

**Transportation Committee Meeting
Wednesday, September 25, 2019
5:00 PM, Second Floor, VCAB**

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – August 28, 2019 Meeting
4. Audience Comments
5. Review of Expenses – August, 2019
6. Budget Amendment – County Bridge Fund
7. Executive Session
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Items of Information
9. Adjournment

Transportation Committee Meeting
Wednesday August 28, 2019
5:00 p.m., 201 N. Vermillion Street Danville, IL.

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Joe Eakle called the Transportation Committee of the Vermillion County Board to order at 5:00 p.m. Upon the call of roll, the following committee members were present: Joe Eakle, Craig Golden, Chuck Nesbitt, and Greg Thatcher. Adam Hart & Mitch Weaver were excused. AJ Wright was absent. 4 present and 3 absent at roll call. Also attending the meeting: Larry Baughn-Vermillion County Chairman, Adrian Greenwell - Highway Dept via telephone dial In, Jim Watson- County Board Member, Bill Donahue, Risk Consultant, and Jennifer Jenkins, County Board Office Manager.

Agenda Item 2 - Adoption of the Agenda

Nesbitt moved, second by Golden, to adopt the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of the Minutes June 11, 2019

Golden moved, second by Thatcher, to adopt the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

There were none.

Agenda Item 5 - Review of Bills-June, July, 2019

Greenwell explained that all is tracking as it should be. Nesbitt moved, second by Golden, to approve the expense reports. Upon a roll call vote the following voted yes to wit: Eakle, Golden, Nesbitt, and Thatcher. 4 yes, 3 absent.

Agenda Item 6 - Budget- Highway Department

Greenwell explained that there was a total of \$60,000 additional funds requested in the maint/repair buildings line due to a request for a fence that he has been looking into putting up. A local business nearby has been expanding and some of the overflow from that crown has been on or near the County Highway Dept building and/or parking lot. There have been a couple of instances where there has been damage to County property at this site. Greenwell further explained that a fence would deter individuals from coming onto the property. He would, of course, get more accurate quotes and, include B&G possibly where they could be utilized, near the job date.

Also there was a request for additional funds in the Equipment Lease/Purchase for a mid-size excavator. Currently the staff utilizes a backhoe however, this can't always do the job that they need to be done. The excavator is what is needed. They have previously rented similar equipment and are very familiar with its use and capabilities.

Golden made a motion to pass the budget, seconded by Nesbitt.

Upon a roll call vote the following voted yes to wit: Eakle, Golden, Nesbitt, and Thatcher. 4 yes, 3 absent.

Agenda Item 7 - Budget- County Highway Fund

Greenwell explained that this is to aid the townships and engineering costs on our projects, bridge repair, etc.

Golden made a motion to pass the budget, seconded by Nesbitt. Upon a roll call vote the following voted yes to wit: Eakle, Golden, Nesbitt, and Thatcher. 4 yes, 3 absent.

Agenda Item 8 - Executive Session

There was no need for an executive session.

Agenda Item 9 - Items of Information

Baughn Jr. shared that the audit is currently moving faster than what was anticipated.

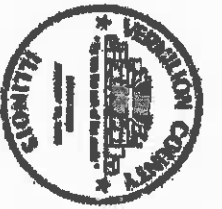
The auditor indicated that they have found some things that may make the County Board happy.

There seems to have possibly been some issues last year in the IMRF fund and the Health Insurance Fund.

Hopefully we will have the completed information within 45 days. Probably mid-October.

Agenda Item 12 - Adjournment of Meeting

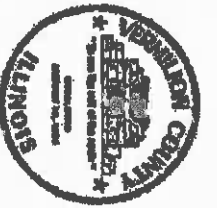
Being no further business, Committee Chairman Eakle adjourned the meeting at 5:30 P.M.



Expense Budget Performance Report

Date Range 12/01/18 - 08/31/19
 Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 007 - COUNTY HIGHWAY FUND									
Department 810 - COUNTY HIGHWAY									
Project 00 - GENERAL									
	EXPENSE								
4101	SALARY - PERSONNEL	424,479.00	.00	424,479.00	13,626.00	.00	276,512.04	144,966.96	66
4104	SALARY - OVERTIME	50,000.00	.00	50,000.00	46.78	.00	11,625.35	38,374.65	23
4128	SALARY - TECHNICAL/SECRETARY	315,071.00	.00	315,071.00	12,072.81	.00	211,271.26	103,799.74	67
4132	SALARY - SUMMER PERSONNEL	25,000.00	.00	25,000.00	741.00	.00	3,914.00	21,086.00	16
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++
4150	INSPF	.00	.00	.00	.00	.00	.00	.00	+++
4151	UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.00	+++
4152	WORKERS COMPENSATION	.00	.00	.00	.00	.00	.00	.00	+++
4153	PERSONAL DAYS	.00	.00	.00	.00	.00	.00	.00	+++
4155	INSURANCE - LIFE/HEALTH	100,000.00	.00	100,000.00	3,548.00	.00	72,555.14	27,444.86	73
4156	INSURANCE - LIABILITY/BONDS	100,000.00	.00	100,000.00	.00	.00	70,421.00	29,579.00	70
4159	BENEFIT FUNDING BENEFITS	17,000.00	.00	17,000.00	135.37	1,216.03	10,068.15	5,715.82	66
4210	SUPPLIES/EFFICE	6,000.00	.00	6,000.00	.00	568.98	1,652.71	3,770.31	37
4220	MATERIALS	30,000.00	.00	30,000.00	817.34	3,302.84	20,683.75	5,033.41	80
4221	FUEL	100,000.00	.00	100,000.00	.00	7,004.67	45,583.53	47,441.80	53
4238	SPECIAL CIRCUMSTANCES	.00	.00	.00	.00	.00	.00	.00	+++
4251	TRAVEL EXPENSE	2,000.00	.00	2,000.00	.00	.00	830.00	1,170.00	42
4260	TELEPHONE	6,000.00	.00	6,000.00	163.10	161.72	1,545.03	4,293.25	28
4265	CONTRACTUAL/COMMITMENTS	.00	.00	.00	.00	.00	.00	.00	+++
4270	POSTAGE	2,500.00	.00	2,500.00	.00	.00	1,728.56	771.44	69
4271	CONTRACTUAL/LEGAL FEES	2,000.00	.00	2,000.00	.00	.00	610.83	1,389.17	31
4291	MAINT/REPAIR - VEHICLES	100,000.00	.00	100,000.00	.00	11,528.40	53,549.17	34,912.48	65
4294	MAINT/REPAIR - BUILDINGS	40,000.00	.00	40,000.00	.00	3,224.00	14,675.03	22,050.97	45
4300	CONTRACTUAL/EQUIPMENT RENTAL	1,000.00	.00	1,000.00	.00	.00	.00	2,000.00	0
4301	CONTRACTUAL/MAINT - ROADS	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0
4302	BRIDGE REPAIRS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4315	ELECTRICITY/GAS	24,000.00	.00	24,000.00	.00	859.33	10,238.88	12,601.79	46
4316	WATER	2,800.00	.00	2,800.00	.00	91.10	344.24	954.86	52
4361	CONTRACTUAL/PROF SERVICES	2,000.00	.00	2,000.00	.00	.00	775.70	1,224.30	39
4363	DUES/LICENSE FEES	.00	.00	.00	.00	.00	.00	.00	+++
4364	EDUCATION/TRAINING	.00	.00	.00	.00	.00	.00	.00	+++
4410	LAND PURCHASE/REISSUE	.00	.00	.00	.00	.00	.00	.00	+++
4450	OFFICE FURNITURE/EQUIPMENT	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
4451	VEHICLE LEASE/PURCHASE	80,000.00	.00	80,000.00	.00	.00	80,000.00	.00	100
4452	EQUIPMENT LEASE/PURCHASE	65,000.00	.00	65,000.00	.00	.00	4,027.61	60,962.19	6
4499	SUSPEND FILE	.00	.00	.00	.00	.00	.00	.00	+++



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Fund 007 - COUNTY HIGHWAY FUND									
Department 816 - COUNTY HIGHWAY									
Project 06 - GENERAL									
EXPENSE									
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$1,497,050.00	\$0.00	\$1,497,050.00	\$31,400.40	\$28,097.07	\$893,192.18	\$575,760.75	62%
	Project 00 - GENERAL Totals	(\$1,497,050.00)	\$0.00	(\$1,497,050.00)	(\$31,400.40)	(\$28,097.07)	(\$893,192.18)	(\$575,760.75)	62%
	Department 816 - COUNTY HIGHWAY Totals	(\$1,497,050.00)	\$0.00	(\$1,497,050.00)	(\$31,400.40)	(\$28,097.07)	(\$893,192.18)	(\$575,760.75)	62%
	Fund 007 - COUNTY HIGHWAY FUND Totals	\$1,497,050.00	\$0.00	\$1,497,050.00	\$31,400.40	\$28,097.07	\$893,192.18	\$575,760.75	



Expense Budget Performance Report

Date Range 12/01/18 - 08/31/19
 Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used
Fund 062 - COUNTY BRIDGE FUNDS									
Department 850 - COUNTY BRIDGE									
Project 00 - GENERAL									
	EXPENSE								
4343	CONSTRUCTION & ENGINEERING	369,563.00	.00	369,563.00	.00	24,236.26	221,019.06	121,307.68	67
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	11+
	EXPENSE TOTALS	\$369,563.00	\$0.00	\$369,563.00	\$0.00	\$24,236.26	\$221,019.06	\$121,307.68	67%
	Project 00 - GENERAL Totals	(\$369,563.00)	\$0.00	(\$369,563.00)	\$0.00	(\$26,236.26)	(\$221,019.06)	(\$121,307.68)	67%
	Department 850 - COUNTY BRIDGE Totals	(\$369,563.00)	\$0.00	(\$369,563.00)	\$0.00	(\$26,236.26)	(\$221,019.06)	(\$121,307.68)	67%
	Fund 062 - COUNTY BRIDGE FUNDS Totals	\$369,563.00	\$0.00	\$369,563.00	\$0.00	\$26,236.26	\$221,019.06	\$121,307.68	
	Grand Totals	\$1,866,613.00	\$0.00	\$1,866,613.00	\$31,400.40	\$54,331.33	\$1,115,211.24	\$697,068.03	

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR THE HIGHWAY DEPARTMENT**

WHEREAS, the Highway Department is performing a drainage repair in McKendree Township and there are unexpected expenses, and these are expenses for the remainder of 2019 budget year; and

WHEREAS, such change is required to fund the project; and

WHEREAS, this requires an infusion of additional funds in the amount of \$200,000.00; and,

WHEREAS, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2018-2019 as set out below:

062.850.00.4343	Construction & Engineering	\$200,000.00
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And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the October 8, 2019 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 8th day of October 2019 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Budget Amendment – Highway

APPROVED BY Transportation Committee:

<u>Joe Eakle</u>	Y	N	A
Committee Chairperson			
Mitch Weaver	Y	N	A
Craig Golden	Y	N	A
Adam Hart	Y	N	A
Chuck Nesbitt	Y	N	A
Greg Thatcher	Y	N	A
A.J. Wright	Y	N	A

APPROVED BY Finance Personnel:

<u>Steve Fourez</u>	Y	N	A
Committee Chairperson			
Wesley Bieritz	Y	N	A
Robert Boyd	Y	N	A
Breannah Haton	Y	N	A
Becky Stark	Y	N	A
Bruce Stark	Y	N	A
Adam Hart	Y	N	A

**Request for Amendment
Fiscal Budget
2018 - 2019**

Dept: HIGHWAY

Date: 09/10/19

Account Number	Account Description	Original Appr.	Additional	To Read
<u>062.350.00.4343</u>	<u>Constr. & Engineering</u>	<u>\$ 369,563</u>	<u>\$ 200,000</u>	<u>569,563</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

Narrative:
Unexpected expense for a drainage repair in Mckendree Township.

Department Head: William L. Greenwell

Approved By:

_____ **Committee**

Chairman

Finance Committee

Chairman

Dated: _____

Dated: _____