

# AGENDA

**Transportation Committee Meeting  
Tuesday, October 13, 2020  
5:30 PM, Second Floor, VCAB**

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – September 8, 2020 Meeting
4. Audience Comments
5. Review of Expenses – September 2020
6. Low Bid Award, Ross Township Box Culvert Replacement, Section 20-16133-00-DR, Letting on September 24, 2020
7. Award County Highway Facility Security Fencing and Gates, Letting on September 24, 2020
8. Resolution for Improvement, Delivery and Installation of Gate Operators and Controllers
9. Executive Session
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
10. Items of Information
11. Adjournment

**Transportation Committee Meeting  
Tuesday, September 8, 2020  
5:30 p.m., VCAB, Danville, IL**

**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Joe Eakle called the Transportation Committee of the Vermillion County Board to order at 5:30 p.m.

Upon the call of roll, the following committee members were present: Joe Eakle, Mitch Weaver, Craig Golden, Chuck Nesbitt, and Greg Thatcher. Adam Hart and AJ Wright were absent. 5 present 2 Absent.

Also attending the meeting: Arlan Greenwell- County Engineer, and Jennifer Jenkins- County Board Office Manager.

**Agenda Item 2 - Adoption of the Agenda**

Nesbitt made a motion for the adoption of the agenda, second by Weaver. Motion passed by acclamation.

**Agenda Item 3 - Approval of the August 11, 2020 minutes**

Golden moved, second by Thatcher, to adopt the minutes. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

There were none.

**Agenda Item 5 – Review of Expenses from August 2020**

Greenwell explained that all is as expected with finances. They are setting up a letting for the fencing project at the Highway Department that will take place on September 24<sup>th</sup>. And still need to do the purchase on the excavator.

Nesbitt moved, second by Weaver to approve the bills. Upon the call of roll, the following members voted yes, to-wit: Eakle, Golden, Weaver, Nesbitt, and Thatcher. 5-yes & 2-absent.

**Agenda Item 6 Resolution- County Bridge Fund 062 South Ross TWP. Section 20-18139-00-DR Ross TWP Section 20-17128-00-DR**

Greenwell explained that this is both 50/50 assistance on these projects. South Ross Township job is a small culvert that needs replaced. Ross Township had an old culvert/bridge that was falling apart and developing a hole in the road. Weaver made a motion, seconded by Golden to approve the budget(s). Upon the call of roll, the following members voted yes, to-wit: Eakle, Golden, Weaver, Nesbitt, and Thatcher 5-yes & 2-absent.

**Agenda Item 7 – Executive Session**

None

**Agenda Item 8 – Items of Information Adjournment**

Greenwell shared with the committee that Big O is working on project for the Highway Dept right now.

He also shared that there was an active case of COVID-19 at the Highway Dept and they have taken proper precautions to this information.

**Agenda Item 9 – Adjournment**

Being no other business, Committee Chairman Eakle adjourned the meeting at 5:40 P.M.

**Minutes by:**

**Jennifer Jenkins, Office Manager, County Board**



# Expense Budget Performance Report

Date Range 12/01/19 - 09/30/20  
 Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used
Fund 9007	COUNTY HIGHWAY FUND									
Department 810	COUNTY HIGHWAY									
Project 00	GENERAL									
	EXPENSE									
4101	SALARY - PERSONNEL	421,479.00	12,645.00	434,124.00	28,584.54	.00	282,926.72	141,197.28	67	
4104	SALARY - OVERTIME	50,000.00	.00	50,000.00	1,205.98	.00	9,725.59	40,274.41	19	
4128	SALARY - TECHNICAL/SECRETARY	315,071.00	9,453.00	324,524.00	24,870.00	.00	254,917.49	69,606.51	79	
4132	SALARY - SUMMER PERSONNEL	10,000.00	.00	10,000.00	1,002.00	.00	7,428.00	2,572.00	74	
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++	
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	+++	
4151	UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.00	+++	
4152	WORKERS COMPENSATION	.00	.00	.00	.00	.00	.00	.00	+++	
4153	PERSONAL DAYS	.00	.00	.00	.00	.00	.00	.00	+++	
4155	INSURANCE - LIFE/HEALTH	128,098.00	(22,098.00)	106,000.00	8,520.00	.00	85,500.00	20,500.00	81	
4156	INSURANCE - LIFE/FIRE/BONDS	100,000.00	.00	100,000.00	.00	.00	85,713.00	14,287.00	86	
4159	EMPLOYEE FRINGE BENEFITS	17,000.00	.00	17,000.00	872.20	.00	11,256.40	5,743.60	66	
4210	SUPPLIES/OFFICE	6,000.00	.00	6,000.00	397.00	7.89	3,606.92	2,395.39	60	
4220	MATERIALS	30,000.00	.00	30,000.00	693.35	14,037.39	11,077.05	4,885.58	84	
4221	FUEL	100,000.00	.00	100,000.00	1,356.01	15,808.93	37,695.57	46,495.50	54	
4238	SPECIAL CIRCUMSTANCES	.00	.00	.00	.00	.00	.00	.00	+++	
4251	TRAVEL EXPENSE	2,000.00	.00	2,000.00	.00	.00	355.00	1,645.00	18	
4260	TELEPHONE	3,000.00	1,200.00	4,200.00	249.37	.00	3,108.92	1,091.08	74	
4265	CONTRACTUAL/COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00	+++	
4270	POSTAGE	2,500.00	.00	2,500.00	.00	.00	1,728.56	771.44	69	
4271	CONTRACTUAL/LEGAL FEES	2,000.00	.00	2,000.00	.00	127.14	1,653.87	18.99	99	
4291	MAINT/REPAIR - VEHICLES	100,000.00	.00	100,000.00	4,477.96	10,478.71	57,402.56	32,118.73	68	
4294	MAINT/REPAIR - BUILDINGS	100,000.00	.00	100,000.00	1,894.68	4,560.91	17,630.08	77,899.01	22	
4300	CONTRACTUAL/EQUIPMENT RENTAL	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
4301	CONTRACTUAL/MAINT - ROADS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	
4302	BRIDGE REPAIRS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	
4315	ELECTRICITY/GAS	24,000.00	(1,200.00)	22,800.00	722.57	.00	11,197.27	11,602.73	49	
4316	WATER	2,000.00	.00	2,000.00	117.64	.00	775.47	1,224.53	39	
4361	CONTRACTUAL/PROF SERVICES	2,000.00	.00	2,000.00	.00	.00	420.94	1,579.46	21	
4363	DUES/LICENSE FEES	.00	.00	.00	.00	.00	.00	.00	+++	
4364	EDUCATION/TRAINING	.00	.00	.00	.00	.00	.00	.00	+++	
4410	LAND PURCHASE/EASEMENT	.00	.00	.00	.00	.00	.00	.00	+++	
4450	OFFICE FURNITURE/EQUIPMENT	3,000.00	.00	3,000.00	.00	.00	.00	.00	+++	
4451	VEHICLE LEASE/PURCHASE	60,000.00	.00	60,000.00	.00	.00	.00	3,000.00	0	
4452	EQUIPMENT LEASE/PURCHASE	125,000.00	.00	125,000.00	4,250.00	.00	5,476.98	119,523.02	4	
4499	SUSPEND FILE	.00	.00	.00	.00	.00	.00	.00	+++	



# Expense Budget Performance Report

Date Range 12/01/19 - 09/30/20

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007	COUNTY HIGHWAY FUND								
Department 810	COUNTY HIGHWAY								
Project 00	GENERAL EXPENSE								
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$1,607,148.00	\$0.00	\$1,607,148.00	\$78,383.32	\$45,020.77	\$899,795.99	\$662,331.24	59%
	Project 00 - GENERAL	(\$1,607,148.00)	\$0.00	(\$1,607,148.00)	(\$78,383.32)	(\$45,020.77)	(\$899,795.99)	(\$662,331.24)	59%
	Department 810 - COUNTY HIGHWAY	(\$1,607,148.00)	\$0.00	(\$1,607,148.00)	(\$78,383.32)	(\$45,020.77)	(\$899,795.99)	(\$662,331.24)	59%
	Fund 007 - COUNTY HIGHWAY FUND	\$1,607,148.00	\$0.00	\$1,607,148.00	\$78,383.32	\$45,020.77	\$899,795.99	\$662,331.24	



# Expense Budget Performance Report

Date Range 12/01/19 - 09/30/20

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 062	COUNTY BRIDGE FUND								
Department 850	COUNTY BRIDGE								
Project 00	GENERAL EXPENSE								
4943	CONSTRUCTION & ENGINEERING	369,563.00	200,000.00	569,563.00	78,375.63	.00	164,676.05	404,886.95	29
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	+++
	<b>EXPENSE TOTALS</b>	<b>\$369,563.00</b>	<b>\$200,000.00</b>	<b>\$569,563.00</b>	<b>\$78,375.63</b>	<b>\$0.00</b>	<b>\$164,676.05</b>	<b>\$104,886.95</b>	<b>29%</b>
	Project 00 - GENERAL Totals	(\$369,563.00)	(\$200,000.00)	(\$569,563.00)	(\$78,375.63)	\$0.00	(\$164,676.05)	(\$404,886.95)	29%
	Department 850 - COUNTY BRIDGE Totals	(\$369,563.00)	(\$200,000.00)	(\$569,563.00)	(\$78,375.63)	\$0.00	(\$164,676.05)	(\$404,886.95)	29%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$369,563.00	\$200,000.00	\$569,563.00	\$78,375.63	\$0.00	\$164,676.05	\$404,886.95	
	<b>Grand Totals</b>	<b>\$1,976,711.00</b>	<b>\$200,000.00</b>	<b>\$2,176,711.00</b>	<b>\$156,758.95</b>	<b>\$45,020.77</b>	<b>\$1,064,472.04</b>	<b>\$1,067,210.19</b>	

# Resolution

WHEREAS, the bid from Cross Construction Inc., in the amount of \$92,850.00 is the low bid for Section 20-16133-00-DR, Ross Township triple box culvert replacement, determined at a public letting held in the office of the County Engineer on September 24, 2020, and,

WHEREAS, the Vermilion County Transportation Committee has recommended the low bid be awarded to Cross Construction Inc., subject to approval of the County Board of Vermilion County, and,

NOW THEREFORE BE IT RESOLVED, by the County Board of Vermilion County, Illinois, to award the above, mentioned bid to Cross Construction Inc.

BE IT FURTHER RESOLVED, that one (1) certified copy be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED, by the County Board of Vermilion County, Illinois, at the October 13, 2020, A.D. Session.

DATED this 13th day of October, 2020, A.D.

Aye \_\_\_ Nay \_\_\_ Absent \_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Resolution Number \_\_\_\_\_

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RE: Section 20-16133-00-DR, Ross Township triple box culvert replacement

APPROVED BY TRANSPORTATION COMMITTEE:

October 13, 2020

Joe Eakle    Y   N   A  
Committee Chairperson

Craig Golden    Y   N   A

Adam Hart    Y   N   A

Chuck Nesbit    Y   N   A

Greg Thatcher    Y   N   A

Mitch Weaver    Y   N   A

AJ Wright    Y   N   A

Resolution Number \_\_\_\_\_

## Resolution

WHEREAS, the bid from Alvin Fence Company, in the amount of \$52,500.00 is the low bid for the installation of Security Fencing and Gates at the Highway Facility, determined at a public letting held in the office of the County Engineer on September 24, 2020, and,

WHEREAS, the Vermilion County Transportation Committee has recommended the low bid be awarded to Alvin Fence Company, subject to approval of the County Board of Vermilion County, and,

NOW THEREFORE BE IT RESOLVED, by the County Board of Vermilion County, Illinois, to award the above, mentioned bid to Alvin Fence Company.

BE IT FURTHER RESOLVED, that one (1) certified copy be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED, by the County Board of Vermilion County, Illinois, at the October 13, 2020, A.D. Session.

DATED this 13th day of October, 2020, A.D.

Aye\_\_\_\_ Nay\_\_\_\_ Absent\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Resolution Number \_\_\_\_\_



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RE: Security Fencing and Gates at the Highway Facility

APPROVED BY TRANSPORTATION COMMITTEE:

October 13, 2020

Joe Eakle    Y N A  
Committee Chairperson

Craig Golden    Y N A

Adam Hart    Y N A

Chuck Nesbit    Y N A

Greg Thatcher    Y N A

Mitch Weaver    Y N A

AJ Wright    Y N A

Resolution Number \_\_\_\_\_



Is this project a bondable capital improvement?

Yes  No

Resolution Type	Resolution Number	Section Number
Original		20-00217-00-MG

BE IT RESOLVED, by the Board \_\_\_\_\_ of the County \_\_\_\_\_

of Vermillion \_\_\_\_\_ Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Delivery and installation of gate operators and controllers at the County Highway facility.

2. That there is hereby appropriated the sum of Thirty Six thousand

Dollars ( \$36,000.00 ) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Cathy Jenkins \_\_\_\_\_ County \_\_\_\_\_ Clerk in and for said County \_\_\_\_\_

of Vermillion \_\_\_\_\_ in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board \_\_\_\_\_ of Vermillion \_\_\_\_\_ at a meeting held on October 13, 2020

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 13th day of October, 2020

(SEAL)

Clerk Signature	Date

Approved

Regional Engineer Department of Transportation	Date

**Re: Resolution for Improvement, Delivery and Installation of Gate Operators and  
Controllers**

**APPROVED BY TRANSPORTATION COMMITTEE:  
October 13, 2020**

Joe Eakle      Y N A  
Committee Chairperson

Craig Golden      Y N A

Adam Hart      Y N A

Chuck Nesbit      Y N A

Greg Thatcher      Y N A

Mitch Weaver      Y N A

AJ Wright      Y N A

Resolution Number \_\_\_\_\_