

AGENDA

1. Call to Order and Roll Call
2. Declaration of Chairman and Vice Chairman
3. Adoption/Amendments to Agenda
4. Approval of Minutes- August 2nd, 2018
5. Audience Comments
6. Technology Services Budget 2019-2020
7. Executive Session:
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Open Meetings act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Items of Information
9. Adjournment

Technology Committee Meeting
Thursday, August 2, 2018 5:00 pm
Vermillion County Administration Building (VCAB)

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Chairman of the committee, Crisi Walls called to order the Technology Committee meeting at 5:00 PM. Thursday August 2, 2018 VCAB Building, 2nd floor.

Upon the call of roll, the following members were present: Crisi Walls, Phearn Butler, Cari West-Monson, Joel Bird (telephonically), and Bruce Stark. Adam Hart and Deanna Witzel was absent and excused. (4 present, 2 absent)

Also present were: Mike Marron, County Board Chairman, Ted Fisher, Tech Services/ EMA, Karen Rudd, Tech Services, and Bill Donahue, County Board Risk Consultant.

Agenda Item 2 - Adoption/Amendment to the Agenda

Committee Chairman Walls asked if there were any changes/additions to the agenda. There were none. Motion made by Stark, second by West -Monson to adopt the agenda. Motion was carried by acclamation.

Agenda Item 3- Approval of Minutes

Committee Chairman Walls asked if there were any changes/additions to the minutes from June 7, 2015. There were none. Motion made by West- Monson, second by Butler to adopt the Minutes. Motion was carried by acclamation.

Agenda Item 4 – Audience Comments

None.

Agenda Item 5 – Technology Services Budget FY 2018/2019

No questions were asked. Moved by West- Monson, second by Stark. Upon roll call budget was passed unanimously.

Agenda Item 6 – GIS Budget FY 2018/2019

Karen Rudd, Crisi Walls asked to clarify personnel. Currently one employee is designated and budgeted for in the GIS Budget through the Supervisor of Assessments department. Motion moved by Butler, second by West- Monson. Upon roll call budget was passed unanimously.

Agenda Item 7 – Items of Information

Marron, county still working through budgets for all departments. At the recent republican caucus Larry Baughn was nominated for Chairman. The County Board will vote on that position at the September Board Meeting. There is a scheduled meeting set to meet with Mayor of Danville regarding the Breezy Tower property. Ongoing review of the EMA building, utility costs, storage, moving, etc.

Agenda Item 8 – Executive Session

Not necessary.

Agenda Item 9 - Adjournment

Walls declared the meeting adjourned at 5:05 pm.

Minutes respectfully submitted by: Marguerite Bailey, Administrative Assistant

Technology Services		2019/2020	Budget Amount	Project Estimates
Personnel Services				
001.130.00.4101	Salary - Personnel		\$ 148,558.00	
				Karen Rudd - Assistant Director \$ 60,062.83
				Brian Talbott - Network Tech 49,664.45
				Tim Sanders - Assistant Network Tech 38,830.05
				Total: 148,557.33
001.130.00.4110	Salary - Department Head		68,687.00	Ted Fisher - Department Head 68,686.63
001.130.00.4155	Insurance - Life/Health		43,000.00	
TOTAL			\$ 260,245.00	
Supplies & Materials				
001.130.00.4210	Supplies / Office		5,000.00	
001.130.00.4238	Special Circumstances		-	
TOTAL			\$ 5,000.00	
Other Services & Charges				
001.130.00.4251	Travel Expense		\$ 300.00	
001.130.00.4270	Postage		100.00	
001.130.00.4292	Maint/Repair - Hardware		102,450.00	General Fund 001 : Hardware Mtn & Replacement See attached spreadsheet * Last Year - replaced sans devices for server storage
001.130.00.4293	Maint/Repair - Software		189,966.00	General Fund 001 : Software Mtn See attached spreadsheet * Replacing E-Mail server in 2020
001.130.00.4361	Contractual/Prof Services		64,500.00	* Added \$28,000 for Gibson Communications * Added labor for upgrading E-Mail Server
001.130.00.4364	Education / Training		-	
TOTAL			\$ 357,316.00	
Capital Outlay				
001.130.00.4450	Office Furniture/Equipment		\$ -	
001.130.00.4453	Communications		\$ 219,700.00	General Fund: Internet connectivity See attached spreadsheet * Added \$130,000 phone costs - Call One * Additional cost for AT&T phones over fiber * Increased bandwidth for Courthouse and Admin Buildings
TOTAL			\$ 219,700.00	
ALL TOTAL			\$ 842,261.00	

Technology Services				
Salaries Worksheet for 2019 / 2020 Budget				
6/10/2019				
Position	Current Salary	3% Pay Raise	2020 Budgeted Salary	
Karen Rudd, Assistant Director - payraise	\$68,313.43	\$1,749.40	\$60,062.83	
Brian Talbott, Network Tech - payraise	\$48,217.91	\$1,446.54	\$49,664.45	
Tim Sanders, Assistant Network Tech (union)	\$37,699.08	\$1,130.97	\$38,830.05	
Network OverTime	\$0.00	\$0.00	\$0.00	
Salary Personnel - 001.130.00.4101			\$148,557.33	
Ted Fisher, Director - payraise	\$66,686.05	\$2,000.58	\$68,686.63	
Department Head - 001.130.00.4110			\$68,686.63	

Fund 001 Depts	Department	Notes	Hardware 001.130.00.04292	Software 001.130.00.04293	Communications 001.130.00.04453	Contractual/Prof 001.130.00.04361
6/6/2019	County Board 001.110	No new equipment needed. Replace Employee testing PC -do as needed Research on new Employee Testing software is web based and is charged per employee test.				
6/6/2019	Auditor 001.120	No new equipment needed.				
6/6/2019	Tech Services 001.130	Replace 2 pcs for courthouse security system at courthouse Replaces equipment in Tech Services (as needed)	\$3,000.00 \$5,000.00			
		Tyler - New World yearly software upgrade costs		\$1,000.00		
		Tyler - New World Accounting Software <i>(increases 5% yearly)</i>		\$15,520.00		
		Purchase inventory software to replace what is on the AS4007				
		DevNet property tax software (includes cama) Devnet - End of 5 year contract 11/30/2020		\$55,082.00		
		Adobe Cloud (4 licenses)		\$4,300.00		
		General Networking supplies (switches, cables, domains, replaces phones, etc)	\$10,000.00			
		Area Wide - additional mtn agreements Network Defense, Anti-Virus & E-mail spam	\$5,000.00	\$48,000.00		
		Veeam Backup Essentials Veeam Backup Essentials at PSB		\$1,800.00 \$600.00		
		VMWare sphere 6 standard at PSB VMWare (server backup renewal)		\$600.00 \$5,000.00		
		Ted - Virtual pc license Net Support - Desktop Alert Open Office		\$625.00 \$155.00 \$500.00		
		Sonic Wall - yearly costs (Health Dept, Mental Health, An Reg, Admin Bg)	\$5,000.00			
		Accounting server Certificate - yearly		\$238.00		

n/a	Capital Outlays	001.190	n/a				
6/6/2019	Circuit Clerk	001.210 Fund 074	also see fund 074	computer equipment paid from Fund 074 Circuit Clerk's office needs to budget for: 13 pcs need replaced (\$1,350 each) 4 pcs can be replaced as needed			
6/6/2019	State's Attorney	001.220 and Fund 022	** No costs for New Dawn / just Ware next budget year ** Replace Annec's pc		\$1,350.00		
6/6/2019	Probation	001.230 and Fund 014	See Fund 014	Probation pays for equipment from Fund 014 Probation needs to budget for 17 pcs to be replaced			
6/6/2019	Judiciary & Rules	001.240	No new equipment needed				
6/6/2019	Public Defender	001.250	no new equipment needed	Current Legal Edge cost \$2,335.00 yearly - charged by # of cases Public Defender will convert to Iono after State's Atty's office	\$2,500.00		
n/a	Sheriff	001.310 and Fund 006 and Fund 009	Public Bldg Comm pays for IT	No new equipment needed			
n/a	Merit Commission	001.320	n/a				

EMA	001.350	EmNet and Nide need to be paid from EMA for Grant							
		SmartSheet				\$504.00			
		Teamwork				\$550.00			
		LeanKit				\$684.00			
		depulse				\$468.00			
		Airtable				\$120.00			
		Lucid Chart				\$120.00			
		ACDSee Pro				\$150.00			
		Replace 3 pcs (weather pc, and 2 others)			\$4,050.00				
Coroner	001.350 and Fund 035	No new equipment needed.							
		Coroner can pay for coroner database software out of automation fund							
Supt/Schools	001.420	Booking software - yearly mtn (challengeable)				\$800.00			
		CTS - McAfee Renewal				\$240.00			
		Area IV - Web Host				\$180.00			
		Comcast internet - \$130.00 monthly						\$1,560.00	
		Cheryl Reifstock said that there may be on-going costs for technology purchased from a grant.							
Animal Reg	001.440 & Fund 011	See Fund 011							
		Need to replace phones and PA system (cost?)							
County Clerk	001.510 and Fund 015 and Fund 018	Voter software costs can be reimbursed by a grant so it needs to remain in 001.510							
		Replace 1 pcs (Jenny, do not need to replace the 2 scanning pcs)						\$1,350.00	
		Replace election laptop - covered with voter grant							
Recorder	001.520 and Fund 076	Currently leases equipment from non fund 001							\$0.00
		no new equipment needed							

Fund: 001 - GENERAL FUND

EXPENSES

Department: 130 - TECHNOLOGY SERVICES

Project: 00 - GENERAL

4100 - PERSONNEL SERVICES

4101	SALARY - PERSONNEL	144,932.9100	144,231.0000	96,706.2400	144,231.0000	144,231.0000	0.0000
4110	SALARY - DEPARTMENT HEAD	64,744.0000	66,687.0000	44,712.8500	66,687.0000	66,687.0000	0.0000
4155	INSURANCE - LIFE/HEALTH	0.0000	31,500.0000	20,345.3200	49,327.0000	15,827.0000	\$43,000 health insurance \$4,327 staff increase \$2,000 department head
		\$209,774.00	\$242,418.00	\$161,764.41	\$260,245.00	\$15,827.00	

4200 - SUPPLIES & MATERIALS

4210	SUPPLIES/OFFICE	10,000.0000	5,000.0000	3,759.9900	5,000.0000	5,000.0000	0.0000
		\$10,000.00	\$5,000.00	\$3,759.99	\$5,000.00	\$0.00	

4250 - OTHER SERVICES & CHARGES

4251	TRAVEL EXPENSE	400.0000	300.0000	38.8400	300.0000	300.0000	0.0000
4270	POSTAGE	100.0000	100.0000	89.8000	100.0000	100.0000	0.0000
4292	MAINT/REPAIR - HARDWARE	141,750.0000	156,000.0000	97,805.0700	102,450.0000	(53,550.0000)	
4293	MAINT/REPAIR - SOFTWARE	208,176.0000	166,804.0000	152,257.6200	189,966.0000	23,162.0000	
4361	CONTRACTUAL/PROF SERVICES	46,020.0000	25,812.0000	21,061.2500	64,500.0000	38,688.0000	
		\$396,446.00	\$349,016.00	\$271,252.58	\$357,316.00	\$0,300.00	

4400 - CAPITAL OUTLAY

4453	COMMUNICATIONS	62,420.0000	70,000.0000	48,820.9400	219,700.0000	149,700.0000	
		\$62,420.00	\$70,000.00	\$48,820.94	\$219,700.00	\$149,700.00	
	Project Total: 00 - GENERAL	\$678,640.00	\$666,434.00	\$485,597.92	\$842,261.00	\$173,827.00	
	Department Total: 130 - TECHNOLOGY SERVICES	\$678,640.00	\$666,434.00	\$485,597.92	\$842,261.00	\$173,827.00	
	EXPENSES Total	\$678,640.00	\$666,434.00	\$485,597.92	\$842,261.00	\$173,827.00	

Fund REVENUE Total: 001 - GENERAL FUND

Fund EXPENSE Total: 001 - GENERAL FUND

Fund Total: 001 - GENERAL FUND

REVENUE GRAND Totals:

EXPENSE GRAND Totals:

Grand Totals:

		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$578,640.00	\$666,434.00	\$485,597.92	\$842,261.00	\$173,827.00	
		(\$578,640.00)	(\$666,434.00)	(\$485,597.92)	(\$842,261.00)	(\$173,827.00)	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		\$578,640.00	\$666,434.00	\$485,597.92	\$842,261.00	\$173,827.00	
		(\$578,640.00)	(\$666,434.00)	(\$485,597.92)	(\$842,261.00)	(\$173,827.00)	