

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to the Agenda
3. Approval of Minutes – February 3rd, 2020
4. Audience Comments
5. Financial Update
6. Ordinance – Amendment to the Combined Annual Budget and Appropriation Ordinance for Veteran’s Assistance – documentation to follow
7. Ordinance – Abating Annual Tax Levy – Jail Expansion and Juvenile Detention Center Projects - \$417,138
8. Executive Sessions:
 - A **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (1)** The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
 - C **Pursuant to Illinois Open Meetings Act 5 ILCS 120/2 (c) (6)** The setting of a price for sale or lease of property owned by the public body.
 - D **Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information
10. Adjournment

Finance & Personnel Committee
Monday, February 3rd, 2020
5:00 PM, Conference Room, VCAB

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Committee Chairman Steve Fourez called the Finance & Personnel meeting to order at 5:00 PM. Upon the call of the roll, the following members were present; Steve Fourez, Wes Bieritz, Robert Boyd, Becky Stark, and Bruce Stark. Adam Hart and Breannah Haton were absent. Breannah Haton was excused. Also, in attendance; Larry Baughn - County Board Chairman, Darren Duncan – Vermilion County Treasurer, Doug Toole – Health Department Administrator, Erika Briggs- Finance Director, Bill Donahue – Risk Consultant, and Marti Carroll – Director of the Veterans Assistance Commission, and Lindsay Light and Robyn Heffern from the County Clerk’s office.

Agenda Item 2 - Adoption/Amendments to the Agenda

Mrs. Stark, second by Boyd to approve the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes – October 21st

Mr. Stark motioned, second by Bieritz to approve the minutes. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None

Agenda Item 5 – Financial Update

Ms. Briggs distributed a finance update that consisted of the General Fund revenue and the Fund Equity Changes Report for the 2019 FY. Ms. Briggs told the committee that the County Board office is still working with the Circuit Clerk’s office to figure out the Traffic/Conservation abundance of revenue being recorded.

Agenda Item 6 – Clifton Larson Allen Presentation – Vermilion County Audit Fiscal Year 2017-2018

Sandy Cook from Clifton Larson Allen distributed a preliminary 2017-2018 audit and a summary presentation to the Finance committee members. Sandy went over the summary presentation and answered questions as need. Sandy will be at the next County Board Meeting, February 11th, to present the final version of the 2017-2018 fiscal year audit.

Agenda Item 7 – Executive Session

None

Agenda Item 8 - Items of Information

The Chairman told the committee that Northfork services will not be abating taxes in their area this year. The County Board is working with Trigard to create a plaque in honor of Mrs. Foster and the renaming of the County Board Chambers after her. Fourez questioned if there were any new solar or wind farm developments in the county and Mr. Donahue answered that there has been discussion in multiple areas, but no applications have been submitted.

Agenda Item 9 – Adjournment

Chairman Fourez adjourned the meeting at 5:40 PM.

Minutes by: Erika Briggs, Financial Resources Director



Fund Equity Changes Report

Through 11/30/19
Summary Listing

Fund	Fund Description	Beginning Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Profit/ (Deficit)	Estimate Fund Balance
Fund Category Governmental Funds							
Fund Type General Fund							
001	GENERAL FUND	7,622,350.69	(1,679,479.79)	13,430,423.24	13,424,205.28	6,217.96	5,949,088.86
Fund Type General Fund Totals		\$7,622,350.69	(\$1,679,479.79)	\$13,430,423.24	\$13,424,205.28	6,217.96	\$5,949,088.86
Fund Type Special Revenue Funds							
002	IMRF FUND	1,357,370.84	(147,977.64)	1,110,236.30	1,169,833.75	(59,597.45)	1,149,795.75
003	VERMILION CO HEALTH DEPARTMENT	923,745.18	63,955.97	1,497,227.26	1,302,292.91	194,934.35	1,182,635.50
004	MENTAL HEALTH 708 FUND	466,281.34	68,722.69	898,947.50	904,640.31	(5,692.81)	529,311.22
006	PSB RENT FUND	8,324,729.04	(22,323.90)	12,087,843.59	12,434,774.86	(346,931.27)	7,955,473.87
007	COUNTY HIGHWAY FUND	955,768.45	(340,434.05)	1,315,653.48	1,287,971.78	27,681.70	643,016.10
009	LAW ENFORCEMENT FUND	4,120,585.06	254,129.13	1,451,770.93	1,097,702.01	354,068.92	4,728,783.11
010	INDEMNITY FUND	139,533.23	6,622.93	45,663.01	50,202.70	(4,539.69)	141,616.47
011	ANIMAL CONTROL FUND	180,663.90	(11,282.91)	669,259.85	671,202.05	(1,942.20)	167,438.79
013	GIS AUTOMATION FUND	393,625.90	(104,155.64)	186,978.46	262,053.79	(75,075.33)	214,394.93
014	PROBATION SERVICE FUND	145,944.70	22,566.68	92,156.60	149,327.46	(57,170.86)	111,340.52
015	COUNTY CLERK VITAL RECORDS	44,282.16	(1,476.82)	15,480.44	24,926.88	(9,446.44)	33,358.90
018	CO CLERK TAX AUTOMATION FUND	10,948.50	(178.76)	1,833.77	.00	1,833.77	12,603.51
019	FICA (SOCIAL SECURITY)	642,311.99	(343,125.58)	1,166,505.37	1,177,057.94	(10,552.57)	288,633.84
022	STATE'S ATTY AUTOMATION	12,700.13	(3,615.27)	2,538.97	7,491.83	(4,952.86)	4,132.00
035	CORONER'S AUTOMATION	34,273.26	12,832.68	21,066.61	46,474.28	(25,407.67)	21,698.27
041	CAPITAL IMPROVEMENTS FUND	1,650,583.86	(678,554.56)	115,683.09	257,170.64	(141,487.55)	830,541.75
042	NORTH FORK SPEC SERV AREA 1	270,419.52	40,380.15	7,010.81	41,139.89	(34,129.08)	276,670.59
043	NORTH FORK SPEC SERV AREA 2	79,540.35	13,000.27	1,845.87	15,501.99	(13,656.12)	78,884.50
044	NORTH FORK SPEC SERV AREA 3	18,889.81	2,715.50	365.11	2,981.16	(2,616.05)	18,989.26
048	LAW ENFORCEMENT GRANT	25.15	.00	.90	.00	.90	26.05
062	COUNTY BRIDGE FUND	1,311,248.42	185,160.14	406,412.42	564,887.34	(158,474.92)	1,337,933.64
063	LAW LIBRARY FUND	156,074.58	(90,186.43)	30,672.99	17,896.84	12,776.15	78,664.30
069	WORKING CASH FUND	291,458.27	(291,565.12)	.00	.00	.00	(106.85)
071	TRAFFIC FEE FUND	192,520.95	47,681.46	44,635.84	93,644.60	(49,008.76)	191,193.65
074	COURT AUTOMATION FUND	124,743.13	(12,606.30)	118,080.53	140,110.63	(22,030.10)	90,106.73
075	COURT SECURITY FEE FUND	59,187.78	14,855.86	143,340.84	152,231.80	(8,890.96)	65,152.68
076	RECORDER SPECIAL FUND	210,235.52	28,894.39	36,493.04	11,201.46	25,291.58	264,421.49
078	CIRCUIT CLERK OPER & ADMIN	56,465.08	2,289.25	8,846.15	5,920.22	2,925.93	61,680.26
079	COURT DOCUMENT STORAGE FUND	230,089.13	(40,828.43)	117,363.58	102,557.55	14,806.03	204,066.73
080	DRUG COURT FEE FUND	64,025.34	3,814.14	3,914.75	3,539.48	375.27	68,214.75
081	VC ELECTRONIC MONITOR	73,463.90	(28,331.34)	19,486.64	19,036.00	450.64	45,583.20
086	BOARD OF ELECTION FUND	1,839.09	(29.70)	.00	.00	.00	1,809.39
088	TREASURER AUTOMATION FUND	81,042.69	(2,600.13)	65,669.15	44,679.83	20,989.32	99,431.88
090	VC TRUSTEE REVOLVING FUND	42,811.33	(541.77)	13,866.30	24,380.76	(10,514.46)	31,755.10
091	CHILD SUPPORT/MAINT	134,562.69	(28,913.77)	.00	39,804.05	(39,804.05)	65,844.87
097	VICTIM WITNESS/ATTY GENERAL	36,163.19	(4,834.79)	21,464.47	30,000.00	(8,535.53)	22,792.87
099	VC MEG/EXP MULTI-JUR NARC	293.52	.00	.00	.00	.00	293.52
Fund Type Special Revenue Funds Totals		\$22,838,446.98	(\$1,385,941.67)	\$21,718,314.62	\$22,152,636.79	(434,322.17)	\$21,018,183.14
Fund Category Governmental Funds Totals		\$30,460,797.67	(\$3,065,421.46)	\$35,148,737.86	\$35,576,842.07	(428,104.21)	\$26,967,272.00
Fund Category Proprietary Funds							
Fund Type Enterprise Funds							
066	VC SOLID WASTE MANAGEMENT	940,447.69	18,642.47	275,480.89	202,567.07	72,913.82	1,032,003.98
Fund Type Enterprise Funds Totals		\$940,447.69	\$18,642.47	\$275,480.89	\$202,567.07	72,913.82	\$1,032,003.98
Fund Type Internal Service Funds							
005	LIABILITY INSURANCE FUND	1,503,572.13	(625,172.05)	740,411.79	887,507.84	(147,096.05)	731,304.03
Fund Type Internal Service Funds Totals		\$1,503,572.13	(\$625,172.05)	\$740,411.79	\$887,507.84	(147,096.05)	\$731,304.03



Fund Equity Changes Report

Through 11/30/19

Summary Listing

Fund	Fund Description	Beginning Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Profit/ (Deficit)	Estimate Fund Balance
Fund Category Proprietary Funds Totals		\$2,444,019.82	(\$606,529.58)	\$1,015,892.68	\$1,090,074.91	(74,182.23)	\$1,763,308.01
Fund Category Fiduciary Funds							
Fund Type Private-Purpose Trust Funds							
052	ELECTRONIC CITATION FUND	23,111.33	(1,259.99)	5,253.11	.00	5,253.11	27,104.45
072	TREASURER'S ACCT FUND	56,771.73	(7,595.64)	19.81	7,759.25	(7,739.44)	41,436.65
Fund Type Private-Purpose Trust Funds Totals		\$79,883.06	(\$8,855.63)	\$5,272.92	\$7,759.25	(2,486.33)	\$68,541.10
Fund Category Fiduciary Funds Totals		\$79,883.06	(\$8,855.63)	\$5,272.92	\$7,759.25	(2,486.33)	\$68,541.10
Grand Totals		\$32,984,700.55	(\$3,680,806.67)	\$36,169,903.46	\$36,674,676.23	(504,772.77)	\$28,799,121.11



Fund Equity Changes Report

Through 02/28/20

Summary Listing

Fund	Fund Description	Beginning Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category Governmental Funds						
Fund Type General Fund						
001	GENERAL FUND	7,622,350.69	(1,673,261.83)	1,804,777.23	2,872,756.73	4,881,109.36
	Fund Type General Fund Totals	\$7,622,350.69	(\$1,673,261.83)	\$1,804,777.23	\$2,872,756.73	\$4,881,109.36
Fund Type Special Revenue Funds						
002	IMRF FUND	1,357,370.84	(207,575.09)	1,318.80	310,849.01	840,265.54
003	VERMILION CO HEALTH DEPARTMENT	923,745.18	258,890.32	474,348.54	283,720.87	1,373,263.17
004	MENTAL HEALTH 708 FUND	466,281.34	63,029.88	193.45	209,257.20	320,247.47
006	PSB RENT FUND	8,324,729.04	(369,255.17)	828,304.15	1,554,821.99	7,228,956.03
007	COUNTY HIGHWAY FUND	955,768.45	(312,752.35)	23,190.06	228,325.57	437,880.59
009	LAW ENFORCEMENT FUND	4,120,585.06	608,198.05	118,662.76	77,553.80	4,769,892.07
010	INDEMNITY FUND	139,533.23	2,083.24	65,230.57	67,621.63	139,225.41
011	ANIMAL CONTROL FUND	180,663.90	(13,225.11)	81,423.01	155,013.92	93,847.88
013	GIS AUTOMATION FUND	393,625.90	(179,230.97)	50,198.97	63,745.17	200,848.73
014	PROBATION SERVICE FUND	145,944.70	(34,604.18)	18,720.61	34,983.60	95,077.53
015	COUNTY CLERK VITAL RECORDS	44,282.16	(10,923.26)	3,988.72	2,933.56	34,414.06
018	CO CLERK TAX AUTOMATION FUND	10,948.50	1,655.01	794.81	.00	13,398.32
019	FICA (SOCIAL SECURITY)	642,311.99	(353,678.15)	2,490.47	283,908.32	7,215.99
022	STATE'S ATTY AUTOMATION	12,700.13	(8,568.13)	521.26	2,409.00	2,244.26
035	CORONER'S AUTOMATION	34,273.26	(12,574.99)	5,359.46	1,287.48	25,770.25
041	CAPITAL IMPROVEMENTS FUND	1,650,583.86	(820,042.11)	5,244.51	.00	835,786.26
042	NORTH FORK SPEC SERV AREA 1	270,419.52	6,251.07	29.73	18,759.37	257,940.95
043	NORTH FORK SPEC SERV AREA 2	79,540.35	(655.85)	28.49	7,068.75	71,844.24
044	NORTH FORK SPEC SERV AREA 3	18,889.81	99.45	7.24	1,359.38	17,637.12
048	LAW ENFORCEMENT GRANT	25.15	.90	4,897.43	.00	4,923.48
062	COUNTY BRIDGE FUND	1,311,248.42	26,685.22	298.99	514.82	1,337,717.81
063	LAW LIBRARY FUND	156,074.58	(77,410.28)	7,749.05	2,675.17	83,738.18
069	WORKING CASH FUND	291,458.27	(291,565.12)	.00	.00	(106.85)
071	TRAFFIC FEE FUND	192,520.95	(1,327.30)	4,097.78	707.52	194,583.91
074	COURT AUTOMATION FUND	124,743.13	(34,636.40)	23,178.23	19,889.56	93,395.40
075	COURT SECURITY FEE FUND	59,187.78	5,964.90	516.49	29,489.22	36,179.95
076	RECORDER SPECIAL FUND	210,235.52	54,185.97	9,867.82	(3,888.90)	278,178.21
078	CIRCUIT CLERK OPER & ADMIN	56,465.08	5,215.18	5,097.49	549.32	66,228.43
079	COURT DOCUMENT STORAGE FUND	230,089.13	(26,022.40)	22,507.60	11,302.14	215,272.19
080	DRUG COURT FEE FUND	64,025.34	4,189.41	532.32	.00	68,747.07
081	VC ELECTRONIC MONITOR	73,463.90	(27,880.70)	8,408.00	4,334.00	49,657.20
086	BOARD OF ELECTION FUND	1,839.09	(29.70)	.00	.00	1,809.39
088	TREASURER AUTOMATION FUND	81,042.69	18,389.19	46,117.07	17.40	145,531.55
090	VC TRUSTEE REVOLVING FUND	42,811.33	(11,056.23)	2,612.72	50.00	34,317.82
091	CHILD SUPPORT/MAINT	134,562.69	(68,717.82)	.00	11,145.96	54,698.91
097	VICTIM WITNESS/ATTY GENERAL	36,163.19	(13,370.32)	15,012.75	6,322.36	31,483.26
099	VC MEG/EXP MULTI-JUR NARC	293.52	.00	(33,077.06)	.00	(32,783.54)
	Fund Type Special Revenue Funds Totals	\$22,838,446.98	(\$1,820,263.84)	\$1,797,872.29	\$3,386,727.19	\$19,429,328.24
	Fund Category Governmental Funds Totals	\$30,460,797.67	(\$3,493,525.67)	\$3,602,649.52	\$6,259,483.92	\$24,310,437.60



Fund Equity Changes Report

Through 02/28/20
Summary Listing

Fund	Fund Description	Beginning Balance	Prior Year Fund Equity Adjustment	YTD Revenues	YTD Expenses	Estimate Fund Balance
Fund Category Proprietary Funds						
Fund Type Enterprise Funds						
066	VC SOLID WASTE MANAGEMENT	940,447.69	91,556.29	76,298.80	74,356.17	1,033,946.61
	Fund Type Enterprise Funds Totals	\$940,447.69	\$91,556.29	\$76,298.80	\$74,356.17	\$1,033,946.61
Fund Type Internal Service Funds						
005	LIABILITY INSURANCE FUND	1,503,572.13	(772,268.10)	186.03	313,107.13	418,382.93
	Fund Type Internal Service Funds Totals	\$1,503,572.13	(\$772,268.10)	\$186.03	\$313,107.13	\$418,382.93
	Fund Category Proprietary Funds Totals	\$2,444,019.82	(\$680,711.81)	\$76,484.83	\$387,463.30	\$1,452,329.54
Fund Category Fiduciary Funds						
Fund Type Private-Purpose Trust Funds						
052	ELECTRONIC CITATION FUND	23,111.33	3,993.12	3,225.65	.00	30,330.10
072	TREASURER'S ACCT FUND	56,771.73	(15,335.08)	.00	(.05)	41,436.70
	Fund Type Private-Purpose Trust Funds Totals	\$79,883.06	(\$11,341.96)	\$3,225.65	(\$0.05)	\$71,766.80
	Fund Category Fiduciary Funds Totals	\$79,883.06	(\$11,341.96)	\$3,225.65	(\$0.05)	\$71,766.80
	Grand Totals	\$32,984,700.55	(\$4,185,579.44)	\$3,682,360.00	\$6,646,947.17	\$25,834,533.94

ORDINANCE

**RE: ABATING ANNUAL TAX LEVY – JAIL EXPANSION AND JUVENILE
DETENTION CENTER PROJECTS - \$417,138.00**

WHEREAS, the County Board of Vermilion County, Illinois in adopting its 2019-2020 Annual Budget and Appropriation Ordinance estimated at least \$417,138.00 in revenue from the one quarter percent public safety tax; and,

WHEREAS, it is the desire of the County Board of Vermilion County, Illinois to expend sales tax dollars anticipated to be received in lieu of levying taxes to pay for the bond payment associated with the improvements at the Public Safety Building and Juvenile Detention Center; and,

WHEREAS, the County Board in its budget as passed indicated the intent to both levy but then to abate the levy of \$417,138.00 provided that sales tax revenues were sufficient to cover the costs of said bonds.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County, Illinois, that the County 2019-2020 Annual Tax Levy Ordinance is hereby abated by the amount of \$417,138.00 from the levy for the Public Safety Jail Expansion and Juvenile Detention Center Project and the refinancing of the outstanding bonds and the County Treasurer, County Clerk and any other County official required to accomplish said abatement shall take such actions as to accomplish the same.

PRESENTED, APPROVED AND RESOLVED by the County Board of Vermilion County, Illinois at the March 10, 2020 A.D. Session.

DATED this 10th day of March 2020 A.D.

AYE _____ NAY _____ ABSTAIN _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Approved by Finance Personnel Committee: Steven Fourez Y N A
Chairman

Wesley G. Bieritz Y N A

Robert Boyd Y N A

Crisi Walls Y N A

Adam Hart Y N A

Becky Stark Y N A

Bruce Stark Y N A

Breannah Haton Y N A

Ordinance No. _____