

AGENDA

**Transportation Committee Meeting
Tuesday, November 10, 2020
5:30 PM, Second Floor, VCAB**

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – October 13, 2020 Meeting
4. Audience Comments
5. Review of Expenses – October 2020
6. Award Excavator Bid, Letting on November 2, 2020
7. Executive Session
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Items of Information
9. Adjournment

Transportation Committee Meeting
Tuesday, October 13, 2020
5:30 p.m., VCAB, Danville, IL

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Chairman Larry Baughn called the Transportation Committee of the Vermillion County Board to order at 5:30 p.m. Upon the call of roll, the following committee members were present: Craig Golden, Mitch Weaver, Greg Thatcher, Chuck Nesbitt, and Larry Baughn. Joe Eakle was excused. Adam Hart and AJ Wright were absent. 5 present 3 Absent. Also attending the meeting: Arian Greenwell- County Engineer, William Donahue- Risk Consultant, and Jennifer Jenkins- County Board Office Manager.

Agenda Item 2 - Adoption of the Agenda

Nesbitt made a motion for the adoption of the agenda, second by Weaver. Motion passed by acclamation.

Agenda Item 3 - Approval of the September 8, 2020 minutes

Golden moved, second by Nesbitt, to adopt the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

There were none.

Agenda Item 5 – Review of Expenses from September 2020

Greenwell explained that all things are going well. Under equipment lease/purchase they are still putting specs together for the excavator. Also in the maint/repair budget line is where the fencing will come from. Weaver moved, second by Nesbitt to approve the bills. Upon the call of roll, the following members voted yes, to-wit: Golden, Weaver, Thatcher, Nesbitt, and Baughn. 5-yes & 3-absent.

Agenda Item 6 Resolution- Ross Township Box Culvert Replacement, Section 20-16133-00-DR, Letting on September 24, 2020

Greenwell explained that there were 3 bidders and one was not a qualified bidder and was rejected. Cross Construction was the low bidder. Weaver moved, second by Nesbitt to approve the resolution. Upon the call of roll, the following members voted yes, to-wit: Golden, Weaver, Thatcher, Nesbitt, and Baughn. 5-yes & 3-absent.

Agenda Item 7 Resolution- County Highway Facility Security Fencing and Gates, Letting on September 24, 2020

Greenwell explained that Alvin Fence Company bid just on the fencing and gates. There was another company out of Tuscola that bid on the gates and also the operators to automate the opening and closing. They were a little higher on the fencing than Alvin Fence Company. Greenwell went with Alvin Fence Company after trying to contact the other bidder without success. Golden moved, second by Thatcher approve the resolution. Upon the call of roll, the following members voted yes, to-wit: Golden, Weaver, Thatcher, Nesbitt, and Baughn. 5-yes & 3-absent.

Agenda Item 8 Resolution- Non-Improvement, Delivery, and Installation of Gate Operators and Controllers

Greenwell explained that after speaking with IDOT he found out that he could utilize MFT funds to pay for the automation if it is under \$30,000 then no bid is required. Weaver moved, second by Nesbitt approve the resolution. Upon the call of roll, the following members voted yes, to-wit: Golden, Weaver, Thatcher, Nesbitt, and Baughn. 5-yes & 3-absent.

Agenda Item 9 – Executive Session

None needed.

Agenda Item 10 – Items of Information Adjourment

Greenwell provided updates of ongoing Highway Department projects.

Agenda Item 11 – Adjourment

Being no other business, Chairman Baughn adjourned the meeting at 5:42 P.M.

Minutes by:

Jennifer Jenkins, Office Manager, County Board



Expense Budget Performance Report

Date Range 12/01/19 - 10/31/20
Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007 - COUNTY HIGHWAY FUND									
	Department: 810 - COUNTY HIGHWAY								
	Project: 00 - GENERAL								
	EXPENSE								
4101	SALARY - PERSONNEL	421,479.00	12,645.00	434,124.00	42,236.31	.00	335,163.03	98,980.97	77
4104	SALARY - OVERTIME	50,000.00	.00	50,000.00	3,265.36	.00	12,990.95	37,009.05	26
4128	SALARY - TECHNICAL/SECRETARY	315,071.00	9,453.00	324,524.00	37,305.00	.00	292,222.49	32,301.51	90
4132	SALARY - SUMMER PERSONNEL	10,000.00	.00	10,000.00	.00	.00	7,428.00	2,572.00	74
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++
4150	JMRF	.00	.00	.00	.00	.00	.00	.00	+++
4151	UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.00	+++
4152	WORKERS COMPENSATION	.00	.00	.00	.00	.00	.00	.00	+++
4153	PERSONAL DAYS	.00	.00	.00	.00	.00	.00	.00	+++
4155	INSURANCE - LIFE/HEALTH	128,098.00	(22,098.00)	106,000.00	8,550.00	.00	94,050.00	11,950.00	89
4156	INSURANCE - LIAB/FIRE/BONDS	100,000.00	.00	100,000.00	.00	.00	85,713.00	14,287.00	86
4159	EMPLOYEE FRINGE BENEFITS	17,000.00	.00	17,000.00	832.29	.00	12,369.09	4,630.91	73
4210	SUPPLIES/OFFICE	6,000.00	.00	6,000.00	135.00	.00	3,749.61	2,250.39	62
4220	MATERIALS	30,000.00	.00	30,000.00	1,470.52	13,076.98	12,137.22	4,785.80	84
4221	FUEL	100,000.00	.00	100,000.00	4,151.18	11,657.75	41,846.75	46,495.50	54
4238	SPECIAL CIRCUMSTANCES	.00	.00	.00	.00	.00	.00	.00	+++
4251	TRAVEL EXPENSE	2,000.00	.00	2,000.00	.00	.00	355.00	1,645.00	18
4260	TELEPHONE	3,000.00	1,200.00	4,200.00	277.13	.00	3,368.05	813.95	81
4265	CONTRACTUAL/COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00	+++
4270	POSTAGE	2,500.00	.00	2,500.00	.00	.00	1,788.56	711.44	72
4271	CONTRACTUAL/LEGAL FEES	2,000.00	.00	2,000.00	.00	127.14	1,853.87	18.99	99
4291	MAINT/REPAIR - VEHICLES	100,000.00	.00	100,000.00	8,614.07	9,421.40	66,748.93	23,829.67	76
4294	MAINT/REPAIR - BUILDINGS	100,000.00	.00	100,000.00	412.91	4,560.91	18,076.24	77,362.85	23
4300	CONTRACTUAL/EQUIPMENT RENTAL	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4301	CONTRACTUAL/MAINT - ROADS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4302	BRIDGE REPAIRS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4315	ELECTRICITY/GAS	24,000.00	(1,200.00)	22,800.00	676.86	.00	12,030.48	10,769.52	53
4316	WATER	2,000.00	.00	2,000.00	43.20	.00	1,199.44	800.56	60
4361	CONTRACTUAL/PROF SERVICES	2,000.00	.00	2,000.00	.00	.00	733.50	1,266.50	37
4363	DUES/LICENSE FEES	.00	.00	.00	.00	.00	.00	.00	+++
4364	EDUCATION/TRAINING	.00	.00	.00	.00	.00	.00	.00	+++
4371	AFFIRMATIVE ACTION TESTING	1,000.00	.00	1,000.00	.00	.00	125.00	875.00	12
4410	LAND PURCHASE/EASEMENT	.00	.00	.00	.00	.00	.00	.00	+++
4450	OFFICE FURNITURE/EQUIPMENT	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
4451	VEHICLE LEASE/PURCHASE	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0
4452	EQUIPMENT LEASE/PURCHASE	125,000.00	.00	125,000.00	.00	.00	5,476.98	119,523.02	4
4499	SUSPEND FILE	.00	.00	.00	.00	.00	.00	.00	+++



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Fund 007	COUNTY HIGHWAY FUND								
Department 810	COUNTY HIGHWAY								
Project 810	GENERAL								
4610	EXPENSE	.00	.00	.00	.00	.00	.00	.00	+++
4620	TRANSFER TO NEW BANK	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$1,608,148.00	\$0.00	\$1,608,148.00	\$107,969.83	\$38,844.18	\$1,009,444.19	\$59,859.63	65%
	Project 00 - GENERAL Totals	(\$1,608,148.00)	\$0.00	(\$1,608,148.00)	(\$107,969.83)	(\$38,844.18)	(\$1,009,444.19)	(\$59,859.63)	65%
	Department 810 - COUNTY HIGHWAY Totals	(\$1,608,148.00)	\$0.00	(\$1,608,148.00)	(\$107,969.83)	(\$38,844.18)	(\$1,009,444.19)	(\$59,859.63)	65%
	Fund 007 - COUNTY HIGHWAY FUND Totals	\$1,608,148.00	\$0.00	\$1,608,148.00	\$107,969.83	\$38,844.18	\$1,009,444.19	\$59,859.63	



Expense Budget Performance Report

Date Range 12/01/19 - 10/31/20

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 062 - COUNTY BRIDGE FUND									
Department 850 - COUNTY BRIDGE									
Project 00 - GENERAL EXPENSE									
4343	CONSTRUCTION & ENGINEERING	369,563.00	200,000.00	569,563.00	164,005.35	.00	380,578.10	188,984.90	67
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	+++
4620	TRANSFER TO NEW BANK	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$369,563.00	\$200,000.00	\$569,563.00	\$164,005.35	\$0.00	\$380,578.10	\$188,984.90	67%
	Project 00 - GENERAL Totals	(\$369,563.00)	(\$200,000.00)	(\$569,563.00)	(\$164,005.35)	\$0.00	(\$380,578.10)	(\$188,984.90)	67%
	Department 850 - COUNTY BRIDGE Totals	(\$369,563.00)	(\$200,000.00)	(\$569,563.00)	(\$164,005.35)	\$0.00	(\$380,578.10)	(\$188,984.90)	67%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$369,563.00	\$200,000.00	\$569,563.00	\$164,005.35	\$0.00	\$380,578.10	\$188,984.90	
	Grand Totals	\$1,977,711.00	\$200,000.00	\$2,177,711.00	\$271,975.18	\$38,844.18	\$1,390,022.29	\$748,844.53	

Resolution County Highway Fund (007)

RE: Highway Department Equipment

WHEREAS, the County Highway Fund was established as a fund for the purpose of improving, repairing, maintaining, constructing and reconstructing highways in the County required to be repaired, maintained and constructed by the County, in accordance with 605 ILCS 5/5-601, and enacted in and for Vermillion County by Ordinance No. 96-0914; and

WHEREAS, the County Highway Department maintains an inventory of equipment that are used in the construction and maintenance of the County Highway System; and

WHEREAS, a letting was held at the County Highway Department on November 2, 2020 for the purchase of a Mid-sized Excavator with a Mulching Head Attachment, which Altorfer CAT, Urbana, IL with a bid of One Hundred, thirty-seven thousand, three hundred forty-two dollars and zero cents (\$137,342.00) was the successful bidder, and

WHEREAS, the Vermillion County Transportation Committee has recommended the bid be awarded to Altorfer CAT, subject to the approval of the County Board of Vermillion County,

NOW, THEREFORE, BE IT RESOLVED by the County Board of Vermillion County, Illinois, to award the above-mentioned bid to Altorfer CAT.

PRESENTED, APPROVED and RESOLVED by the County Board of Vermillion, County, Illinois, at the November 10, 2020, A.D. Session.

Aye _____ Nay _____ Absent _____

Chairman, Vermillion County Board

ATTEST:

Clerk of the County Board

Resolution Number _____

Resolution County Highway Fund (007)

RE: Highway Department Equipment

APPROVED BY TRANSPORTATION COMMITTEE:

November 10, 2020

Joe Eakle Y N A

Committee Chairperson

Craig Golden Y N A

Adam Hart Y N A

Chuck Nesbit Y N A

Greg Thatcher Y N A

Mitch Weaver Y N A

AJ Wright Y N A

Resolution Number _____