

Property Committee Meeting
Monday March 12, 2018
5:00 P.M., Courthouse Annex, 3rd floor conference room

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to Agenda
3. Approval of Minutes – November 20, 2017
4. Audience Comments
5. Resolution: Surplus Property- Declaration of Surplus Vehicle, 2006 Ford Taurus
6. Executive Session:
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Open Meetings act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
7. Items of Information and Committee Concerns
8. Adjournment

Property Committee Meeting
November 20, 2017
Courthouse Annex, Room 319, 5:00 PM

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Wes Bieritz called the meeting to order at 5:00 p.m. Upon the call of roll, the following members were present: Wes Bieritz, Adam Hart, John Criswell, Frank Hoskins, Bruce Stark, and Joe Eakle. Mitch Weaver was absent and excused.
6 present, 1 absent

Also present were: Bill Donahue- Assistant State's Attorney; and Jennifer Jenkins, Office Manager, County Board

Agenda Item 2 - Adoption/Amendment to the Agenda

A motion was made by Hart, second by Hoskins, to adopt the agenda as presented.
Motion was carried by acclamation.

Agenda Item 3 - Approval of Minutes from August 21, 2017

A motion was made by Eakle, second by Criswell, to approve the minutes as presented.
Motion was carried by acclamation.

Agenda Item 4 - Audience Comments

Doug Toole informed the committee that he will have some comments after the presentation of item # 5, Resolution: Health Department Parking Agreement Lease

Agenda Item 5 – Resolution- Health Department –Parking agreement lease

Stark made a motion to accept the resolution discussion, second, by Hart. .
Bieritz explained that the resolution is to allow and to sell parking to Vermilion Valley Produce. Marron explained that Vermilion Advantage approached him and asked him if we would have some extra parking spaces at the Health Department side or on the Regional Office of Education side. There are 50 spaces. Vermilion Valley Produce is expanding and that will allow them to hire additional employees hence, the need for the additional parking spaces. The spaces will be marked clearly for designated parking. Donahue explained the parking agreement lease to the committee. He pointed out that this is for passenger vehicles only. He explained that there are a few minor details that need updated before this will be ready for the County Board. Vermilion Valley expressed some concerns regarding the indemnification clause. This will be addressed before moving forward to the County Board meeting. Marron explained that there are several spaces not being used on both sides of the parking lot however, the West side of the building would be ideal. There are around 137 vacant spaces.

Toole provided aerial maps to the committee. These maps also clearly indicated available parking spaces on both, the East and West sides of the Health Department. Toole shared that his concerns were basically addressed during the prior conversation however he just wanted to make sure that the parking spots are all clearly marked as he does not want any confusion. Marron assured him that all spaces would be clearly and professionally marked.

Upon the call of roll, the following members voted yes, to-wit: Bieritz, Hart, Criswell, Hoskins, Stark, & Eakle. 6-Yes, 1-absent

Agenda Item 6– Executive Session

Not needed.

Agenda Item 7- Items of Information and Committee Concerns

Marron shared with the committee that the Vermilion County Administration Building is moving right along as planned. We are awaiting internet and phone services before we can begin moving anyone in. Building and Grounds has been working diligently to get things done as soon as possible.

The contract, as we know, was approved for the internet at the last County Board meeting.

We have also been looking at moving expenses, etc. No decisions have been made at this time. If we find that moving expenses will be over the bid limit then we will proceed with an RFP.

McDowell Builders have been working with Building and Grounds on some of the major construction projects with the most recent being the ramp outside. This was required to ensure we are ADA compliant. Otherwise, B&G has been doing most of the renovations such as painting, drywall, etc. They are currently working in Congressman Shimkus's office.

B&G, IT, etc. holds a weekly meeting at VCAB to keep all involved informed.

Agenda Item 8 – Adjournment

Bieritz adjourned the meeting at 5:38.

Minutes by: Jennifer Jenkins, Administrative Assistant

RESOLUTION

RE: SURPLUS PROPERTY

WHEREAS, the Highway Department has requested that certain property as set forth below be declared surplus as set out in the County Ordinances and policy heretofore passed by this Committee and County Board, and

WHEREAS, such property is obsolete and of little value, believed to be over five hundred dollars in value, and it should be surplused and sent out for bid in the best interests of the taxpayers, and

WHEREAS, an appropriate declaration of this committee is required before county property may be disposed of to any person or agency outside of Vermilion County government.

BE IT THEREFORE RESOLVED THAT:

- A. Used 2006 Ford Taurus located at 2732 Batestown RD, be surplused and sent out for sealed bid on Vermilion County website with prior notice of such dates and times as determined by the County Board Office and Buildings and Grounds Department and posted on the website for public review.

DATED this 10th day of April, 2018 A.D.

County Board Chairman

ATTEST:

Clerk of the County Board

Approved by the Property Committee:

Wes Bieritz Y N A
Committee Chairperson

Bruce Stark Y N A

Adam Hart Y N A

Mitch Weaver Y N A

John Criswell Y N A

Joe Eakle Y N A

Frank Hoskins Y N A

Resolution Number _____

Vermilion County, Illinois
Surplus Vehicle Form



Department: *Highway*

Date: *2-8-18*

Building:

Name: *V.C. Highway*

Surplus Vehicle:

- Complete the form below and give the information to the County Board office.
- Please enter as much information as possible.
- The County Board office will contact your department to coordinate the surplus of the vehicle.

Vehicle Description (car/truck/tractor/etc.):

Year: *2006*

Make: *Ford*

Model: *Taurus SE*

Mileage: *122,623*

V.I.N.: *1FAFP53U16A238269*

Engine Size: *3.0L V6*

Transmission Type: *Automatic*

Fuel type:

Unleaded Diesel Propane Electric Other

Aesthetic Condition:

Excellent Above Average Average Below Average Poor

Running Condition:

Excellent Good Poor Does Not Run

Description and Notes:

Reason for Surplus:

Not needed. We need the storage