

**Transportation Committee Meeting
Tuesday, November 13, 2018
5:30 PM, Second Floor, VCAB**

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – October 24, 2018 Meeting
4. Audience Comments
5. Review of Bills – October 2018
6. County Maintenance Resolution Fund 0008 MFT
7. Resolution for Improvement: Batestown Road, Section 18-00213-00-PV, Fund 0008 MFT
8. Executive Session
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**
The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

Transportation Committee Meeting
Tuesday, October 24, 2018
5:00 p.m., 201 N. Vermilion Street Danville, IL.

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Joe Eakle called the Transportation Committee of the Vermilion County Board to order at 5:00 p.m.

Upon the call of roll, the following committee members were present: Joe Eakle, Craig Golden, and Mitch Weaver. John Criswell and A.J. Wright were excused. 3 present and 2 absent at roll call.

Also attending the meeting: Adrian Greenwell - Highway Dept, Chairman Larry Baughn Jr., Bill Donahue, Risk Consultant and Jennifer Jenkins, County Board Office Manager.

Agenda Item 2 - Adoption of the Agenda

Golden moved, second by Weaver, to adopt the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of the October 9, 2018 Minutes

Weaver moved, second by Golden, to adopt the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

There were none.

Agenda Item 5 – Resolution County Highway Fund 007 Dump bed, Snow plow, Hydraulics, Lights and Spreader Award

Greenwell shared with the committee that this is from the only bidder, Rahn Equipment Company. They submitted two different bids. One with Falls snow plow set up and the other was with Henke. Henke was about \$2,000.00 less. Vermilion County has used Henke in the past. He recommends going with the lower bid of \$85,964.45 which is with the Henke plow system on it.

Weaver moved, second by Golden to approve the resolution. Upon the call of roll, the following voted yes to wit; Eakle, Golden and Mitch Weaver. 3 yes and 2 absent.

Agenda Item 6 – Ordinance Amendment to the Combined Annual Budget and Appropriation Ordinance for Vermilion County for the 2017-2018 Fiscal Year-County Highway Fund (007)

Eakle explained that this transfer of funds is for the installation of the equipment of the new tandem truck. Greenwell further explained that the amount originally budgeted in the equipment sales purchase line was not enough to cover the expenses for this installation. Eakle shared with the committee that this is for help for building bridges within the townships. Golden made a motion to pass the ordinance, seconded by Weaver.

Upon a roll call vote the following voted yes to wit: Eakle, Golden, and Weaver. 3 yes, 2 absent.

Agenda Item 7 – Executive Session

There was no need for an executive session

Agenda Item 8 – Items of Information

Eakle asked the committee to consider holding future Transportation meetings with a minimal agenda right before the County Board meeting, unless of course, there were several items or something that would take a little more time then we could stick to the original Transportation Committee meeting date. He further explained that when we only have 1 agenda item and only spend 5 minutes here it may be something that can be addressed before the County Board meeting instead of having everyone drive here for such a short meeting.

Chairman Baughn shared that Building and Grounds are still working at the Annex. They are currently in the process of winterizing the building and clearing items out.

Agenda Item 9 – Adjournment of Meeting

Being no further business, Committee Chairman Eakle adjourned the meeting at 5:15 P.M.

Minutes by: Jennifer Jenkins, Office Manager

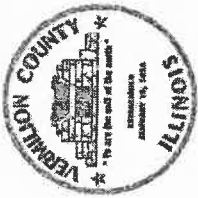
DRAFT



Expense Budget Performance Report

Date Range 12/01/17 - 10/31/18
Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 007	COUNTY HIGHWAY FUND									
Department 819	COUNTY HIGHWAY									
Project 00	GENERAL EXPENSE									
4101	SALARY - PERSONNEL	409,203.00	.00	409,203.00	31,310.11	.00	.00	355,175.80	54,027.20	87
4104	SALARY - OVERTIME	61,800.00	.00	61,800.00	2,031.13	.00	.00	21,705.48	40,094.52	35
4128	SALARY - TECHNICAL/SECRETARY	305,895.00	.00	305,895.00	22,668.20	.00	.00	269,360.70	36,534.30	88
4132	SALARY - SUMMER PERSONNEL	32,000.00	.00	32,000.00	1,410.00	.00	.00	7,155.00	24,845.00	22
4149	FICA	.00	.00	.00	.00	.00	.00	.00	.00	+++
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	.00	+++
4151	UNEMPLOYMENT	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0
4152	WORKERS COMPENSATION	10,000.00	(3,000.00)	7,000.00	.00	.00	.00	.00	7,000.00	0
4153	PERSONAL DAYS	.00	.00	.00	.00	.00	.00	.00	.00	+++
4155	INSURANCE - LIFE/HEALTH	80,000.00	.00	87,500.00	.00	.00	.00	86,958.00	542.00	99
4156	INSURANCE - LIAB/FIRE/BONDS	100,000.00	.00	100,000.00	.00	.00	.00	66,085.00	33,914.00	66
4159	EMPLOYEE FRINGE BENEFITS	17,000.00	.00	20,000.00	850.04	365.35	228.21	14,189.65	5,445.00	73
4210	SUPPLIES/OFFICE	6,000.00	.00	6,000.00	.00	.00	.00	4,590.98	1,180.81	80
4220	MATERIALS	30,000.00	.00	30,000.00	389.83	3,307.32	19,846.17	58,163.46	6,846.51	77
4221	FUEL	100,000.00	.00	100,000.00	1,598.50	.00	.00	.00	41,836.54	58
4238	SPECIAL CIRCUMSTANCES	.00	.00	.00	.00	.00	.00	.00	.00	+++
4251	TRAVEL EXPENSE	2,000.00	.00	2,000.00	.00	.00	.00	420.00	1,580.00	21
4260	TELEPHONE	6,000.00	.00	6,000.00	159.99	159.99	1,821.03	1,821.03	4,018.98	33
4265	CONTRACTUAL/COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00	.00	+++
4270	POSTAGE	2,500.00	.00	2,500.00	.00	.00	.00	1,568.81	931.19	63
4271	CONTRACTUAL/LEGAL FEES	2,000.00	.00	2,000.00	.00	.00	.00	830.77	1,061.18	47
4291	MAINT/REPAIR - VEHICLES	100,000.00	.00	100,000.00	2,675.98	108.05	13,412.07	49,242.74	37,345.19	63
4294	MAINT/REPAIR - BUILDINGS	40,000.00	.00	40,000.00	(1,276.14)	2,727.07	14,156.37	14,156.37	23,116.56	42
4300	CONTRACTUAL/EQUIPMENT RENTAL	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0
4301	CONTRACTUAL/MAINT - ROADS	2,000.00	.00	2,000.00	.00	.00	.00	.00	2,000.00	0
4302	BRIDGE REPAIRS	1,000.00	.00	1,000.00	.00	.00	.00	.00	1,000.00	0
4315	ELECTRICITY/GAS	24,000.00	.00	24,000.00	47.70	929.75	12,468.39	12,468.39	10,601.86	56
4316	WATER	2,000.00	.00	2,000.00	52.00	.00	965.13	1,034.87	1,034.87	48
4361	CONTRACTUAL/PROF SERVICES	2,000.00	.00	2,000.00	.00	.00	.00	1,515.08	484.92	76
4363	DUES/LICENSE FEES	.00	.00	.00	.00	.00	.00	.00	.00	+++
4364	EDUCATION/TRAINING	.00	.00	.00	.00	.00	.00	.00	.00	+++
4410	LAND PURCHASE/EASEMENT	.00	.00	.00	.00	.00	.00	.00	.00	+++
4450	OFFICE FURNITURE/EQUIPMENT	3,000.00	.00	3,000.00	.00	.00	.00	2,863.78	136.22	95
4451	VEHICLE LEASE/PURCHASE	125,000.00	(18,000.00)	107,000.00	.00	.00	.00	.00	107,000.00	0
4452	EQUIPMENT LEASE/PURCHASE	65,000.00	18,000.00	83,000.00	.00	.00	.00	1,000.00	82,000.00	1
4499	SUSPEND FILE	.00	.00	.00	.00	.00	.00	.00	.00	+++

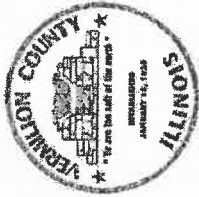


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Fund 007	COUNTY HIGHWAY FUND								
Department 010	COUNTY HIGHWAY								
Project 00	GENERAL EXPENSE								
4610	TRANSFER								
	EXPENSE TOTALS	\$1,530,398.00	\$7,500.00	\$1,537,898.00	\$69,197.34	\$21,237.81	\$990,083.34	\$526,576.85	66%
	Project 00 - GENERAL	(\$1,530,398.00)	(\$7,500.00)	(\$1,537,898.00)	(\$69,197.34)	(\$21,237.81)	(\$990,083.34)	(\$526,576.85)	66%
	Department 010 - COUNTY HIGHWAY	(\$1,530,398.00)	(\$7,500.00)	(\$1,537,898.00)	(\$69,197.34)	(\$21,237.81)	(\$990,083.34)	(\$526,576.85)	66%
	Fund 007 - COUNTY HIGHWAY FUND	\$1,530,398.00	\$7,500.00	\$1,537,898.00	\$69,197.34	\$21,237.81	\$990,083.34	\$526,576.85	66%



Expense Budget Performance Report

Date Range 12/01/17 - 10/31/18
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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 062 - COUNTY BRIDGE FUND									
Department 850 - COUNTY BRIDGE									
Project 00 - GENERAL EXPENSE									
4343 CONSTRUCTION & ENGINEERING		342,000.00	.00	342,000.00	(9,523.47)	12,909.48	187,553.34	141,537.18	59
4610 TRANSFER		.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$342,000.00	\$0.00	\$342,000.00	(\$9,523.47)	\$12,909.48	\$187,553.34	\$141,537.18	59%
	Project 00 - GENERAL TOTALS	(\$342,000.00)	\$0.00	(\$342,000.00)	\$9,523.47	(\$12,909.48)	(\$187,553.34)	(\$141,537.18)	59%
	Department 850 - COUNTY BRIDGE TOTALS	(\$342,000.00)	\$0.00	(\$342,000.00)	\$9,523.47	(\$12,909.48)	(\$187,553.34)	(\$141,537.18)	59%
	Fund 062 - COUNTY BRIDGE FUND TOTALS	\$342,000.00	\$0.00	\$342,000.00	(\$9,523.47)	\$12,909.48	\$187,553.34	\$141,537.18	
	Grand Totals	\$1,872,398.00	\$7,500.00	\$1,879,898.00	\$59,673.87	\$34,147.29	\$1,177,636.68	\$668,114.03	



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	19-00000-00-GM

BE IT RESOLVED, by the Board of the County of Vermilion Illinois that there is hereby appropriated the sum of Nine Hundred Thousand Dollars (\$900,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/19 to 12/31/19.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that County of Vermilion shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Cathy Jenkins County Clerk in and for said County of Vermilion in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Board of Vermilion at a meeting held on _____

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 13th day of November, 2018

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

County Maintenance Resolution (Fund 008)

APPROVED BY TRANSPORTATION COMMITTEE:

On Tuesday November 13, 2018

Joe Eakle Y N A

Craig Golden Y N A

Mitch Weaver Y N A

AJ Wright Y N A



Resolution for Improvement Under the Illinois Highway Code



Resolution Number [] Resolution Type Original Section Number 18-00213-00-PV

BE IT RESOLVED, by the Board of the County of Vermilion Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract

For Roadway/Street Improvements:

Table with 5 columns: Name of Street(s)/Road(s), Length (miles), Route, From, To. Row 1: + Batestown Road (CH 36), 0.08, FAU 7005, US 150, South +/- 400 Ft.

For Structures:

Table with 5 columns: Name of Street(s)/Road(s), Existing Structure No., Route, Location, Feature Crossed. Row 1: +

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Removing and replacing PCC Pavement, C&G and drainage improvements and sidewalk repairs at US 150 on the east end of FAU 7005, Batestown Road (CH 36)

2. That there is hereby appropriated the sum of One Hundred Thousand

Dollars (\$100,000.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Cathy Jenkins County Clerk in and for said County of Vermilion in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by Board of Vermilion at a meeting held on November 13, 2018

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 13th day of November, 2018

(SEAL)

Clerk Signature [Signature Box]

Approved

Regional Engineer Department of Transportation [Signature Box] Date [Date Box]

County Resolution For Improvement (Fund 008)

Re: Section 18-00213-00-PV, Batestown Road

APPROVED BY TRANSPORTATION COMMITTEE:

On Tuesday November 13, 2018

Joe Eakle Y N A

Craig Golden Y N A

Mitch Weaver Y N A

AJ Wright Y N A