

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Morse called the meeting to order at 5:00 P.M. on Tuesday, September 4, 2018. Upon the call of roll, the following members were present: Tom Morse, Joe Eakle, Nancy O'Kane and Joel Bird. Chuck Mockbee and Joel Bird were excused. 4 present, 2 absent. Also attending the meeting were; Sandy Delhaye- Danville Election Commission, Karla Dukes- Danville Election Commission, Lucinda Burton- Recorder's Office, Dave Stone- Recorder's Office, Cathy Jenkins- County Clerk, Lindsay Light- County Clerk, Bill Donahue- Risk Consultant-County Board and Jennifer Jenkins, CB Office Manager.

Agenda Item 2 - Adoption/Amendments to Agenda

Eakle moved to adopt the agenda and a second was made by Bird. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes for the Previous Meeting, July 3, 2018

Bird moved to approve the minutes second was made by O'Kane. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

There were none.

Agenda Item 5 – Recorder of Deeds Office-Ordinance- Mandated Predictable Fee Schedule

Dave Stone advised the committee that the information provided is the current fee schedule and then the revised fee schedule showing the increase. The State of Illinois sent this information indicating that we need to raise our fees and have a predictable fee schedule. Stone also advised they have contacted local counties throughout the state that were similar to size with us and even reached out to Champaign and did a comparison in fees. The County also had a Bellwether study that was performed with our departments throughout the courthouse and where our fee schedule should be. The Recorder's office did not go quite as high as suggested simply because they were able to meet financial goals with the suggested predictable fee schedule. Motion by Eakle second by Bird to approve the Ordinance. Upon the roll of call the following voted yes to-wit: Morse, Eakle, O'Kane, and Bird. 4-yes 2-absent

Agenda Item 6 – Change in Polling Place-Danville Precinct 6

Cathy Jenkins advised that they have bought the old Mr. Tire and updated it to ADA compliant. It used to be at Kickapoo fire department. Motion by O'Kane second by Eakle to approve the change in polling place. Upon the roll of call the following voted yes to-wit: Morse, Eakle, O'Kane, and Bird. 4-yes 2-absent.

Agenda Item 7 – Change in Polling Place-Love Township Precinct 1

Jenkins advised that this location was previously changed because they were not ADA compliant. They Mayor contacted Jenkins and advised they would like the location moved to the original location upon agreement that they would update their facilities to ADA compliance standards.

Motion by O’Kane second by Eakle to approve the change in polling place. Upon the roll of call the following voted yes to-wit: Morse, Eakle, O’Kane, and Bird. 4-yes 2-absent.

Agenda Item 8 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the Board of Review

Matt Long advised the committee that he currently has two complaints before the Property Tax Appeal Board. He would like to move forward with getting them both appraised. They have appraisals on both of theirs if we can get an appraisal it would be in our best interest as theirs are too low. The \$7250.00 would cover the cost of two appraisals and an expert testimony if it comes to that. Long has not had to use this line item in the past few years so therefore it was previously removed from his budget.

Motion by Bird second by Eakle to approve the ordinance. Upon the roll of call the following voted yes to-wit: Morse, Eakle, O’Kane, and Bird. 4-yes 2-absent.

Agenda Item 9 – Budget- Recorder of Deeds

Stone advised that there were several areas within the budget that they were able to bring their numbers down as compared to last year. One specific line was completely nullified because they no longer do the renting of the tax revenue machine. This machine was previously rented from the State of Illinois. They are now using a software package and doing it digitally. Postage is basically the only line increased.

Motion by Eakle second by O’Kane to approve the Recorder of Deeds budget. Upon the roll of call the following voted yes to-wit: Morse, Eakle, O’Kane, and Bird. 4-yes 2-absent.

Agenda Item 10 – Budget- Election Commission

Sandra Delhaye indicated that the budget for 2018-2019 is down by about 4%. They did cut as much as possible. There was an increase in the postage line due to the national change of address coming through. There is nothing within maintenance/equipment repair line as this will be taken care of in house. The judges pay is down with anticipation that there is only one election. There was an increase in the communications line as the Verizon bill runs around \$4800.00 per year.

Delhaye further explained that her increase in salary is determined by the Election Commissioner’s. Dukes indicated that this is by statute.

Motion by O’Kane second by Eakle to approve the Danville Election Commission’s budget. Upon the roll of call the following voted yes to-wit: Morse, Eakle, O’Kane, and Bird. 4-yes 2-absent.

Agenda Item 11 – Budget- Board of Review

Long advised the committee that there is a difference in the postage line and increase in travel, and contractual/professional services. The contractual/professional services is

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\$5000.00 so if we have to go to PTAB then this would probably only pay for about one appraisal with expert testimony. This number may go up with aggressiveness in reassessing.

Motion by Eakle second by Bird to approve the Board of Review budget. Upon the roll of call the following voted yes to-wit: Morse, Eakle, O’Kane, and Bird. 4-yes 2-absent.

Agenda Item 12 – Budget- Supervisor of Assessments

Long discussed his budget of a 3% salary increase for union and a 5% merit increase for non-union employees. Long indicated he would recommend for someone within the County to review the huge disparity in salary ranges within offices. Some of these positions share the same type of title. Discussion ensued.

Eakle motioned to approve the 3% for union and 5% merit for non-union. There was not a second. Motion was struck.

Motion by O’Kane second by Bird to approve a 3% increase overall for the S of A budget. Upon the roll of call the following voted yes to-wit: Morse, O’Kane, and Bird. Eakle voted no. 3-yes, 1-no, 2-absent.

After further discussion the committee advised that a 3% overall is what they suggest until further review in the upcoming year. Therefore, the budget for the Supervisor of Assessments has been amended to a 3% increase in salary overall. Motion by Bird second by O’Kane to approve the S of A budget as amended. Upon the roll of call the following voted yes to-wit: Morse, O’Kane, and Bird. Eakle voted no. 3-yes, 1-no, 2-absent.

Agenda Item 13 – Executive Session

None needed.

Agenda Item 14 – Items of Information and Committee

None

Agenda Item 15 –Adjournment

Committee Chairman Morse adjourned the meeting at 6:22 PM.

Minutes by: Jennifer Jenkins