

# AGENDA

**Transportation Committee Meeting  
Tuesday, September 8, 2020  
5:30 PM, Second Floor, VCAB**

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Adoption/Amendment of Minutes – August 11, 2020 Meeting
4. Audience Comments
5. Review of Expenses – August 2020
6. County Bridge Fund 062, Resolution  
South Ross Twp. Section 20-18139-00-DR Ross Twp. Section 20-17128-00-DR
7. Executive Session
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)**  
The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Items of Information
9. Adjournment

**Transportation Committee Meeting**  
**Tuesday, August 11, 2020**  
**5:15 p.m., VCAB, Danville, IL**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Chairman Larry Baughn called the Transportation Committee of the Vermilion County Board to order at 5:30 p.m. Upon the call of roll, the following committee members were present: Larry Baughn, Mitch Weaver, Craig Golden, Chuck Nesbitt, and Greg Thatcher. Adam Hart and AJ Wright were absent. 5 present 3 Absent. Also attending the meeting: Arian Greenwell- County Engineer, William Donahue- Risk Consultant, and Jennifer Jenkins- County Board Office Manager.

### **Agenda Item 2 - Adoption of the Agenda**

Weaver made a motion for the adoption of the agenda, second by Thatcher. Motion passed by acclamation.

### **Agenda Item 3 - Approval of the June 2, 2020 minutes**

Golden moved, second by Nesbitt, to adopt the minutes. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

There were none.

### **Agenda Item 5 – Review of Bills from June and July 2020**

Greenwell explained that all is as expected with finances. He is planning on the fencing being done at the Highway Dept. this year. Also planning on the excavator as well, later this year. Weaver moved, second by Golden to approve the bills. Upon the call of roll, the following members voted yes, to-wit: Baughn, Weaver, Golden, Nesbitt, and Thatcher. 5-yes & 3-absent.

### **Agenda Item 6 & 7 – Budget- Highway Department & County Bridge Fund**

Greenwell explained that within the budget it does reflect a 3% increase for employees. Also it does include in the vehicle lease/purchase line a snow plow truck for the next fiscal year. Also the addition of the snow plow, lights etc. are in the equipment lease/purchase line. There was also a slight increase in the legal fee line item as this is where they advertise bids. There was a decrease in maintenance/repair of vehicles and buildings to account for the purchase of the truck.

The County Bridge Fund is more than likely going to be under budget for this next year as this year we saw an increase due to the culvert repair in McKendree Township which cost more than budgeted.

Golden made a motion, seconded by Weaver to approve the budget(s). Upon the call of roll, the following members voted yes, to-wit: Baughn, Weaver, Golden, Nesbitt, and Thatcher 5-yes & 3-absent.

### **Agenda Item 8 – Resolution- Low Bid Award Grant Township Aggregate Letting on July 23,2020**

Greenwell explained that this is part of the Rebuild Illinois bond funds. They just received the second payment of this fund about a week ago. Townships that get over \$45,000 are required to do a bondable project with that money. Grant Township is going to be rebuilding a road with those funds.

Golden moved, second by Nesbitt to approve resolution. Upon the call of roll, the following members voted yes, to-wit: Baughn, Weaver, Golden, Nesbitt, and Thatcher. 5-yes & 3-absent.

### **Agenda Item 9 – Executive Session**

None

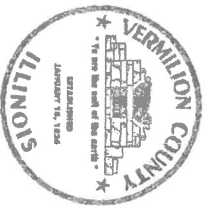
### **Agenda Item 10 – Items of Information Adjournment**

Greenwell shared with the committee that there were two bridges on the state letting on July 31, 2020 and Big O was the low bidder on both of those. They have not yet been awarded.

Being no other business, Baughn adjourned the meeting at 5:29 P.M.

### **Minutes by:**

Jennifer Jenkins, Office Manager, County Board



# Expense Budget Performance Report

Date Range 12/01/19 - 08/31/20

Include Rollup Account and Rollup to Base Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 007 - COUNTY HIGHWAY FUND									
Department 810 - COUNTY HIGHWAY									
Project 00 - GENERAL									
	EXPENSE								
4101	SALARY - PERSONNEL	421,479.00	12,645.00	434,124.00	28,584.54	.00	264,342.18	169,781.82	61
4104	SALARY - OVERTIME	50,000.00	.00	50,000.00	1,388.81	.00	8,519.61	41,480.39	17
4128	SALARY - TECHNICAL/SECRETARY	315,071.00	9,453.00	324,524.00	24,870.00	.00	230,047.49	94,476.51	71
4132	SALARY - SUMMER PERSONNEL	10,000.00	.00	10,000.00	3,174.00	.00	6,426.00	3,574.00	64
4149	FICA	.00	.00	.00	.00	.00	.00	.00	+++
4150	IMRF	.00	.00	.00	.00	.00	.00	.00	+++
4151	UNEMPLOYMENT	.00	.00	.00	.00	.00	.00	.00	+++
4152	WORKERS COMPENSATION	.00	.00	.00	.00	.00	.00	.00	+++
4153	PERSONAL DAYS	.00	.00	.00	.00	.00	.00	.00	+++
4155	INSURANCE - LIFE/HEALTH	128,098.00	(22,098.00)	106,000.00	8,550.00	.00	76,950.00	29,050.00	73
4156	INSURANCE - LAB/FIRE/BONDS	100,000.00	.00	100,000.00	.00	.00	85,713.00	14,287.00	86
4159	EMPLOYEE FRINGE BENEFITS	17,000.00	.00	17,000.00	955.85	.00	10,384.20	6,615.80	61
4210	SUPPLIES/OFFICE	6,000.00	.00	6,000.00	721.56	.00	3,209.92	2,790.08	53
4220	MATERIALS	30,000.00	.00	30,000.00	180.70	14,596.78	10,229.00	5,174.22	83
4221	FUEL	100,000.00	.00	100,000.00	4,232.87	17,164.94	36,339.56	46,495.50	54
4238	SPECIAL CIRCUMSTANCES	.00	.00	.00	.00	.00	.00	.00	+++
4251	TRAVEL EXPENSE	2,000.00	.00	2,000.00	.00	.00	355.00	1,645.00	18
4260	TELEPHONE	3,000.00	1,200.00	4,200.00	243.01	.00	2,859.55	1,340.45	68
4265	CONTRACTUAL/COMMUNICATIONS	.00	.00	.00	.00	.00	.00	.00	+++
4270	POSTAGE	2,500.00	.00	2,500.00	.00	.00	1,728.56	771.44	69
4271	CONTRACTUAL/LEGAL FEES	2,000.00	.00	2,000.00	.00	127.14	1,853.87	18.99	99
4291	MAINT/REPAIR - VEHICLES	100,000.00	.00	100,000.00	5,551.61	11,969.66	52,924.58	35,105.76	65
4294	MAINT/REPAIR - BUILDINGS	100,000.00	.00	100,000.00	584.54	4,571.90	16,595.40	78,832.70	21
4300	CONTRACTUAL/EQUIPMENT RENTAL	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4301	CONTRACTUAL/MAINT - ROADS	1,000.00	.00	1,000.00	.00	.00	.00	2,000.00	0
4302	BRIDGE REPAIRS	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0
4315	ELECTRICITY/GAS	24,000.00	(1,200.00)	22,800.00	1,294.49	64.20	10,410.50	12,325.30	46
4316	WATER	2,000.00	.00	2,000.00	.00	.00	657.83	1,342.17	33
4361	CONTRACTUAL/PROF SERVICES	2,000.00	.00	2,000.00	.00	.00	420.54	1,579.46	21
4363	DUES/LICENSE FEES	.00	.00	.00	.00	.00	.00	.00	+++
4364	EDUCATION/TRAINING	.00	.00	.00	.00	.00	.00	.00	+++
4410	LAND PURCHASE/EASEMENT	.00	.00	.00	.00	.00	.00	.00	+++
4450	OFFICE FURNITURE/EQUIPMENT	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0
4451	VEHICLE LEASE/PURCHASE	60,000.00	.00	60,000.00	.00	.00	.00	60,000.00	0
4452	EQUIPMENT LEASE/PURCHASE	125,000.00	.00	125,000.00	.00	.00	1,226.98	123,773.02	1
4499	SUSPEND FILE	.00	.00	.00	.00	.00	.00	.00	+++



# Expense Budget Performance Report

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Fund 007 - COUNTY HIGHWAY FUND									
Department 810 - COUNTY HIGHWAY									
Project 00 - GENERAL									
	EXPENSE								
	TRANSFER								
4610		.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$1,607,148.00	\$0.00	\$1,607,148.00	\$80,331.98	\$48,494.62	\$821,193.77	\$737,459.61	54%
	Project 00 - GENERAL Totals	(\$1,607,148.00)	\$0.00	(\$1,607,148.00)	(\$80,331.98)	(\$48,494.62)	(\$821,193.77)	(\$737,459.61)	54%
	Department 810 - COUNTY HIGHWAY Totals	(\$1,607,148.00)	\$0.00	(\$1,607,148.00)	(\$80,331.98)	(\$48,494.62)	(\$821,193.77)	(\$737,459.61)	54%
	Fund 007 - COUNTY HIGHWAY FUND Totals	\$1,607,148.00	\$0.00	\$1,607,148.00	\$80,331.98	\$48,494.62	\$821,193.77	\$737,459.61	



# Expense Budget Performance Report

Date Range 12/01/19 - 08/31/20  
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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 062 - COUNTY BRIDGE FUND									
Department 850 - COUNTY BRIDGE									
Project 00 - GENERAL									
	EXPENSE								
4343	CONSTRUCTION & ENGINEERING	369,563.00	200,000.00	569,563.00	7,343.75	.00	86,300.42	483,262.58	15
4610	TRANSFER	.00	.00	.00	.00	.00	.00	.00	+++
	EXPENSE TOTALS	\$369,563.00	\$200,000.00	\$569,563.00	\$7,343.75	\$0.00	\$86,300.42	\$483,262.58	15%
	Department 850 - COUNTY BRIDGE Totals	(\$369,563.00)	(\$200,000.00)	(\$569,563.00)	(\$7,343.75)	\$0.00	(\$86,300.42)	(\$483,262.58)	15%
	Fund 062 - COUNTY BRIDGE FUND Totals	\$369,563.00	\$200,000.00	\$569,563.00	\$7,343.75	\$0.00	\$86,300.42	\$483,262.58	15%
	Grand Totals	\$1,976,711.00	\$200,000.00	\$2,176,711.00	\$87,675.73	\$48,494.62	\$907,494.19	\$1,220,722.19	

COUNTY-TOWNSHIP AID FOR BRIDGE CONSTRUCTION PROGRAM  
SECTION 5-501 DIVISION 5 – ROAD AND BRIDGE LAWS OF ILLINOIS

WHEREAS, under the provisions of Section 5/5-501 of the Road and Bridge Laws, Townships that have met all requirements of doing bridge or other work specified in Section 5/501 entitles them to petition the County Board to levy a sufficient sum to meet one half the expenses of the engineering, construction or repair of any bridge or other such work, on condition that said Township shall furnish the other half of the required amount, and,

WHEREAS, the Townships listed below, have met all the requirements of doing bridge or other specified in said Section 5/5-501 of said Act, to entitle them to ask the County Board of said County to appropriate a sufficient sum, and,

NOW, THEREFORE, BE IT RESOLVED, that the request of said Townships for aid from said County, be and is hereby granted, that the amounts below are hereby appropriated to meet one half of said expenses for engineering, building or making other repairs to bridges or other such work. That the money derived from said appropriation shall be expended for said aid to the Township and County as hereinafter mentioned.

TOWNSHIP	SECTION NUMBER	AMOUNT
South Ross Twp.	Section 20-18139-00-DR	\$ 4,000
Ross Twp.	Section 20-16133-00-DR	\$75,000

BE IT FURTHER RESOLVED, that 1 (one) certified copy of this Resolution be mailed to the Vermilion County Highway Department.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the September 8, 2020, A.D. Session.

DATED this 8<sup>th</sup> day of September, 2020, A.D.

Aye \_\_\_\_\_ Nay \_\_\_\_\_ Absent \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Resolution Number \_\_\_\_\_

**Re: County Bridge Resolution (062 fund)**

South Ross Twp.      Section 20-18139-00-DR  
Ross Twp.              Section 20-16133-00-DR

APPROVED BY TRANSPORTATION COMMITTEE:  
September 8, 2020

Joe Eakle              Y   N   A  
Committee Chairperson

Craig Golden        Y   N   A

Adam Hart            Y   N   A

Chuck Nesbit        Y   N   A

Greg Thatcher      Y   N   A

Mitch Weaver       Y   N   A

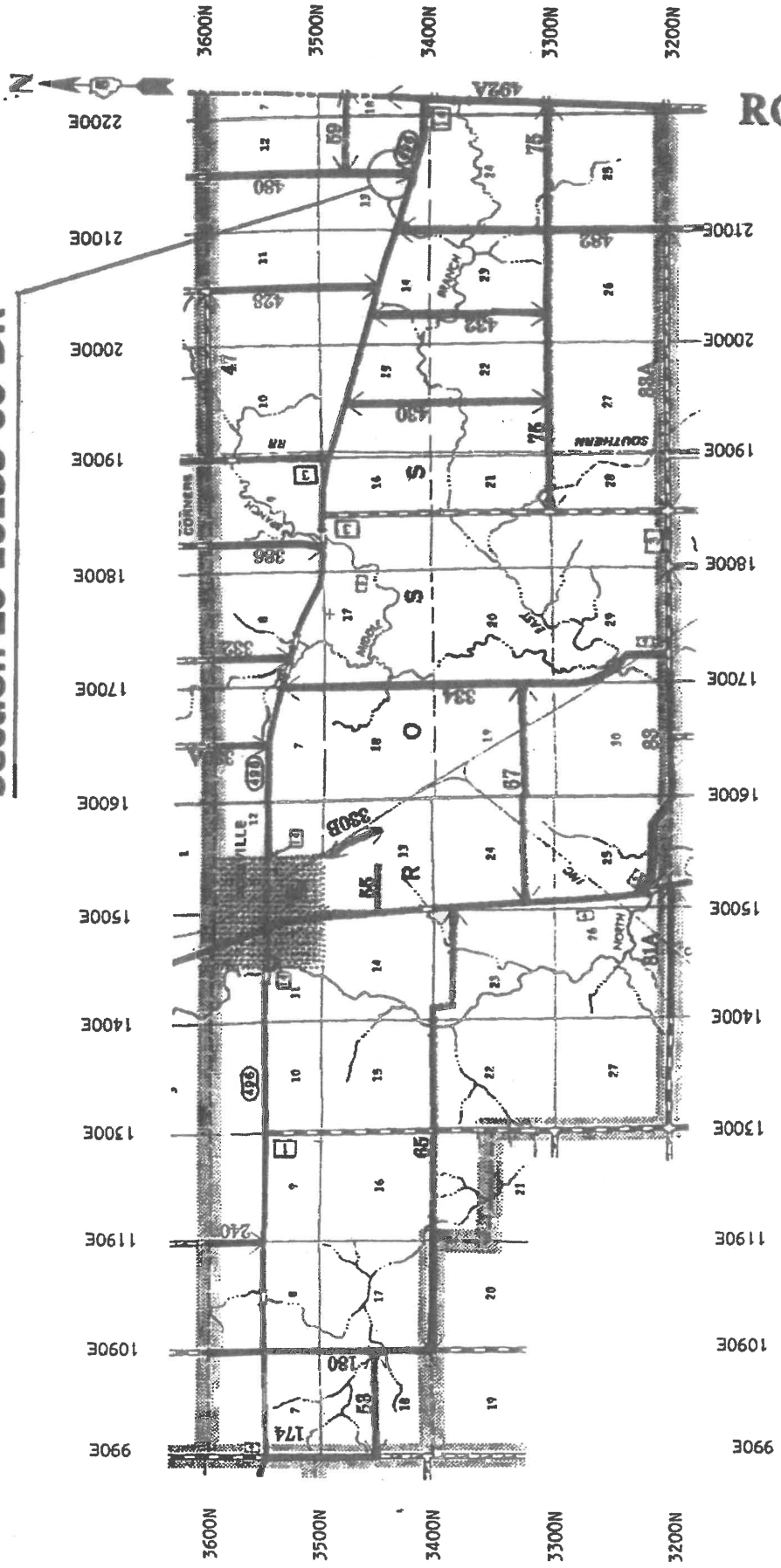
AJ Wright            Y   N   A

Resolution Number \_\_\_\_\_





Section 20-16133-00-DR



ROSS

2200E

**P E T I T I O N**

**PETITION OF SOUTH ROSS ROAD DISTRICT, IN VERMILION COUNTY, ILLINOIS FOR COUNTY AID TO CONSTRUCT AND REPAIR BRIDGES, CULVERTS, LAND DRAINAGE STRUCTURES.**

**TO: THE COUNTY BOARD OF VERMILION COUNTY, ILLINOIS.**

**WHEREAS, it is necessary to construct or repair drainage structures over a stream or streams in said Road District for which said Road District is wholly or in part responsible, and,**

**WHEREAS, the cost thereof will be more than .02% of the value of all the taxable property in the said Road District, as equalized or assessed by the Department of Revenue and the levy of the Road And Bridge Tax for two years last past in said Road District was in each year not less than the maximum allowable rate provided for in 605 ILCS 5/8-501 of the Illinois Compiled Statutes on the latest assessment roll for road and bridge purposes in said Road District as provided by law, each of said levies was needed for the ordinary repair of roads and bridges in said Road District, and,**

**WHEREAS, said Road District cannot levy a sufficient tax amount or make such needed construction and repairs without aid and,**

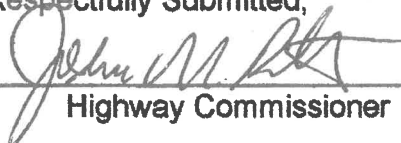
**Whereas said county aid is necessary for proper repair and construction of drainage structures in said Road District as follows:**

Section <u>20-18139-00-DR</u>	<u>Exist. SN 092-None</u>		<u>Prop. SN 092- None</u>		
	<b><u>ESTIMATED COST</u></b>				
	<b><u>COUNTY</u></b>	<b><u>TOWNSHIP</u></b>	<b><u>FEDERAL</u></b>	<b><u>TWP BRIDGE</u></b>	<b><u>TOTALS</u></b>
Const.	\$ <u>2,000.00</u>	\$ <u>2,000.00</u>	\$ _____	\$ _____	\$ <u>4,000.00</u>
Eng.	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Type & Location	<u>Replace a culvert on 3100N east of 2000E Road.</u>				

**NOW THEREFORE, the said Road District hereby requests county aid in the estimated sum of Two Thousand and No/100 Dollars \$ 2,000.00 , for the construction and repair of bridges in said Road District, which said aid is necessary for the proper construction and repair of said bridges; the Town Board recognizes the provisions of the Road and Bridge Laws of the State of Illinois, and will hold in reserve from any of the Road District funds under its jurisdiction an amount of money sufficient to pay for one-half of the construction, reconstruction and repair work as is estimated and above indicated.**

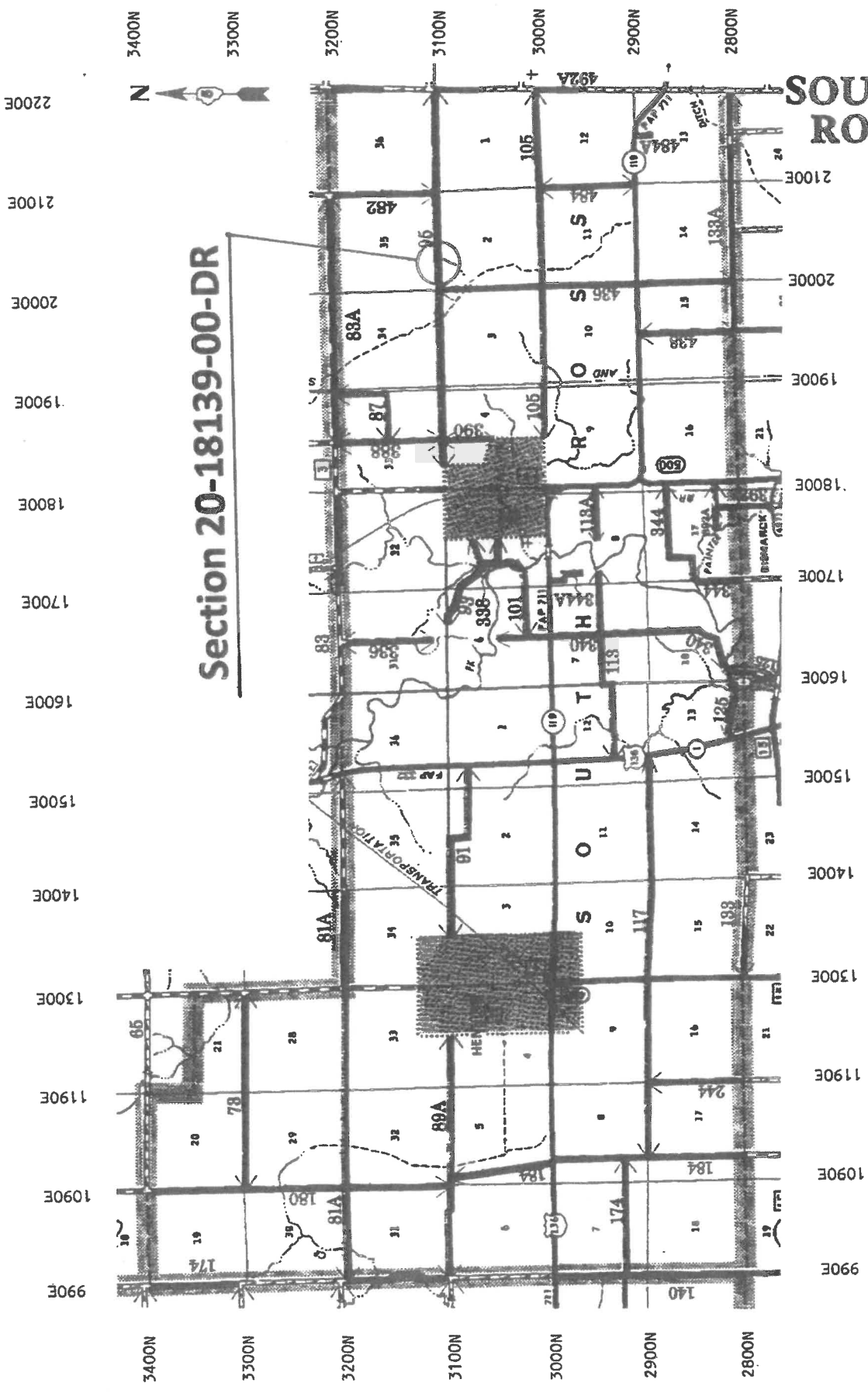
**The Town Board further represents that it has met all requirements of the Illinois Road and Bridge laws, and therefor, respectfully petitions that said County Board direct and order the County Engineer to prepare the necessary plans, specifications and competitive bid proposals for such improvements as soon as funds are available; that such work be performed in accordance with 605 ILCS 5/5-501, 5/6-501, and 5/6-508 of the Road and Bridge Act of the State of Illinois, and all other provisions of said Road and Bridge Act.**

Respectfully Submitted,

  
Highway Commissioner

8-27 , 2020  
Date

SOUTH ROSS Road District



**Section 20-18139-00-DR**

**SOUTH ROSS**

7-25-01