AGENDA

- 1. Call to Order and Roll Call
- Adoption/Amendments to Agenda.
- 3. Approval of Minutes May 28, 2019
- 4. Audience Comments
- 5. Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Court Administration-Judicial
- Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the State's Attorney's Office-Line Item Transfer
- 7. Ordinance: Salary Schedule and Budget Amendment -Public Defender and State's Attorney
- 8. Resolution: Salary Schedule -Public Defender
- 9. Budget-Probation
- 10. Executive Session:
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Purmant to Open Meetings act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
- 11. Items of Information and Committee Concerns
- 12. Adjournment

Judicial & Rules Committee Meeting Tuesday May 28, 2019 Vermilion County Administration Building, 5:00 PM

MINUTES

Agenda Items 1 - Call to Order and Roll Call

Chuck Mockbee called the Judicial & Rules Committee of the Vermilion County Board to order at 5:00 PM., May 28, 2019 in the Vermilion County Administration Building.

Upon the call of roll, the following members were present: Chuck Mockbee, Phearn Butler, Robert Boyd, Nancy O'Kane, and Natalie Duncan.

Adam Hart and Tom Morse were excused.

5 Present & 2 Absent at roll call.

Also present were: Larry Baughn, County Board Chairman, Bill Donahue, Risk Consultant, and Jennifer Jenkins, County Board.

Agenda Item 2 - Adoption/Amendment to the Agenda

Mockbee asked if there were any changes/additions to the agenda. Motion to approve the agenda by Butler, second by O'Kane. Motion was carried by unanimous acclamation.

Aganda Item 3 - Approval of Minutes from April 23, 2019

Motion by O'Kane and second by Boyd to approve the minutes as presented. Motion was carried by unanimous acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 - Ordinance: Establishing Civil Fees and Criminal and Traffic Assessments to be Charged by the Clerk of the Circuit Court

Donahue explained that most of this ordinance is written by statute. The County has a very small degree of flexibility on the County portion of the fines. The monies obtained from this is designed to be used for the court purposes. Donahue compared to a couple of other counties and they are following the same pattern.

Separately the Circuit Clerk and the Presiding Judge came up with an administrative order setting the Civil Filing Fees. This can not be changed except by permission of the court.

When the Ordinance refers to the County general fund that is where we have some discretion in determining where the fees go.

Generally speaking the Supreme Court and the Legislation decided there were too many fees and they wanted to cut back on the number of fees. According to the Supreme Court, court should be substantially funded from general government revenues.

Upon the call of roll, the following members voted yes, to-wit: Chuck Mockbee, Phearn Butler, Robert Boyd, Nancy O'Kane, and Natalie Duncan. 5-Yes & 2-Absent. Ordinance passed committee.

Agenda Item 6- Executive Session

None required

Agenda Items 7- Items of Information and Committee Concerns

Chairman Baughn updated the committee on the budget meetings. They are getting started meeting with each department for the upcoming budget year 2019-2020. Baughn also updated the committee on the damage to County vehicles, and property after the recent hail storm.

Agenda Item 8 - Adjournment

Committee Vice-Chairman Mockbee declared the meeting adjourned at 5:24 P.M.

Minutes by: Jennifer J. Jenkins, County Board

ORDINANCE

RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE COURT ADMINISTRATION - JUDICIAL

WHEREAS, Court Administration - Judicial is in need of additional funds for court appointed conflict counsel to represent those individuals the Public Defender cannot represent due to professional ethical rules, typically in multiple defendant cases, and the increase is due primarily to charges involving felony murder cases, and these are expenses for the remainder of 2019 budget year; and

WHEREAS, such change is required to adhere to State and Federal legal requirements; and

WHEREAS, this requires an infusion of additional funds in the amount of \$100,000.00; and,

WHEREAS, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermillion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2018-2019 as set out below:

001.240.00.4271 Contractual – Legal Fees
And the totals be adjusted accordingly.

\$100,000.00

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermillon County, Illinois at the August 13, 2019 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 13" day of August 2019 A.D.	
AYE ABSENT	Chairman, Vermilion County Board
ATTEST:	
Clerk of the County Board	

Page 2 Budget Amendment – Judicial

APPROVED BY Judicial and Rules:

Adam Hart	Y	N.	A
Committee Chairperson			
Natalle Duncan	Y	N	Α
Robert Boyd	Y	N	A
Pheam Butler	Y	N	A
Tom Morse	Y	N	A
Nancy O'Kane	Y	N	A
Chuck Mockbee	Y	N	I A

APPROVED BY Finance Personnel:

Steve Fourez	Y	N	A
Committee Chairperson			
Wesley Biertitz	Y	N	A
Robert Boyd	Y	N	A
Breannah Haton	Y	N	A
Becky Stark	Y	N	A
Bruce Stark	Y	N	A
Adam Hart	Y	N	A

Request for Amendment Fiscal Budget 2918 - 2019

Dept: Ju	dicial & Rules		De	nte: 7-45-19
Account Number	Account Description	Original Appr.	Additional	To Read
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Approved By:	Committee	Pinance	Committee	
Dated:		Dated:		

ORDINANCE

RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE STATES ATTORNEY'S OFFICE — LINE ITEM TRANSFER

WHEREAS, the State's Attorney's Office desires to move funds from the Book and Periodicals line to Case Expense to ensure adequate funding of case expenses for the remainder of 2019 budget year; and

WHEREAS, such change requires a line item transfer; and

WHEREAS, this money was budgeted, albeit in a different line, and so it is not an addition to the annual budget; and,

WHEREAS, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermillon County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2018-2019 as set out below:

001.220.00.4213 Books and Periodicals

001.220.00.4366 Case Expense

\$7,459.76

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermillon County, Illinois at the August 13, 2019 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 13 th day of August 2019 A.D.	
AYE NAY ABSENT	Chairman, Vermilion County Board
ATTEST:	
Clerk of the County Board	

Page 2
Budget Amendment – State's Attorney

APPROVED BY Judicial and Rules:

Adam Hart	Y	N_	Ą
Committee Chairperson			
Natalie Duncan	Y	N	A
Robert Boyd	Y	N	Α
Phearn Butler	Y	N	A
Tom Morse	Y	N	Α
Nancy O'Kane	Y	N	A
Chuck Mockbee	Y,	N	Α

APPROVED BY Finance Personnel:

Steve Fourez Committee Chairperson	Y N A
.Wesley Bieritz	YNA
Robert Boyd	YNA
Becky Stark	Y N A
Bruce Stark	Y N A
Breannah Haton	Y N A
Adam Hart	Y N A

Request for Transfer
Fiscal Budget
2018 - 2019

Dept: State's Atterney - 22				
Prom: Becks and Periodics	ls .	To: Com Bupe	CD4	
Line Item	Description	Line Item	Description	Amount
226 _ 60 _ 04213	Books & Periodicals	001 - 220 - 00 - 04366	Case Expenses	\$ 7,459.7
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· <u>·</u>	•			- \$
ARRATIVE:				
are requesting to move the an	rount above from our Books and	l Periodicals line to our Case Expense i	ine to help cover for the rentainder o	Tthe 2019 Placed Year.
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pproved By:	Committee		Department Head Committee	100 m
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pproved By: Chairman	Committee	Finance	Committee	

ORDINANCE

RE: SALARY SCHEDULE and BUDGET AMENDMENT- Public Defender and State's Attorney

WHEREAS, the County has elected to participate in the reimbursement program for the Public Defender salary which requires the salary to be set at a given level based upon the salary as set by the State of Illinois for the State's Attorney; and,

WHEREAS, the salary for the State's Attorney was changed effective July 1, 2019 to \$173,744.77 to allow for a cost of living increase of \$3,573.59, and the salary therefore for the Public Defender should accordingly be changed to \$156,370.29 also effective July 1, 2019, all as shown in the attached exhibit which is hereby incorporated herein by reference; and,

WHEREAS, such a change in the Public Defender and State's Attorney's salary requires the County Board to pass an appropriate budget amendment to each budget and approve the Public Defender salary change specifically in order to maintain our reimbursement status, and this need was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT FURTHER ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2018-2019 as set out below:

PUBLIC DEFENDER:

001.250.00.4110 Salary - Department Head \$1,347.00

STATE'S ATTORNEY:

001.220.00,04110 Department Head Salary Line \$1,496.00

PRESENTED, APPROVED, AND ORDAINED by the County Board of Vermilion County, Illinois at the August 13th, 2019, meeting.

DATED, this 13th day of August, 2019.

This amendment takes two thirds majority for passage.

AVE	MATE	ABSENT
AYR:	NAY	ABSENT

Page 2
Budget Amendment – Public Defender and State's Attorney

	-	-				
Chairman,	Ve	m	ilion	Co	unty	Board

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A 1		- 18		

Clerk of the County Board

APPROVED BY JUDICIAL AND RULES:

Adam Hart Y N A

Committee Chairperson

Robert Boyd Y N A

Phearn Butler Y N A

Natalie Duncan Y N A

Chuck Mockbee Y N A

Tom Morse Y N A

Nancy O'Kane Y N A

APPROVED BY Finance Personnel:

Steve Fourez	Y	N	A
Committee Chairperson			
Wesley Bieritz	Y	N	A
Robert Boyd	Y	N	A
Breannah Haton	Y	N	A
Becky Stark	Y	N	A
Bruce Stark	Y	N	A
Adam Hart	Y	N	A

Request for Amendment
Fiscal Budget
2018 - 2019

Dept: 220 - 3	State's Attorney		Di	te: 7/17/2019
Account Number	Account Description	Original Appr.	Additional	To Read
801.220.00.04110	Dept. Head Salary Line	\$ 170,172	\$ 1,406	\$171,668.50
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	Committee		Committee	
	Committee		Committee	
	Committee		Committee	



Illinois Department of Revenue Salary Relmbursement

VERNILIDIN GOUNTY 6 N. VERMILION STREET DANVILLE, IL 618385679

itter Dalle: 7/9/2019 Effective as of: 7/1/2019

The shales attaining and appletant state's attainer ealory relimbure amounts will be:

Bosa Salary \$170,171.18

Selary \$173,744.77

Reimbureernaat breeksown

Total Reimbursement

Menthly Reimbursement

1 Statute Attorney Salary-less 1980 submartion 2 Agestetant State's Attorney Mental Health Institution: 3 Assaletarit State's Attorney

84,000,00

\$0.00

\$161,018,77

\$333,38

\$12,659,48

80.00

Higher Education Facility:

Danville Ares Community

Total

∂165,913.77

\$12,992.81

Your tritial multi-month payment will be issued by the Compareller's Office and monthly payments will then follow stroomingly.

Our retends show that you have a full-time Public Detender. For little to Charte 95 ILCS 5/6-4697, the Public Detender's salary struct to at least 80% of the Stead's Attachay's ealary. Excelle 771/19 the new Public Defender's salary should be \$156.379.29. We will peed you to fill out a new PTAX-467 as well as providing us with County Bound sallen (Mondas or Resolution) authorising the new ealary.

If you lieve any questions, please contact our Springfield office weekelys between 8:30 a.m. and 4:30 p.m.

PROPERTY TAX DIVISION 3-450
ASSESSMENT EDUCATION
LLINGIS DEPARTMENT OF REVENUE
PO BOX 19033
SPRINGIFIELD IL 92794-9033

217 765-1556 217 762-0932 febr ENTERNATION OF THE PROPERTY OF

RESOLUTION

RE: SALARY SCHEDULE - Public Defender

WHEREAS, the County has elected to participate in the reimbursement program for the Public Defender salary which requires the salary to be set at a given level based upon the salary as set by the State of Illinois for the State's Attorney; and,

WHEREAS, the salary for the State's Attorney was changed effective July 1, 2019 to \$173,744.77 to allow for a cost of living increase of \$3,573.59, and the salary therefore for the Public Defender should accordingly be changed to \$156,370.29 also effective July 1, 2019, all as shown in the attached exhibit which is hereby incorporated herein by reference; and,

WHEREAS, such a change in the Public Defender and State's Attorney's salary requires the County Board to pass an appropriate budget amendment to each budget and approve the Public Defender salary change specifically in order to maintain our reimbursement status; and,

WHEREAS, THE Board desires to make of record it's approval of such salary change as suggested by the State of Illinois

NOW, THEREFORE, BE IT RESOLVED by the County Board of Vermilion County, Illinois that the Public Defender salary be set at \$156,370.29 as set out in the attachments, and that the County Board Chairman and Vermilion County Treasurer be requested to execute such other or further documents necessary to facilitate this change.

PRESENTED, APPROVED, AND RESOLVED by the County Board of Vermilion County, Illinois at the August 13th, 2019, meeting.

DATED, this 13th day of August, 2019.	
AYE NAY ABSENT	
	Chairman, Vermilion County Board
ATTEST:	
Clerk of the County Board	

Page 2 Salary – Public Defender

APPROVED BY Judicial and Rules:

Adam Hart	Y	N	A
Committee Chairperson			
Natalie Duncan	Y	N	A
Robert Boyd	Y	N	A
Phearn Butler	Y	N	A
Tom Morse	Y	N	A
Nancy O'Kane	Y	N	A
Chuck Mockbee	Y	N	A

APPROVED BY Finance Personnel:

Steve Fourez	Y	N	A
Committee Chairperson			
Wesley Bieritz	Y	N	A
Robert Boyd	Y	N	A
Breannah Haton	Y	N	A
Becky Stark	Y	N	A
Bruce Stark	Y	N	A
Adam Hart	Y	N	A

Request for Amendment
Fiscal Budget
2018 - 2019

Dept:	Public Defender (25)	0)		De	ite: 7718719
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Approved By:	Committee			ond: Whihe	Et Mara
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VERMILION COUNTY 6 N VERMILION STREET

DANVILLE. IL 618325879

Letter Date: 7/9/2019

Flocal Year: 2020

Effective as of: 7/1/2019

The state's attempty and assistant state's attorney salary reimbursement amounts will be:

Base Salary

2.10 % COLA

Salary

2170,171,18

\$3,573,59

\$173,744,77

Reimburgement breekslown

Total Reimburgement

Monthly Reimburgement

1 State's Attorney Salaryless 1988 subtraction

\$151,913.77

\$12,859,48

2 Assoletant State's Attorney

\$0.00

\$0.00

Montal Health Institution:

3 Assaistant State's Attorney

\$4,000.00

\$383,33

Higher Education Facility:

Denville Area Community

Coffege

Tetal

8155.913.77

\$12:992.81

Your initial multi-month payment will be issued by the Comptroller's Office and monthly payments will then follow apportingly.

Our records show that you have a full-time Public Defender. Per Illinois Statute 65 R.Cd 8/3-4007, the Public Defender's eathery must be at least \$0% of the State's Alternay's salary. Effective 7/1/10 the new Public Defender's eathery should be \$105,370.29. We will need you to fill out a new PTAX-451 as well as providing us with County Board action (Minutes or Resolution) authorizing the new salary.

If you have any questions, please contact our Springfickt office weekdays between 8:30 a.m. and 4:30 p.m.

PROPERTY TAX DIVISION 3-450 ASSESSMENT EDUCATION ILLINO'S DEPARTMENT OF REVENUE PO BOX 19033 **SPRINGFIELD IL 82794-9033**

217 785-1356 217 782-9932 fax rev.propertytexed@illnoie.gov

FTA3-1991 (91-9771-4)

Vermillon County

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Vermilion County

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REVENUE GRAND Totals:	estasticz)	\$179,038.19	and the same	\$15757.39	mss/ms	807380738
EXPENSE GRAND Totals:	\$1,504,622.00	11,45,191	\$1,671,404.00	\$600,700,70	\$0,715,95.00	943,500.00

General Fund Account

04101 Salary Personnel

This line item contains the salaries of twenty-eight (26) probation officers and three (3) secretaries. The total for this line item is \$1,250,430.00

04110 Department Head

The total for this line item is \$81,957.00

Total Salary for Personnel is \$1,332,387.00

The State reimbursement for the Probation Department's salaries, State Fiscal Year 2019-2020 is projected to be \$921,287.00. The Probation Department received \$619,054.00 for 2018-2019 State Fiscal Year Probation Reimbursement Allocation.

Probation Service Fee Fund

04101 Salary Personnel

This line item will be used for probation officer salaries. The total for this line item is \$0.00.

04155

04208 Supplies\Firearms

This line item is used to purchase weapons, ammunition, holsters, and the like for probation. The total for this line item is \$1,000.00.

04210 Supplies/Office

This line item is used to purchase all office supplies and printing for the Probation Department: intake forms, adult and juvenile report forms, court referral cards, classification forms, release of information forms, envelopes, business cards, ledger sheets, computer paper, printer ink, pens, pencils, and other miscellaneous office supplies.

The total for this line item is \$9,000.00.

04212 Supplies/Copier

This line item is to pay for the purchase of supplies for the copy machine such as dry ink, staples, and copy paper.

The total for this line item is \$0.00.

04221 Fuel

This line item is used to purchase the fuel for Probation vehicles. The total for this line item is \$9,000.00.

04231 Supplies/Consumable/Clinic

This line item is used to purchase drug testing supplies. The total for this line is \$5,000.00.

04251 Travel/Expense

This line item includes all travel by probation staff to training, meetings, and conferences. The total of this line item is \$15,000.00.

04260 Telephone

This line item pays for cellular phone use by probation officers while they are out in the community. The total for this line item is \$8,000.00.

04270 Postage

This line item is used to purchase postage and rental of the postage machine. The total for this line item is \$3,000.00.

04291 Maintenance/Repair Vehicles

The Vermilion County Probation Department currently has a fleet of eight (8) automobiles.. This line item is used for the maintenance and repair of Probation vehicles. The total of this line item is \$5,000.00.

04312 Mental Health Evaluation

This line item is to be used for Court ordered evaluations, counseling, and psychological testing. Total in this line item is \$10,000.00.

04331 Uniforms

This line item is used to purchase coats, bulletproof vests, and the like. The total for this line item is \$5,000.00.

04361 Contractual/Professional Services

The following items will be paid from this line item.

- 1. Drug Testing \$40,000.00
- 2. Xerox \$2,500.00
- 3. Miscellaneous \$1,000.00

TOTAL - \$43,500.00

04363 Dues/License Fees

This line item pays for probation officers to be members of the Illinois Probation and Court Services Association, American Probation and Parole Association and the National Association of Probation Executives. The total for this line item is \$3,000.00.

04364 Education/Training

This line item pays for education and training. Probation officers are required by the state to complete 20 hours of training per year. Total for this line item is \$15,000.00.

04450 Office Furniture/Equipment

This line item will be used to purchase new office equipment which may be required during fiscal budget year 2018-19. The total for this line item is \$5,000.00.

04451 Vehicle Lease/Purchase

This line item will be used to purchase a new vehicle. The total of this line item for 2016 - 17 is \$.00.

04608 Peer Court

This line item is used to help fund Peer Court. The total for this line is \$5,000.00.

04292 Technology/Hardware

This line is used to pay for computer hardware. The total for this line item is \$27,000.00

04293 Technology/Software

This line item is used to pay for computer software. The total for this line is \$15,000.00

Total budget for Probation Service Fund is \$183,500.00.

Vermilion County Electronic Monitoring Fund

04260 Telephone

The Electronic Monitoring program and all phone expenses will be paid from this line item. The total for this line item is \$3,000.00.

04291 - Maintenance/Repair Vehicles

The Vermilion County Probation Office currently has a fleet of eight (8) automobiles. The total for the line item is \$.00.

04361 - Contractual/Professional Services

This line item pays for monitoring costs associated with Electronic Monitoring. Total in this line item is \$30,000.00.

04451 - Vehicle Lease Purchase

This line item will be used to purchase a new vehicle. The total of this line item is \$.00.

Total budget for Electronic Monitoring Fund is \$33,000.00.

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Projected 2019-2020 Salaries

3% increase

	5% Inc/9/18		
Nema	Position	Søla	iry
Thomas Gregory	Director	\$	\$1,957.0 0
Jana Arbuckle	Deputy Director	\$	72,680.00
Heldi Furry	Adult Supervisor	\$	64,082.00
Paul McKinney	Adult Supervisor	\$	51,217.00
Phil Morris	Juvanile Supervisor	\$	49,440.00
Brett Stine	Special Survices Supervisor	\$	49,440.00
Steven Brown	Intake Officer	\$	36,050.00
Reice Carter	Juvanile Officer	\$	36,364.00
Andres Caudill	Interstate Compact Officer	\$	47,078.00
Beth Chowning	Juvenile Officer	\$	46,933.00
Lynn Cook	Adult Officer	\$	42,361.00
Lisa Deprett	Juvenile Officer	\$	47,799.00
Andrew Dugss	High Risk Officer	\$	40,706.00
Presieu Evano	Intrastata Compact	\$	37,328.00
Nothan Huckstadt	DUI Officer	\$	46,938.00
Palge Hurt	Adult Officer	\$	47,073.00
Logan Ingram	Adult Officer	\$	36,050.00
Bob Jones	Adult Officer	\$	47,073.00
Michelle Morz	Domestic Violance Officer	\$	44,382,00
Kelsey Munsterman	Sex Offender Officer	\$	37,328.00
Tina Quick	Juvanile Officer	\$	45,385.00
Victoria Roach	Pretrief Omeer	\$	36,364.00
Cole Stark	Drug Court Officer	\$	40,705.00
Megan Stites	DUI Officer	\$	47,197.00
Stafanie Vem ndo	·Adult Officer	\$	37,391.00
Tara Woodard	Problem Solving Court Cordinator	\$	47,966.00
Open		\$	23,000.00
Jodi Hali	Secretary	\$	29,435.00
Nikayla Boose	Secretary	\$	25,079.00
Bailey Westfull	Secretary	\$	25,079.00
Total		\$ 1	,332,387.00

Circuit	Department	Max Reimb, GIA	STV	Salary Subeldy	STV	Mas Reisch. Presidel	STV	FY20 Mag Reimb. Total
5	Vermillon	\$813,287,00		\$108,000.00				\$921,287.00