batestown Road, Section 18-00213-00-PV
7. County Maintenance Resolution
8. Executive Session
 - A. **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**
The setting of a price for sale or lease of property owned by the public body.
 - C. **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

Transportation Committee Meeting
Tuesday, November 10, 2020
5:30 p.m., VCAB, Danville, IL

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Chairman Larry Baughn called the Transportation Committee of the Vermilion County Board to order at 5:30 p.m. Upon the call of roll, the following committee members were present: (attending via Zoom) Joe Eakle, Craig Golden, Mitch Weaver, and Chuck Nesbitt. Greg Thatcher, Adam Hart and AJ Wright were absent. 4 present 3 Absent. Also attending the meeting via Zoom: Adrian Greenwell- County Engineer, Travis Barton- Highway Department, William Donahue- Risk Consultant, and Erika Briggs -Financial Resources Director.

Agenda Item 2 - Adoption of the Agenda

Weaver made a motion for the adoption of the agenda, second by Golden. Upon the call of roll, the following members voted yes, to-wit: Eakle, Golden, Weaver, and Nesbitt. 4-yes & 3-absent

Agenda Item 3 - Approval of the October 13, 2020 minutes

Nesbitt made a motion for the approval of the October 13, 2020 minutes, second by Weaver. Upon the call of roll, the following members voted yes, to-wit: Eakle, Golden, Weaver, and Nesbitt. 4-yes & 3-absent

Agenda Item 4 - Audience Comments

There were none.

Agenda Item 5 – Review of Expenses from October 2020

Greenwell explained that everything is on target. Weaver moved, second by Eakle to approve the bills. Upon the call of roll, the following members voted yes, to-wit: Eakle, Golden, Weaver, and Nesbitt. 4-yes & 3-absent.

Agenda Item 6 - Award Excavator Bid , Letting on November 2, 2020

Golden moved, seconded by Weaver to discuss the award of bid. Upon the call of roll, the following members voted yes, to-wit: Eakle, Golden, and Weaver. Nesbitt voted no: 3-yes, 1-no, & 3-absent.

Agenda Item 7 – Executive Session

None needed.

Agenda Item 8 – Items of Information Adjournment

Greenwell provided updates of ongoing Highway Department projects such as; the fence installation project has begun and will probably finish installing the posts this week.

The bridge in Blount Township, Indian Springs road, is moving along well.

Butler Township bridge is still kind of up in the air as to if work will be done in the fall. The commissioner doesn't want it to be closed all winter so they may wait until spring to start work.

The Potomac bridge repair is completed.

The Georgetown bridge repair is still underway and will hopefully be back opened on Monday.

The final plans for the Batestown road job, by Diamond School, are set for the January letting.

Agenda Item 9 – Adjournment

Being no other business, Chairman Baughn adjourned the meeting at 5:42 P.M.

Minutes by:

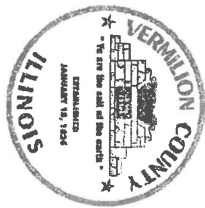
Jennifer Jenkins, Office Manager, County Board



Expense Budget Performance Report

Date Range 12/01/19 - 11/30/20
 Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Account 007 - COUNTY HIGHWAY FUND									
Fund 007 - COUNTY HIGHWAY FUND									
Department 910 - COUNTY HIGHWAY									
Project 00 - GENERAL									
	EXPENSE								
4101	SALARY - PERSONNEL	421,479.00	12,645.00	434,124.00	28,584.54	.00	363,747.57	70,376.43	84
4104	SALARY - OVERTIME	50,000.00	.00	50,000.00	2,793.94	.00	15,784.89	34,215.11	32
4128	SALARY - TECHNICAL/SECRETARY	315,071.00	9,453.00	324,524.00	24,870.00	.00	317,092.49	7,431.51	98
4132	SALARY - SUMMER PERSONNEL	10,000.00	.00	10,000.00	.00	.00	7,428.00	2,572.00	74
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	+++
4151	UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.00	+++
4152	WORKERS COMPENSATION	.00	.00	.00	.00	.00	.00	.00	+++
4153	PERSONAL DAYS	.00	.00	.00	.00	.00	.00	.00	+++
4155	INSURANCE - LIFE/HEALTH	128,098.00	(22,098.00)	106,000.00	8,550.00	.00	102,600.00	3,400.00	97
4156	INSURANCE - LIAB/FIRE/BONDS	100,000.00	.00	100,000.00	.00	.00	85,713.00	14,287.00	86
4159	EMPLOYEE FRINGE BENEFITS	17,000.00	.00	17,000.00	2,099.05	165.29	14,468.14	2,366.57	86
4210	SUPPLIES/OFFICE	6,000.00	.00	6,000.00	536.95	.00	4,286.56	1,713.44	71
4220	MATERIALS	30,000.00	.00	30,000.00	1,741.71	7,826.14	13,878.93	8,294.93	72
4221	FUEL	100,000.00	.00	100,000.00	4,453.15	.00	46,299.90	53,700.10	46
4238	SPECIAL CIRCUMSTANCES	.00	.00	.00	.00	.00	.00	.00	+++
4251	TRAVEL EXPENSE	2,000.00	.00	2,000.00	.00	.00	355.00	1,645.00	18
4260	TELEPHONE	3,000.00	1,200.00	4,200.00	243.55	.00	3,629.60	570.40	86
4270	CONTRACTUAL/COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00	+++
4271	POSTAGE	2,500.00	.00	2,500.00	.00	.00	1,788.56	711.44	72
4271	CONTRACTUAL/LEGAL FEES	2,000.00	.00	2,000.00	.00	127.14	1,853.87	18.99	99
4291	MAINT/REPAIR - VEHICLES	100,000.00	.00	100,000.00	17,092.13	8,516.91	83,841.06	7,642.03	92
4294	MAINT/REPAIR - BUILDINGS	100,000.00	.00	100,000.00	53,357.20	2,056.43	71,433.44	26,510.13	73
4300	CONTRACTUAL/EQUIPMENT RENTAL	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4301	CONTRACTUAL/MAINT - ROADS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4302	BRIDGE REPAIRS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4315	ELECTRICITY/GAS	24,000.00	(1,200.00)	22,800.00	540.74	.00	12,571.22	10,228.78	55
4316	WATER	2,000.00	.00	2,000.00	52.00	.00	1,251.44	748.56	63
4361	CONTRACTUAL/PROF SERVICES	2,000.00	.00	2,000.00	685.18	.00	1,418.68	581.32	71
4363	DUES/LICENSE FEES	.00	.00	.00	.00	.00	.00	.00	+++
4364	EDUCATION/TRAINING	.00	.00	.00	.00	.00	.00	.00	+++
4410	LAND PURCHASE/EASEMENT	.00	.00	.00	.00	.00	.00	.00	+++
4450	OFFICE FURNITURE/EQUIPMENT	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
4451	VEHICLE LEASE/PURCHASE	60,000.00	(20,000.00)	40,000.00	.00	.00	.00	40,000.00	0
4452	EQUIPMENT LEASE/PURCHASE	125,000.00	20,000.00	145,000.00	137,342.00	.00	142,818.98	2,181.02	98
4499	SUSPEND FILE	.00	.00	.00	.00	.00	.00	.00	+++



Expense Budget Performance Report

Date Range 12/01/19 - 11/30/20
 Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007 - COUNTY HIGHWAY FUND									
Department 810 - COUNTY HIGHWAY									
Project 00 - GENERAL									
EXPENSE									
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$1,607,148.00	\$0.00	\$1,607,148.00	\$282,942.14	\$18,691.91	\$1,292,261.33	\$296,194.76	82%
	YTD - GENERAL TOTALS	(\$1,607,148.00)	\$0.00	(\$1,607,148.00)	(\$282,942.14)	(\$18,691.91)	(\$1,292,261.33)	(\$296,194.76)	82%
	PERCENTAGE BUDGET TO ACTUAL	(\$1,607,148.00)	\$0.00	(\$1,607,148.00)	(\$282,942.14)	(\$18,691.91)	(\$1,292,261.33)	(\$296,194.76)	82%
	FUND 007 - COUNTY HIGHWAY FUND TOTAL	\$1,607,148.00	\$0.00	\$1,607,148.00	\$282,942.14	\$18,691.91	\$1,292,261.33	\$296,194.76	



Expense Budget Performance Report

Date Range 12/01/19 - 11/30/20
 Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 062 - COUNTY BRIDGE FUND									
Department 850 - COUNTY BRIDGE									
Project 00 - GENERAL									
	EXPENSE								
4343	CONSTRUCTION & ENGINEERING	369,563.00	200,000.00	569,563.00	2,026.34	92,424.72	382,604.44	94,533.84	83
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$369,563.00	\$200,000.00	\$569,563.00	\$2,026.34	\$92,424.72	\$382,604.44	\$94,533.84	83%
	DEPARTMENT 850 - COUNTY BRIDGE TOTAL	(\$369,563.00)	(\$200,000.00)	(\$569,563.00)	(\$2,026.34)	(\$92,424.72)	(\$382,604.44)	(\$94,533.84)	83%
	FUND 062 - COUNTY BRIDGE FUND TOTAL	\$369,563.00	\$200,000.00	\$569,563.00	\$2,026.34	\$92,424.72	\$382,604.44	\$94,533.84	83%
	Current Totals	\$1,976,711.00	\$200,000.00	\$2,176,711.00	\$284,968.48	\$111,116.63	\$1,674,865.77	\$390,728.60	



Expense Budget Performance Report

Date Range 12/01/20 - 12/31/20
 Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007 - COUNTY HIGHWAY FUND									
Department 810 - COUNTY HIGHWAY									
Project 00 - GENERAL									
EXPENSE									
4101	SALARY - PERSONNEL	447,148.00	.00	447,148.00	22,073.93	.00	22,073.93	425,074.07	5
4104	SALARY - OVERTIME	50,000.00	.00	50,000.00	633.23	.00	633.23	49,366.77	1
4128	SALARY - TECHNICAL/SECRETARY	334,260.00	.00	334,260.00	16,947.25	.00	16,947.25	317,312.75	5
4132	SALARY - SUMMER PERSONNEL	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	+++
4151	UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.00	+++
4152	WORKERS COMPENSATION	.00	.00	.00	.00	.00	.00	.00	+++
4153	PERSONAL DAYS	.00	.00	.00	.00	.00	.00	.00	+++
4155	INSURANCE - LIFE/HEALTH	106,000.00	.00	106,000.00	8,550.00	.00	8,550.00	97,450.00	8
4156	INSURANCE - LIAB/FIRE/BONDS	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0
4159	EMPLOYEE FRINGE BENEFITS	17,000.00	.00	17,000.00	1,322.47	1,421.04	1,322.47	14,256.49	16
4210	SUPPLIES/OFFICE	6,000.00	.00	6,000.00	156.30	206.38	156.30	5,637.32	6
4220	MATERIALS	30,000.00	.00	30,000.00	299.22	(1,850.32)	299.22	31,551.10	-5
4221	FUEL	100,000.00	.00	100,000.00	3,172.42	27,197.81	3,172.42	69,629.77	30
4238	SPECIAL CIRCUMSTANCES	.00	.00	.00	.00	.00	.00	.00	+++
4251	TRAVEL EXPENSE	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4260	TELEPHONE	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0
4265	CONTRACTUAL/COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00	+++
4270	POSTAGE	2,500.00	.00	2,500.00	111.80	60.00	111.80	2,328.20	7
4271	CONTRACTUAL/LEGAL FEES	3,000.00	.00	3,000.00	.00	(127.14)	.00	3,127.14	-4
4291	MAINT/REPAIR - VEHICLES	80,000.00	.00	80,000.00	7,724.37	2,930.31	7,724.37	69,345.32	13
4294	MAINT/REPAIR - BUILDINGS	70,000.00	.00	70,000.00	414.97	2,329.46	414.97	67,255.57	4
4300	CONTRACTUAL/EQUIPMENT RENTAL	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4301	CONTRACTUAL/MAINT - ROADS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4302	BRIDGE REPAIRS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4315	ELECTRICITY/GAS	24,000.00	.00	24,000.00	46.73	763.03	46.73	23,190.24	3
4316	WATER	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4361	CONTRACTUAL/PROF SERVICES	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4363	DUES/LICENSE FEES	.00	.00	.00	.00	.00	.00	.00	+++
4364	EDUCATION/TRAINING	.00	.00	.00	.00	.00	.00	.00	+++
4410	LAND PURCHASE/EASEMENT	.00	.00	.00	.00	.00	.00	.00	+++
4450	OFFICE FURNITURE/EQUIPMENT	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
4451	VEHICLE LEASE/PURCHASE	125,000.00	.00	125,000.00	.00	.00	.00	125,000.00	0
4452	EQUIPMENT LEASE/PURCHASE	110,000.00	.00	110,000.00	.00	.00	.00	110,000.00	0
4499	SUSPEND FILE	.00	.00	.00	.00	.00	.00	.00	+++



Expense Budget Performance Report

Date Range 12/01/20 - 12/31/20
 Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007 - COUNTY HIGHWAY FUND									
Department 810 - COUNTY HIGHWAY									
Project 00 - GENERAL									
EXPENSE									
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$1,637,908.00	\$0.00	\$1,637,908.00	\$61,452.69	\$32,930.57	\$61,452.69	\$1,543,524.74	6%
	Project 00 - GENERAL Totals	(\$1,637,908.00)	\$0.00	(\$1,637,908.00)	(\$61,452.69)	(\$32,930.57)	(\$61,452.69)	(\$1,543,524.74)	6%
	Department 810 - COUNTY HIGHWAY Totals	(\$1,637,908.00)	\$0.00	(\$1,637,908.00)	(\$61,452.69)	(\$32,930.57)	(\$61,452.69)	(\$1,543,524.74)	6%
	Fund 007 - COUNTY HIGHWAY FUND Totals	\$1,637,908.00	\$0.00	\$1,637,908.00	\$61,452.69	\$32,930.57	\$61,452.69	\$1,543,524.74	



Expense Budget Performance Report

Date Range 12/01/20 - 12/31/20
 Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 062 - COUNTY BRIDGE FUND									
Department 850 - COUNTY BRIDGE									
Project 00 - GENERAL									
	EXPENSE								
4343	CONSTRUCTION & ENGINEERING	380,000.00	.00	380,000.00	(19,242.79)	3,268.91	(19,242.79)	395,973.88	-4
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$380,000.00	\$0.00	\$380,000.00	(\$19,242.79)	\$3,268.91	(\$19,242.79)	\$395,973.88	-4%
	Project 00 - GENERAL Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	\$19,242.79	(\$3,268.91)	\$19,242.79	(\$395,973.88)	-4%
	Department 850 - COUNTY BRIDGE Totals	(\$380,000.00)	\$0.00	(\$380,000.00)	\$19,242.79	(\$3,268.91)	\$19,242.79	(\$395,973.88)	-4%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$380,000.00	\$0.00	\$380,000.00	(\$19,242.79)	\$3,268.91	(\$19,242.79)	\$395,973.88	
	Grand Totals	\$2,017,908.00	\$0.00	\$2,017,908.00	\$42,209.90	\$36,199.48	\$42,209.90	\$1,939,498.62	



Is this project a bondable capital improvement?

Yes No

Resolution Type	Resolution Number	Section Number
Supplemental		18-00213-00-PV

BE IT RESOLVED, by the Board _____ of the County _____

of Vermilion _____ Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract _____

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Batestown Road (CH 36)	0.08	FAU 7005	US 150	South +/- 400 Ft.

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Removing and replacing PCC pavement, C&G and drainage improvements and sidewalk repairs at US 150 on the east end of FAU 7005, Batestown Road (CH 36)

2. That there is hereby appropriated the sum of One Hundred Fifty Thousand

_____ Dollars (\$150,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Cathy Jenkins _____ County _____ Clerk in and for said County _____

of Vermilion _____ in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board _____ of Vermilion _____ at a meeting held on January 12, 2021 _____

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 12th day of January, 2021

(SEAL)

Clerk Signature _____ Date _____

Approved

Regional Engineer _____ Department of Transportation _____ Date _____

Aye ___ Nay ___ Absent ___

Re: Resolution for Improvement, 008 MFT for Section 18-00213-00-PV

APPROVED BY TRANSPORTATION COMMITTEE:
January 12, 2021

Joe Eakle Y N A
Committee Chairperson

Robert Boyd Y N A

Diana Frazier-Brenneman Y N A

Craig Golden Y N A

Jerry Hawker Y N A

Shelley McLain Y N A

Mitch Weaver Y N A

Resolution Number _____



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	21-00000-00-GM

BE IT RESOLVED, by the Board of the County of Vermilion Illinois that there is hereby appropriated the sum of One Million, Five Hundred, Nine Thousand, Eight Hundred, Fifty Four and 00/100 Dollars (\$1,509,854.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/21 to 12/31/21.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that County of Vermilion shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Cathy Jenkins County Clerk in and for said County of Vermilion in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Board of Vermilion at a meeting held on 01/12/21.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 12th day of January, 2021.

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Aye ___ Nay ___ Absent ___

Re: Maintenance Resolution for 2021, 008 MFT for Section 21-00000-00-GM

APPROVED BY TRANSPORTATION COMMITTEE:
January 12, 2021

Joe Eakle Y N A
Committee Chairperson

Robert Boyd Y N A

Diana Frazier-Brenneman Y N A

Craig Golden Y N A

Jerry Hawker Y N A

Shelley McLain Y N A

Mitch Weaver Y N A

Resolution Number _____