

## **VERMILION COUNTY MENTAL HEALTH 708 BOARD**

**Meeting Minutes – January 27, 2020**

**MEMBERS PRESENT:** Mr. Jeff Fauver, Mr. Curt Girouard, Mr. Russell Hiatt, Mr. Travis Mains, Mrs. Nancy O’Kane, Mrs. Cheryl Rotramel, Ms. Valarie Shelton

**MEMBERS ABSENT:** Mr. Mark Kracht, Mrs. Anne Sacheli

**IN ATTENDANCE:** Gail Raney, Frank Brunacci, Beth Bray Knecht, Brandy Seabaugh, Todd Seabaugh

### **STAFF PRESENT:**

**Jim Russell - Executive Director**

**Jeri Spezia - Administrative Assistant**

### **CALL TO ORDER**

Chairman Russ Hiatt called the meeting to order at 5:30 p.m. Five members responded to roll call. Four members were absent.

### **ADOPTION OF/ADDITIONS TO THE AGENDA**

There were no adoptions/additions to the agenda.

### **MINUTES**

Mrs. Nancy O’Kane moved, seconded by Mr. Curt Girouard, to approve the October 28, 2019 minutes as presented. Motion was approved by acclamation.

### **CITIZEN INPUT**

There was no citizen input.

### **CHAIRMAN COMMENTS**

Chairman Hiatt thanked Frank Brunacci for his years of service at WorkSource Enterprises and wished him well with his retirement plans.

**5:33pm Mrs. Cheryl Rotramel arrives**

### **EXECUTIVE DIRECTOR’S REPORT**

Copies of the Executive Director’s Reports are attached to the minutes.

**5:36pm Mr. Jeff Fauver arrives**

### **AGENCY REPORTS**

**WorkSource:** Frank Brunacci gave an update on the new building. Introductions of Todd and Brandy Seabaugh who will be carrying out Frank’s job duties upon his retirement by 2021.

**Crosspoint:** Chad Hays was absent.

**Hoopston Multi-Agency:** Beth Knecht gave an update on the remodel of the bathroom and stated the Senior Dance is always looking for sponsors.

**Rosecrance:** Gail Raney gave an update on the hire of two counselors. She also stated there is currently no wait list for services and a new Executive Director will be starting in February.

**Kleppin & Associates:** Mike Kleppin was absent.

**Complex Service Planning:** Jeri updated the Board on her caseload for November and December.

**FINANCIAL REPORT:** The financial reports for October, November and December 2019 were included in the packet for review.

MH Fund Balance as of October 31, 2019: \$528,383.32; Monthly Interest as of October 31, 2019: \$4.61; Yearly Interest as of October 31, 2019: \$28.22; MH Fund Balance as of November 30, 2019: Old National \$166,491.44 Iroquois Federal \$375,362.13; Monthly Interest as of November 30, 2019: Old National \$3.63 Iroquois Federal \$12.13; Yearly Interest as of November 30, 2019: \$31.85 Iroquois Federal \$12.13; MH Fund Balance as of December 31, 2019: Old National \$161,449.01 Iroquois Federal \$324,567.36; Monthly Interest as of December 31, 2019: Old National \$1.38 Iroquois Federal \$94.31; Yearly Interest as of December 31, 2019: Old National \$33.23 Iroquois Federal \$106.34

**MOTION:** Travis Mains moved to approve the October, November and December 2019 financial reports. Cheryl Rotramel seconded the motion. The following board members voted yes:

Travis Mains  
Cheryl Rotramel  
Jeff Fauver  
Curt Girouard  
Russell Hiatt  
Nancy O’Kane  
Valarie Shelton

Motion approved.

**TRANSFER OF MHFA TRAINING FUNDS FROM FY’18-19 to FY’19-20:**

Curt Girouard made the motion to transfer MHFA funds from FY’18-19 to FY’19-20. Jeff Fauver seconded the motion. The following board members voted yes:

Curt Girouard  
Jeff Fauver  
Russell Hiatt  
Travis Mains  
Nancy O’Kane  
Cheryl Rotramel  
Valarie Shelton

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**FY ’18-19 ANNUAL REPORT:** Jim presented the FY ’18-19 Annual Report to the Board.

Discussion ensued. Noted to change name from Prairie Center to Rosecrance. Cheryl Rotramel made the motion to approve the FY 18-19 annual report with noted changes. Valarie Shelton seconded the motion. The following board members voted yes:

Cheryl Rotramel  
Valarie Shelton  
Jeff Fauver  
Curt Girouard  
Russell Hiatt  
Travis Mains  
Nancy O’Kane

**FY ‘20 ONE AND THREE YEAR PLAN:** Jim presented the tentative FY ’20 One and Three Year Plan. Nancy O’Kane made the motion to accept the FY ’20 One and Three Year Plan. Travis Mains seconded the motion. Motion was approved by acclamation.

**PTO POLICY:** Discussion regarding Jim’s PTO. Committee still working on details. Will discuss further during next board meeting. No action taken.

**DIRECTOR/BOARD ANNOUNCEMENTS:**

None

**ADJOURNMENT:** Nancy O’Kane made the motion to adjourn the meeting at 6:32pm. Jeff Fauver seconded the motion. Motion was approved by acclamation.

\_\_\_\_\_(Board Secretary)  
Minutes prepared by Jeri Spezia



