

Transportation Committee Meeting
Wednesday August 22, 2018
5:00 P.M., VCAB – 201 N. Vermilion Street, 2nd FL. 5:00 P.M.

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to Agenda
3. Approval of minutes – July 25, 2018
4. Audience Comments
5. Budget- Highway Department (also attached- employee salaries)
6. Budget – County Bridge Fund
7. Executive Session:
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Open Meetings act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Items of Information and Committee Concerns
9. Adjournment

Transportation Committee Meeting
Wednesday, July 25, 2018
5:00 p.m., VCAB - 201 N. Vermilion Street, Danville, IL

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Larry Baughn called the Transportation Committee of the Vermilion County Board to order at 5:00 p.m.

Upon the call of roll, the following committee members were present: Larry Baughn, Joe Eakle, Craig Golden, Frank Hoskins, Mitch Weaver. 5 present 2 absent.

John Criswell & AJ Wright were excused.

Also attending the meeting: Adrian Greenwell, County Engineer, Bill Donahue, Risk Consultant, and Jennifer Jenkins, CB Office Manager.

Agenda Item 2 - Adoption of the Agenda

Hoskins moved, second by Weaver to adopt the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of the June 27, 2018 Minutes

Eakle moved, second by Golden to adopt the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

There were none.

Agenda Item 5 – Review of Bills June 2018

Weaver moved, second by Hoskins to approve the bills. Upon the call of roll, the following members voted yes, to-wit: Baughn, Eakle, Golden, Hoskins & Weaver. 5 yes & 2-absent.

Agenda Item 6 – County MFT Fund 008, Resolution-Section 14-00204-00-RS, CH 10 & CH 14

Greenwell explained that this ties in with the windmill projects from a few years ago. This is for two areas, one is North of Potomac the other is West of Rossville. It is for \$800,000.00 The roads were redone in these areas. MFT money was used for this. IDOT never received the resolution therefore we must complete and get it sent in to them. This is monies already accounted for previously.

Weaver made a motion, seconded by Golden to approve the resolution. Upon the call of roll, the following members voted yes, to-wit: Baughn, Eakle, Golden, Hoskins, and Weaver. 5-yes & 2-absent.

Agenda Item 7 – Resolution-Engineer Salary

Baughn explained that this was approved prior as when Greenwell was hired it wasn't at 100% of the suggested state salary. We advised that it would be reviewed after 6 months after hiring. This will go retroactive back to June 2016. Therefore the resolution will be dated for this exact date. Eakle moved to accept the resolution second by Weaver. Upon the call of roll, the

following members voted yes, to-wit: Baughn, Eakle, Golden, Hoskins, and Weaver. 5 -yes & 2-absent.

Agenda Item 8 – Executive Session

None needed

Agenda Item 9 – Items of Information

- Greenwell shared that County Highway 18 – Sidell Fairmount Road. They are currently putting down the prime coat over the concrete. The plan is to start paving on Monday. They are also waterproofing the bridge just South of Fairmount. He further stated that the budget is looking good. They have had about \$34,000.00 in additional costs at the two intersections that were torn out as they discovered that the soil was soft and they needed to do an undercut on this area as well as some shoulder work on the Catlin-Homer road.
- Catlin bridge was let about a month ago. It was awarded to Newell Construction. The pre-construction conference and the start date are pending. Should be around the last of August when determined.
- Greenwell indicated that they are going to try to have a letting on the new tandem truck for the Highway Dept. He said they are shooting for August.

Agenda Item 13 – Adjournment

Being no other business, Mr. Baughn adjourned the meeting at 5:10 P.M.

Minutes by:

Jennifer Jenkins, CB Office Manager

Account Number Account Description

2017 Actual Amount 2018 Amended Budget

2018 Actual Amount 2019 Executive Review

Diff 18 & 19 Department Request Comments

Fund: 007 - COUNTY HIGHWAY FUND

REVENUES

Department: 101 - GENERAL

Project: 00 - GENERAL

3100 - PROPERTY TAXES

3101 REAL ESTATE TAXES

Account Classification Total: 3100 - PROPERTY TAXES

3700 - MISCELLANEOUS REVENUES

3701 MISCELLANEOUS REVENUES

Account Classification Total: 3700 - MISCELLANEOUS REVENUES

3900 - OTHER FINANCING SOURCES

3902 TRANSPORTS IN

Account Classification Total: 3900 - OTHER FINANCING SOURCES

Project Total: 00 - GENERAL

Department Total: 101 - GENERAL

REVENUES Total

EXPENSES

Department: 810 - COUNTY HIGHWAY

Project: 00 - GENERAL

4100 - PERSONNEL SERVICES

4101 SALARY - PERSONNEL

4104 SALARY - OVERTIME

4128 SALARY - TECHNICAL/SECRETARY

4132 SALARY - SUMMER PERSONNEL

4151 UNEMPLOYMENT

4152 WORKERS COMPENSATION

4155 INSURANCE - LIFE/HEALTH

4156 INSURANCE - LAB/FIRE/BONDS

4159 EMPLOYEE FRINGE BENEFITS

Account Classification Total: 4100 - PERSONNEL SERVICES

4200 - SUPPLIES & MATERIALS

4210 SUPPLIES/OFFICE

4220 MATERIALS

4221 FUEL

Account Classification Total: 4200 - SUPPLIES & MATERIALS

4250 - OTHER SERVICES & CHARGES

4251 TRAVEL EXPENSE

4260 TELEPHONE

4270 POSTAGE

4271 CONTRACTUAL/LEGAL FEES

4291 MAINT/REPAIR - VEHICLES

4294 MAINT/REPAIR - BUILDINGS

4300 CONTRACTUAL/EQUIPMENT RENTAL

4301 CONTRACTUAL/MAINT - ROADS

4302 BRIDGE REPAIRS

4315 ELECTRICITY/GAS

4316 WATER

4361 CONTRACTUAL/PROF SERVICES

Account Classification Total: 4250 - OTHER SERVICES & CHARGES

4400 - CAPITAL OUTLAY

4450 OFFICE FURNITURE/EQUIPMENT

4451 VEHICLE LEASE/PURCHASE

4452 EQUIPMENT LEASE/PURCHASE

0.0000

423,078.4000 766,000.0000 374,542.5700 770,545.0000 4,545.0000

\$423,078.40 \$766,000.00 \$374,542.57 \$770,545.00 \$4,545.00

2,976.7800 4,000.0000 50.3500 3,000.0000 (1,000.0000)

\$2,976.78 \$4,000.00 \$50.35 \$3,000.00 (\$1,000.00)

405,370.6000 400,000.0000 160,398.0800 400,000.0000 0.0000

\$405,370.60 \$400,000.00 \$160,398.08 \$400,000.00 \$0.00

\$831,425.78 \$1,170,000.00 \$534,991.00 \$1,173,545.00 \$3,545.00

\$831,425.78 \$1,170,000.00 \$534,991.00 \$1,173,545.00 \$3,545.00

\$831,425.78 \$1,170,000.00 \$534,991.00 \$1,173,545.00 \$3,545.00

\$831,425.78 \$1,170,000.00 \$534,991.00 \$1,173,545.00 \$3,545.00

\$831,425.78 \$1,170,000.00 \$534,991.00 \$1,173,545.00 \$3,545.00

397,459.0400 409,203.0000 276,830.8800 421,479.0000 12,276.0000 Maintenance Personnel 8 full time - see attached sheet.

23,956.4000 61,800.0000 16,946.0300 61,800.0000 0.0000 Maintenance and Engineering Personnel - see attached sheet.

301,590.1600 305,895.0000 212,755.2900 315,071.0000 9,176.0000 Asst. Co. Eng., Design Eng., 2 Eng. Techns. and Admin. Asst. - see attached sheet.

(380.0200) 32,000.0000 3,570.0000 25,000.0000 (7,000.0000) 2 Maintenance helpers - see attached sheet.

0.0000 1,000.0000 0.0000 1,000.0000 0.0000 Estimate based on past use.

0.0000 10,000.0000 0.0000 10,000.0000 0.0000 Estimate based on past use.

75,692.0000 80,000.0000 65,118.0000 100,000.0000 20,000.0000 Estimate based on actual cost to County, supplied by County Board Office.

64,711.0000 100,000.0000 66,086.0000 100,000.0000 0.0000 Estimate based on actual cost to County, supplied by County Board Office.

14,533.6100 17,000.0000 11,112.9500 17,000.0000 0.0000 Uniform and clothing allowance.

\$877,562.19 \$1,016,898.00 \$652,419.05 \$1,051,350.00 \$34,452.00

5,159.8800 6,000.0000 4,197.8600 6,000.0000 0.0000 Estimate based on past use.

24,795.2800 30,000.0000 17,550.2300 30,000.0000 0.0000 Estimate based on past use.

42,915.8600 100,000.0000 46,099.8500 100,000.0000 0.0000 Estimate based on past use.

\$72,871.02 \$136,000.00 \$67,847.94 \$136,000.00 \$0.00

400.0000 2,000.0000 420.0000 2,000.0000 0.0000 Estimate based on past use.

2,296.9200 6,000.0000 1,501.0500 6,000.0000 0.0000 Estimate based on past use.

2,067.8300 2,500.0000 1,344.2900 2,500.0000 0.0000 Estimate based on past use.

0.0000 2,000.0000 722.7200 2,000.0000 0.0000 Estimate based on past use.

61,468.4100 100,000.0000 41,206.8000 100,000.0000 0.0000 Estimate based on past use.

18,121.5300 40,000.0000 9,922.5500 40,000.0000 0.0000 Estimate based on past use.

0.0000 1,000.0000 0.0000 1,000.0000 0.0000 Estimate based on past use.

1,500.0000 2,000.0000 0.0000 2,000.0000 0.0000 Estimate based on past use.

0.0000 1,000.0000 0.0000 1,000.0000 0.0000 Estimate based on past use.

11,974.2500 24,000.0000 10,633.2800 24,000.0000 0.0000 Estimate based on past use.

532.3600 2,000.0000 780.1700 2,000.0000 0.0000 Estimate based on past use.

1,809.2800 2,000.0000 1,515.0800 2,000.0000 0.0000 Estimate based on past use.

\$100,171.08 \$184,500.00 \$68,046.44 \$184,500.00 \$0.00

1,622.2800 3,000.0000 2,863.2800 3,000.0000 0.0000 Estimate based on past use.

0.0000 125,000.0000 0.0000 80,000.0000 (45,000.0000) Replace 2 pickup trucks (the Maintenance Foreman truck and rowing truck) and County Engineer SUV.

0.0000 65,000.0000 1,000.0000 65,000.0000 0.0000 Replace pavement patching machine and equip new vehicles with safety lights.

Account Number Account Description

2017 Actual Amount 2018 Amended Budget 2018 Actual Amount 2019 Executive Review

Diff 18 & 19 Department Request Comments

Account Classification Total: 400 - CAPITAL OUTLAY	\$1,622.78	\$193,000.00	\$3,863.78	\$148,000.00	(\$45,000.00)
Project: 90 - TECHNOLOGY					
4250 - OTHER SERVICES & CHARGES					
Project Total: 00 - GENERAL	\$1,052,227.07	\$1,530,398.00	\$792,177.21	\$1,519,850.00	(\$10,548.00)
4292					
MAINT/REPAIR - HARDWARE	0.0000	5,000.0000	0.0000	5,000.0000	0.0000
4293					
MAINT/REPAIR - SOFTWARE	0.0000	2,000.0000	0.0000	2,000.0000	0.0000
Account Classification Total: 4250 - OTHER SERVICES & CHARGES	\$0.00	\$7,000.00	\$0.00	\$7,000.00	\$0.00
Project Total: 90 - TECHNOLOGY	\$0.00	\$7,000.00	\$0.00	\$7,000.00	\$0.00
Department Total: 810 - COUNTY HIGHWAY	\$1,052,227.07	\$1,537,398.00	\$792,177.21	\$1,526,850.00	(\$10,548.00)
EXPENSES Total	\$1,052,227.07	\$1,537,398.00	\$792,177.21	\$1,526,850.00	(\$10,548.00)
Fund REVENUE Total: 007 - COUNTY HIGHWAY FUND	\$831,425.78	\$1,170,000.00	\$534,991.00	\$1,173,545.00	\$3,545.00
Fund EXPENSE Total: 007 - COUNTY HIGHWAY FUND	\$1,052,227.07	\$1,537,398.00	\$792,177.21	\$1,526,850.00	(\$10,548.00)
Fund Total: 007 - COUNTY HIGHWAY FUND	(\$220,801.29)	(\$367,398.00)	(\$257,186.21)	(\$353,305.00)	\$14,093.00
REVENUE GRAND TOTALS:	\$831,425.78	\$1,170,000.00	\$534,991.00	\$1,173,545.00	\$3,545.00
EXPENSE GRAND TOTALS:	\$1,052,227.07	\$1,537,398.00	\$792,177.21	\$1,526,850.00	(\$10,548.00)
Grand Totals:	(\$220,801.29)	(\$367,398.00)	(\$257,186.21)	(\$353,305.00)	\$14,093.00

Update hardware according to County Technology Policy recommendations.
Update software according to County Technology Policy recommendations.

Name	Job Title	Salary
John Robinson	Maintenance Foreman	59,403.93
Brian Kedas	Maintneance III	54,081.52
Randy Taylor	Maintenance III	52,298.19
Tim Verhoeven	Maintenance III	52,075.27
Travis Barton	Maintenance III	51,406.52
Philip Heleine	Maintenance III	50,737.77
Jonah Buyno	Maintenance III	50,737.77
Jeremy Gaddis	Maintenance III	50,737.77
007.810.00.04101		421,478.74
Trent Detebaugh	Engineering Technician	59,375.32
Shane Warren	Engineering Technician	60,489.90
Janet payonk	Assistant County Engineer	87,153.33
George Davis	Design Engineer	64,645.73
Mary Techtow	Administrative Assistant	43,406.84
007.810.00.04128		315,071.12
Totals		736,549.86

007.810.00.04132

2 Summer help @ \$10.00

25,000.00

Vermilion County

Budget Worksheet Report

Account Number	Account Description	2017 Actual Amount	2018 Amended Budget	2018 Actual Amount	2019 Executive Review	Diff 18 & 19	Department Request Comments
Fund: 062 - COUNTY BRIDGE FUND							
REVENUES							
Department: 101 - GENERAL							
Project: 00 - GENERAL							
3101 - PROPERTY TAXES							
3101	REAL ESTATE TAXES	192,474.1800	340,000.0000	170,394.1900	367,064.0000	27,064.0000	
Account Classification Total: 3101 - PROPERTY TAXES		\$192,474.18	\$340,000.00	\$170,394.19	\$367,064.00	\$27,064.00	
3700 - MISCELLANEOUS REVENUES							
3701	INTEREST	2,558.9300	2,000.0000	61.1900	2,500.0000	500.0000	
Account Classification Total: 3700 - MISCELLANEOUS REVENUES		\$2,558.93	\$2,000.00	\$61.19	\$2,500.00	\$500.00	
Project Total: 00 - GENERAL		\$195,033.11	\$342,000.00	\$170,455.38	\$369,564.00	\$27,564.00	
Department Total: 101 - GENERAL		\$195,033.11	\$342,000.00	\$170,455.38	\$369,564.00	\$27,564.00	
REVENUES Total		\$195,033.11	\$342,000.00	\$170,455.38	\$369,564.00	\$27,564.00	
EXPENSES							
Department: 850 - COUNTY BRIDGE							
Project: 00 - GENERAL							
4250 - OTHER SERVICES & CHARGES							
4343	CONSTRUCTION & ENGINEERING	152,030.4300	342,000.0000	140,644.2200	369,564.0000	27,564.0000	County-Aid to Township Bridges ranging from 10% of the cost of a TBR Bridge to 50% of a Township Match Bridge. Also includes construction of County Bridges and Drainage Repair Projects. Statutes require the County to satisfy matching funds to the townships for their bridge requirements before using this fund on County Highway bridges.
Account Classification Total: 4250 - OTHER SERVICES & CHARGES		\$152,030.43	\$342,000.00	\$140,644.22	\$369,564.00	\$27,564.00	
Project Total: 00 - GENERAL		\$152,030.43	\$342,000.00	\$140,644.22	\$369,564.00	\$27,564.00	
Department Total: 850 - COUNTY BRIDGE		\$152,030.43	\$342,000.00	\$140,644.22	\$369,564.00	\$27,564.00	
EXPENSES Total		\$152,030.43	\$342,000.00	\$140,644.22	\$369,564.00	\$27,564.00	
Fund Revenue Total: 062 - COUNTY BRIDGE FUND		\$195,033.11	\$342,000.00	\$170,455.38	\$369,564.00	\$27,564.00	
Fund Expense Total: 062 - COUNTY BRIDGE FUND		\$152,030.43	\$342,000.00	\$140,644.22	\$369,564.00	\$27,564.00	
Fund Total: 062 - COUNTY BRIDGE FUND		\$43,002.68	\$0.00	\$29,811.16	\$0.00	\$0.00	
REVENUE GRAND TOTALS:		\$195,033.11	\$342,000.00	\$170,455.38	\$369,564.00	\$27,564.00	
EXPENSE GRAND TOTALS:		\$152,030.43	\$342,000.00	\$140,644.22	\$369,564.00	\$27,564.00	
Grand Totals:		\$43,002.68	\$0.00	\$29,811.16	\$0.00	\$0.00	