

**Finance & Personnel Committee**  
**Monday, June 3<sup>rd</sup>, 2019**  
**5:00 PM, Conference Room, VCAB**

## **MINUTES**

### **Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Breannah Haton, Becky Stark, and Bruce Stark. Robert Boyd and Adam Hart were absent and excused. Also, in attendance; Larry Baughn - County Board Chairman, Ashlyn Massey – Chief Deputy Treasurer; Nancy Boose – Human Resources, Doug Toole – Health Department Administrator, Bill Donahue -Risk Consultant, Erika Briggs- Finance Director.

### **Agenda Item 2 - Adoption/Amendments to the Agenda**

Bieritz motioned, second by Mr. Stark to approve the agenda. Motion passed by acclamation.

### **Agenda Item 3 - Approval of Minutes – April 8<sup>th</sup>, 2019**

Mrs. Stark motioned, second by Mr. Stark to approve the minutes. Motion passed by acclamation.

### **Agenda Item 4 - Audience Comments**

None.

### **Agenda Item 5 - Financial Update**

Ms. Briggs distributed a finance update that consisted of the General Fund revenue and expense totals and the Budgeted Fund revenue and expense totals. The Circuit Clerk's office is still working with the new judicial software to sort many of the fines and fees that are processed through the court system.

### **Agenda Item 6 – Resolution: Elected Officials Participation in Illinois Municipal Retirement Fund**

Bieritz moved, second by Mrs. Stark, to discuss.

Mrs. Boose told the committee that the State requires the board to pass a resolution every 2 years in regards to the number of hours that an employee must work to qualify for IMRF. The required number of hours had already changed from 600 to 1000. After further review and discussion, it was decided that the Board of Review did not qualify for the 1000 hours and would not qualify for IMRF. All current members began when the requirement was only 600 hours so this will not affect them.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Breannah Haton, Becky Stark, and Bruce Stark. 5 yes, 2 absent

### **Agenda Item 7 – Executive Session**

None

### **Agenda Item 8 - Items of Information**

Baughn told the committee that Solar Ordinance is out for display. The executive committee did approve it, but County Board Member Kevin Green asked that the ordinance remain on display for anyone in the community to review before passed. Baughn informed the committee that Daughhetee & Parks has withdrawn from the audit and the County Board has contacted Clifton Larson Allen. Prior, Mrs. Parks and her staff met with Chairman Baughn and his staff to explain that auditing three accounting softwares (Tyler Technologies, AS400, and QuickBooks) has become a problem and they wished to withdraw rather than give unmodified opinions. Daughhetee & Parks is performing the audit for the Circuit Clerk's office

as it is much smaller. Bieritz asked Chairman Baughn to update the committee members as new information is obtained.

**Agenda Item 9 – Adjournment**

Chairman Fourez adjourned the meeting at 5:19 PM.

Minutes by: Erika Briggs, County Board