

**Finance & Personnel Committee  
Monday, August 5<sup>th</sup>, 2019  
5:00 PM, 2nd Floor, VCAB**

## **AGENDA**

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – July 1<sup>st</sup>, 2019
4. Audience Comments
5. Financial Update
6. Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Coroner - \$33,300
7. Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Regional Office of Education - \$9,260
8. Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Court Administration - \$100,000
9. Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the State's Attorney – Line Item Transfer - \$7,459.76
10. Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for the Public Defender and State's Attorney - \$1,347 & \$1,496
11. Resolution: Salary Schedule – Public Defender
12. Treasurer 2019-2020 Budget
13. Auditor 2019-2020 Budget
14. Executive Sessions:
  - A Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
  - B Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
  - C Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
  - D Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
15. Items of Information

## 16. Adjournment

**Finance & Personnel Committee**  
**Monday, July 1<sup>st</sup>, 2019**  
**5:00 PM, Conference Room, VCAB**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Breannah Haton, Becky Stark, and Bruce Stark. Robert Boyd and Adam Hart were absent. Robert Boyd was excused. Also, in attendance; Larry Baughn - County Board Chairman, Darren Duncan – Vermilion County Treasurer, Doug Toole – Health Department Administrator, Bill Donahue -Risk Consultant, Erika Briggs- Finance Director.

### **Agenda Item 2 - Adoption/Amendments to the Agenda**

Mr. Stark motioned, second by Mrs. Stark to approve the agenda. Motion passed by acclamation.

### **Agenda Item 3 - Approval of Minutes – June 3<sup>rd</sup>, 2019**

Bieritz motioned, second by Mr. Stark to approve the minutes. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None.

### **Agenda Item 5 - Financial Update**

Ms. Briggs distributed a finance update that consisted of the General Fund revenue and expense totals and the Budgeted Fund revenue and expense totals. The Circuit Clerk's office had an error between the new judicial system and the old which has caused revenue to be delayed in the accounting system. All fines and fees should be getting collected and should eventually be recorded properly.

### **Agenda Item 6 – Ordinance: Budget Amendment for Building & Grounds**

Mr. Stark moved, second by Bieritz, to discuss.

When the county moved from the Annex to the Administration Building, the telephone system needed to be transferred. At the same time, it was up for renewal with MCG. The Chairman at that time did not find a need to renew with MCG since they were just the agent to Call One. It was the county's intent to leave Call One and switch to AT&T. This change has taken longer than expected and prices with Call One increased for a period of time due to no contract signed. Since then, an agreement on prices was met. Eventually, the phones will be ported to AT&T. When that happens, the county should see a decrease in price.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Breannah Haton, Becky Stark, and Bruce Stark. 5 yes, 2 absent

### **Agenda Item 7 – Executive Session**

None

### **Agenda Item 8 - Items of Information**

Mr. Stark approached the committee with the idea of the County Board Chairman having a 401K since the Chairman position was pulled from IMRF and can not be added back. The county would contribute the same amount to the 401K that it does for IMRF. If possible, he would like the item to be added to the

next Finance Meeting. Chairman Baughn informed the committee that the audit to be performed by Clifton Larson Allen is moving forward. Sandy Cook from Clifton Larson Allen spoke with Daughhete & Parks about concerns they originally had with the County's audit. Sandy did not believe this would be a problem for them to perform the audit. There are some departments that are concerned about grant funding being interrupted due to a late audit. The Chairman told the committee that Sandy Cook would assist in writing a letter to the State that would hopefully suffice any of their concerns on the matter. Chairman also shared with the committee that the County had not officially made any changes, but it seems the County will be changing health insurance companies as well as changing from self-funded to fully insured. There is a huge savings in these changes which would benefit the county at large.

**Agenda Item 9 – Adjournment**

Chairman Fourez adjourned the meeting at 5:34 PM.

Minutes by: Erika Briggs, County Board



### General Fund Revenue as of July 31<sup>st</sup>, 2019

**Liquor Licenses** – There has been a decrease in the number of liquor licenses filed. In FY 2018, there were a few businesses that obtained liquor license, closed, were resold, and licenses were obtained again. This caused an increase in the number of licenses received in FY 2018.

**Sales Tax/Regular** – Decreased from FY 2018

**Hotel/Motel** – decrease in the hotel/motel tax collected. The county does not keep any of this. It is distributed to the Vermillion County Conservation District and the Danville Area Convention Bureau. It is also only county facilities and none within city limits.

**State Salary Probation Reimbursement** –The reimbursement allocation for SFY 2018 was \$726,683. The reimbursement allocation for SFY 2019 is \$619,054 and has all been received. The 2019 projected reimbursement is \$921,287.

**S.S.A. Reimbursement/Prisoners** – This is the Social Security collected from any prisoners who receive it while in the county jail. This is out of the county's control.

**Public & Co Fees:** These fees have been deposited through May.

**Court Security Fees** – These fees have been deposited through May and not collected as of July 1<sup>st</sup>.

**Sheriff Services** – Reimbursement for deputies at county events (example: Vermillion County Fair).

**Sheriff's Sale Fees** – This is a fee when foreclosed property is sold. County has no control.

**Bond Forfeiture** – After switching to New World, bond forfeiture deposits were recorded in the Fines line item (which is already low). This is being corrected by the Treasurer's office.

**County Jail Medical Fee** – This is a fee at the PSB that the inmates have to pay to receive treatment (like a copay).

**Penalty, Cost & Interest** – This is over the budget amount. It is just not over as high as percentage compared to last year.

**Lump Sum Charges** – Deposits normally made monthly. None since January. This is an additional charge of \$15 for every \$40 fine imposed on criminal and traffic offenses. This will end July 1<sup>st</sup>, 2019.

**5% DNA ID- Circuit Clerk** – Deposits normally made monthly. None since January.

**5% Youth Diversion** – Deposits normally made monthly. None since January.

**Transfers In** – Last year a large transfer was contributed to the General Fund. This was known to be a one-time transfer from another fund and was done to assist the General Fund budget.



# Fund Equity Changes Report

Through 07/30/19

Summary Listing

Fund	Fund Description	Beginning Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
<b>Fund Category: Governmental Funds</b>						
<b>Fund Type: General Fund</b>						
001	GENERAL FUND	7,622,350.69	(1,679,479.79)	8,097,982.08	8,584,701.05	5,456,151.93
	<b>Fund Type: General Fund Totals</b>	<b>\$7,622,350.69</b>	<b>(\$1,679,479.79)</b>	<b>\$8,097,982.08</b>	<b>\$8,584,701.05</b>	<b>\$5,456,151.93</b>
<b>Fund Type: Special Revenue Funds</b>						
002	IMRF FUND	1,357,370.84	(147,977.64)	658,547.66	752,892.16	1,115,048.70
003	VERMILION CO HEALTH DEPARTMENT	923,745.18	63,955.97	1,030,840.54	807,897.11	1,210,644.58
004	MENTAL HEALTH 708 FUND	466,281.34	68,722.69	504,633.54	606,482.72	433,154.85
006	PSB RENT FUND	8,324,729.04	(22,323.90)	6,318,578.03	4,501,103.36	10,119,879.81
007	COUNTY HIGHWAY FUND	955,768.45	(340,434.05)	245,960.69	856,691.66	4,603.43
009	LAW ENFORCEMENT FUND	4,120,585.06	254,129.13	568,666.90	899,210.58	4,044,170.51
010	INDEMNITY FUND	139,533.23	6,622.93	43,686.54	50,202.70	139,640.00
011	ANIMAL CONTROL FUND	180,663.90	(11,282.91)	425,635.59	409,231.67	185,784.91
013	GIS AUTOMATION FUND	393,625.90	(104,155.64)	117,956.83	171,706.45	235,720.64
014	PROBATION SERVICE FUND	145,944.70	22,566.68	42,983.89	104,421.08	107,074.19
015	COUNTY CLERK VITAL RECORDS	44,282.16	(1,476.82)	9,417.97	11,119.35	41,103.96
018	CO CLERK TAX AUTOMATION FUND	10,948.50	(178.76)	1,800.48	.00	12,570.22
019	FICA (SOCIAL SECURITY)	642,311.99	(343,125.58)	677,510.60	742,922.86	233,774.15
022	STATE'S ATTY AUTOMATION	12,700.13	(3,615.27)	1,372.75	3,477.31	6,980.30
035	CORONER'S AUTOMATION	34,273.26	12,832.68	14,331.95	1,342.61	60,095.28
041	CAPITAL IMPROVEMENTS FUND	1,650,583.86	(678,554.56)	24,401.86	231,600.40	764,830.76
042	NORTH FORK SPEC SERV AREA 1	270,419.52	40,380.15	2,843.95	13,927.16	299,716.46
043	NORTH FORK SPEC SERV AREA 2	79,540.35	13,000.27	1,592.42	5,247.91	88,885.13
044	NORTH FORK SPEC SERV AREA 3	18,889.81	2,715.50	309.95	1,009.22	20,906.04
048	LAW ENFORCEMENT GRANT	25.15	.00	5,886.20	.00	5,911.35
062	COUNTY BRIDGE FUND	1,311,248.42	185,160.14	23,828.12	210,739.78	1,309,496.90
063	LAW LIBRARY FUND	156,074.58	(90,186.43)	16,816.59	13,678.48	69,026.26
069	WORKING CASH FUND	291,458.27	(291,565.12)	.00	.00	(106.85)
071	TRAFFIC FEE FUND	192,520.95	47,681.46	26,772.49	90,614.41	176,360.49
074	COURT AUTOMATION FUND	124,743.13	(12,606.30)	64,982.13	106,851.78	70,267.18
075	COURT SECURITY FEE FUND	59,187.78	14,855.86	141,197.59	97,910.44	117,330.79
076	RECORDER SPECIAL FUND	210,235.52	28,894.39	22,977.21	7,925.45	254,181.67
078	CIRCUIT CLERK OPER & ADMIN	56,465.08	2,289.25	3,074.06	3,014.16	58,814.23
079	COURT DOCUMENT STORAGE FUND	230,089.13	(40,828.43)	74,946.05	93,169.60	171,037.15
080	DRUG COURT FEE FUND	64,025.34	3,814.14	1,544.32	(195.00)	69,578.80
081	VC ELECTRONIC MONITOR	73,463.90	(28,331.34)	12,263.66	11,102.00	46,294.22
086	BOARD OF ELECTION FUND	1,839.09	(29.70)	.00	.00	1,809.39
088	TREASURER AUTOMATION FUND	81,042.69	(2,600.13)	56,748.00	4,369.37	130,821.19
090	VC TRUSTEE REVOLVING FUND	42,811.33	(541.77)	8,990.78	16,368.60	34,891.74
091	CHILD SUPPORT/MAINT	134,562.69	(28,913.77)	.00	30,809.32	74,839.60
097	VICTIM WITNESS/ATTY GENERAL	36,163.19	(4,834.79)	21,951.47	18,968.07	34,311.80
099	VC MEG/EXP MULTI-JUR NARC	293.52	.00	.00	.00	293.52
	<b>Fund Type: Special Revenue Funds Totals</b>	<b>\$22,838,446.98</b>	<b>(\$1,385,941.67)</b>	<b>\$11,173,050.81</b>	<b>\$10,875,812.77</b>	<b>\$21,749,743.35</b>
	<b>Fund Category: Governmental Funds Totals</b>	<b>\$30,460,797.67</b>	<b>(\$3,065,421.46)</b>	<b>\$19,271,032.89</b>	<b>\$19,460,513.82</b>	<b>\$27,205,895.28</b>



# Fund Equity Changes Report

Through 07/30/19

Summary Listing

Fund	Fund Description	Beginning Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
<b>Fund Category: Proprietary Funds</b>						
<b>Fund Type: Enterprise Funds</b>						
066	VC SOLID WASTE MANAGEMENT	940,447.69	18,642.47	169,597.56	118,956.77	1,009,730.95
	<b>Fund Type: Enterprise Funds Totals</b>	<b>\$940,447.69</b>	<b>\$18,642.47</b>	<b>\$169,597.56</b>	<b>\$118,956.77</b>	<b>\$1,009,730.95</b>
<b>Fund Type: Internal Service Funds</b>						
005	LIABILITY INSURANCE FUND	1,503,572.13	(625,172.05)	426,362.65	682,052.34	622,710.39
	<b>Fund Type: Internal Service Funds Totals</b>	<b>\$1,503,572.13</b>	<b>(\$625,172.05)</b>	<b>\$426,362.65</b>	<b>\$682,052.34</b>	<b>\$622,710.39</b>
	<b>Fund Category: Proprietary Funds Totals</b>	<b>\$2,444,019.82</b>	<b>(\$606,529.58)</b>	<b>\$595,960.21</b>	<b>\$801,009.11</b>	<b>\$1,632,441.34</b>
<b>Fund Category: Fiduciary Funds</b>						
<b>Fund Type: Private-Purpose Trust Funds</b>						
052	ELECTRONIC CITATION FUND	23,111.33	(1,259.99)	1,951.68	.00	23,803.02
072	TREASURER'S ACCT FUND	56,771.73	(7,595.64)	19.81	784.26	48,411.64
	<b>Fund Type: Private-Purpose Trust Funds Totals</b>	<b>\$79,883.06</b>	<b>(\$8,855.63)</b>	<b>\$1,971.49</b>	<b>\$784.26</b>	<b>\$72,214.66</b>
	<b>Fund Category: Fiduciary Funds Totals</b>	<b>\$79,883.06</b>	<b>(\$8,855.63)</b>	<b>\$1,971.49</b>	<b>\$784.26</b>	<b>\$72,214.66</b>
	<b>Grand Totals</b>	<b>\$32,984,700.55</b>	<b>(\$3,680,806.67)</b>	<b>\$19,868,964.59</b>	<b>\$20,262,307.19</b>	<b>\$28,910,551.28</b>



**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE CORONER'S OFFICE**

**WHEREAS**, the Coroner's Office sustained the loss of a vehicle to the recent hail storm and said vehicle was considered a total loss by the insurance company; and

**WHEREAS**, to replace the vehicle will require an amendment of the budget as the need for such vehicle cannot be otherwise addressed; and

**WHEREAS**, the circumstances for such need is further set out in the Request for Amendment as attached hereto and incorporated herein by reference; and,

**WHEREAS**, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2018-2019 as set out below:

**035.350.00.4291 Maint./Repair - Vehicles** **\$33,300.00**

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the August 13, 2019 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 13<sup>th</sup> day of August 2019 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

**APPROVED BY Finance Personnel:**

<b><u>Steve Fourez</u></b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Committee Chairperson</b>			
<b>Wesley Biertitz</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Robert Boyd</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Breannah Haton</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Becky Stark</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Bruce Stark</b>	<b>Y</b>	<b>N</b>	<b>A</b>
<b>Adam Hart</b>	<b>Y</b>	<b>N</b>	<b>A</b>

**Request for Amendment  
Fiscal Budget  
2018 - 2019**

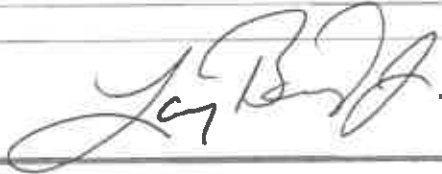
Dept: Coroner

Date: 7-12-19

Account Number	Account Description	Original Appr.	Additional	To Read
<u>035.350.00.4291</u>	<u>Maint/Repair - Vehicles</u>	\$ <u>2,000</u>	\$ <u>33,300</u>	<u>35300</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

**Narrative:**

Requesting additional funds for the purchase of a vehicle for the Coroner's Office. The 2010 Dodge Avenger was damaged beyond repair in the recent hail storm. I would like the additional monies to purchase a vehicle that we can outfit next budget year to transport decedents to autopsy and to our morgue which we will build next year. I have postponed the building of the morgue due to this recent purchase and the time to allow for the building and grounds workers to remove the storage furniture and records from my area intended for the building of the morgue. The money from the insurance company was insufficient to purchase any vehicle for our office (\$6400). We would have needed to purchase a vehicle and this was the opportune time to do that.



Department Head



**Approved By:**

Committee

Finance Committee

Chairman

Chairman

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR VERMILION COUNTY SCHOOL SUPERINTENDENT**

**WHEREAS**, the Superintendent of Schools has available funds to use for wages; and

**WHEREAS**, the funds will come from the State of Illinois and requires that the County pay the wages and receive reimbursement; and

**WHEREAS**, the budget therefore needs to be amended to show a change in both revenue and expense accordingly and was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor be authorized and instructed to amend the budget for fiscal year 2018-2019 by appropriating the sum of NINE THOUSAND TWO HUNDRED SIXTY DOLLARS AND NO/CENTS as follows:

<b>001.101.00.3353</b>	<b>REVENUE – School Service Grant</b>	<b>\$9,260.00</b>
<b>001.420.59.4101</b>	<b>EXPENSE - School Service – Salary Personnel</b>	<b>\$9,260.00</b>

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermilion County, Illinois at the August 13, 2019 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 13<sup>th</sup> day of August 2019 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

**Superintendent of Schools – School Service Grant  
APPROVED BY Health and Education:**

<b>Kevin Green</b> Chairman	<input checked="" type="radio"/> Y	<input type="radio"/> N	<input type="radio"/> A
<b>Phearn Butler</b>	<input type="radio"/> Y	<input type="radio"/> N	<input checked="" type="radio"/> A
<b>Marla Mackiewicz</b>	<input checked="" type="radio"/> Y	<input type="radio"/> N	<input type="radio"/> A
<b>Charles Mockbee</b>	<input checked="" type="radio"/> Y	<input type="radio"/> N	<input type="radio"/> A
<b>Chuck Nesbitt</b>	<input checked="" type="radio"/> Y	<input type="radio"/> N	<input type="radio"/> A
<b>James Watson</b>	<input checked="" type="radio"/> Y	<input type="radio"/> N	<input type="radio"/> A
<b>Daniel Wright</b>	<input checked="" type="radio"/> Y	<input type="radio"/> N	<input type="radio"/> A

**Request for Amendment  
Fiscal Budget  
2018 - 2019**

Dept: Regional Superintendent

Date: 07/19/19

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.101.00.03353</u>	<u>School Service Grant</u>	\$ <u>0</u>	\$ <u>9,260</u>	<u>9260</u>
		\$	\$	
<u>01.420.59.04101</u>	<u>Salary Personnel</u>	\$ <u>0</u>	\$ <u>9,260</u>	<u>9260</u>
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	

**Narrative:**

**This budget amendment is necessary to create an additional line in the 2018-19 budget to allow revenue and expenditures to flow from a state funding source outside the county budget for the purpose of paying additional stipends to county employees. The funding source is the ROE School Service Line which is state money outside the county budget.**



Department Head:



**Approved By:**

\_\_\_\_\_ Committee

Finance Committee

Chairman

Chairman

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE COURT ADMINISTRATION - JUDICIAL**

**WHEREAS**, Court Administration - Judicial is in need of additional funds for court appointed conflict counsel to represent those individuals the Public Defender cannot represent due to professional ethical rules, typically in multiple defendant cases, and the increase is due primarily to charges involving felony murder cases, and these are expenses for the remainder of 2019 budget year; and

**WHEREAS**, such change is required to adhere to State and Federal legal requirements; and

**WHEREAS**, this requires an infusion of additional funds in the amount of \$100,000.00; and,

**WHEREAS**, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermillion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2018-2019 as set out below:

**001.240.00.4271 Contractual – Legal Fees** **\$100,000.00**  
And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermillion County, Illinois at the August 13, 2019 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 13<sup>th</sup> day of August 2019 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermillion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Budget Amendment – Judicial

APPROVED BY Judicial and Rules:

<u>Adam Hart</u>	Y	N	<u>A</u>
Committee Chairperson			
Natalie Duncan	Y	N	<u>A</u>
Robert Boyd	Y	N	<u>A</u>
Phearn Butler	<u>Y</u>	N	A
Tom Morse	<u>Y</u>	N	A
Nancy O’Kane	<u>Y</u>	N	A
Chuck Mockbee	<u>Y</u>	N	A

APPROVED BY Finance Personnel:

<u>Steve Fourez</u>	Y	N	A
Committee Chairperson			
Wesley Biertitz	Y	N	A
Robert Boyd	Y	N	A
Breannah Haton	Y	N	A
Becky Stark	Y	N	A
Bruce Stark	Y	N	A
Adam Hart	Y	N	A



**Request for Amendment  
Fiscal Budget  
2018 - 2019**

Dept: Judicial & Rules

Date: 7-15-19

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.240.00.4271</u>	<u>Contractual/Legal Fees</u>	<u>\$ 210,000</u>	<u>\$ 100,000</u>	<u>\$310,000</u>
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	
		\$	\$	

**Narrative:**

**The Judiciary is requesting additional sums to this line item for contractual legal fees paid to appointed counsel defending primarily persons charged with felony murders. The number of appointments exceeded that which was anticipated for the fiscal year.**

*[Signature]*  
Department Head: Cynthia Nivalice

**Approved By:**

**Committee**

**Finance Committee**

Chairman

Chairman

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ORDINANCE**

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE FOR THE STATES ATTORNEY’S OFFICE – LINE ITEM TRANSFER**

**WHEREAS**, the State’s Attorney’s Office desires to move funds from the Book and Periodicals line to Case Expense to ensure adequate funding of case expenses for the remainder of 2019 budget year; and

**WHEREAS**, such change requires a line item transfer; and

**WHEREAS**, this money was budgeted, albeit in a different line, and so it is not an addition to the annual budget; and,

**WHEREAS**, the budget therefore needs to be amended accordingly and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT ORDAINED** by the County Board of Vermillion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2018-2019 as set out below:

**001.220.00.4213 Books and Periodicals      001.220.00.4366 Case Expense      \$7,459.76**

And the totals be adjusted accordingly.

**PRESENTED, APPROVED AND ORDAINED** by the County Board of Vermillion County, Illinois at the August 13, 2019 A.D. Session.

***This amendment takes two thirds majority for passage.***

DATED this 13<sup>th</sup> day of August 2019 A.D.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermillion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Budget Amendment – State’s Attorney

APPROVED BY Judicial and Rules:

<u>Adam Hart</u>	Y	N	<u>A</u>
Committee Chairperson			
Natalie Duncan	Y	N	<u>A</u>
Robert Boyd	Y	N	<u>A</u>
Phearn Butler	<u>Y</u>	N	A
Tom Morse	<u>Y</u>	N	A
Nancy O’Kane	<u>Y</u>	N	A
Chuck Mockbee	<u>Y</u>	N	A

APPROVED BY Finance Personnel:

<u>Steve Fourez</u>	Y	N	A
Committee Chairperson			
Wesley Bieritz	Y	N	A
Robert Boyd	Y	N	A
Becky Stark	Y	N	A
Bruce Stark	Y	N	A
Breannah Haton	Y	N	A
Adam Hart	Y	N	A

**Request for Transfer  
Fiscal Budget  
2018 - 2019**

**Dept:** State's Attorney - 220

**Date:** 07 - 10 - 2019

**From:** Books and Periodicals

**To:** Case Expense

Line Item	Description	Line Item	Description	Amount
001 - 220 - 00 - 04213	Books & Periodicals	001 - 220 - 00 - 04366	Case Expense	\$ 7,459.76
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$
-	-	-	-	\$

**NARRATIVE:**

We are requesting to move the amount above from our Books and Periodicals line to our Case Expense line to help cover for the remainder of the 2019 Fiscal Year.



Department Head: \_\_\_\_\_

**Approved By:**

\_\_\_\_\_ Committee

\_\_\_\_\_ Finance Committee

Chairman

Chairman

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ORDINANCE**

**RE: SALARY SCHEDULE and BUDGET AMENDMENT- Public Defender and State's Attorney**

WHEREAS, the County has elected to participate in the reimbursement program for the Public Defender salary which requires the salary to be set at a given level based upon the salary as set by the State of Illinois for the State's Attorney; and,

WHEREAS, the salary for the State's Attorney was changed effective July 1, 2019 to \$173,744.77 to allow for a cost of living increase of \$3,573.59, and the salary therefore for the Public Defender should accordingly be changed to \$156,370.29 also effective July 1, 2019, all as shown in the attached exhibit which is hereby incorporated herein by reference; and,

WHEREAS, such a change in the Public Defender and State's Attorney's salary requires the County Board to pass an appropriate budget amendment to each budget and approve the Public Defender salary change specifically in order to maintain our reimbursement status, and this need was not known when the budget was prepared, and thus was not included.

**NOW, THEREFORE BE IT FURTHER ORDAINED** by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2018-2019 as set out below:

**PUBLIC DEFENDER:**

001.250.00.4110	<i>Salary – Department Head</i>	\$1,347.00
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**STATE'S ATTORNEY:**

001.220.00.04110	<i>Department Head Salary Line</i>	\$1,496.00
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**PRESENTED, APPROVED, AND ORDAINED** by the County Board of Vermilion County, Illinois at the August 13th, 2019, meeting.

DATED, this 13th day of August, 2019.

*This amendment takes two thirds majority for passage.*

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_



**Request for Amendment  
Fiscal Budget  
2018 - 2019**

Dept: 220 - State's Attorney

Date: 7/17/2019

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.220.00.04110</u>	<u>Dept. Head Salary Line</u>	\$ <u>170,172</u>	\$ <u>1,496</u>	\$ <u>\$171,668.00</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

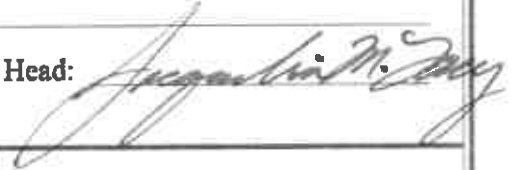
**Narrative:**

Legislature passed COLA for all State's Attorneys in Illinois. Therefore, pursuant to the statute, we are requesting additional funds of \$1,496.00 to cover the 2.1% required raise for the remainder of the budget year.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



Department Head:



Approved By:

Committee

Finance Committee

Chairman

Chairman

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



Illinois Department of Revenue  
**Salary Reimbursement**

VERMILION COUNTY  
 6 N VERMILION STREET  
 DANVILLE, IL 618325879

Letter Date: 7/9/2019  
 Fiscal Year: 2020  
 Effective as of: 7/1/2019

The state's attorney and assistant state's attorney salary reimbursement amounts will be:

<b>Base Salary</b>	<b>2.10 % COLA</b>	<b>Salary</b>
\$170,171.18	\$3,673.59	\$173,744.77

**Reimbursement breakdown**

	<b>Total Reimbursement</b>	<b>Monthly Reimbursement</b>
1 State's Attorney Salary- less 1988 subtraction	\$151,913.77	\$12,659.48
2 Assistant State's Attorney Mental Health Institution:	\$0.00	\$0.00
3 Assistant State's Attorney Higher Education Facility:	\$4,000.00	\$333.33
	Danville Area Community College	
<b>Total</b>	<b>\$155,913.77</b>	<b>\$12,992.81</b>

Your initial multi-month payment will be issued by the Comptroller's Office and monthly payments will then follow accordingly.

Our records show that you have a full-time Public Defender. Per Illinois Statute 55 ILCS 5/3-4007, the Public Defender's salary must be at least 90% of the State's Attorney's salary. Effective 7/1/19 the new Public Defender's salary should be \$156,370.29. We will need you to fill out a new PTAX-451 as well as providing us with County Board action (Minutes or Resolution) authorizing the new salary.

If you have any questions, please contact our Springfield office weekdays between 8:30 a.m. and 4:30 p.m.

PROPERTY TAX DIVISION 3-450  
 ASSESSMENT EDUCATION  
 ILLINOIS DEPARTMENT OF REVENUE  
 PO BOX 19033  
 SPRINGFIELD IL 62794-9033

217 785-1356  
 217 782-9932 fax  
 rev.propertytaxed@illinois.gov



**RESOLUTION**

**RE: SALARY SCHEDULE – Public Defender**

WHEREAS, the County has elected to participate in the reimbursement program for the Public Defender salary which requires the salary to be set at a given level based upon the salary as set by the State of Illinois for the State’s Attorney; and,

WHEREAS, the salary for the State’s Attorney was changed effective July 1, 2019 to \$173,744.77 to allow for a cost of living increase of \$3,573.59, and the salary therefore for the Public Defender should accordingly be changed to \$156,370.29 also effective July 1, 2019, all as shown in the attached exhibit which is hereby incorporated herein by reference; and,

WHEREAS, such a change in the Public Defender and State’s Attorney’s salary requires the County Board to pass an appropriate budget amendment to each budget and approve the Public Defender salary change specifically in order to maintain our reimbursement status; and,

WHEREAS, THE Board desires to make of record it’s approval of such salary change as suggested by the State of Illinois

NOW, THEREFORE, BE IT RESOLVED by the County Board of Vermilion County, Illinois that the Public Defender salary be set at \$156,370.29 as set out in the attachments, and that the County Board Chairman and Vermilion County Treasurer be requested to execute such other or further documents necessary to facilitate this change.

PRESENTED, APPROVED, AND RESOLVED by the County Board of Vermilion County, Illinois at the August 13th, 2019, meeting.

DATED, this 13th day of August, 2019.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
Chairman, Vermilion County Board

ATTEST:

\_\_\_\_\_  
Clerk of the County Board

Salary – Public Defender

APPROVED BY Judicial and Rules:

<u>Adam Hart</u> Committee Chairperson	Y	N	(A)
Natalie Duncan	Y	N	(A)
Robert Boyd	Y	N	(A)
Phearn Butler	(Y)	N	A
Tom Morse	(Y)	N	A
Nancy O’Kane	(Y)	N	A
Chuck Mockbee	(Y)	N	A

APPROVED BY Finance Personnel:

<u>Steve Fourez</u> Committee Chairperson	Y	N	A
Wesley Bieritz	Y	N	A
Robert Boyd	Y	N	A
Breannah Haton	Y	N	A
Becky Stark	Y	N	A
Bruce Stark	Y	N	A
Adam Hart	Y	N	A

**Request for Amendment  
Fiscal Budget  
2018 - 2019**

Dept: Public Defender (250)

Date: 7/15/19

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.280.00.4110</u>	<u>Salary - Department Head</u>	\$ <u>153,153</u>	\$ <u>1,347</u>	<u>154,502</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

**Narrative:**

The State of Illinois increased the annual salary for the State's Attorney.

This budget amendment keeps the Public Defender's salary at 90% of the State's Attorney's salary.

By maintaining this 90% ratio, the county can be reimbursed for 81% of the Public Defender's salary by the State of Illinois.



Department Head: Michael T. Mann

**Approved By:**

\_\_\_\_\_  
Committee  
\_\_\_\_\_  
Chairman

**Finance Committee**

\_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2018 Amended Budget	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 Initialization	2019 vs 2020
Fund 001 - GENERAL FUND							
EXPENSE							
Department 140 - TREASURER							
Project 00 - GENERAL							
PERSONNEL SERVICES							
4101 SALARY - PERSONNEL	109,009.00	109,009.00	74,478.27	112,280.00	112,280.00		.00
4102 SALARY - PART-TIME	10,000.00	9,985.41	3,446.25	11,000.00	11,000.00		.00
4110 SALARY - DEPARTMENT HEAD	70,710.00	70,710.00	41,992.60	70,710.00	70,710.00		.00
4155 INSURANCE - LIFE/HEALTH	.00	.00	4,328.25	11,000.00	13,000.00		2,000.00
	\$189,719.00	\$189,704.41	\$124,245.37	\$204,990.00	\$206,990.00		\$2,000.00
PERSONNEL SERVICES Totals							
SUPPLIES & MATERIALS							
4210 SUPPLIES/OFFICE	7,500.00	7,499.48	2,000.00	2,000.00	2,000.00		.00
	\$7,500.00	\$7,499.48	\$2,000.00	\$2,000.00	\$2,000.00		\$0.00
SUPPLIES & MATERIALS Totals							
OTHER SERVICES & CHARGES							
4270 POSTAGE	25,100.00	25,014.76	235.00	22,700.00	22,700.00		.00
4280 PUBLICATIONS	3,900.00	3,633.92	.00	.00	.00		.00
4290 MAINT/REPAIR - EQUIPMENT	100.00	.00	.00	.00	.00		.00
4361 CONTRACTUAL/PROF SERVICES	4,150.00	4,150.00	.00	.00	.00		.00
4364 EDUCATION/TRAINING	450.00	446.00	.00	.00	.00		.00
	\$33,700.00	\$33,244.68	\$235.00	\$22,700.00	\$22,700.00		\$0.00
OTHER SERVICES & CHARGES Totals							
Project 00 - GENERAL Totals	\$230,919.00	\$230,448.57	\$126,480.37	\$229,690.00	\$231,690.00		\$2,000.00
Department 140 - TREASURER Totals	\$230,919.00	\$230,448.57	\$126,480.37	\$229,690.00	\$231,690.00		\$1,000.00
EXPENSE TOTALS	\$230,919.00	\$230,448.57	\$126,480.37	\$229,690.00	\$231,690.00		\$2,000.00
Fund 001 - GENERAL FUND Totals	\$230,919.00	\$230,448.57	\$126,480.37	\$229,690.00	\$231,690.00		\$2,000.00
EXPENSE TOTALS	(\$230,919.00)	(\$230,448.57)	(\$126,480.37)	(\$229,690.00)	(\$231,690.00)		(\$2,000.00)
Fund 010 - INDEMNITY FUND							
REVENUE							
Department 101 - GENERAL							
Project 00 - GENERAL							
CHARGES FOR SERVICES							
3516 TAX SALE FEES	40,000.00	51,380.00	43,680.00	35,000.00	43,680.00		8,000.00
	\$40,000.00	\$51,380.00	\$43,680.00	\$35,000.00	\$43,680.00		\$8,000.00
CHARGES FOR SERVICES Totals							
MISCELLANEOUS REVENUES							
3701 INTEREST	730.00	16.16	6.54	730.00	730.00		.00
	\$730.00	\$16.16	\$6.54	\$730.00	\$730.00		\$0.00
MISCELLANEOUS REVENUES Totals							
Project 00 - GENERAL Totals	\$40,730.00	\$51,396.16	\$43,686.54	\$35,730.00	\$43,730.00		\$8,000.00



# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2018 Amended Budget	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 Initialization	2019 vs 2020
Fund	<b>010 - INDEMNITY FUND</b>						
	REVENUE						
	Department 101 - GENERAL						
	Project 00 - GENERAL						
	TRANSFERS						
4610	TRANSFER	40,730.00	44,773.23	81,906.16	50,202.70	81,906.00	(.16)
	TRANSFERS Totals	\$40,730.00	\$44,773.23	\$81,906.16	\$50,202.70	\$81,906.00	(\$0.16)
	Project 00 - GENERAL						
	Department 199 - INDEMNITY FUND						
	EXPENSE TOTALS	\$40,730.00	\$44,773.23	\$81,906.16	\$50,202.70	\$81,906.00	(\$0.16)
	Fund 010 - INDEMNITY FUND Totals	\$40,730.00	\$44,773.23	\$81,906.16	\$50,202.70	\$81,906.00	(\$0.16)
	REVENUE TOTALS	\$40,730.00	\$51,396.16	\$35,730.00	\$43,686.54	\$43,730.00	\$8,000.00
	EXPENSE TOTALS	\$40,730.00	\$51,396.16	\$35,730.00	\$43,686.54	\$43,730.00	\$8,000.00
	Fund 010 - INDEMNITY FUND Totals	\$0.00	\$6,622.93	(\$46,176.16)	(\$46,516.16)	(\$38,176.00)	\$8,000.16
	Fund 072 - TREASURER'S ACCT FUND						
	REVENUE						
	Department 101 - GENERAL						
	Project 00 - GENERAL						
	MISCELLANEOUS REVENUES						
3701	INTEREST	320.00	459.77	320.00	19.81	320.00	.00
	MISCELLANEOUS REVENUES Totals	\$320.00	\$459.77	\$320.00	\$19.81	\$320.00	\$0.00
	Project 00 - GENERAL						
	Department 101 - GENERAL						
	REVENUE TOTALS	\$320.00	\$459.77	\$320.00	\$19.81	\$320.00	\$0.00
	Fund 959 - TREASURERS ACCOUNT						
	EXPENSE						
	Department 959 - TREASURERS ACCOUNT						
	Project 00 - GENERAL						
	PERSONNEL SERVICES						
4101	SALARY - PERSONNEL	6,500.00	6,500.00	6,500.00	.00	6,500.00	.00
	PERSONNEL SERVICES Totals	\$6,500.00	\$6,500.00	\$6,500.00	\$0.00	\$6,500.00	\$0.00
	OTHER SERVICES & CHARGES						
4270	POSTAGE	1,500.00	1,500.00	4,000.00	.00	5,000.00	1,000.00
4374	MISCELLANEOUS EXPENSES	.00	55.41	.00	.00	.00	.00
	OTHER SERVICES & CHARGES Totals	\$1,500.00	\$1,555.41	\$4,000.00	\$0.00	\$5,000.00	\$1,000.00



# Budget Worksheet Report

## Budget Year 2020

Account	Account Description	2018 Amended Budget	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 Initialization	2019 vs 2020
Fund	<b>072 - TREASURER'S ACCT FUND</b>						
	<b>EXPENSE</b>						
	Department 959 - TREASURERS ACCOUNT						
	Project 00 - GENERAL TRANSFERS						
4610	TRANSFER	320.00	.00	1,104.26	784.26	1,104.00	(.26)
	<b>TRANSFERS Totals</b>	\$320.00	\$0.00	\$1,104.26	\$784.26	\$1,104.00	(\$0.26)
	Project 00 - GENERAL TRANSFERS	\$8,320.00	\$8,055.41	\$11,604.26	\$784.26	\$12,604.00	\$999.74
	Department 959 - TREASURERS ACCOUNT TOTALS	\$8,320.00	\$8,055.41	\$11,604.26	\$784.26	\$12,604.00	\$999.74
	<b>EXPENSE TOTALS</b>	\$8,320.00	\$8,055.41	\$11,604.26	\$784.26	\$12,604.00	\$999.74
	Fund 072 - TREASURER'S ACCT FUND Totals	\$320.00	\$459.77	\$320.00	\$19.81	\$320.00	\$0.00
	<b>REVENUE TOTALS</b>	\$8,320.00	\$8,055.41	\$11,604.26	\$784.26	\$12,604.00	\$999.74
	<b>EXPENSE TOTALS</b>	(\$8,000.00)	(\$7,595.64)	(\$11,284.26)	(\$764.45)	(\$12,284.00)	(\$999.74)
Fund	<b>068 - TREASURER AUTOMATION FUND</b>						
	<b>REVENUE</b>						
	Department 101 - GENERAL						
	Project 00 - GENERAL CHARGES FOR SERVICES						
3516	TAX SALE FEES	13,000.00	26,215.00	47,255.00	44,580.00	47,255.00	.00
3519	TECHNOLOGY SERVICES FEES	4,000.00	2,495.00	4,000.00	11,749.00	4,000.00	.00
	<b>CHARGES FOR SERVICES Totals</b>	\$17,000.00	\$28,710.00	\$51,255.00	\$56,309.00	\$51,255.00	\$0.00
	<b>MISCELLANEOUS REVENUES</b>						
3701	INTEREST	10.00	436.42	10.00	3.00	10.00	.00
	<b>MISCELLANEOUS REVENUES Totals</b>	\$10.00	\$436.42	\$10.00	\$3.00	\$10.00	\$0.00
	Project 00 - GENERAL Totals	\$17,010.00	\$29,146.42	\$51,265.00	\$56,312.00	\$51,265.00	\$0.00
	Department 101 - GENERAL Totals	\$17,010.00	\$29,146.42	\$51,265.00	\$56,312.00	\$51,265.00	\$0.00
	<b>REVENUE TOTALS</b>	\$17,010.00	\$29,146.42	\$51,265.00	\$56,312.00	\$51,265.00	\$0.00
	Department 965 - TREASURER AUTOMATION						
	Project 00 - GENERAL PERSONNEL SERVICES						
4101	SALARY - PERSONNEL	5,946.00	722.84	12,220.00	.00	12,587.00	367.00
	<b>PERSONNEL SERVICES Totals</b>	\$5,946.00	\$722.84	\$12,220.00	\$0.00	\$12,587.00	\$367.00
	<b>SUPPLIES &amp; MATERIALS</b>						
4210	SUPPLIES/OFFICE	13,700.00	13,686.09	18,000.00	2,501.47	18,000.00	.00
	<b>SUPPLIES &amp; MATERIALS Totals</b>	\$13,700.00	\$13,686.09	\$18,000.00	\$2,501.47	\$18,000.00	\$0.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Amended Budget	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 Initialization	2019 vs 2020
<b>Fund 088 - TREASURER AUTOMATION FUND</b>							
<b>EXPENSE</b>							
Department 965 - TREASURER AUTOMATION							
Project 00 - GENERAL							
OTHER SERVICES & CHARGES							
4251 TRAVEL EXPENSE	1,050.00	566.13	1,500.00	723.20	1,500.00	.00	
4280 PUBLICATIONS	.00	.00	4,000.00	.00	4,000.00	.00	
4361 CONTRACTUAL/PROF SERVICES	6,500.00	6,473.49	12,000.00	19.70	12,000.00	.00	
4363 DUES/LICENSE FEES	300.00	300.00	300.00	300.00	300.00	.00	
4364 EDUCATION/TRAINING	500.00	.00	2,000.00	825.00	2,000.00	.00	
OTHER SERVICES & CHARGES Totals	\$8,350.00	\$7,339.62	\$19,800.00	\$1,967.90	\$19,800.00	\$0.00	
<b>CAPITAL OUTLAY</b>							
4450 OFFICE FURNITURE/EQUIPMENT	10,000.00	9,998.00	.00	.00	.00	.00	
CAPITAL OUTLAY Totals	\$10,000.00	\$9,998.00	\$0.00	\$0.00	\$0.00	\$0.00	
Project 00 - GENERAL Totals	\$37,996.00	\$31,746.55	\$50,020.00	\$4,369.37	\$50,387.00	\$367.00	
Department 965 - TREASURER AUTOMATION Totals	\$37,996.00	\$31,746.55	\$50,020.00	\$4,369.37	\$50,387.00	\$367.00	
EXPENSE TOTALS	\$37,996.00	\$31,746.55	\$50,020.00	\$4,369.37	\$50,387.00	\$367.00	
Fund 088 - TREASURER AUTOMATION FUND Totals							
REVENUE TOTALS	\$17,010.00	\$29,146.42	\$51,265.00	\$56,312.00	\$51,265.00	\$0.00	
EXPENSE TOTALS	\$37,996.00	\$31,746.55	\$50,020.00	\$4,369.37	\$50,387.00	\$367.00	
Fund 088 - TREASURER AUTOMATION FUND Totals	(\$20,986.00)	(\$2,600.13)	\$1,245.00	\$51,942.63	\$878.00	(\$367.00)	
<b>Fund 090 - VC TRUSTEE REVOLVING FUND</b>							
<b>REVENUE</b>							
Department 101 - GENERAL							
Project 00 - GENERAL							
CHARGES FOR SERVICES							
3516 TAX SALE FEES	18,000.00	60,826.25	30,000.00	8,988.89	30,000.00	.00	
CHARGES FOR SERVICES Totals	\$18,000.00	\$60,826.25	\$30,000.00	\$8,988.89	\$30,000.00	\$0.00	
<b>MISCELLANEOUS REVENUES</b>							
3701 INTEREST	9.00	10.30	9.00	1.89	9.00	.00	
MISCELLANEOUS REVENUES Totals	\$9.00	\$10.30	\$9.00	\$1.89	\$9.00	\$0.00	
Project 00 - GENERAL Totals	\$18,009.00	\$60,836.55	\$30,009.00	\$8,990.78	\$30,009.00	\$0.00	
Department 101 - GENERAL Totals	\$18,009.00	\$60,836.55	\$30,009.00	\$8,990.78	\$30,009.00	\$0.00	
REVENUE TOTALS	\$18,009.00	\$60,836.55	\$30,009.00	\$8,990.78	\$30,009.00	\$0.00	



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2018 Amended Budget	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 Initialization	2019 vs 2020
Fund	<b>090 - VC TRUSTEE REVOLVING FUND</b>						
	<b>EXPENSE</b>						
Department	<b>901 - VC TRUSTEE REVOLVING</b>						
Project	<b>00 - GENERAL</b>						
	<b>OTHER SERVICES &amp; CHARGES</b>						
4270	POSTAGE	5,000.00	5,000.00	9,000.00	9,000.00	9,000.00	.00
4280	PUBLICATIONS	2,600.00	2,532.00	7,000.00	6,885.60	7,000.00	.00
4374	MISCELLANEOUS EXPENSES	10,400.00	10,340.46	9,000.00	483.00	9,000.00	.00
	<b>OTHER SERVICES &amp; CHARGES Totals</b>	\$18,000.00	\$17,872.46	\$25,000.00	\$16,368.60	\$25,000.00	\$0.00
	<b>TRANSFERS</b>						
4610	TRANSFER	.00	43,505.86	.00	.00	.00	.00
	<b>TRANSFERS Totals</b>	\$0.00	\$43,505.86	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Project 00 - GENERAL Totals</b>	\$18,000.00	\$61,378.32	\$25,000.00	\$16,368.60	\$25,000.00	\$0.00
Department	<b>901 - VC TRUSTEE REVOLVING Totals</b>	\$18,000.00	\$61,378.32	\$25,000.00	\$16,368.60	\$25,000.00	\$0.00
	<b>EXPENSE TOTALS</b>	\$18,000.00	\$61,378.32	\$25,000.00	\$16,368.60	\$25,000.00	\$0.00
Fund	<b>090 - VC TRUSTEE REVOLVING FUND Totals</b>	\$18,009.00	\$60,836.55	\$30,009.00	\$8,990.78	\$30,009.00	\$0.00
	<b>REVENUE TOTALS</b>	\$18,000.00	\$61,378.32	\$25,000.00	\$16,368.60	\$25,000.00	\$0.00
	<b>EXPENSE TOTALS</b>	\$9.00	(\$541.77)	\$5,009.00	(\$7,377.82)	\$5,009.00	\$0.00
	<b>Net Grand Totals</b>	\$76,069.00	\$141,838.90	\$117,324.00	\$109,009.13	\$125,324.00	\$8,000.00
	<b>REVENUE GRAND TOTALS</b>	\$335,965.00	\$376,402.08	\$398,220.42	\$198,205.30	\$401,587.00	\$3,366.58
	<b>EXPENSE GRAND TOTALS</b>	(\$259,896.00)	(\$234,563.18)	(\$280,896.42)	(\$89,196.17)	(\$276,263.00)	\$4,633.42



### Treasurer Personnel

<b>Position</b>	<b>Salary 2018-2019</b>	<b>Salary 2019-2020</b>
Chief Deputy	\$ 40,000.00	\$ 41,200.00
Administrative Assistant	\$ 34,500.00	\$ 35,535.00
Deputy Treasurer - Accounts	\$ 30,500.00	\$ 31,415.00
Deputy Treasurer - Drainage	\$ 26,000.00	\$ 26,780.00
	\$ 131,000.00	\$ 134,930.00

<b>Department Number</b>	<b>Budget 2018-2019</b>	<b>Budget 2019-2020</b>
140 - Treasurer	\$ 112,280.00	\$ 112,280.00
959 - Treasurer Acct Fund	\$ 6,500.00	\$ 10,063.00
965- Treasurer Automation Fund	\$ 12,220.00	\$ 12,587.000
	\$ 131,000.00	\$ 134,930.00

Department 959 has a balance of \$49,195 ( as of 7-2-19). There is no revenue for that fund and therefore will be depleted in 4-5 years. The salary increase has been shifted to that fund to alleviate the cost on the General Fund.

Fund: 001 - GENERAL FUND

EXPENSES

Department: 120 - AUDITOR

Project: 00 - GENERAL

400 - OTHER SERVICES & FEES

Account Number	Account Description	2018 Amended Budget	2018 Actual Amount	2019 Amended Budget	2019 Actual Amount	2020 Initialization	2019 vs. 2020 Initialization Comments
4101	SALARY - PERSONNEL	60,000.0000	47,993.3900	61,800.0000	26,105.0000	55,207.0000	(6,593.0000) \$45,680 current Chief Deputy Salary \$45,207 2019-2020 Chief Deputy \$10,000 remaining for part time
4110	SALARY - DEPARTMENT HEAD	70,710.0000	70,710.0000	70,710.0000	41,992.6000	70,710.0000	0.0000 set by County Board
4155	INSURANCE - LIFE/HEALTH	0.0000	0.0000	17,000.0000	9,635.1000	25,000.0000	6,000.0000
	<b>400 - OTHER SERVICES &amp; FEES</b>	<b>\$130,710.00</b>	<b>\$117,803.39</b>	<b>\$149,510.00</b>	<b>\$77,732.70</b>	<b>\$150,917.00</b>	<b>\$1,407.00</b>
4210	SUPPLIES/OFFICE	2,500.0000	607.6400	2,000.0000	683.9500	2,000.0000	0.0000
	<b>400 - OTHER SERVICES &amp; FEES</b>	<b>\$2,500.00</b>	<b>\$607.64</b>	<b>\$2,000.00</b>	<b>\$683.95</b>	<b>\$2,000.00</b>	<b>\$0.00</b>
4251	TRAVEL EXPENSE	1,640.0000	1,639.2100	1,200.0000	0.0000	1,200.0000	0.0000
4270	POSTAGE	500.0000	62.8900	500.0000	6.8500	500.0000	0.0000
4363	DUES/LICENSE FEES	810.0000	668.8500	1,250.0000	0.0000	1,250.0000	0.0000
4364	EDUCATION/TRAINING	2,000.0000	1,975.0000	750.0000	0.0000	750.0000	0.0000
	<b>400 - CAPITAL OUTLAY</b>	<b>\$4,345.00</b>	<b>\$4,345.95</b>	<b>\$3,700.00</b>	<b>\$6.85</b>	<b>\$3,700.00</b>	<b>\$0.00</b>
4450	OFFICE FURNITURE/EQUIPMENT	1,000.0000	0.0000	0.0000	0.0000	0.0000	0.0000
	<b>400 - CAPITAL OUTLAY</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	Project Total: 00 - GENERAL	\$139,160.00	\$122,756.98	\$155,210.00	\$78,423.50	\$156,617.00	\$1,407.00
	Department Total: 120 - AUDITOR	\$139,160.00	\$122,756.98	\$155,210.00	\$78,423.50	\$156,617.00	\$1,407.00
	<b>EXPENSES Total</b>	<b>\$139,160.00</b>	<b>\$122,756.98</b>	<b>\$155,210.00</b>	<b>\$78,423.50</b>	<b>\$156,617.00</b>	<b>\$1,407.00</b>
	<b>Fund Revenue Total: 001 - GENERAL FUND</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Fund Expense Total: 001 - GENERAL FUND</b>	<b>(\$139,160.00)</b>	<b>(\$122,756.98)</b>	<b>(\$155,210.00)</b>	<b>(\$78,423.50)</b>	<b>(\$156,617.00)</b>	<b>(\$1,407.00)</b>
	<b>REVENUE GRAND Totals:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>EXPENSE GRAND Totals:</b>	<b>(\$139,160.00)</b>	<b>(\$122,756.98)</b>	<b>(\$155,210.00)</b>	<b>(\$78,423.50)</b>	<b>(\$156,617.00)</b>	<b>(\$1,407.00)</b>
	<b>Grand Totals:</b>	<b>(\$139,160.00)</b>	<b>(\$122,756.98)</b>	<b>(\$155,210.00)</b>	<b>(\$78,423.50)</b>	<b>(\$156,617.00)</b>	<b>(\$1,407.00)</b>