

Finance & Personnel Committee
Monday, May 7th, 2018
5:00 PM, 2nd Floor, VCAB

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – April 2nd, 2018
4. Audience Comments
5. Financial Update
6. Resolution: Adopt the Annual 1,000 Hour Standard for IMRF Participation
7. Discussion: IMRF
8. Resolution: Salary Schedule – 2018 Elected Officials
9. Update on Financial Accounting System
10. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
 - C **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
 - D **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
11. Items of Information
12. Adjournment

Finance & Personnel Committee
Monday, April 2, 2018
5:00 PM, Conference Room, VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Wes Bieritz, Robert Boyd, Steve Fourez, Becky Stark, and Bruce Stark. Todd Johnson and Crisi Walls were absent and excused. Also, in attendance was Bill Wright, Vermilion County Auditor; Alexis Berlin, Chief Deputy Auditor; Doug Toole, Health Department Administrator; Vermilion County Sheriff, Pat Hartshorn; and Bill Donahue, Risk Consultant.

Agenda Item 2 - Adoption/Amendments to the Agenda

Mr. Stark motioned, second by Mr. Boyd, to approve the agenda as presented. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – March 5th, 2017

Mrs. Stark moved, second by Mr. Stark, to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 - Financial Update

February has not been closed out. Once it has, the financial update will be emailed to the Finance Committee members.

Agenda Item 6 - Ordinance: Budget Amendment for the Coroner's Receipt of State Funds - \$9,191

Bieritz moved, second by Mrs. Stark, to discuss.

This budget amendment is to expand the Coroner's budget to allow spending from State funds that were received. This is dispersed by the State upon revenue from a surcharge paid for death certificates. It is to be used towards equipment and lab facilities.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Steve Fourez, Becky Stark, and Bruce Stark. 5 yes, 2 absent

Agenda Item 7 - Ordinance: Establishing the number of Deputy Sheriffs and Correctional Officers

Mr. Boyd moved, second by Mr. Stark to discuss.

Sheriff Hartshorn explained that this ordinance is to add an additional deputy. The additional deputy position would provide security for the administrative building. The deputies would rotate from the courthouse and would patrol both buildings.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Steve Fourez, Becky Stark, and Bruce Stark. 5 yes, 2 absent

Agenda Item 8 – Amendment to the Combined Annual Budget and Appropriation for the Sheriff's Department - \$52,000

Mr. Stark moved, second by Bieritz to discuss.

This amendment in the Sheriff's Department is to fund the additional deputy.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Steve Fourez, Becky Stark, and Bruce Stark. 5 yes, 2 absent

Agenda Item 9 – Ordinance: Amendment to the Combined Annual Budget and Appropriation for the Vermillion County Auditor’s Office - \$1,950

Mr. Stark moved, second by Mrs. Stark to discuss.

This amendment is for additional education and travel expenses for the Auditor’s office. Auditor Bill Wright would like to attend a conference held by the Institute of Internal Auditors to gain more training on how to do internal audits.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Steve Fourez, Becky Stark, and Bruce Stark. 5 yes, 2 absent

Agenda Item 10 – Executive Session

Not necessary

Agenda Item 11 - Items of Information

None

Agenda Item 12 – Adjournment

Chairman Fourez adjourned the meeting at 5:12PM.

Minutes by: Erika Briggs, Financial Resources Director



RESOLUTION TO ADOPT THE ANNUAL 1,000 HOUR STANDARD FOR IMRF PARTICIPATION

IMRF Form 6.68 (Rev. 8/11)

(Can be used only by non-school employers. Cannot be used by school districts or educational cooperatives.)

PLEASE ENTER Employer IMRF I.D. Number
3069

RESOLUTION

Number _____

WHEREAS, Section 7-137 of the Illinois Pension Code provides that effective August 12, 2011, non-school employers in the Illinois Municipal Retirement Fund may elect to exclude from participation in the Fund persons in positions normally requiring performance of duty for less than 1,000 hours per year; and

WHEREAS, the exclusion may be applicable only to persons first employed in positions under the Fund after the adoption of this resolution; and

WHEREAS, the Vermilion County Board is authorized by Section 7-137
NAME OF BOARD, COUNCIL, ETC.

of the Illinois Pension Code to adopt such exclusion and it is desirable that it do so;

BE IT RESOLVED that the County Board of Vermilion County, Illinois, a body politic
NAME OF BOARD, COUNCIL, ETC. EMPLOYER NAME

does hereby elect to exclude from participation in the Illinois Municipal Retirement Fund all officials and employees in positions normally requiring performance of duty for less than 1,000 hours per year;

BE IT FURTHER RESOLVED that this exclusion shall apply only to officials and employees who first occupy offices or positions under the Fund after adoption of this resolution;

BE IT FURTHER RESOLVED that the County Clerk, Cathy Jenkins is authorized and
CLERK OR SECRETARY OF THE BOARD

directed to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

CERTIFICATION

I, Cathy Jenkins, the County Clerk of Vermilion County, IL.
NAME CLERK OR SECRETARY OF THE BOARD

of the Vermilion County Board of the County of Vermilion,
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of

a resolution duly adopted by its Vermilion County Board at a meeting duly convened
NAME OF BOARD, COUNCIL, ETC.

and held on the 8 day of May, 2018.

SEAL

CLERK OR SECRETARY OF THE BOARD

IMRF Interest on Opening Balance Summary

	Regular Reserve	ECO	SLEP Enhancement	SLEP Reserve
2011	\$ (1,454,281.02)	\$ (55,554.55)	\$ (60,821.47)	\$ (336,174.38)
2012	\$ 1,226,523.27	\$ 62,352.46	\$ (61,821.43)	\$ 301,149.10
2013	\$ 1,552,800.96	\$ 105,993.66	\$ (62,894.01)	\$ 401,968.79
2014	\$ 2,118,866.46	\$ 169,148.85	\$ (63,943.27)	\$ 556,802.57
2015	\$ (2,159,868.17)	\$ (205,816.96)	\$ (65,006.62)	\$ 556,802.57
2016	\$ 1,597,383.60	\$ 127,354.42	\$ (65,701.82)	\$ 380,107.54
2017	\$ 1,582,036.48	\$ 27,387.48	\$ (66,012.15)	\$ 483,428.56
	\$ 4,463,461.58	\$ 230,865.36	\$ (446,200.77)	\$ 2,344,084.75

Gain/Loss on Opening Balance for the last 7 years.

IMRF Investment Earnings/Loss in ACCT SUMMARY

	Regular Reserve	ECO	SLEP Enhancement	SLEP Reserve
2011	\$ (1,750,940.85)	\$ (186,417.75)	\$ -	\$ (407,638.14)
2012	\$ 3,112,531.45	\$ 351,665.62	\$ -	\$ 729,308.51
2013	\$ 7,299,044.04	\$ 822,845.10	\$ -	\$ 1,741,963.14
2014	\$ (288,874.24)	\$ (31,988.97)	\$ -	\$ (70,374.46)
2015	\$ (3,574,834.46)	\$ (405,764.87)	\$ -	\$ (866,646.13)
2016	\$ (362,534.54)	\$ (43,755.63)	\$ -	\$ (96,677.45)
2017	\$ 7,588,008.04	\$ 949,015.99	\$ -	\$ 2,087,760.36
	\$ 12,022,399.44	\$ 1,455,599.49	\$ -	\$ 3,117,695.83

Gain/Loss due to 7.5% IMRF interest for the last 7 years.

R E S O L U T I O N

RE: SALARY SCHEDULE - 2018 ELECTED OFFICIALS

WHEREAS, pursuant to 55 ILCS 5/4-6001, compensation for County elected officials shall be fixed by the County Board at a meeting of such board held before the regular election of the officers whose compensation the County Board has authority to fix; and,

WHEREAS, pursuant to 50 ILCS 145/2, the Local Government Officer Compensation Act, the time of fixing compensation of elected officers of units of local government shall be at least 180 days before the beginning of the terms of the officers whose compensation is to be fixed; and,

WHEREAS, at the election of November 4, 2018, the following Vermilion County Officers will be elected: Treasurer, County Clerk, Supervisor of Assessments, Sheriff, Board of Review Chair, Board of Review Commissioners (2) and,

WHEREAS, at the organizational meeting of the Vermilion County Board in December 2018, a County Board Chairman will be elected.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Vermilion County, Illinois that the attached salary schedule for elected officials be adopted and made a part of the 2018-2019 Vermilion County Budget.

PRESENTED, APPROVED, AND RESOLVED by the County Board of Vermilion County, Illinois at the May 8th, 2018, 6meeting.

DATED, this 8th day of May, 2018,

AYE _____ **NAY** _____ **ABSTAIN** _____

County Board Chairman

ATTEST:

Clerk of the County Board

Salary Schedule Elected Officials

Positions Elected 11/2016

	2017/18	2018/19	2019/20	2020/21	2021/22
County Board Chairman	66,950	66,950	66,950		
County Board Member (26)	Maximum \$250 / month, reduced by unexcused absences				
Circuit Clerk	70,710	70,710	70,710		
Recorder	70,710	70,710	70,710		
Coroner	70,710	70,710	70,710		
Auditor	70,710	70,710	70,710		
State's Attorney	(Salary set by State for Term)				

VOTING ON SALARIES BELOW

Positions Elected 11/2018

	2017/18	2018/19	2019/20	2020/21	2021/22
Treasurer	70,710	70,710	70,710	72,830	72,830
County Clerk	70,710	70,710	70,710	72,830	72,830
Supv of Assmts	70,710	70,710	70,710	72,830	72,830
Sheriff	102,120	102,120	102,120	105,185	105,185
Supt of Schools	(Salary set by State for term)				
Brd of Review/Chairman	22,330	22,330	22,330	23,000	23,000
Brd of Review Commissioners (2)	20,061	20,061	20,061	20,663	20,663
County Board Chairman	68,960	68,960	68,960		
