AGENDA

- 1. Call to Order and Roll Call
- 2. Adoption/Amendments to Agenda
- 3. Approval of Minutes March 10, 2020
- 4. Audience Comments
- 5. Resolution- Surplus Property- Vehicles (Probation and Animal Regulations)
- 6. Budget- Building & Grounds
- 7. Executive Session:
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Open Meetings act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- 8. Items of Information and Committee Concerns
- 9. Adjournment

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Wesley Bieritz called the meeting to order at 5:15 p.m. Upon the call of roll, the following members were present: Wesley Bieritz, Joe Eakle, Greg Thatcher, and, Mitch Weaver. Adam Hart was absent. Dan Wright and Diana Frazier-Brenneman were excused. 4 present, 3 absent. Also present were: Larry Baughn Jr.- Chairman, Bill Donahue- Risk Consultant, and Jennifer Jenkins -CB Office Manager.

Agenda Item 2 - Adoption/Amendment to the Agenda

A motion was made by Weaver, second by Eakle, to adopt the agenda as presented. Motion was carried by acclamation.

Agenda Item 3 – Approval of minutes- December 16, 2019

A motion was made by Eakle, second by Thatcher, to approve the December 16, 2019 minutes as presented. Motion was carried by acclamation.

Agenda Item 4 - Audience Comments

None.

Agenda Item 5 – Resolution- Rose Cemetery

Bieritz explained that the County is giving Rose Cemetery back the portion that was indicated in the picture as handed out to the committee. Motion made by Weaver, second by Eakle to discuss the resolution. This cemetery is in rural Bismarck.

Upon the call of roll, the following members voted yes to-wit: Bieritz, Eakle, Thatcher, and Weaver. 4-yes and 3-absent.

Agenda Item 6- Executive Session

Not necessary.

Agenda Item 7- Items of Information and Committee Concerns

None.

Agenda Item 8 - Adjournment

Bieritz adjourned the meeting at 5:23.

Minutes by: Jennifer Jenkins, CB Office

RESOLUTION

RE: SURPLUS PROPERTY

Resolution Number ___

WHEREAS, the Probation Department and Department of Animal Regulations has requested that certain property as set forth below be declared surplus as set out in the County Ordinances and policy heretofore passed by this Committee and County Board, and

WHEREAS, such property is obsolete and of little value, believed to be over five hundred dollars in value, and it should be surplused and sent out for bid in the best interests of the taxpayers, and

WHEREAS, an appropriate declaration of this committee is required before county property may be disposed of to any person or agency outside of Vermilion County government.

BE IT THEREFORE RESOLVED THAT:

- A. **Probation** 2- used 2009 Dodge Charger(s) located at 2507 Georgetown Road Danville, be surplused and sent out for sealed bid on Vermilion County website with prior notice of such dates and times as determined by the County Board Office and Buildings and Grounds Department and posted on the website for public review.
- B. <u>Department of Animal Regulations</u>- 1- used 2009 Ford Expedition & 1- used 2013 Ford F150 located at 2507 Georgetown Road Danville, be surplused and sent out for sealed bid on Vermilion County website with prior notice of such dates and times as determined by the County Board Office and Buildings and Grounds Department and posted on the website for public review.
- C. The minimum bid for any of the above vehicles shall be five hundred (\$500.00) dollars. If no bid is submitted for any of the vehicles, the County Board Chairman shall take such steps to dispose or salvage such vehicles for whatever salvage value may be obtainable.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the September 8, 2020 A.D. Session. AYE _____ NAY ____ ABSTAIN _____ DATED this 8th day of September, 2020 A.D. County Board Chairman ATTEST: Clerk of the County Board Approved by the Property Committee: <u>Y</u> N A Wes Bieritz Dan Wright Y N A Committee Chairperson Mitch Weaver Y N A Diana Frazier-Brenneman Y N A Joe Eakle Y N A Adam Hart Y N A Greg Thatcher Y N A

Building & Grounds 2020-2021 Fiscal Year Budget

General Fund Account

PROJECT 00 (all buildings)

001.610.00.04101 Salary-Personnel (additional salary-housekeeping- reported in project 68)

This line item includes the salaries of 1 part time maintenance personnel (average of 30 hours bi-weekly) And 3 full-time maintenance.

The total for this line item is \$145,132.00 including the movement of an additional salary from the <u>68</u> project line (Jennifer Jenkins salary) to this line. This also includes a salary increase for the 3 full-time maintenance staff. (Please see attached salary breakdown)

001.610.00.04155 Insurance

Insurance- Life/Health \$38,000

Personnel Services (Project 00) Total for 2020-2021 Fiscal Year

\$183,132.00

Supplies & Material

001.610.00.04210 Supplies/Office

\$250.00- (No change)

001.610.00.04221 Fuel

\$2000.00 (no change)

001.610.00.04239 Supplies/Maintenance & Repair

\$8,500.00 (no change)

Other Services & Charges

001.610.00.04265 Contractual/Communications

\$4,000.00 (No change) (this is for cellular services for the 3 full-time Maintenance staff and Housekeeping Supervisor.)

001.610.00.04270 Postage

\$500.00 (no change)

001.610.00.04290 Maint/Repair - Equipment

\$1,000.00 (No change. This is for the monthly propane refill of the propane tank for the forklift as well as general repair of shop equipment, etc.)

001.610.00.04291 Maint/Repair- Vehicles

\$2,500.00 (No change. General upkeep and repair of B&G trucks/equipment such as: quarterly oil changes, tire repair/replacement).

001.610.00.04294 Maint/Repair- Buildings

\$7,000.00 (No change. Includes air filters, light bulbs, etc. for County buildings)

001.610.00.04295 Contractual Maint/Repair

\$8,500.00 (includes landscaping and snow removal (AP Services) decrease of \$1,192.40 from 2019 actual amount. This is due to the deed transfer of Rose Cemetery. Other services included in this line are B&G snow removal and landscaping)

001.610.00.04322 Fire Protection/Safety

\$6,000.00 (No change. Annual sprinkler (FE Moran) and fire extinguisher testing (DI Fire and Safety)

001.610.00.04331 Uniforms

\$500.00 (No change. Maintenance t-shirts)

001.610.00.04364 Education/Training

\$0.00 (Decrease of \$2,587.73 from 2019/2020 fiscal year. This was used for the Heating and Air Conditioning education from DACC for Maintenance.)

PROJECT 60- Hazel Street Building

001.610.60.04265 Contractual/Communications

\$1,200.00 (decreased to \$0.00 due to moving to Technology Services budget- Comcast)

001.610.60.04294 Maint/Repair- Building

\$2,000.00 (No change. General upkeep and repairs of Hazel Street- inc; Coroner's office & Building and Grounds Maintenance)

001.610.60.04295 Contractual- Maint/Repair

\$2,900.00 (No change. Garbage/roll-off retrieval (Republic Services) & security alarm monitoring service (Alarmax)

001.610.60.04315 Electricity/Gas

\$11,000.00 (No change)

001.610.60.04316 Water

\$500.00 (No change)

Project 61- Courthouse

001.610.61.04294 Maint/Repair- Buildings

\$30,000.00 (No change. General upkeep and repair of Courthouse inc; boiler/ac repair, elevator(s), xray machine, outside gate, alarm system(s) etc.)

001.610.61.04295 Contractual Maint/Repair

\$28,000.00 (No change. Annual elevator maintenance (Kone), Annual alarm monitoring (Alarmax), garbage/roll-off retrieval (Republic Services), pest control (Terminix), and snow removal and salt application (AP Services)

001.610.61.04315 Electricity/Gas

\$95,000.00 (No change)

001.610.61.04316 Water

\$16,000.00 (No change. Aqua and Purity Plus- H2o filtration system, & Danville Sanitary District)

Project 62- Vermilion County Administration Building and Annex

001.610.62.04294 Maint/Repair- Buildings

\$20,000.00 (No change. General upkeep and repairs to building and equipment such as boilers/ac systems, etc.)

001.610.62.04295 Contractual/Maint & Repair

\$17,000.00 (No change. Annual elevator maintenance (Kone), Annual alarm monitoring (Alarmax), burglar alarm system (FE Moran), garbage/roll-off retrieval (Republic Services), pest control (Terminix), and snow removal and salt application (AP Services).

001.610.62.04315 Electricity/Gas

\$85,000.00 (No change)

001.610.62.04316 Water

\$13,000.00 (No change. Aqua and Purity Plus (h2o filtration system, & Danville Sanitary District)

Project 63- Health Department, Mental Health, and Regional Office of Education

001.610.63.04217 Supplies/Janitorial

\$2,750.00 (No change)

001.610.63.04294 Maint/Repair- Buildings

\$6,000.00 (No change. General upkeep and repairs to building and equipment such as boilers/ac systems, etc.)

001.610.63.04295 Contractual/Maint & Repair

\$9,000.00 (No change. Annual alarm monitoring (Alarmax), garbage/roll-off retrieval (Republic Services), pest control (Terminix), and snow removal and salt application (AP Services)

001.610.63.04315 Electricity/Gas

\$27,000.00 (No change)

001.610.63.04316 Water

\$6,000.00 (No change)

Project 65- EMA Facility- 2507 Georgetown Road

001.610.65.04294 Maint/Repair- Buildings

\$1,000.00 (No change. General upkeep and repairs to building and equipment such as boilers/ac systems, etc.)

001.610.65.04295 Contractual Maint & Repair-

\$22,000.00 (Increase due to siding of the building/paint and repairs. Annual alarm monitoring (Alarmax), Termite barrier treatment (annual)-Terminix), and snow removal and salt application (AP Services).

001.610.65.04315 Electricity/Gas

\$7,500.00 (No change)

001.610.65.04316 Water

\$950.00 (No change. Aqua & Westville-Belgium Sanitary District)

Project 66- Animal Regulations

001.610.66.04294 Maint/Repair - Buildings

\$7500.00 (<u>Increase</u> of \$3500.00 from 2019/2020 Fiscal Year due to ongoing remodel/repairs. General upkeep and repairs to building and equipment such as boilers/ac systems, etc.)

001.610.66.04295 Contractual Maint & Repair-

\$8,000.00 (No change. Garbage/roll-off retrieval (Republic Services), Annual alarm monitoring (Alarmax), Pest control (Terminix), Landscaping and snow removal/salt application (AP Services).

001.610.66.04315 Electricity/Gas

\$15,000.00 (No change)

001.610.66.04316 Water

\$3,000.00 (No change. Aqua)

Project 68- In House Cleaning

001.610.68.04101 Salary- Personnel

This line item includes the salaries of 2 part-time housekeeping personnel (additional part-time added for the 2020/2021 Fiscal Year), 5 full-time housekeeping personnel, 1 housekeeping supervisor, and 1 administrative personnel (the administrative personnel was inadvertently added to this housekeeping salary vs the general personnel salary during the 2019/2020 fiscal year. This has been corrected for this upcoming 2020/2021 fiscal year.

The total for this line item is \$177,774.00.00.

001.610.68.04155 Insurance-Life/Health

\$30,000.00 No change

Personnel Services (Project 68) Total for 2020-2021 Fiscal Year

\$207,774.00

001.610.68.04217 Supplies/Janitorial

\$15,000.00 - (increase of \$3,000.00 due to availability of product and vendor increases)

001.610.68.04290 Maint/Repair- Equipment

\$750.00 (No change. Equipment such as; vacuum(s), floor scrubbers, etc.)

001.610.68.04452 Equipment Lease/Purchase

\$4,000.00 (Decrease of \$1,500.00) Equipment such as; vacuum(s), floor scrubbers, housekeeping carts, etc.)

Project 69- JDC/PSB

001.610.69.04294 Maint/Repair- Buildings

\$500.00 (No change)

001.610.69.04295 Contractual/Maint & Repair

\$1,000.00 (No change)



30,000.00	\$9	14,445.97	€9	36,000.00	€9	151,628.84	€9	OTHER SERVICES & CHARGES Totals	
1	€9	2,587.73	€9	2,587.73	€9	1	€9	EDUCATION/TRAINING	4364
500.00	\$		∽	500.00	⇔	ı	⇔	UNIFORMS	4331
6,000.00	€9	2,930.25	⇔	6,000.00	⊗	5,996.05	€9	FIRE PROTECTION/SAFETY	4322
8,500.00	€9	1,552.40	69	11,912.27	€	9,692.40	€9	CONTRACTUAL/MAINT & REPAIR	4295
7,000.00	€9	3,539.98	⇔	7,000.00	€ 9	3,944.38	€9	MAINT/REPAIR - BUILDINGS	4294
2,500.00	€9	816.17	€ 9	2,500.00	€9	392.41	€9	MAINT/REPAIR - VEHICLES	4291
1,000.00	\$	153.36	⇔	1,000.00	⇔	661.31	⇔	MAINT/REPAIR - EQUIPMENT	4290
500.00	\$		⇔	500.00	∽		⇔	POSTAGE	4270
4,000.00	\$	2,866.08	⇔	4,000.00	∽	2,904.81	€9	CONTRACTUAL/COMMUNICATIONS	4265
ı	€	1	⇔	r	∽	128,037.48	€9	TELEPHONE	4260
								OTHER SERVICES & CHARGES	ОТ
10,750.00	€	5,486.99	€9	10,750.00	6	9,090.82	€	SUPPLIES & MATERIALS Totals	
8,500.00	€9	3,910.30	€9	8,500.00	€9	5,927.45	59	SUPPLIES/MAINTENANCE & REP	4239
2,000.00	€9	1,347.37	⇔	2,000.00	⇔	2,585.72	⇔	FUEL	4221
250.00	\$	229.32	69	250.00	∽	577.65	⇔	SUPPLIES/OFFICE	4210
								SUPPLIES & MATERIALS	SUI
183,132.00	9	115,380.83	\$	202,970.00	9	240,725.13	€9	PERSONNEL SERVICES Totals	
38,000.00	€ 9	24,272.50	\$	42,950.00	€9	39,656.87	\$	INSURANCE - LIFE/HEALTH	4155
1	\$	1	∽		∽	20,126.47	⇔	SALARY - DEPARTMENT HEAD	4110
145,132.00	⇔	91,108.33	\$	160,020.00	€9	180,941.79	∽	SALARY - PERSONNEL	4101
								PERSONNEL SERVICES	PEI
								Project 00 - GENERAL	P ₁
								Department 610 - BUILDING & GROUNDS	Dep
								md 001 - GENERAL FUND EXPENSE	Fund
2021 Department Request	2021	2020 Actual Amount	20: A	2020 Amended Budget	2020 1	2019 Actual Amount	21	nt Account Description	Account



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135,000.00	€9	74,835.07	∽	135,000.00	∽	108,631.87	€	OTHER SERVICES & CHARGES Totals	
13,000.00	S	8,415.30	€9	13,000.00	€9	12,493.07	€9	WATER	4316
85,000.00	S	48,762.54	€9	85,000.00	∽	77,768.64	€	ELECTRICITY/GAS	4315
17,000.00	€9	7,238.98	€	17,000.00	€9	14,370.29	€9	CONTRACTUAL/MAINT & REPAIR	4295
20,000.00	€9	10,418.25	∽	20,000.00	€9	3,999.87	⇔	MAINT/REPAIR - BUILDINGS	4294
								OTHER SERVICES & CHARGES	0
								Project 62 - ANNEX	
169,000.00	⇔	110,138.06	⊗	169,000.00	59	174,965.69	69	Project 61 - COURTHOUSE Totals	
169,000.00	€9	110,138.06	\$	169,000.00	∽	174,965.69	69	OTHER SERVICES & CHARGES Totals	
16,000.00	€9	15,610.23	€9	16,000.00	\$	19,686.01	€9	WATER	4316
95,000.00	⇔	52,602.12	⊗	95,000.00	⇔	120,573.78	⇔	ELECTRICITY/GAS	4315
28,000.00	S	21,361.84	∽	28,000.00	∽	18,866.00	69	CONTRACTUAL/MAINT & REPAIR	4295
30,000.00	S	20,563.87	\$	30,000.00	6/ 9	15,839.90	€9	MAINT/REPAIR - BUILDINGS	4294
								OTHER SERVICES & CHARGES	07
								Project 61 - COURTHOUSE	_
16,400.00	⊗	8,557.21	9	17,600.00	∽	14,528.89	€9	Project 60 - HAZEL ST BLDG Totals	
16,400.00	€9	8,557.21	€9	17,600.00	\$	14,528.89	59	OTHER SERVICES & CHARGES Totals	
500.00	€ 9	204.29	€9	500.00	€9	368.83	€9	WATER	4316
11,000.00	∽	6,727.48	⇔	11,000.00	⇔	11,696.31	⇔	ELECTRICITY/GAS	4315
2,900.00	≶ 9	831.60	69	2,900.00	⇔	1,593.00	⇔	CONTRACTUAL/MAINT & REPAIR	4295
2,000.00	≶	793.84	⇔	2,000.00	€	870.75	⇔	MAINT/REPAIR - BUILDINGS	4294
1	€9	1	€9	1,200.00	⇔	1	69	CONTRACTUAL/COMMUNICATIONS	4265
								OTHER SERVICES & CHARGES	07
								Project 60 - HAZEL ST BLDG	_
225,882.00	⇔	136,062.00	€	251,720.00	6	402,283.07	€	Project 00 - GENERAL Totals	
2,000.00	€9	748.21	€	2,000.00	€9	838.28	€9	CAPITAL OUTLAY Totals	
2,000.00	€9	748.21	69	2,000.00	5 9	838.28	€	EQUIPMENT LEASE/PURCHASE	4452



0.00	33,500.00	∽	19,495.12	€9	30,000.00	⇔	\$ 29,823.82	Project 66 - ANIMAL CONTROL Totals	
0.00	33,500.00	59	19,495.12	€9	30,000.00	€9	\$ 29,823.82	OTHER SERVICES & CHARGES Totals	
0.00	3,000.00	₩	2,100.34	89	3,000.00	€9	\$ 2,759.17	4316 WATER	4
0.00	15,000.00	∽	8,640.36	⇔	15,000.00	€ 9	\$ 17,003.42	4315 ELECTRICITY/GAS	4
0.00	8,000.00	∽	4,832.58	⇔	8,000.00	€9	\$ 6,435.29	4295 CONTRACTUAL/MAINT & REPAIR	4
0.00	7,500.00	⇔	3,921.84	S	4,000.00	€9	\$ 3,625.94	4294 MAINT/REPAIR - BUILDINGS	4
								OTHER SERVICES & CHARGES	
								Project 66 - ANIMAL CONTROL	
0.00	31,450.00	⇔	4,713.32	⊗	11,450.00	⇔	(30,482.32)	Project 65 - EMA Totals \$	
0.00	31,450.00	€ 9	4,713.32	\$	11,450.00	€9	(30,482.32)	OTHER SERVICES & CHARGES Totals \$	
950.00	95	€9	313.92	€9	950.00	€9	808.03	4316 WATER \$	4
0.00	7,500.00	€9	3,450.40	€	7,500.00	∽	7,325.91	4315 ELECTRICITY/GAS \$	4
0.00	22,000.00	€9	949.00	€9	2,000.00	⇔	1,448.62	4295 CONTRACTUAL/MAINT & REPAIR \$	4
0.00	1,000.00	€9		∽	1,000.00	⇔	(40,064.88)	4294 MAINT/REPAIR - BUILDINGS \$	4
								OTHER SERVICES & CHARGES	
								Project 65 - EMA	
0.00	50,750.00	€9	28,970.65	€9	50,750.00	⇔	47,262.17	Project 63 - HEALTH & ED Totals \$	
0.00	48,000.00	€ 9	28,935.65	€9	48,000.00	€9	3 44,744.57	OTHER SERVICES & CHARGES Totals \$	
0.00	6,000.00	€9	4,535.37	69	6,000.00	∽	6,480.60	4316 WATER \$	4
0.00	27,000.00	€9	18,538.27	∽	27,000.00	\$	26,210.48	4315 ELECTRICITY/GAS \$	4
0.00	9,000.00	69	5,111.99	⇔	9,000.00	∽	7,599.88	4295 CONTRACTUAL/MAINT & REPAIR \$	4
0.00	6,000.00	⇔	750.02	⇔	6,000.00	\$	4,453.61	4294 MAINT/REPAIR - BUILDINGS \$	4
								OTHER SERVICES & CHARGES	
0.00	2,750.00	∽	35.00	⇔	2,750.00	∽	2,517.60	SUPPLIES & MATERIALS Totals \$	
0.00	2,750.00	€9	35.00	€9	2,750.00	€9	2,517.60	4217 SUPPLIES/JANITORIAL \$	4
								SUPPLIES & MATERIALS	
								Project 63 - HEALTH & ED	
0.00	135,000.00	59	74,835.07	8	135,000.00	€	108,631.87	Project 62 - ANNEX Totals \$	



Project 68 - IN HOUSE CLEANING

					4295	4294	0				4452	0		4290	0		4217	S		4155	4101	P
Fund 001 - GENERAL FUND Totals EXPENSE TOTALS	EXPENSE TOTALS	Department 610 - BUILDING & GROUNDS	Project 69 - JDC/PSB Totals	OTHER SERVICES & CHARGES Totals	CONTRACTUAL/MAINT & REPAIR	MAINT/REPAIR - BUILDINGS	OTHER SERVICES & CHARGES	Project 69 - JDC/PSB	Project 68 - IN HOUSE CLEANING Totals \$	CAPITAL OUTLAY Totals	EQUIPMENT LEASE/PURCHASE	CAPITAL OUTLAY	OTHER SERVICES & CHARGES Totals	MAINT/REPAIR - EQUIPMENT	OTHER SERVICES & CHARGES	SUPPLIES & MATERIALS Totals	SUPPLIES/JANITORIAL	SUPPLIES & MATERIALS	PERSONNEL SERVICES Totals	INSURANCE - LIFE/HEALTH	SALARY - PERSONNEL	PERSONNEL SERVICES
€	∽	€9	€9	₩.	₩.	⇔				€9	€9		∽	€9		∽	€9		છ	⊘	⊗	
927,928.77	927,928.77	927,928.77	742.50	742.50	495.00	247.50			180,173.08	-	1		16.00	16.00		11,283.28	11,283.28		168,873.80	17,490.00	151,383.80	
⇔	∽	∽	\$	€9	69	⇔			∽	⇔	69		∽	6 9		∽	€9		∽	€9	⇔	
885,667.00	885,667.00	885,667.00	1,500.00	1,500.00	1,000.00	500.00			218,647.00	4,000.00	4,000.00		750.00	750.00		12,000.00	12,000.00		201,897.00	30,000.00	171,897.00	
⇔	⊗	€9	€9	€9	€9	6/ 9			€	€9	€9		∽	69		∽	€9		€9	∽	⇔	
516,779.60	516,779.60	516,779.60	1	1	1	•			134,008.17	-			1	1		7,982.90	7,982.90		126,025.27	18,196.76	107,828.51	
€ 9	€9	69	€9	50	€9	∽			€9	€9	SA		⇔	€9		⊗ 9	€9		€9	€9	∽	
894,506.00	889,506.00	889,506.00	1,500.00	1,500.00	1,000.00	500.00			226,024.00	2,500.00	2,500.00		750.00	750.00		15,000.00	15,000.00		207,774.00	30,000.00	177,774.00	

Maintenance				Cleaning								
Name	Charles Hayes Craig Faber Kyle Richards	Kyle Richards Barry Hall	Jennifer Jenkins		Kristina Dreher	Debra Wheeler	Sherman Hocketta	Leonia Moody	Paul Brewster	Donna Simpson	Hannah Heffern	OPEN/NEW
Title	Maintenance 2nd Shift Foreman Maintenance Worker/Part time Maintenance Supervisor	Maintenance Supervisor Maintenance Assistant Supervisor	Office Manager/Building & Grounds Admin Assistant		Custodian Team Member	Custodian Team Member	Head Custodian	Custodian Team Member				
2019-2020	28,111 6,324 49,095	49,095 28,111	\$ 61,953.00		23,945	23,945	28,926	23,945	23,945	23,945	11,973	
2020-2021	32,000 6,514 53,068	53,068 32,000	68,812		24,663	24,663	29,794	24,663	24,663	24,663	12,332	12,323
B & G Maintenance 001.610.00.4101	32,000 6,514 53,068	53,068 32,000	21,550									
B & G Cleaning 001.610.68.4101					24,663	24,663	29,794	24,663	24,663	24,663	12,332	12,332