

Property Committee Meeting
Monday May 21, 2018
5:00 P.M., Vermilion County Administration Building,
2nd floor conference room

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to Agenda
3. Approval of Minutes – March 12, 2018
4. Audience Comments
5. Resolution: Surplus Property – Vermilion County Annex Building, 6 N. Vermilion Street Danville, IL. 61832
6. Ordinance - RE: Amendment to the combined annual budget and appropriation ordinance for Building & Grounds - Uniforms
7. Executive Session:
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Open Meetings act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
8. Items of Information and Committee Concerns
9. Adjournment

Property Committee Meeting
March 12, 2018
Courthouse Annex, Room 319, 5:00 PM

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Wes Bieritz called the meeting to order at 5:00 p.m. Upon the call of roll, the following members were present: Wes Bieritz, Adam Hart, Joe Eakle, Mitch Weaver, Frank Hoskins, & John Criswell. Bruce Stark was excused. 6 present, 1 absent. Also present were: Bill Donahue- Risk Consultant, A.J. Wright- CB member, Adrian Greenwell- Vermilion County Highway Dept., and Jennifer Jenkins -Administrative Assistant.

Agenda Item 2 & 3 - Adoption/Amendment to the Agenda & Approval of Minutes from January 17, 2017

A motion was made by Weaver, second by Criswell, to adopt the agenda as presented as well as approve the minutes as presented. Motion was carried by acclamation.

Agenda Item 4 - Audience Comments

None.

Agenda Item 5 – Surplus Property- Declaration of Surplus Vehicle, 2006 Ford Taurus

Adrian Greenwell from the Vermilion County Highway Department explained that the 2006 Ford Taurus was no longer needed for use by the Highway Department therefore, he has requested that the committee approve the surplus of this vehicle. He explained that the vehicle is currently running however it has been driven quite a bit by the Highway Dept.

Weaver made a motion to adopt the surplus ordinance, second by Hoskins.

Upon the call of roll, the following members voted yes, to-wit: Bieritz, Hart, Eakle, Weaver, Hoskins, & Criswell 6-Yes, 1-Absent

Agenda Item 6- Executive Session

Not necessary.

Agenda Item 7- Items of Information and Committee Concerns

Marron shared with the committee that Building and Grounds have recently started the Election Commission project in the basement of VCAB.

He also advised the committee that he is looking forward to having the first County Board meeting at the Vermilion County Administration Building in April.

The B&G team, along with Marron, are getting some plans together for putting a handicapped lift on the north end of VCAB by the entrance.

Also, EMA will be waiting until after the spring storm season for their move.

Bieritz asked Marron to elaborate on the delay in the phone system hook up. Marron shared that the internet is up and going. The phone system is in place except for the permanent switchover which will take place once the entire move is completed.

The parking for employees is still being worked out. Marron is finalizing these plans this week.

Agenda Item 8 – Adjournment

Bieritz adjourned the meeting at 5:28, until the next meeting scheduled for Monday April 16th @ 5:00 P.M.

Minutes by: Jennifer Jenkins, Administrative Assistant

RESOLUTION

RE: Vermilion County Annex Building, 6 N. Vermilion Street, Danville, IL. 61832

WHEREAS, the County of Vermilion, Illinois owns a building at 6 N. Vermilion Street, Danville, IL. 61832, which was formally the County Administration building ; and,

WHEREAS, the County has moved its offices from 6 N. Vermilion to 210 N. Vermilion, Danville, IL. And has no further need of the 6 N. Vermilion Building; and,

WHEREAS, it is appropriate to declare such real property and its contents that may remain after appropriate salvage and document recovery efforts have been made surplus; and,

WHEREAS, it is particularly necessary to declare the seats and furnishings of the former County Board Chambers surplus and to offer them to the Danville Township so as to benefit the taxpayers; and,

WHEREAS, it would also be of benefit to specifically declare the handicap accessible doors and equipment at 6 N. Vermilion Street surplus and to offer them to the American Legion Post 210 for the use of the veterans and public; and,

WHEREAS, such other furnishings and items that remain and are not needed for government use should be surplus and disposed of with the guidance and consent of the Property Committee Chairman and County Board Chairman.

NOW, THEREFORE BE IT RESOLVED by the County Board of Vermilion County, Illinois, that the building at 6 N. Vermilion Street, Danville, IL. 61832 is declared surplus and shall be placed on the appropriate market for sale and if not sold to be disposed of for the maximum benefit of the public and community and the County Board Chairman is authorized to sign a quitclaim deed to that effect.

BE IT FURTHER RESOLVED THAT all other unneeded items and furnishings as described above or as remain in the building shall be appropriately disposed of with the guidance of the Property Committee Chairman and the County Board

Chairman to either an appropriate governmental unit as above described or by sale, auction or donation as may be reasonable.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the June 12, 2018 A.D. Session.

DATED this 12th day of June, 2018 A.D.

AYE _____ NAY _____ ABSTAIN _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Resolution
No. _____

Approved by Property Committee:

Wesley Biertitz	
Chairman	<u>Y N A</u>
Adam Hart	<u>Y N A</u>
John Criswell	<u>Y N A</u>
Frank Hoskins	<u>Y N A</u>
Bruce Stark	<u>Y N A</u>
Mitch Weaver	<u>Y N A</u>
Joe Eakle	<u>Y N A</u>

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR THE BUILDINGS AND GROUNDS DEPARTMENT**

WHEREAS, the Buildings and Grounds Department utilizes uniforms to distinguish them as they perform work and ensure they are easily identifiable as authorized personnel; and

WHEREAS, the line item for such uniforms needs to be replenished; and,

WHEREAS, the budget therefore needs to be amended accordingly and this was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor be authorized and instructed to amend the budget for fiscal year 2017-2018 by transferring money in the amount as below to facilitate payment of uniforms.

001.610.00.04331	Uniforms	\$1,000.00
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And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the June 12, 2018 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 12th day of June 2018 A.D.

AYE_____ NAY_____ ABSENT_____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

APPROVED BY Property Committee: May 21, 2018

Wesley Biertitz	<u>Y</u> <u>N</u> <u>A</u>
Chairman	

Adam Hart	<u>Y</u> <u>N</u> <u>A</u>
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John Criswell	<u>Y</u> <u>N</u> <u>A</u>
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Frank Hoskins	<u>Y</u> <u>N</u> <u>A</u>
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Bruce Stark	<u>Y</u> <u>N</u> <u>A</u>
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Mitch Weaver	<u>Y</u> <u>N</u> <u>A</u>
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Joe Eakle	<u>Y</u> <u>N</u> <u>A</u>
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**Request for Amendment
Fiscal Budget
2017 - 2018**

Dept: Building & Grounds

Date: 05/21/2018

Account Number	Account Description	Original Appr.	Additional	To Read
001.610.00.04331	Uniforms	\$ 0	\$ 1,000	1000.00
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	

Narrative:

Requesting funds to purchase work t-shirts for the maintenance staff so that they are easily identified as Vermilion County maintenance when entering or while working at a County facility.

Department Head: *James J. J. J.*

Approved By:

_____ Committee

_____ Chairman

Finance Committee

_____ Chairman

Dated: _____

Dated: _____