

Judicial & Rules Committee Meeting  
Tuesday July 28, 2020  
Vermilion County Administration Building, 5:00 PM

## **M I N U T E S**

### **Agenda Items 1 - Call to Order and Roll Call**

Chuck Mockbee called the Judicial & Rules Committee of the Vermilion County Board to order at 5:00 PM., July 28, 2020 in the Vermilion County Administration Building.

Upon the call of roll, the following members were present: Chuck Mockbee, Phearn Butler, Tom Morse, Natalie Duncan and Nancy O'Kane.

Adam Hart was absent, Robert Boyd was excused.

5 Present & 2 absent at roll call.

Also present were: Judy Hartshorn-JD Director, Jacqueline Lacy- State's Attorney, Tom Gregory- Probation, Michael Mara- Public Defender, Honorable Tom O'Shaughnessy- Court Administration, Missy Quick- Circuit Clerk, Larry Baughn, County Board Chairman, Bill Donahue, Risk Consultant, Jennifer Jenkins, County Board Office Manager.

### **Agenda Item 2 - Adoption/Amendment to the Agenda**

Mockbee asked if there were any changes/additions to the agenda. Motion to approve the agenda by Morse, second by Butler. Motion was carried by unanimous acclamation.

### **Agenda Item 3 - Approval of Minutes from October 22, 2019**

Motion by O'Kane and second by Morse to approve the minutes as presented. Motion was carried by unanimous acclamation.

### **Agenda Item 4 - Audience Comments**

None

### **Agenda Item 5 – Budget- Juvenile Detention**

Judy Hartshorn, Juvenile Detention Director, presented her budget to the committee. Total costs for supplies was increased by \$5,000.00 due to PPE/COVID-19. Salary line increase coincides with union contract. Also an increase in vehicles due to the replacement of the 2010 Crown Victoria.

Motion by Butler, second by Duncan to approve the budget as presented.

Upon the call of roll, the following members voted yes, to-wit: Chuck Mockbee, Phearn Butler, Tom Morse, Natalie Duncan, and Nancy O'Kane. 5-Yes & 2-Absent.

### **Agenda Item 6 – Resolution- Salary Schedule State's Attorney**

Jacqueline Lacy, State's Attorney, explained to the committee that this resolution is to adjust the State's Attorney's salary according to the state budget. The Public Defender's salary is set at 90% of the State's Attorney's salary. Motion by Morse, second by O'Kane approve the resolution as presented. Upon the call of roll, the following members voted yes, to-wit: Chuck Mockbee, Phearn Butler, Tom Morse, Natalie Duncan, and Nancy O'Kane. 5-Yes & 2-Absent.

### **Agenda Item 7 – Resolution- Salary Schedule Public Defender**

As explained previously, this is passed by state legislature and set by statute for the salary of the Public Defender. Motion by Duncan, second by O’Kane approve the resolution as presented. Upon the call of roll, the following members voted yes, to-wit: Chuck Mockbee, Phearn Butler, Tom Morse, Natalie Duncan, and Nancy O’Kane. 5-Yes & 2-Absent.

### **Agenda Item 8 – Ordinance- Amendment to the Combined Annual Budget and Appropriation Ordinance for the Public Defender**

This ordinance is to adjust the Public Defender’s salary to coincide with the State’s Attorney’s salary as explained in the previous resolutions.

Motion by Morse, second by Butler to approve the ordinance. Upon the call of roll, the following members voted yes, to-wit: Chuck Mockbee, Phearn Butler, Tom Morse, Natalie Duncan, and Nancy O’Kane. 5-Yes & 2-Absent.

### **Agenda Item 9 – Budget- State’s Attorney**

State’s Attorney, Jacqueline Lacy presented her 2020/2021 fiscal year budget to the committee. Changes include; increase in salaries, as expected, also slight increase in office supplies and periodicals. Other than that everything has basically remained on track with the current fiscal year. Motion by Duncan, second by Morse to approve Ms. Lacy’s budget. Upon the call of roll, the following members voted yes, to-wit: Chuck Mockbee, Phearn Butler, Tom Morse, Natalie Duncan, and Nancy O’Kane. 5-Yes & 2-Absent.

### **Agenda Item 10 – Budget- Probation**

Probation Director, Tom Gregory, presented his 2020/2021 fiscal year budget to the committee. Changes include; increase in salaries, as expected, also with COVID-19 there were expected changes in the fuel and training budget lines for the upcoming fiscal year. Other than that everything has basically remained on track with the current fiscal year. Motion by Morse, second by Butler to approve Mr. Gregory’s 2020/2021 fiscal year budget. Upon the call of roll, the following members voted yes, to-wit: Chuck Mockbee, Phearn Butler, Tom Morse, Natalie Duncan, and Nancy O’Kane. 5-Yes & 2-Absent.

### **Agenda Item 11 – Budget- Public Defender**

Public Defender, Mike Mara, presented his 2020/2021 fiscal year budget to the committee. He explained that the general budget has not changed except for the insurance/life/health line, as well as the salary line to allow for upcoming employee increases. Motion by Duncan, second by Morse to approve Mr. Mara’s 2020/2021 fiscal year budget. Upon the call of roll, the following members voted yes, to-wit: Chuck Mockbee, Phearn Butler, Tom Morse, Natalie Duncan, and Nancy O’Kane. 5-Yes & 2-Absent.

### **Agenda Item 12 – Budget- Court Administration**

Honorable Tom O’Shaughnessy represented Court Administration and presented the upcoming 2020/2021 fiscal year budget. Most of the budget is the same except for slight increases, as expected. Motion by Morse, second by O’Kane to approve the Court Administration 2020/2021 fiscal year budget. Upon the call of roll, the following members voted yes, to-wit: Chuck Mockbee,

Phearn Butler, Tom Morse, Natalie Duncan, and Nancy O’Kane. 5-Yes & 2-Absent.

**Agenda Item 13 – Budget- Circuit Clerk**

Missy Quick presented the budget on behalf of the Circuit Clerk’s office. Quick explained that the general budget has not changed except for the insurance/life/health line as well as salary line to allow for employee increases. The E-Citation fund has no increases or decreases this year. The Court Automation fund decrease of \$10,000.00 is because the new computers have been installed during the current fiscal year. There are no changes in the Clerk Operation & Administration fund. The Court Document Storage Fund has increased to allow for the yearly payment to JANO, the money is transferred from this fund to the Capital Improvements fund to facilitate centralized billing for the JANO system. The Child Support Maintenance Fund has a decrease of \$5,990.00 in the salary line. The salary line is used to pay the salary of the clerks until the line item is exhausted. Motion by Duncan, second by Butler to approve the Circuit Clerk’s 2020/2021 fiscal year budget. Upon the call of roll, the following members voted yes, to-wit: Chuck Mockbee, Phearn Butler, Tom Morse, Natalie Duncan, and Nancy O’Kane. 5-Yes & 2-Absent.

**Agenda Item 14- Executive Session**

None required

**Agenda Items 15- Items of Information and Committee Concerns**

Chairman Baughn updated the committee on the progress of the audit. We should have the results by the end of the month.

The County Board office has met with Health Alliance to renegotiate the health insurance rates.

The IT Dept. will be replacing the County Board members tablets with new laptops as they are much more user friendly and are able to access many other apps that may be needed due to the meeting restrictions because of COVID-19. These laptops have been covered due to a grant we will receive.

The Vermilion County Administration Building and all other County buildings are practicing social distancing and asking that staff and visitors utilize a mask upon entry. This coincides with the closing of the Courthouse on last Friday due to disinfecting and sanitizing from a professional cleaning service due to a positive COVID-19 case.

**Agenda Item 16 – Adjournment**

Committee Chairman Mockbee declared the meeting adjourned at 5:48 P.M.