

Finance & Personnel Committee
Monday, April 2, 2018
5:00 PM, Conference Room, VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Wes Bieritz, Robert Boyd, Steve Fourez, Becky Stark, and Bruce Stark. Todd Johnson and Crisi Walls were absent and excused. Also, in attendance was Bill Wright, Vermilion County Auditor; Alexis Berlin, Chief Deputy Auditor; Doug Toole, Health Department Administrator; Vermilion County Sheriff, Pat Hartshorn; and Bill Donahue, Risk Consultant.

Agenda Item 2 - Adoption/Amendments to the Agenda

Mr. Stark motioned, second by Mr. Boyd, to approve the agenda as presented. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – March 5th, 2017

Mrs. Stark moved, second by Mr. Stark, to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 - Financial Update

February has not been closed out. Once it has, the financial update will be emailed to the Finance Committee members.

Agenda Item 6 - Ordinance: Budget Amendment for the Coroner's Receipt of State Funds - \$9,191

Bieritz moved, second by Mrs. Stark, to discuss.

This budget amendment is to expand the Coroner's budget to allow spending from State funds that were received. This is dispersed by the State upon revenue from a surcharge paid for death certificates. It is to be used towards equipment and lab facilities.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Steve Fourez, Becky Stark, and Bruce Stark. 5 yes, 2 absent

Agenda Item 7 - Ordinance: Establishing the number of Deputy Sheriffs and Correctional Officers

Mr. Boyd moved, second by Mr. Stark to discuss.

Sheriff Hartshorn explained that this ordinance is to add an additional deputy. The additional deputy position would provide security for the administrative building. The deputies would rotate from the courthouse and would patrol both buildings.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Steve Fourez, Becky Stark, and Bruce Stark. 5 yes, 2 absent

Agenda Item 8 – Amendment to the Combined Annual Budget and Appropriation for the Sheriff's Department - \$52,000

Mr. Stark moved, second by Bieritz to discuss.

This amendment in the Sheriff's Department is to fund the additional deputy.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Steve Fourez, Becky Stark, and Bruce Stark. 5 yes, 2 absent

Agenda Item 9 – Ordinance: Amendment to the Combined Annual Budget and Appropriation for the Vermilion County Auditor’s Office - \$1,950

Mr. Stark moved, second by Mrs. Stark to discuss.

This amendment is for additional education and travel expenses for the Auditor’s office. Auditor Bill Wright would like to attend a conference held by the Institute of Internal Auditors to gain more training on how to do internal audits.

Upon the call of the roll the following members voted yes, to wit: Wes Bieritz, Robert Boyd, Steve Fourez, Becky Stark, and Bruce Stark. 5 yes, 2 absent

Agenda Item 10 – Executive Session

Not necessary

Agenda Item 11 - Items of Information

None

Agenda Item 12 – Adjournment

Chairman Fourez adjourned the meeting at 5:12PM.

Minutes by: Erika Briggs, Financial Resources Director