

Finance & Personnel Committee
Monday, November 2nd, 2020
5:00 PM, 2nd Floor VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark, and Bruce Stark. Adam Hart was absent. Also, in attendance; Larry Baughn – Vermilion County Board Chairman, Erika Briggs- Finance Director, Doug Toole – Health Department Administrator, and Jacqueline Lacy - Vermilion County State’s Attorney.

Agenda Item 2 - Adoption/Amendments to the Agenda

Mrs. Stark motioned, second by Bieritz to approve the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – October 5th, 2020

Bieritz motioned, second by Mr. Stark to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Financial Update

Ms. Briggs distributed a finance update that consisted of the Fund Equity Changes Report and the General Fund Revenue. The committee discussed the county cannabis sales tax payment of \$55,368.87 for October. The Financial Resources Director and Chairman explained to the committee that this was not added to the 2021 budget since these payments had not been coming in yet.

Agenda Item 6 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the County Coroner - \$10,000

Bieritz motioned, second by Mr. Stark to discuss.

The Vermilion County Coroner, Jane McFadden, was available by phone. The Coroner’s office is requesting an additional \$10,000 for autopsy expenses.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark, and Bruce Stark. 6 yes, 1 absent

Agenda Item 7 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for Animal Regulations - \$7,000

Bieritz motioned, second by Boyd to discuss.

The Vermilion County Animal Regulations Director, Kasey Snyder, was available by phone. Animal Regulations has collected over \$19,000 in donations that they would like to be able to use to purchase vaccines, testing kits, and pay local vet bills. They are requesting the budget be amended up to \$22,000 with the hopes to reach this goal by the end of the fiscal year.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boys, Breannah Haton and Becky Stark. Bruce Stark voted no. 5 yes, 1 no, 1 absent

Agenda Item 8 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the State’s Attorney – line item transfer - \$3,413.79

Mr. Stark motioned, second by Mrs. Stark to discuss.

Vermilion County State's Attorney Jacqueline Lacy was present. The State's Attorney's office is requesting a line item transfer for the salary of the new Child Advocacy's Executive Director. The board previously approved a budget amendment for this position, but line for the employee had not been created to pay the employee from the correct location as required by the grant.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark, and Bruce Stark. 6 yes, 1 absent

Agenda Item 9 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for Election Commission - \$6,000

Bieritz motioned, second by Haton to discuss.

The Danville Election Commission would like to do a line item transfer to pay for election and cleaning supplies needed for the 2020 election. Mrs. Stark asked if the Election Commission had applied for the grants that the County Clerk's office did. The Financial Resources Director was aware the Election Commission and County Clerk's office had been applying for grants when available, but did not know if they applied for all the same ones.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, and Breannah Haton. Becky Stark and Bruce Stark voted no. 4 yes, 2 no, 1 absent

Agenda Item 10 – Executive Session

None

Agenda Item 11 - Items of Information

Chairman Baughn told the committee that the County Board office has been interviewing for the Financial Administrative Manager position which will replace the current Financial Resources Director. The title changed based upon new/different responsibilities. The November County Board meeting might be held via Zoom due to the Governor's restrictions.

Agenda Item 12 – Adjournment

Chairman Fourez adjourned the meeting at 5:30 PM.

Minutes by: Erika Briggs, Financial Resources Director