

## MINUTES

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Tom Morse called the meeting to order at 5:00 P.M. on Tuesday, August 6, 2019. Upon the call of roll, the following members were present: Tom Morse, Chuck Mockbee, Nancy O’Kane, Bruce Stark and Becky Stark. Joe Eakle and Joel Bird were excused. 5 present, 2 absent. Also attending the meeting were; Larry Baughn Jr. – Chairman, Jim Watson- CB member, Cathy Jenkins- County Clerk, Lindsay Light- County Clerk’s Office, Bill Donahue- Risk Consultant-County Board and Jennifer Jenkins, CB Office Manager.

### **Agenda Item 2 – Adoption /Amendments to Agenda**

Becky Stark moved to adopt the agenda and a second was made by Mockbee. Motion passed by acclamation.

### **Agenda Item 3 - Approval of Minutes for the Previous Meeting, May 7, 2019**

Mockbee moved to approve the minutes second was made by O’Kane. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

Jim Watson asked about polling places and why so many of them were shut down. His area had a total of six at one time, now there are not any. The County Clerk’s office did a lot of research on this specific situation. Cathy Jenkins, County Clerk, explained that most of these polling places were closed due to not being ADA compliant. Most of the municipalities did not have enough money to get them up to ADA standards. Therefore several of the locations were combined to save money. Jenkins also informed the committee and audience that the County Clerk’s office is more than happy to accommodate any voter by mailing the voter the ballot. There is also early voting available to help with these situations where someone is unable to come in during the actual voting date. Watson asked that the Clerk’s office look into the Nazarene Church as a possible voting center. Jenkins informed the committee that she will look into this as a possibility.

### **Agenda Item 5 – Discussion-Voting Equipment**

Jenkins advised the committee that this is just informational for the committee. The County Clerk’s office has known for the last 5 years that there would be changes upcoming on the election equipment. The current equipment is over 25 years old. The last several elections that we have had there have been significant problems with machines breaking down. A few years ago the County Clerk’s office invited 3 Illinois approved election equipment vendors to come to the office and give presentations on their equipment. Along with the vendors, the Clerk’s office also invited a few election judges to come in and participate in the presentation of the equipment. It was determined with everyone that Liberty by far was the favorite out of the presentations. It was simplified and virtually no margin for error. Cathy was trying to do this without

**Tax and Elections Committee  
Tuesday August 6, 2019  
VCAB, 201 N. Vermilion, 2<sup>nd</sup> FL.**

having to come to the CB for funding. She did this by cutting staff and working with a skeleton crew. Cathy also discussed the Liberty equipment with other voting centers/counties, for their feedback. Overall, they were very pleased with Liberty. No complaints. The County Clerk's office currently pays Liberty quarterly. The contract is for six years. This company does all of the maintenance. After six years then it turns into a leasing program where we can purchase the machines after that.

**Agenda Item 6 – Budget-County Clerk**

Light explained to the committee that the narrative is a summary of any/all changes within the budget. The part time salary line has been removed completely as the previous part time position was moved to full time. Overtime line has also been removed. The only time overtime was ever utilized prior was during election(s) however, now the staff will be offered comp time. The committee commended the County Clerk and her staff for making her budget an easy read. Motion by Mockbee to approve the budget as presented, second by O'Kane. Upon the roll of call the following voted yes to-wit: Morse, Mockbee, O'Kane, Bruce Stark, and Becky Stark. 5-yes 2-absent.

**Agenda Item 7 – Executive Session**

None required

**Agenda Item 8 – Items of Information**

County Chairman Baughn Jr. advised the committee that budget talks are still going with departments.

Union conversations are starting.

Health Insurance is about wrapped up. We will be moving forward with Health Alliance. We will now be fully insured versus self-insured. This will be a cost savings for us from what proposal we received from Aetna for the upcoming year.

The audit is moving ahead full strength. Baughn is in contact with Sandy Cook weekly. The departments are cooperating with her very well.

**Agenda Item 9 –Adjournment**

Committee Chairman Morse adjourned the meeting at 6:26 PM.

***Minutes by: Jennifer Jenkins, County Board***