

## Health and Education Committee Meeting

Thursday, June 18, 2020

5:00 PM, Vermilion County Administration Building-Committee Members Only  
Public & Media are asked to utilize ZOOM (Instructions below)

### AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendment of Agenda
3. Approval of Minutes – September 19, 2019
4. Audience Comments
5. Ordinance - Amendment to the Combined Annual Budget and Appropriation Ordinance-Regional Office of Education
6. Budget- Regional Office of Education
7. Introduction- Kasey Snider- Animal Regulations
8. Executive Session
  - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B. Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
  - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

**\*\*\*The public and media are asked to use the Zoom link provided to attend this meeting.**

Vermilion County Board Health and Education Committee Meeting (For the public and media, only Committee members will appear in person if desired)

#### **Join Zoom Meeting:**

**<https://zoom.us/j/98028038717>**

**Meeting ID: 980 2803 8717**

**1 312 626 6799**

**Meeting ID: 980 2803 8717**

**Health and Education Committee Meeting**  
Thursday, September 19<sup>th</sup>, 2019  
Vermillion County Administration Building, 2<sup>nd</sup> Floor, 5:00 p.m.

## MINUTES

### Agenda Item 1- Call to Order and Roll Call

Committee Chairman Kevin Green called the Health & Education meeting to order at 5:00 pm. Roll Call, the following members were present: Phearn Butler, Robert Watson, Chuck Mockbee, and Kevin Green. Chuck Nesbitt was excused. Marla Mackiewicz and Daniel Wright were absent. (4 present, 3 absent).

Also present were: Larry Baughn – Vermillion County Board Chairman, Bill Donahue, County Board Risk Consultant, Erika Briggs, Vermillion County Board Financial Resources Director, James Russell- Director of 708 Community Mental Health Board, Doug Toole, Health Department Director, and Tony VanCamp – Animal Regulation Director.

### Agenda Item 2- Adoption/ Amendment to the Agenda

Motion moved by Green, second by Butler to approve the agenda. Motion was carried by acclamation.

### Agenda Item 3 – Approval of Minutes from August

Motion moved by Green, second by Mockbee, to approve minutes with a correction to list the committee members present at last meeting.

### Agenda Item 4 – Audience Comments

None.

### Agenda Item 5 – Mental Health Budget Amendment – Ordinance

Jim Russell advised the committee that an awarded grant was not all used in the previous budget year and the amendment is necessary to move the available funds from one line to another for 2019. The second line amendment for 15,000.00 is for a recent awarded grant to be transferred to the expense line for 2019. Moved by Green, second by Mockbee. Upon roll call vote the following committee members voted yes; Phearn Butler, Robert Watson, Chuck Mockbee, and Kevin Green. 4 yes, 3 absent. Ordinance passed.

### Agenda Item 6 – Regional Office of Education Budget Amendment - Ordinance

Larry Baughn spoke on behalf of the Regional Office of Education to explain that an external audit is now required by the state which requires more funds for the Contractual/ Professional line. Instead asking the county for additional funds, a line transfer from Supplies is being requested.

Motion made by Green, seconded by Butler. Upon roll call vote the following committee members voted yes; Phearn Butler, Chuck Mockbee, and Kevin Green. Mr. Watson abstained. 3 yes, 1 abstain, 3 absent. Ordinance passed.

### Agenda Item 7 – Health Department & Solid Waste FY19/20 Budgets

Doug Toole advised the board members of the changes from last years budget for the Health Department. Property tax changes, WIC participant decrease, and lead poisoning testing was explained in detail.

Motion made by Green, seconded by Watson. Upon roll call vote the following committee members voted yes; Phearn Butler, Chuck Mockbee, Jim Watson and Kevin Green. 4 yes, ,3 absent. Budget passed.

Doug Toole advised the board members of the changes from last year's budget for the Solid Waste Budget. One change noted was an increased donation to the Keep Vermilion County Beautiful Foundation from 10k to 12K. Motion made by Green, seconded by Watson. Upon roll call vote the following committee members voted yes; Phearn Butler, Chuck Mockbee, Jim Watson and Kevin Green. 4 yes, ,3 absent. Budget passes.

Doug Toole also shared the upcoming Electronic Recycling event flyer scheduled for October 19, 2019.

**Agenda Item 8 – Health Department Food Ordinance Revision 0819**

Doug Toole explained the changes of the revised food ordinance specifically pertaining to sections 4.5 and 6.4. New Facility plan reviews are now \$ 350.00 from \$ 250.00 and re-checks have a small fee schedule based on how many re-checks are required. Motion made by Green, seconded by Mockbee. Upon roll call vote the following committee members voted yes; Phearn Butler, Chuck Mockbee, Jim Watson and Kevin Green. 4 yes, 3 absent. Ordinance passed.

**Agenda Item 9 – Animal Regulation FY 19/20**

Tony VanCamp explained the reason for the largest increase in the budget is to account for health and life insurance costs. There will be an increase in certain fee's in the new fiscal year. The Animal Regulation had their annual inspection from the Department of Agriculture and passed. Mr. Watson had a few questions for Tony VanCamp regarding current procedures, vehicles in use, office safety and staff needs in general. Motion made by Green, seconded by Butler. Upon roll call vote the following committee members voted yes; Phearn Butler, Chuck Mockbee, and Kevin Green. Mr. Watson abstained. 3 yes, 1 abstain,3 absent. Budget passed.

Tony shared about the upcoming Showtime at the Shelter scheduled for 09/28/2019.

**Agenda Item 10 – Executive Session**

Not needed.

**Agenda Item 11 Items of Information**

Jim Russell from the Mental Health Board announced that on October 3<sup>rd</sup> Kevin Hines will be speaking at Bismarck, Westville, and Danville High School. Surrounding schools will be bringing students to those locations to see the speaker. Kevin Hines will also speak that night for the general public at the Second Church of Christ. Larry Baughn, County Board Chairman shared with the committee some new information regarding the hog facility proposal in Ridge farm. The petition was completed by the mayor of Ridgefarm. The County's only responsibility is to submit the petition to the Department of Agriculture. The hearing is scheduled for October 10<sup>th</sup>, 2019 at the Palmer Arena. Proposals for wind farm are in process, there is a possibility it could all be in Catlin. There is continued proposals being received for Solar Energy as well, once all proposals are received a meeting will be scheduled with the Infrastructure ommittee.

Phearn Butler spoke about the process of getting 500 signatures for a memorial for Iva Dale who served the county for 35 years. Recommendation to name a meeting room in her memory.

**Agenda Item 12 - Adjournment**

Committee Chairman Green declared the meeting adjourned at 5:37 PM.

Minutes respectfully submitted by: Marguerite Bailey, Administrative Assistant

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE REGIONAL OFFICE OF EDUCATION**

**WHEREAS**, the Regional Superintendent of has access to a State funding source to pay one-time stipends to employees for additional work due to a vacancy; and,

**WHEREAS**, such outside funding requires creating an additional line item to receive and disperse such funds to the Salary Personnel line; and

**WHEREAS**, the budget therefore needs to be amended to create such line item and to receive and accordingly disperse such funds as set out in the attached request and this was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2019-2020 as set out below:

<b>001.101.00.3353</b>	<b>School Services Grant</b>	<b>\$5,900.00</b>
<b>001.420.59.4101</b>	<b>Salary-Personnel</b>	<b>\$5,900.00</b>

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the July 14, 2020 A.D. Session.

*This amendment takes two thirds majority for passage.*

DATED this 14<sup>th</sup> day of July 2020 A.D.

AYE\_\_\_\_ NAY\_\_\_\_ ABSENT\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

APPROVED BY Health and Education:

Kevin Green                    Y   N   A  
Committee Chairperson

Chuck Nesbit                    Y   N   A

Charles Mockbee                Y   N   A

Daniel Wright                    Y   N   A

Marla Mackiewicz                Y   N   A

Phearn Butler                    Y   N   A

Robert J. Watson                Y   N   A

**Request for Amendment  
Fiscal Budget  
2019 - 2020**

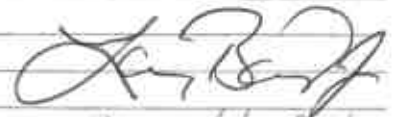
Dept: Regional Superintendent

Date: 6/12/20

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.101.00.03353</u>	<u>School Service Grant</u>	\$ <u>0</u>	\$ <u>5,900</u>	<u>                    </u>
<u>001.420.59.04101</u>	<u>Salary - Personnel</u>	\$ <u>0</u>	\$ <u>5,900</u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	\$ <u>          </u>	\$ <u>          </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	\$ <u>          </u>	\$ <u>          </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	\$ <u>          </u>	\$ <u>          </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	\$ <u>          </u>	\$ <u>          </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	\$ <u>          </u>	\$ <u>          </u>	<u>                    </u>
<u>                    </u>	<u>                    </u>	\$ <u>          </u>	\$ <u>          </u>	<u>                    </u>

**Narrative:**

**This budget amendment is necessary to create an additional line in the 2019-2020 budget to allow revenue and expenditures to flow from a state funding source outside the county budget for the purpose of paying one time stipends to county employees for additional work during the time that the ROE had a vacancy that was being filled. The funding source is from the ROE's School Service line which is state money outside the county budget.**



Department Head: Charles R. [Signature]

**Approved By:**

\_\_\_\_\_ Committee  
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 Chairman  
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Finance Committee  
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 Chairman  
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 \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

## FY21 County Budget

### Regional Office of Education

#### Personnel Services

001.420.00.04101

Position	<u>FY20</u>	<u>FY20 (amended)</u>	<u>FY21</u>
Bookkeeper (S. Hutson) ret.	\$31094		
Bookkeeper/Office Manager (J. Johnson) new		\$36,000	\$37080
Licensure/Executive Asst./IT (Camron Owens)	\$28644		\$29504
GED/Reception/Program Asst. (M. Guthrie)	\$23771		\$24485
Truancy (TBA)	\$2122		\$2186
Comp Time/Overtime	<del>\$1698</del>		\$1749
Total	\$87,329	\$93718	\$95004

#### **Rationale:**

This represents a 3% increase which is comparable to the anticipated county increase for contractual employees.

#### Supplies and Materials

001.420.00.04210                      \$1950  
Same as FY20 budget.

#### Other Services and Charges

##### **Travel Expense**

001.420.00.04251                      \$5800

Total -                                      \$5800

#### **Rationale:**

Same as FY20 budget.

We are using grant funds to defray some travel costs. It is estimated that in order to fulfill the responsibilities of the Regional Office of Education with the Illinois State Board of Education, the Illinois Associations of Regional Superintendent of Schools and statutory responsibility with

the district of Vermilion County, the estimated travel expenses for FY20 are necessary. This line item represents travel expenses for the Regional Superintendent and the Assistant Regional Superintendent and office staff.

**Contractual/Communications**

001.420.00.04265      \$1200

Rationale:

Same as FY20 budget.

This represents a 0% increase from last year.

**Postage**

001.420.00.04270      \$500

Same as FY20 budget.

Reflects no increase from last 4 years. We will be paying more postage out of grants that we were awarded for this year.

**Publications**

001.420.00.04280      \$600

Same as FY20 budget.

Reflects same as FY16, FY17, FY 18, FY19 and FY 20 budget.

**Maintenance/Repair Equipment**

001.420.00.04290      \$800

Same as FY20 budget.

None of the computers or servers were purchased with county funds for this office.

**Contractual/Prof Services**

001.420.00.04361      \$10,200

This is same as FY 20 budget amendment of \$9000 for audit services as required by the state of Illinois.

**Other Services and Charges                      Subtotal – \$19100**

**Total FY 2020 Budget - \$116,054**

APPROVED BY Health and Education:  
Kevin Green                      Y    N    A  
Committee Chairperson

Chuck Nesbit	Y	N	A
Charles Mockbee	Y	N	A
Daniel Wright	Y	N	A
Marla Mackiewicz	Y	N	A
Phearn Butler	Y	N	A
Robert J. Watson	Y	N	A