

Finance & Personnel Committee
Monday, November 2nd, 2020
5:00 PM, 2nd Floor, VCAB

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – October 5th, 2020
4. Audience Comments
5. Financial Update
6. Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the County Coroner - \$10,000
7. Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the Animal Regulations Department– \$7,000
8. Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the State's Attorney – line item transfer - \$3,218.39
9. Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the Danville Election Commission- line item transfer- \$6,000
10. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
 - C **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
 - D **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
11. Items of Information
12. Adjournment

Finance & Personnel Committee
Monday, October 5th, 2020
5:00 PM, 2nd Floor VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. Robert Boyd, Breannah Haton and Adam Hart were absent. Robert Boyd was excused. Also, in attendance; Erika Briggs- Finance Director, Bill Donahue – Risk Consultant, Darren Duncan – Vermilion County Treasurer, Jacqueline Lacy - Vermilion County State’s Attorney, Jim Russell – Mental Health Director.

Agenda Item 2 - Adoption/Amendments to the Agenda

Mr. Stark motioned, second by Bieritz to approve the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – August 31st, 2020

Bieritz motioned, second by Mrs. Stark to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Financial Update

Ms. Briggs distributed a finance update that consisted of the Fund Equity Changes Report and the General Fund Revenue. Also included in the report were the Vermilion County Retail Sales Comparison. It was noted that the recreational use tax is a lot lower than the budgeted amount because the state changed the amount the county would receive after the budget was passed. Also, the Traffic/Conservation fees are high due to an error in the system. Some of that revenue should actually be in other areas and the Circuit Clerk is working on figuring that out.

Agenda Item 6 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the Merit Commission – Line Item Transfer - \$1,000

Bieritz motioned, second by Mrs. Stark to discuss.

The Merit Commission will be holding more testing for the hiring of Correctional Officers. Eight were hired from the last testing.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 7 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for Animal Regulations - \$4,000

Bieritz motioned, second by Mrs. Stark to discuss.

Additional medicine and vaccines are needed to support the health and well being of the shelter population. This will also be used for additional cleaning supplies.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, and Becky Stark. Bruce Stark voted no. 3 yes, 1 no, 3 absent

Agenda Item 8 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the Mental Health 708 Board - \$25,250

Mr. Stark motioned, second by Bieritz to discuss.

A \$250 donation was received from Rossville Methodist Church and a \$25,000 memorial donation was received from Gibson Area Hospital and Health Services in Gibson City. These donations will be used for Mental Health First Aid Training.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 9 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for State’s Attorney - \$3,218.39

Bieritz motioned, second by Mr. Stark to discuss.

These funds will cover the salary of the Executive Director of the Vermilion County Child Advocacy Center for November. This program is grant funded and will be reimbursed.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 10 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for Liability Insurance - \$75,000

Mrs. Stark motioned, second by Bieritz to discuss.

Vermilion County’s general and automobile insurance premiums were higher than originally anticipated. These funds will cover these costs for the remaining fiscal year.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 11 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the County Board - \$4,023

Bieritz motioned, second by Mr. Stark to discuss.

The County Board would like to hire a replacement for the current Financial Resources Director in November so they can be trained. The new position will be the Financial Administrative Manager.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 12 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the North Fork Special Services Area - \$19,000

Mrs. Stark motioned, second by Bieritz to discuss.

North Fork would like to amend their budget to purchase a real-time hydrologic Data Collection water testing machine for a location near the Bismarck bridge.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 13 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the North Fork Special Services Area - \$50,000

Bieritz motioned, second by Mr. Stark to discuss.

The contractor who has been tearing down trees in the North Fork river has more projects that he will be completing this fiscal year.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 14 – Resolution -External Audit

Mr. Stark motioned, second by Bieritz to discuss.

Vermilion County's 2019-2020 fiscal audit will be completed by Clifton Larson Allen. This audit is required by State statute.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 15 – Executive Session

None

Agenda Item 16 - Items of Information

Chairman Baughn told the committee that there are four vehicles located at the old EMA building on Georgetown road that are currently up for bid. Property will meet to discuss some additions being added to the Minutemen in front of the Administration Building. Steve Fourez asked if there has been any progress on transferring ownership of the annex and Chairman Baugh informed him he never heard back from the party that was interested. The final vote to approve the 2021 FY budget will take place at County Board on Tuesday.

Agenda Item 17 – Adjournment

Chairman Fourez adjourned the meeting at 5:30 PM.

Minutes by: Erika Briggs, Financial Resources Director

Vermilion County Revenue 2019 vs 2020 -as of October

Revenue	Description	Budget 2019 (Estimated Revenue)	Budget 2020 (Estimated Revenue)	Actual 2019	Actual 2020	% of Budget 2019	% of Budget 2020
3101	Real Estate Taxes	\$ 2,328,286.00	\$ 2,422,714.00	\$ 2,253,067.68	\$ 2,297,447.11	96.77%	94.83%
3201	Liquor License Fees	\$ 50,000.00	\$ 50,000.00	\$ 43,775.00	\$ 47,550.00	87.55%	95.10%
3301	State Income Taxes	\$ 2,900,000.00	\$ 3,000,000.00	\$ 2,418,431.65	\$ 3,124,137.34	83.39%	104.14%
3304.01	Sales Tax/Regular	\$ 417,000.00	\$ 400,000.00	\$ 279,178.42	\$ 362,494.69	66.95%	90.62%
3304.02	Sales Tax/Supplemental	\$ 1,654,470.00	\$ 1,750,000.00	\$ 1,244,555.74	\$ 1,540,015.59	75.22%	88.00%
3305	Recreational Use Tax	\$ -	\$ 75,000.00	\$ -	\$ 66,197.22	0.00%	88.26%
3306	Corp Replacement Tax	\$ 1,140,178.00	\$ 1,323,286.00	\$ 1,284,328.05	\$ 2,650,630.44	112.64%	200.31%
3307	Hotel/Motel Tax	\$ 4,500.00	\$ 5,000.00	\$ 3,045.51	\$ 2,985.86	67.68%	59.72%
3311.01	State Salary Reimb/ Pub Def	\$ 99,934.00	\$ 104,240.00	\$ 77,302.44	\$ 96,638.53	77.35%	92.71%
3311.02	State Salary Reimb/ Probation	\$ 800,000.00	\$ 1,066,167.00	\$ 619,054.00	\$ 995,134.96	77.38%	93.34%
3311.03	State Salary Reimb/ JDC	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
3311.04	State Salary Reimb/ Asst Atty	\$ -	\$ -	\$ -	\$ 40,282.29	0.00%	0.00%
3311.05	State Salary Reimb/ ST Atty	\$ 148,677.00	\$ 155,915.00	\$ 114,552.89	\$ 104,453.00	77.05%	66.99%
3311.06	State Salary Reimb/ S of A	\$ 35,355.00	\$ 35,355.00	\$ 26,516.25	\$ 32,408.75	75.00%	91.67%
3311.07	State Salary Reimb/ EMA	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
3318	S.S.A. Reimb/Prisoners	\$ 7,000.00	\$ 3,000.00	\$ 800.00	\$ 1,600.00	11.43%	53.33%
3321	EMA Grant Reimb	\$ 33,000.00	\$ 33,000.00	\$ 64,811.63	\$ 40,246.48	196.40%	121.96%
3325	Reimb/ Dare Program	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	100.00%	100.00%
3326	WIB Grant/ Travel	\$ 25,000.00	\$ 25,000.00	\$ 18,980.82	\$ 22,271.67	75.92%	89.09%
3353	School Service Grant	\$ 9,260.00	\$ 5,900.00	\$ 8,300.00	\$ 5,899.92	0.00%	0.00%
3425	VOCA Grant	\$ -	\$ 47,816.00	\$ 47,816.00	\$ 60,230.12	0.00%	125.96%
3501	Public & Co Fees/ Circuit Clerk	\$ 500,000.00	\$ 500,000.00	\$ 353,078.03	\$ 374,245.44	70.62%	74.85%
3501.02	Public & Co Fees/ County Clerk	\$ 256,000.00	\$ 256,000.00	\$ 230,815.25	\$ 211,179.57	90.16%	82.49%
3501.03	Public & Co Fees/ Recorder	\$ 220,000.00	\$ 250,000.00	\$ 243,316.19	\$ 300,211.58	110.60%	120.08%
3501.04	Public & Co Fees/ Sheriff	\$ 122,000.00	\$ 122,000.00	\$ 99,713.90	\$ 77,230.40	81.73%	63.30%
3501.05	Public & Co Fees/ Coroner	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
3501.06	Public & Co Fees/ St Atty	\$ 110,000.00	\$ 80,000.00	\$ 68,369.35	\$ 57,261.03	62.15%	71.58%
3510	Court Security Fees	\$ 320,000.00	\$ 275,000.00	\$ 204,881.83	\$ 111,484.91	64.03%	40.54%
3540	Bond Processing Fee	\$ 65,000.00	\$ 68,000.00	\$ 72,357.00	\$ 73,908.00	111.32%	108.69%
3541	Sheriff's Services	\$ 17,000.00	\$ 27,000.00	\$ 24,687.71	\$ 18,198.75	145.22%	67.40%
3544	Traffic/Conservation Co. Fees	\$ 50,000.00	\$ 50,000.00	\$ 144,316.09	\$ 182,255.35	288.63%	364.51%
3545	Sheriff's Sale Fees	\$ 85,000.00	\$ 55,000.00	\$ 53,400.00	\$ 23,400.00	62.82%	42.55%
3556	State Police Vehicle Fees	\$ 3,000.00	\$ 2,000.00	\$ 414.39	\$ 370.33	13.81%	18.52%
3601	Fines	\$ 80,000.00	\$ 80,000.00	\$ 79,287.90	\$ 56,303.29	99.11%	70.38%
3602	Bond Forfeiture	\$ 40,000.00	\$ 40,000.00	\$ 12,034.00	\$ 35,217.60	30.09%	88.04%
3701	Interest	\$ 50,000.00	\$ 50,000.00	\$ 29,201.35	\$ 13,602.16	58.40%	27.20%
3702	Rent CSB/Annex	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00	0.00%	100.00%
3704	Public Defender Client Reimb	\$ 15,000.00	\$ 2,000.00	\$ 533.00	\$ 361.80	3.55%	18.09%
3706	Surcharge/ Circuit Clerk	\$ 30.00	\$ 30.00	\$ 0.50	\$ -	1.67%	0.00%
3707	County Jail Medical Fee	\$ 3,000.00	\$ 6,500.00	\$ 5,166.88	\$ 3,811.47	172.23%	58.64%
3708	Penalty Cost & Interest	\$ 200,000.00	\$ 230,000.00	\$ 228,961.45	\$ 282,995.81	114.48%	123.04%
3710	Miscellaneous	\$ 200,000.00	\$ 150,000.00	\$ 139,850.76	\$ 210,305.12	69.93%	140.20%
3711	EMA-Tier Hazardous fee	\$ -	\$ -	\$ -	\$ 335.00	0.00%	0.00%
3712	Memorial Funds	\$ -	\$ -	\$ (29,999.00)	\$ (23,165.00)	0.00%	0.00%
3715	Lump Sum Charges	\$ 2,000.00	\$ 2,000.00	\$ 326.03	\$ -	16.30%	0.00%
3719	5% DNA ID- Circuit Clerk	\$ 700.00	\$ 700.00	\$ 137.03	\$ -	19.58%	0.00%
3721	5% Youth Diversion	\$ 600.00	\$ 600.00	\$ 34.90	\$ -	5.82%	0.00%
3723	FTA Warrant Fee	\$ 21,000.00	\$ 21,000.00	\$ 16,190.00	\$ 13,395.00	77.10%	63.79%
3726	Franchise Fees	\$ 121,000.00	\$ 121,000.00	\$ 106,623.79	\$ 86,341.59	88.12%	71.36%
3727	Gambling Revenue	\$ 165,000.00	\$ 215,000.00	\$ 179,733.53	\$ 151,518.36	108.93%	70.47%
3902	Transfers In	\$ 300,000.00	\$ 250,000.00	\$ 215,386.38	\$ 205,330.99	71.80%	82.13%
3904	Transfers from Fund 009	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	100.00%	100.00%
	Total	\$ 13,216,490.00	\$ 14,033,723.00	\$ 11,601,248.32	\$ 14,634,222.52	87.78%	104.28%
						Should be 92%	



Fund Equity Changes Report

Through 10/30/20

Summary Listing

Fund	Fund Description	Beginning Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Current Fund Balance
Fund Category Governmental Funds						
Fund Type General Fund						
001	GENERAL FUND	5,152,229.90	570,930.95	14,634,222.52	11,948,496.19	8,408,887.18
	Fund Type General Fund Totals	\$5,152,229.90	\$570,930.95	\$14,634,222.52	\$11,948,496.19	\$8,408,887.18
Fund Type Special Revenue Funds						
002	IMRF FUND	1,306,630.20	(156,662.45)	948,840.71	1,268,577.98	830,230.48
003	VERMILION CO HEALTH DEPARTMENT	1,128,097.15	224,149.11	1,396,223.45	1,218,772.30	1,529,697.41
004	MENTAL HEALTH 708 FUND	587,503.03	(58,191.81)	803,402.85	837,798.45	494,915.62
006	PSB RENT FUND	8,695,180.14	(767,016.27)	9,242,121.83	12,414,811.07	4,755,474.63
007	COUNTY HIGHWAY FUND	665,284.40	(22,268.30)	1,307,146.48	1,014,922.90	935,239.68
009	LAW ENFORCEMENT FUND	4,385,354.19	359,662.92	1,285,012.86	1,049,330.59	4,980,699.38
010	INDEMNITY FUND	146,156.16	(4,539.69)	70,689.42	67,621.63	144,684.26
011	ANIMAL CONTROL FUND	169,380.99	(337.20)	631,117.04	581,706.17	218,454.66
012	VETERANS ASSISTANCE COMMISSION	.00	.00	130,313.62	53,141.84	77,171.78
013	GIS AUTOMATION FUND	289,470.26	(75,075.33)	191,691.86	200,746.41	205,340.38
014	PROBATION SERVICE FUND	176,189.38	(54,500.66)	70,614.96	114,464.88	77,838.80
015	COUNTY CLERK VITAL RECORDS	43,769.34	(9,262.44)	12,344.86	13,729.10	33,122.66
018	CO CLERK TAX AUTOMATION FUND	10,769.74	1,833.77	1,684.67	437.58	13,850.60
019	FICA (SOCIAL SECURITY)	250,972.41	(62,076.05)	1,218,050.48	1,122,069.99	284,876.85
022	STATE'S ATTY AUTOMATION	9,084.86	(4,952.86)	2,223.55	4,093.45	2,262.10
035	CORONER'S AUTOMATION	47,105.94	(25,307.67)	21,995.61	7,766.41	36,027.47
039	INFRASTRUCTURE FUND	233,561.63	18,480.03	255.55	.00	252,297.21
041	CAPITAL IMPROVEMENTS FUND	944,659.30	(141,487.55)	80,996.55	179,777.87	704,390.43
042	NORTH FORK SPEC SERV AREA 1	314,076.67	(37,406.08)	49,114.17	57,959.99	267,824.77
043	NORTH FORK SPEC SERV AREA 2	93,710.62	(14,826.12)	17,213.65	21,840.00	74,258.15
044	NORTH FORK SPEC SERV AREA 3	21,839.31	(2,850.05)	3,490.67	4,200.01	18,279.92
048	LAW ENFORCEMENT GRANT	25.15	.90	1.23	.00	27.28
062	COUNTY BRIDGE FUND	1,519,134.56	(181,200.92)	366,360.42	385,865.11	1,318,428.95
063	LAW LIBRARY FUND	69,074.15	12,776.15	24,298.40	19,743.52	86,405.18
069	WORKING CASH FUND	.15	.00	.00	.00	.15
071	TRAFFIC FEE FUND	244,916.41	(49,008.76)	19,787.38	44,932.49	170,762.54
074	COURT AUTOMATION FUND	122,633.83	(22,030.10)	80,735.18	145,818.16	35,520.75
075	COURT SECURITY FEE FUND	74,043.64	(8,890.96)	159,974.87	127,468.40	97,659.15
076	RECORDER SPECIAL FUND	239,129.91	25,291.58	38,710.16	18,134.85	284,996.80
078	CIRCUIT CLERK OPER & ADMIN	58,754.33	2,925.93	17,034.53	7,384.52	71,330.27
079	COURT DOCUMENT STORAGE FUND	199,638.70	14,806.03	83,834.53	95,390.80	202,888.46
080	DRUG COURT FEE FUND	67,839.48	375.27	2,149.50	150.00	70,214.25
081	VC ELECTRONIC MONITOR	47,362.56	450.64	40,170.36	25,152.00	62,831.56
086	BOARD OF ELECTION FUND	1,809.39	.00	.00	.00	1,809.39
088	TREASURER AUTOMATION FUND	78,442.56	8,399.32	63,226.12	19,788.57	130,279.43
090	VC TRUSTEE REVOLVING FUND	42,269.56	(10,514.46)	8,014.62	14,793.99	24,975.73
091	CHILD SUPPORT/MAINT	105,648.92	(39,804.05)	.00	41,870.37	23,974.50
097	VICTIM WITNESS/ATTY GENERAL	30,637.40	(1,035.53)	22,690.13	27,012.10	25,279.90
099	VC MEG/EXP MULTI-JUR NARC	293.52	.00	130.30	.00	423.82



Fund Equity Changes Report

Through 10/30/20
Summary Listing

Fund	Fund Description	Beginning Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Current Fund Balance
	Fund Type Special Revenue Funds Totals	\$22,420,449.94	(\$1,080,093.66)	\$18,411,662.57	\$21,207,273.50	\$18,544,745.35
	Fund Category Governmental Funds Totals	\$27,572,679.84	(\$509,162.71)	\$33,045,885.09	\$33,155,769.69	\$26,953,632.53
Fund Category	Proprietary Funds					
Fund Type	Enterprise Funds					
066	VC SOLID WASTE MANAGEMENT	734,367.16	(1,098.18)	239,602.22	183,590.41	789,280.79
	Fund Type Enterprise Funds Totals	\$734,367.16	(\$1,098.18)	\$239,602.22	\$183,590.41	\$789,280.79
Fund Type	Internal Service Funds					
005	LIABILITY INSURANCE FUND	537,034.08	(255,886.05)	1,009,119.99	1,144,185.59	146,082.43
	Fund Type Internal Service Funds Totals	\$537,034.08	(\$255,886.05)	\$1,009,119.99	\$1,144,185.59	\$146,082.43
	Fund Category Proprietary Funds Totals	\$1,271,401.24	(\$256,984.23)	\$1,248,722.21	\$1,327,776.00	\$935,363.22
Fund Category	Fiduciary Funds					
Fund Type	Private-Purpose Trust Funds					
052	ELECTRONIC CITATION FUND	21,851.34	5,253.11	11,749.64	.00	38,854.09
072	TREASURER'S ACCT FUND	49,176.09	(7,739.44)	16,688.28	10,249.24	47,875.69
	Fund Type Private-Purpose Trust Funds Totals	\$71,027.43	(\$2,486.33)	\$28,437.92	\$10,249.24	\$86,729.78
	Fund Category Fiduciary Funds Totals	\$71,027.43	(\$2,486.33)	\$28,437.92	\$10,249.24	\$86,729.78
	Grand Totals	\$28,915,108.51	(\$768,633.27)	\$34,323,045.22	\$34,493,794.93	\$27,975,725.53

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR THE COUNTY CORONER**

WHEREAS, The County Coroner has a need to amend the budget due to an unexpected number of autopsies in the current budget year; and,

WHEREAS, historically, the number of autopsies has been variable and difficult to predict and while the Coroner’s Office has attempted to accurately budget for such needs, that is not always possible; and

WHEREAS, this requires a budgeting of additional funds in the amount of \$10,000.00; and,

WHEREAS, the budget therefore needs to be amended accordingly to recognize such additional costs and this need was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2019-2020 as set out below:

001.350.00.4361	Contractual/Professional Services	\$10,000.00
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And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the November 10, 2020 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 10th day of November 2020 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

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Budget Amendment – County Coroner

APPROVED BY FINANCE/PERSONNEL:

Steven Fourez Y N A 11/02/20
Chairman

Wesley Bieritz Y N A

Robert Boyd Y N A

Adam Hart Y N A

Breannah Haton Y N A

Becky Stark Y N A

Bruce Stark Y N A

**Request for Amendment
Fiscal Budget
2019 - 2020**

Dept: Coroner-350

Date: 10/23/2020

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.350.00.4361</u>	<u>Contractual/Prof Services</u>	\$ <u>80,000</u>	\$ <u>10,000</u>	\$ <u>90,000</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

Narrative:

The line item that covers autopsies for the Coroner's Office is an estimate based on the previous year. The Coroner's Office can not predict how many deaths will be handled by the Coroner's Office or the number of autopsies that will be required. This year we have experienced an uptick in deaths requiring autopsies and we have exhausted the amount estimated and need the additional monies to cover these expenses.

Department Head

[Signature]
Jane McFadden

Approved By:

_____ Committee

_____ Finance Committee

Chairman

Chairman

Dated: _____

Dated: _____

ORDINANCE

RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE ANIMAL REGULATIONS DEPARTMENT

WHEREAS, the Animal Regulations Department is endeavoring to adapt to changing needs due to Covid 19 as the Foundation fundraising has been impacted by Covid 19, and as part of that endeavor has collected donations independent of the Foundation, currently at the level of \$19,566.85, with the hope of reaching a new budgeted goal of \$22,000.00 instead of the currently budgeted amount of \$15,000.00; and,

WHEREAS, such donations are ordinarily used for capital or other long-term purposes but can also be used for immediate animal care needs that serve to better the health and environment of the animals in the County's care such as vaccines, testing kits, and local veterinary medical bills and Kuranda beds among other needs; and,

WHEREAS, additional funds are now available due to such donations, and the intent of the amendment is to bring the budgeted Donation Expense line to \$22,000.00 from \$15,000.00, but the additional amount has not been budgeted for spending or placing in an expense line, and to do so will require a budget amendment to permit addition of the funds up to \$22,000.00 for the current budget year; and,

WHEREAS, the budget therefore needs to be amended as set out in the attached request and this was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2019-2020 as set out below:

011.440.00.4375	Donations Expense	\$7,000.00
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And the total be added and the line amended accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the November 10, 2020 A.D. Session.

This amendment takes two thirds majority for passage.

Page 2 - Animal Regulations Department

DATED this 10th day of November 2020 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Budget Amendment – Animal Regulations Department

APPROVED BY FINANCE/PERSONNEL:

Steven Fourez Y N A 11/2/20
Chairman

Wesley Bieritz Y N A

Robert Boyd Y N A

Adam Hart Y N A

Breannah Haton Y N A

Becky Stark Y N A

Bruce Stark Y N A

**Request for Amendment
Fiscal Budget
2019 - 2020**

Dept: Animal Reg

Date: 10/29/20

Account Number	Account Description	Original Appr.	Additional	To Read
<u>011.440.00.4375</u>	<u>Donations Expense</u>	\$ <u>15,000</u>	\$ <u>7,000</u>	<u>22000</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

Narrative:

We have currently \$19,566.85 in donations for the year. With the month of November, we are hoping to reach \$22,000 but would not spend more than collected. The Foundation has been hit by COVID and unable to provide financial assistance as they has in the past for all medical expenses. These donations will be used for vaccines, testing kits, and local veterinary medical bills who provide the animals with care. It will be used for Kuranda beds for our population as many have been broken and can not be repaired.



Department Head: Handwritten Signature

Approved By:

_____ Committee
Chairman

Finance Committee
Chairman

Dated: _____

Dated: _____

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR THE STATE’S ATTORNEY**

WHEREAS, the County Board has been advised there is a need to amend the budget to transfer funds to a newly created project line pay for the salary of the Director of the Child Advocacy Center for one month; and

WHEREAS, additional funds for such will need to be placed in the new VOCA project line #27 to allow for payment of such salary which will later be reimbursed by a grant; and

WHEREAS, the budget therefore needs to be amended to transfer funds to the new VOCA line, and this was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor be authorized and instructed to amend the budget for fiscal year 2019-2020 by adding funds as follows in the line as set out:

FROM		
001.220.26.4101	VOCA Project Line #26	\$3,413.79
TO:		
001.220.27.4101	VOCA Project line #27	\$3,413.79

And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the November 10, 2020 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 10th day of November 2020 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Page 2

Budget Amendment – State’s Attorney

APPROVED BY FINANCE/PERSONNEL:

Steven Fourez Y N A
Chairman

Date 11/02/2020

Wesley Bieritz Y N A

Robert Boyd Y N A

Breannah Haton Y N A

Becky Stark Y N A

Bruce Stark Y N A

Adam Hart Y N A

Request for Transfer
Fiscal Budget
2019 - 2020

Dept: State's Attorney - 220

Date: 10 - 29 - 2020


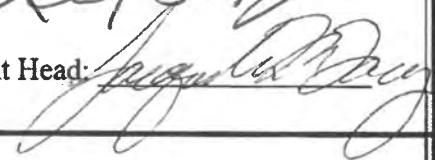
From: VOCA Grant Project line #26

To: VOCA Grant Project line #27

Line Item	Description	Line Item	Description	Amount
001 - 220 - 26 - 4101	VOCA Project line #26	001 - 220 - 27 - 4101	VOCA Project line #27	\$ 3,413.79
- - - -		- - - -		\$
- - - -		- - - -		\$
- - - -		- - - -		\$
- - - -		- - - -		\$
- - - -		- - - -		\$
- - - -		- - - -		\$
- - - -		- - - -		\$
- - - -		- - - -		\$
- - - -		- - - -		\$

NARRATIVE:

We are requesting to move the funds of \$3,413.79 originally placed in the VOCA Project line #26 to the newly created VOCA Project line #27 to cover the personnel costs of the CAC's Executive Director for the month of November 2020.


 Department Head: 

Approved By:

_____ Committee

Chairman _____

Finance Committee

Chairman _____

Date: _____

Date: _____

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR THE DANVILLE ELECTION COMMISSION – LINE ITEM TRANSFER**

WHEREAS, the Danville Election Commission is seeing additional costs due to Covid 19 such as additional cleaning, mailing, informational campaigns for voter education, and other costs, and is therefore seeking to move funds in different lines to address these costs; and,

WHEREAS, such changes will require a budget amendment in the form of a line item transfer; and

WHEREAS, the budget therefore needs to be amended to perform such line item transfer and to disperse such funds as set out in the attached request and this was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2019-2020 as set out below:

FROM:	TO:		
001.530.00.4364 Education/Training	001.530.00.4215	Election Supplies	\$1,000.00
001.530.00.4363 Dues/License Fees	001.530.00.4215	Election Supplies	\$500.00
001.530.00.4361 Contractual/Prof.Serv.	001.530.00.4215	Election Supplies	\$1,500.00
001.530.00.4251 Travel Expenses	001.530.00.4215	Election Supplies	\$3,000.00

And the totals be added and the new line created accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the November 10, 2020 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this 10th day of November 2020 A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Page 2
Budget Amendment – Election Commission

APPROVED BY FINANCE/PERSONNEL:

Steven Fourez Y N A 11/2/20
Chairman

Wesley Bieritz Y N A

Robert Boyd Y N A

Adam Hart Y N A

Breannah Haton Y N A

Becky Stark Y N A

Bruce Stark Y N A

**Request for Transfer
Fiscal Budget
2019 - 2020**

Dept: Danville Election Commission

Date: 10 - 29 - 20

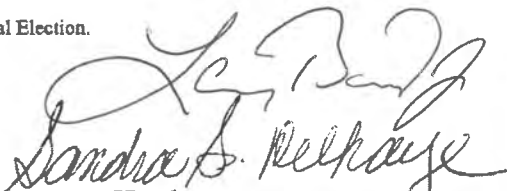
From: _____ **To:** _____

Line Item	Description	Line Item	Description	Amount
001 - 530 - 00 - 04364	Education/Training	001 - 530 - 00 - 04215	Election Supplies	\$ 1,000.00
001 - 530 - 00 - 04363	Dues/License Fees	001 - 530 - 00 - 04215	Election Supplies	\$ 500.00
001 - 530 - 00 - 4361	Contractural/Professional Serv	001 - 530 - 00 - 04215	Election Supplies	\$ 1,500.00
001 - 530 - 00 - 04251	Travel Expense	001 - 530 - 00 - 04215	Election Supplies	\$ 3,000.00
- - - -	- - - -	- - - -	- - - -	\$ -
- - - -	- - - -	- - - -	- - - -	\$ -
- - - -	- - - -	- - - -	- - - -	\$ -
- - - -	- - - -	- - - -	- - - -	\$ -

NARRATIVE:

Due to the Covid-19 pandemic the Danville Election Commission has incurred additional expenses that was not planned for when preparing the budget for F/Y 2019-2020. We did in-house printing of the mandatory letters for absentee ballots that increased our election supplies and office supplies line items. Additional cost for mandatory cleaning and PPE for the election polling location as well for the safety of our election judges. Additional advertising in newspaper and radio stations to education our voters as to the changes that are being made during the General Election. I now have 2 printers in my office which was also used to print out 8,250 letters to voters as well as all follow up correspondences on verification documents. We have used an unusual amount of ink and printer supplies during this election. Due to mandatory statute from the Illinois State Board of Election, we have had to hire additional office judges to verify all the signatures of the incoming vote by mail ballots. On October 28, 2020 I gave Erika Briggs/Finance a check from The Center for Technology and Civic Life in the amount of \$28,812.50.

Thank you for you consideration of the changes necessary to carry out a successful November 3, 2020 General Election.


 Department Head: _____

Approved By:

_____ Committee

Chairman _____

_____ Finance Committee

Chairman _____

Date: _____

Date: _____