

**Finance & Personnel Committee**  
**Monday, April 8<sup>th</sup>, 2019**  
**5:00 PM, Conference Room, VCAB**

**MINUTES**

**Agenda Item 1 - Call to Order and Roll Call**

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Breannah Haton, Becky Stark, and Bruce Stark. Adam Hart and Robert Boyd were absent and excused. Also, in attendance was Larry Baughn, County Board Chairman; Doug Toole, Health Department Administrator; Erika Briggs; Financial Resources Director; Jim Russel, Mental Health Director; Craig Golden, County Board Member and Judge O'Shaughnessy, Presiding Circuit Judge.

**Agenda Item 2 - Adoption/Amendments to the Agenda**

Bieritz motioned, second by Mrs. Stark to approve the agenda. Motion passed by acclamation.

**Agenda Item 3 - Approval of Minutes – March 4<sup>th</sup>, 2019**

Mr. Stark motioned, second by Bieritz to approve the minutes. Motion passed by acclamation.

**Agenda Item 4 - Audience Comments**

**Agenda Item 5 - Financial Update**

Ms. Briggs distributed a finance update that consisted of the General Fund revenue and expense totals, the Budgeted Fund revenue and expense totals. Also distributed was an explanation on some of the General Fund Revenue. Fourez asked if the State of Illinois is collecting sales tax when purchases are made online. Chairman Baughn would look into this further with the Treasurer.

**Agenda Item 6 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for Mental Health**

Bieritz motioned, second by Mrs. Stark, to discuss.

The final tax disbursement has been made from the collection of the 2018 year's taxes. Therefore, the Mental Health department wishes to extend their budget for the final amount collected so that collection can go to Mental Health services.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Breannah Haton, Becky Stark, and Bruce Stark. 5 yes, 2 absent

**Agenda Item 7 – Ordinance: Amendment to the Combined Annual Budget and Appropriation Ordinance for Court Administration – Line Item Transfer**

Bieritz motioned, second by Mrs. Stark, to discuss.

Judge O'Shaughnessy was present to explain that the court is required to provide interpreters as needed. Invoices from last year were turned in late into this fiscal year requiring additional funding for this year's current expenses. A Deputy Court Administrator has not yet been hired which has left an additional amount in the salary line for this year.

Upon the call of the roll the following members voted yes, to wit: Steve Fourez, Wes Bieritz, Breannah Haton, Becky Stark, and Bruce Stark. 5 yes, 2 absent

### **Agenda Item 8 – Executive Session**

None

### **Agenda Item 9 - Items of Information**

Chairman Baughn told the committee that a group met Thursday to discuss a Solar Farm Ordinance. The Farm Bureau has reviewed and made small changes as seemed necessary. The final version will go to the Executive Committee and then County Board. Kevin Green has asked that it sit on display for 60 days for the public to view. Chairman Baughn also discussed with the committee the budget for the 2019-2020 year. Many cuts were made last year and a large portion of the budget remaining is personnel. Chairman Baughn mentioned combining positions and not refilling as they become open. Two positions from Building & Grounds have become open and at this time will not be filled. All union contracts expire at the end of November. It was also discussed that any additional salary or change in salary within the middle of the year needs to be approved by the board on an individual basis. Bieritz stated that he was disappointed that the departments are required to perform more work with the new accounting system. Chairman Baughn expressed that he believes it's a learning curve and will just take time to adjust to the new system.

### **Agenda Item 10 – Adjournment**

Chairman Fourez adjourned the meeting at 5:30 PM.

Minutes by: Erika Briggs, Financial Resources Director