

**Finance & Personnel Committee**  
**Monday, October 7<sup>th</sup>, 2019**  
**5:00 PM, Conference Room, VCAB**

**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark, and Bruce Stark. Adam Hart was absent. Also, in attendance; Larry Baughn - County Board Chairman, Darren Duncan – Vermilion County Treasurer, Doug Toole – Health Department Administrator, Erika Briggs- Finance Director, Jacqueline Lacy – Vermilion County State’s Attorney, Matt Long – Supervisor of Assessments, Cathy Jenkins – County Clerk, and Lindsay Light – Chief Deputy County Clerk.

**Agenda Item 2 - Adoption/Amendments to the Agenda**

Mrs. Stark motioned, second by Boyd to approve the agenda. Motion passed by acclamation.

**Agenda Item 3 - Approval of Minutes – August 5<sup>th</sup>, 2019**

Bieritz motioned, second by Boyd to approve the minutes. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

None

**Agenda Item 5 - Financial Update**

Ms. Briggs distributed a finance update that consisted of the General Fund revenue and the Fund Equity Changes Report. There were no questions.

**Agenda Item 6 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the County Building & Grounds Department - \$42,300**

Bieritz moved, second by Boyd, to discuss.

The previous Superintendent had not paid some bills on time for the county in the fiscal year 2018. Some of those expenses fell in to the fiscal year 2019 and the budget now needs amended for this expense.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark and Bruce Stark. 6 yes, 1 absent

**Agenda Item 7 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the County Clerk - \$8,000**

Mrs. Stark moved, second by Boyd, to discuss.

The County Clerk’s office uses their Vital Records fund for their part time scanners. These employees have worked more hours than anticipated and therefore the additional funds are needed for them to keep scanning as needed.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark and Bruce Stark. 6 yes, 1 absent

**Agenda Item 8 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Sheriff’s Department - \$24,748**

Boyd moved, second by Bieritz, to discuss.

The Sheriff’s department works various community events when needed and are reimbursed by the event when it is over. The regular payroll was used at the time for these costs and now needs amended to cover the additional expense that was not originally known.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark and Bruce Stark. 6 yes, 1 absent

**Agenda Item 9 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for Mental Health - \$16,702.91**

Bieritz moved, second by Boyd, to discuss.

The Mental Health Department received a grant in 2018 and did not use all of it in that fiscal year. They wish to use the remaining balance of \$1,702.91 in the 2019 fiscal year. Mental Health also received a grant of \$15,000 for 2019 and wish to amended the budget for this.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark and Bruce Stark. 6 yes, 1 absent

**Agenda Item 10 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Office of Education - \$770.82**

Mrs. Stark moved, second by Boyd, to discuss.

There was an additional cost for the preparation of the of the financial statements prior to the audit that the Regional Office of Education has to provide to the state.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark and Bruce Stark. 6 yes, 1 absent

**Agenda Item 11 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for Judicial & Rules - \$15,000**

Mr. Stark moved, second by Boyd, to discuss.

Due to conflict of counsel, there has been an increase in contractual/legal fees.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark and Bruce Stark. 6 yes, 1 absent

**Agenda Item 12 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Highway Department - \$200,000**

Bieritz moved, second by Boyd, to discuss.

The Highway Department is performing a drainage repair in McKendree Township and there are unexpected expenses.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark and Bruce Stark. 6 yes, 1 absent

**Agenda Item 13 – Vermilion County, IL Combined Annual Budget and Appropriation Ordinance for the 2109-2020 Fiscal Year**

Mrs. Stark moved, second by Mr. Stark, to discuss.

Chairman Larry Baughn began the discussion with stressing the fact that the budget is being voted on to be put on display. Changes can be made before the next County Board meeting. The County Board office has changes that need to be made based upon new information that was not known when the original budget was put together. Mrs. Stark questioned the Supervisor of Assessments budget regarding the salary increases in the budget. Her concerns were how the other departments might react and how the county will fund these. Discussion ensued between all department heads, elected officials, and committee members about the budget, salary increases, and minimum wage. State's Attorney, Jacqueline Lacy, commented that any county money is not that department's money. It is all the Vermilion County's money and should be remembered that it is the tax payer's dollars. A mutual decision was made among the committee to meet again on October 21<sup>st</sup> for a Special Meeting to continue discussion and changes on the budget.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark and Bruce Stark. 6 yes, 1 absent

**Agenda Item 14 – Ordinance: 2019-2020 Annual Tax Levy (Section C -page2)**

Mr. Stark moved, second by Bieritz, to discuss.

There were no questions in regards to the annual tax levy that was presented to the board. Matt Long commented that the EVA would increase 3.5%.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Robert Boyd, Breannah Haton, Becky Stark and Bruce Stark. 6 yes, 1 absent

**Agenda Item 15 – Executive Session**

None

**Agenda Item 16 - Items of Information**

None

**Agenda Item 17 – Adjournment**

Chairman Fourez adjourned the meeting at 6:28 PM.

Minutes by: Erika Briggs, Financial Resources Director