

Executive/Legislation Committee Meeting
Thursday July 23, 2020
5:00 P.M., Vermilion County Administration Building
2nd floor conference room

AGENDA

1. Call to Order and Roll Call
2. Adoption/Amendments to Agenda
3. Approval of Minutes – February 27, 2020
4. Audience Comments
5. Budget- North Fork Special Services
6. Budget- Veteran’s Assistance Commission
7. Resolution: Middle Fork River Advisory Committee
8. Executive Session:
 - A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity.
 - B. Pursuant to Open Meetings act 5 ILCS 120/2 (c) (6) The setting of a price for sale or lease of property owned by the public body.
 - C. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
9. Items of Information and Committee Concerns
10. Adjournment

Executive/Legislation Committee
Thursday, February 27, 2020
Vermilion County Administrative Building 2nd Floor, 5:00 PM

MINUTES

Agenda Item 1 - Call to Order and Roll Call

Chairman Larry Baughn, Jr. called the meeting to order at 5:00 PM. Upon the call of roll, the following members were present: Larry Baughn, Kevin Green, Crisi Walls, Greg Thatcher, and Becky Stark. Absent and excused were Steve Fourez, and Craig Golden. Also attending the meeting were: Bill Donahue, Risk Consultant for Vermilion County and Jennifer Jenkins- CB Office Manager.

Agenda Item 2 - Adoption/Amendment to the Agenda

Walls moved, seconded by Stark, to adopt the agenda. Motion passed by acclamation.

Agenda Item 3 - Approval of Minutes from January 9, 2020

Thatcher moved, seconded by Stark, to approve the minutes as presented. Motion passed by acclamation.

Agenda Item 4 - Audience Comments

None.

Agenda Item 5 – Resolution – Rose Cemetery

Baughn explained that Rose Cemetery is in rural Bismarck and around 25 years ago they came to the County and advised that County owned a portion of it from an 1852 deed. Therefore, asked if we would provide maintenance, insurance, etc. to the cemetery. Late last year they were willed an old trust fund that left them with 1.3 million dollars to the cemetery. Therefore they are now able to sustain the cemetery on their own. The resolution allows us to deed our portion back to Rose Cemetery.

Motion made by Walls and seconded by Green. Upon the call of roll, the following members voted yes, to-wit: Baughn, Green, Walls, Thatcher and Stark. 5- Yes 2- Absent.

Agenda Item 6 – Ordinance Amendment to the Combined Annual Budget and Appropriation Ordinance for Veteran's Assistance

Baughn explained that this agenda item has been stricken as Marti Carroll is out of the State.

Agenda Item 7 – Executive Session

None needed

Agenda Item 8 – Items of Information

Baughn explained that things are progressing well with Animal Regulations.

Baughn has a couple of meetings coming up over the weekend with Animal Regulations affiliates.

Agenda Item 11- Adjournment

Chairman Baughn adjourned the meeting at 5:13 P.M.

Minutes by: Jennifer Jenkins, CB Office Manager



Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Amended Budget	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	2021 Department Request
Fund 042	NORTH FORK SPEC SERV AREA 1					
	REVENUE					
	Department 101 - GENERAL					
	Project 00 - GENERAL					
	PROPERTY TAXES					
3101	REAL ESTATE TAXES	50,411.00	2,842.16	50,411.00	.00	50,411.00
	<i>PROPERTY TAXES Totals</i>	<u>\$50,411.00</u>	<u>\$2,842.16</u>	<u>\$50,411.00</u>	<u>\$0.00</u>	<u>\$50,411.00</u>
	MISCELLANEOUS REVENUES					
3701	INTEREST	100.00	4,168.65	100.00	132.12	100.00
	<i>MISCELLANEOUS REVENUES Totals</i>	<u>\$100.00</u>	<u>\$4,168.65</u>	<u>\$100.00</u>	<u>\$132.12</u>	<u>\$100.00</u>
	Project 00 - GENERAL Totals	<u>\$50,511.00</u>	<u>\$7,010.81</u>	<u>\$50,511.00</u>	<u>\$132.12</u>	<u>\$50,511.00</u>
	Department 101 - GENERAL Totals	<u>\$50,511.00</u>	<u>\$7,010.81</u>	<u>\$50,511.00</u>	<u>\$132.12</u>	<u>\$50,511.00</u>
	REVENUE TOTALS	<u>\$50,511.00</u>	<u>\$7,010.81</u>	<u>\$50,511.00</u>	<u>\$132.12</u>	<u>\$50,511.00</u>
	EXPENSE					
	Department 665 - NORTH FORK SPEC SERV AREA 1					
	Project 00 - GENERAL					
	SUPPLIES & MATERIALS					
4210	SUPPLIES/OFFICE	365.00	.00	365.00	.00	365.00
	<i>SUPPLIES & MATERIALS Totals</i>	<u>\$365.00</u>	<u>\$0.00</u>	<u>\$365.00</u>	<u>\$0.00</u>	<u>\$365.00</u>
	OTHER SERVICES & CHARGES					
4251	TRAVEL EXPENSE	365.00	7.90	365.00	.00	365.00
4295	CONTRACTUAL/MAINT & REPAIR	64,842.00	27,212.73	64,842.00	36,325.04	64,842.00
4361	CONTRACTUAL/PROF SERVICES	14,140.00	12,016.27	14,140.00	11,933.55	14,140.00
4374	MISCELLANEOUS EXPENSES	1,450.00	.00	1,450.00	.00	1,450.00
4396	CONTINGENCY	3,798.00	.00	3,798.00	.00	3,798.00
	<i>OTHER SERVICES & CHARGES Totals</i>	<u>\$84,595.00</u>	<u>\$39,236.90</u>	<u>\$84,595.00</u>	<u>\$48,258.59</u>	<u>\$84,595.00</u>
	CAPITAL OUTLAY					
4450	OFFICE FURNITURE/EQUIPMENT	4,140.00	1,902.99	4,140.00	.00	4,140.00
	<i>CAPITAL OUTLAY Totals</i>	<u>\$4,140.00</u>	<u>\$1,902.99</u>	<u>\$4,140.00</u>	<u>\$0.00</u>	<u>\$4,140.00</u>
	Project 00 - GENERAL Totals	<u>\$89,100.00</u>	<u>\$41,139.89</u>	<u>\$89,100.00</u>	<u>\$48,258.59</u>	<u>\$89,100.00</u>
	Department 665 - NORTH FORK SPEC SERV AREA 1 Totals	<u>\$89,100.00</u>	<u>\$41,139.89</u>	<u>\$89,100.00</u>	<u>\$48,258.59</u>	<u>\$89,100.00</u>
	EXPENSE TOTALS	<u>\$89,100.00</u>	<u>\$41,139.89</u>	<u>\$89,100.00</u>	<u>\$48,258.59</u>	<u>\$89,100.00</u>
Fund 042	NORTH FORK SPEC SERV AREA 1 Totals					
	REVENUE TOTALS	<u>\$50,511.00</u>	<u>\$7,010.81</u>	<u>\$50,511.00</u>	<u>\$132.12</u>	<u>\$50,511.00</u>
	EXPENSE TOTALS	<u>\$89,100.00</u>	<u>\$41,139.89</u>	<u>\$89,100.00</u>	<u>\$48,258.59</u>	<u>\$89,100.00</u>
Fund 042	NORTH FORK SPEC SERV AREA 1 Totals	<u>(\$38,589.00)</u>	<u>(\$34,129.08)</u>	<u>(\$38,589.00)</u>	<u>(\$48,126.47)</u>	<u>(\$38,589.00)</u>



Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Amended Budget	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	2021 Department Request
Fund 043	NORTH FORK SPEC SERV AREA 2					
REVENUE						
Department 101 - GENERAL						
Project 00 - GENERAL						
<i>PROPERTY TAXES</i>						
3101	REAL ESTATE TAXES	18,997.00	1,491.18	18,997.00	.00	18,997.00
<i>PROPERTY TAXES Totals</i>		<u>\$18,997.00</u>	<u>\$1,491.18</u>	<u>\$18,997.00</u>	<u>\$0.00</u>	<u>\$18,997.00</u>
<i>MISCELLANEOUS REVENUES</i>						
3701	INTEREST	5.00	237.12	5.00	161.85	5.00
3710	MISCELLANEOUS	.00	117.57	.00	.00	.00
<i>MISCELLANEOUS REVENUES Totals</i>		<u>\$5.00</u>	<u>\$354.69</u>	<u>\$5.00</u>	<u>\$161.85</u>	<u>\$5.00</u>
Project 00 - GENERAL Totals		<u>\$19,002.00</u>	<u>\$1,845.87</u>	<u>\$19,002.00</u>	<u>\$161.85</u>	<u>\$19,002.00</u>
Department 101 - GENERAL Totals		<u>\$19,002.00</u>	<u>\$1,845.87</u>	<u>\$19,002.00</u>	<u>\$161.85</u>	<u>\$19,002.00</u>
REVENUE TOTALS		<u>\$19,002.00</u>	<u>\$1,845.87</u>	<u>\$19,002.00</u>	<u>\$161.85</u>	<u>\$19,002.00</u>
EXPENSE						
Department 666 - NORTH FORK SPEC SERV AREA 2						
Project 00 - GENERAL						
<i>SUPPLIES & MATERIALS</i>						
4210	SUPPLIES/OFFICE	138.00	.00	138.00	.00	138.00
<i>SUPPLIES & MATERIALS Totals</i>		<u>\$138.00</u>	<u>\$0.00</u>	<u>\$138.00</u>	<u>\$0.00</u>	<u>\$138.00</u>
<i>OTHER SERVICES & CHARGES</i>						
4251	TRAVEL EXPENSE	138.00	2.97	138.00	.00	138.00
4295	CONTRACTUAL/MAINT & REPAIR	24,723.00	10,254.08	24,723.00	13,687.70	24,723.00
4361	CONTRACTUAL/PROF SERVICES	5,060.00	4,527.87	5,060.00	4,496.70	5,060.00
4374	MISCELLANEOUS EXPENSES	526.00	.00	526.00	.00	526.00
4396	CONTINGENCY	1,430.00	.00	1,430.00	.00	1,430.00
<i>OTHER SERVICES & CHARGES Totals</i>		<u>\$31,877.00</u>	<u>\$14,784.92</u>	<u>\$31,877.00</u>	<u>\$18,184.40</u>	<u>\$31,877.00</u>
<i>CAPITAL OUTLAY</i>						
4450	OFFICE FURNITURE/EQUIPMENT	1,560.00	717.07	1,560.00	.00	1,560.00
<i>CAPITAL OUTLAY Totals</i>		<u>\$1,560.00</u>	<u>\$717.07</u>	<u>\$1,560.00</u>	<u>\$0.00</u>	<u>\$1,560.00</u>
Project 00 - GENERAL Totals		<u>\$33,575.00</u>	<u>\$15,501.99</u>	<u>\$33,575.00</u>	<u>\$18,184.40</u>	<u>\$33,575.00</u>
Department 666 - NORTH FORK SPEC SERV AREA 2 Totals		<u>\$33,575.00</u>	<u>\$15,501.99</u>	<u>\$33,575.00</u>	<u>\$18,184.40</u>	<u>\$33,575.00</u>
EXPENSE TOTALS		<u>\$33,575.00</u>	<u>\$15,501.99</u>	<u>\$33,575.00</u>	<u>\$18,184.40</u>	<u>\$33,575.00</u>
Fund 043 - NORTH FORK SPEC SERV AREA 2 Totals						
REVENUE TOTALS		<u>\$19,002.00</u>	<u>\$1,845.87</u>	<u>\$19,002.00</u>	<u>\$161.85</u>	<u>\$19,002.00</u>
EXPENSE TOTALS		<u>\$33,575.00</u>	<u>\$15,501.99</u>	<u>\$33,575.00</u>	<u>\$18,184.40</u>	<u>\$33,575.00</u>
Fund 043 - NORTH FORK SPEC SERV AREA 2 Totals		<u>(\$14,573.00)</u>	<u>(\$13,656.12)</u>	<u>(\$14,573.00)</u>	<u>(\$18,022.55)</u>	<u>(\$14,573.00)</u>



Budget Worksheet Report

Budget Year 2021

Account	Account Description	2019 Amended Budget	2019 Actual Amount	2020 Amended Budget	2020 Actual Amount	2021 Department Request
Fund 044 - NORTH FORK SPEC SERV AREA 3						
REVENUE						
Department 101 - GENERAL						
Project 00 - GENERAL						
<i>PROPERTY TAXES</i>						
3101	REAL ESTATE TAXES	3,649.00	309.02	3,649.00	.00	3,649.00
	<i>PROPERTY TAXES Totals</i>	<u>\$3,649.00</u>	<u>\$309.02</u>	<u>\$3,649.00</u>	<u>\$0.00</u>	<u>\$3,649.00</u>
<i>MISCELLANEOUS REVENUES</i>						
3701	INTEREST	5.00	56.09	5.00	47.20	5.00
	<i>MISCELLANEOUS REVENUES Totals</i>	<u>\$5.00</u>	<u>\$56.09</u>	<u>\$5.00</u>	<u>\$47.20</u>	<u>\$5.00</u>
	Project 00 - GENERAL Totals	<u>\$3,654.00</u>	<u>\$365.11</u>	<u>\$3,654.00</u>	<u>\$47.20</u>	<u>\$3,654.00</u>
	Department 101 - GENERAL Totals	<u>\$3,654.00</u>	<u>\$365.11</u>	<u>\$3,654.00</u>	<u>\$47.20</u>	<u>\$3,654.00</u>
	REVENUE TOTALS	\$3,654.00	\$365.11	\$3,654.00	\$47.20	\$3,654.00
EXPENSE						
Department 667 - NORTH FORK SPEC SERV AREA 3						
Project 00 - GENERAL						
<i>SUPPLIES & MATERIALS</i>						
4210	SUPPLIES/OFFICE	27.00	.00	27.00	.00	27.00
	<i>SUPPLIES & MATERIALS Totals</i>	<u>\$27.00</u>	<u>\$0.00</u>	<u>\$27.00</u>	<u>\$0.00</u>	<u>\$27.00</u>
<i>OTHER SERVICES & CHARGES</i>						
4251	TRAVEL EXPENSE	27.00	.57	27.00	.00	27.00
4295	CONTRACTUAL/MAINT & REPAIR	4,422.00	1,971.94	4,422.00	2,632.26	4,422.00
4361	CONTRACTUAL/PROF SERVICES	1,300.00	870.75	1,300.00	864.75	1,300.00
4374	MISCELLANEOUS EXPENSES	105.00	.00	105.00	.00	105.00
4396	CONTINGENCY	275.00	.00	275.00	.00	275.00
	<i>OTHER SERVICES & CHARGES Totals</i>	<u>\$6,129.00</u>	<u>\$2,843.26</u>	<u>\$6,129.00</u>	<u>\$3,497.01</u>	<u>\$6,129.00</u>
<i>CAPITAL OUTLAY</i>						
4450	OFFICE FURNITURE/EQUIPMENT	300.00	137.90	300.00	.00	300.00
	<i>CAPITAL OUTLAY Totals</i>	<u>\$300.00</u>	<u>\$137.90</u>	<u>\$300.00</u>	<u>\$0.00</u>	<u>\$300.00</u>
	Project 00 - GENERAL Totals	<u>\$6,456.00</u>	<u>\$2,981.16</u>	<u>\$6,456.00</u>	<u>\$3,497.01</u>	<u>\$6,456.00</u>
	Department 667 - NORTH FORK SPEC SERV AREA 3 Totals	<u>\$6,456.00</u>	<u>\$2,981.16</u>	<u>\$6,456.00</u>	<u>\$3,497.01</u>	<u>\$6,456.00</u>
	EXPENSE TOTALS	\$6,456.00	\$2,981.16	\$6,456.00	\$3,497.01	\$6,456.00
Fund 044 - NORTH FORK SPEC SERV AREA 3 Totals						
	REVENUE TOTALS	\$3,654.00	\$365.11	\$3,654.00	\$47.20	\$3,654.00
	EXPENSE TOTALS	\$6,456.00	\$2,981.16	\$6,456.00	\$3,497.01	\$6,456.00
Fund 044 - NORTH FORK SPEC SERV AREA 3 Totals		(\$2,802.00)	(\$2,616.05)	(\$2,802.00)	(\$3,449.81)	(\$2,802.00)



Budget Worksheet Report

Budget Year 2021

Net Grand Totals					
REVENUE GRAND TOTALS	\$73,167.00	\$9,221.79	\$73,167.00	\$341.17	\$73,167.00
EXPENSE GRAND TOTALS	\$129,131.00	\$59,623.04	\$129,131.00	\$69,940.00	\$129,131.00
Net Grand Totals	(\$55,964.00)	(\$50,401.25)	(\$55,964.00)	(\$69,598.83)	(\$55,964.00)



E. Marti Carroll, Superintendent
marti.carroll@vercounty.org

7 July 2020

VETERANS ASSISTANCE COMMISSION OF VERMILION COUNTY
BUDGET NARRATIVE FY2021

\$49,920.00	Department Head Salary remains the same
1,200.00	Supplies/Office remains the same
500.00	Books/Periodicals remains the same
6,000.00	Travel Expense remains the same
2,500.00	Telephone remains the same
1,000.00	Postage remains the same
1,000.00	Publications remains the same
31,680.00	Contractual/Professional services remain the same*
700.00	Dues/License Fees remain the same
2,000.00	Education/Training remain the same
500.00	Office Furniture/Equipment remains the same
TECHNOLOGY	
8,000.00	Maint/Repair – Hardware remains the same
2,700.00	Maint/Repair – Software remains the same
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\$107,700.00	Net Total Budget (not including \$28,933.00 approximate reserve)

The Commission recognizes and understands that the levy through which it is funded remains the same as was established in the inaugural FY2020, at approximately .014%.

The Superintendent/Department Head is the only salary paid from the budget and reflects the compensation for performing and overseeing all of the operational tasks of the Commission and Vermilion County Veteran Assistance. The scope of assistance to veterans includes providing a comprehensive needs assessment, advocacy, and Veterans Administration accredited Service Officer help. The work of a County Veteran Service Officer is much like that of a prosecuting or defense attorney, in that we assist in building a case for our client by helping to gather evidence to support their claim, file their claim, and assist with appealing denied claims.

The Travel Expense and Education/Training line items primarily support the effort to achieve and maintain the highest possible level of competency and knowledge as it pertains to applicable law, policy, and procedure.

The Contractual/Professional services line item represents the bulk of the budget from which qualified financial assistance is made available to Vermilion County Veterans who require assistance with such basic needs as Shelter, Food, Utilities, and Transportation. Financial assistance is NEVER paid directly to the veteran (and/or qualified widow/widower and dependent children), but paid on their behalf to the vendor supplying the product and/or service. In general, financial assistance is given AFTER any other potentially available benefit has been thoroughly explored and exhausted.

Respectfully,

E. Marti Carroll, Superintendent

RESOLUTION

RE: MIDDLE FORK ADVISORY COMMITTEE

WHEREAS, the County Board of Vermilion County has a strong interest in the management and preservation of the resources along the Middle Fork of the Vermilion River. In 1992 a corridor management program was established and an advisory committee proposed; and,

WHEREAS, the advisory committee has not yet been formed or operational; and

WHEREAS, the County believes that in this current economy, and difficulties to come from a potentially slow economy due to the recent virus, the re-energizing of this committee and the possibility of improving a resource for tourism and the general benefit of the local citizens, is vital to the economy of Vermilion County; and,

WHEREAS, there are many important issues relating to the Middle Fork that need to be addressed to preserve its future that will directly impact Vermilion County. As such, we believe that a renewed effort is worthwhile to the County as well as the entire central Illinois region and support such an advisory committee; and

NOW, THEREFORE, BE IT RESOLVED by the Vermilion County Board we encourage the State of Illinois to follow through with the appointment of such an advisory committee, to include such representation that will enhance the value of the Middle Fork resources and assist in preserving a valuable economic resource for this region.

PRESENTED, APPROVED, and RESOLVED by the County Board of Vermilion County, Illinois, at their August 11, 2020, session.

DATED, this 11th day of August, 2020, A.D.

AYE _____ NAY _____ ABSENT _____

Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

Resolution No. _____

APPROVED BY Executive and Legislative Committee:
Larry Baughn, Jr. Y N A 07/23/20
Chairman

Craig Golden Y N A

Steven Fourez Y N A

Kevin Green Y N A

Becky Stark Y N A

Greg Thatcher Y N A

Crisi Walls Y N A