

Finance & Personnel Committee
Monday, October 5th, 2020
5:00 PM, 2nd Floor VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. Robert Boyd, Breannah Haton and Adam Hart were absent. Robert Boyd was excused. Also, in attendance; Erika Briggs- Finance Director, Bill Donahue – Risk Consultant, Darren Duncan – Vermilion County Treasurer, Jacqueline Lacy - Vermilion County State’s Attorney, Jim Russell – Mental Health Director.

Agenda Item 2 - Adoption/Amendments to the Agenda

Mr. Stark motioned, second by Bieritz to approve the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – August 31st, 2020

Bieritz motioned, second by Mrs. Stark to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Financial Update

Ms. Briggs distributed a finance update that consisted of the Fund Equity Changes Report and the General Fund Revenue. Also included in the report were the Vermilion County Retail Sales Comparison. It was noted that the recreational use tax is a lot lower than the budgeted amount because the state changed the amount the county would receive after the budget was passed. Also, the Traffic/Conservation fees are high due to an error in the system. Some of that revenue should actually be in other areas and the Circuit Clerk is working on figuring that out.

Agenda Item 6 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the Merit Commission – Line Item Transfer - \$1,000

Bieritz motioned, second by Mrs. Stark to discuss.

The Merit Commission will be holding more testing for the hiring of Correctional Officers. Eight were hired from the last testing.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 7 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for Animal Regulations - \$4,000

Bieritz motioned, second by Mrs. Stark to discuss.

Additional medicine and vaccines are needed to support the health and well being of the shelter population. This will also be used for additional cleaning supplies.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, and Becky Stark. Bruce Stark voted no. 3 yes, 1 no, 3 absent

Agenda Item 8 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the Mental Health 708 Board - \$25,250

Mr. Stark motioned, second by Bieritz to discuss.

A \$250 donation was received from Rossville Methodist Church and a \$25,000 memorial donation was received from Gibson Area Hospital and Health Services in Gibson City. These donations will be used for Mental Health First Aid Training.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 9 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for State’s Attorney - \$3,218.39

Bieritz motioned, second by Mr. Stark to discuss.

These funds will cover the salary of the Executive Director of the Vermilion County Child Advocacy Center for November. This program is grant funded and will be reimbursed.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 10 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for Liability Insurance - \$75,000

Mrs. Stark motioned, second by Bieritz to discuss.

Vermilion County’s general and automobile insurance premiums were higher than originally anticipated. These funds will cover these costs for the remaining fiscal year.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 11 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the County Board - \$4,023

Bieritz motioned, second by Mr. Stark to discuss.

The County Board would like to hire a replacement for the current Financial Resources Director in November so they can be trained. The new position will be the Financial Administrative Manager.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 12 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the North Fork Special Services Area - \$19,000

Mrs. Stark motioned, second by Bieritz to discuss.

North Fork would like to amend their budget to purchase a real-time hydrologic Data Collection water testing machine for a location near the Bismarck bridge.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 13 – Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for the North Fork Special Services Area - \$50,000

Bieritz motioned, second by Mr. Stark to discuss.

The contractor who has been tearing down trees in the North Fork river has more projects that he will be completing this fiscal year.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 14 – Resolution -External Audit

Mr. Stark motioned, second by Bieritz to discuss.

Vermilion County's 2019-2020 fiscal audit will be completed by Clifton Larson Allen. This audit is required by State statute.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Becky Stark, and Bruce Stark. 4 yes, 3 absent

Agenda Item 15 – Executive Session

None

Agenda Item 16 - Items of Information

Chairman Baughn told the committee that there are four vehicles located at the old EMA building on Georgetown road that are currently up for bid. Property will meet to discuss some additions being added to the Minutemen in front of the Administration Building. Steve Fourez asked if there has been any progress on transferring ownership of the annex and Chairman Baugh informed him he never heard back from the party that was interested. The final vote to approve the 2021 FY budget will take place at County Board on Tuesday.

Agenda Item 17 – Adjournment

Chairman Fourez adjourned the meeting at 5:30 PM.

Minutes by: Erika Briggs, Financial Resources Director