

## **VERMILION COUNTY MENTAL HEALTH 708 BOARD**

**Meeting Minutes – January 28, 2018**

**MEMBERS PRESENT:** Mr. Curt Girouard, Mr. Russell Hiatt, Mr. Travis Mains, Mrs. Cheryl Rotramel, Mrs. Anne Sacheli

**MEMBERS ABSENT:** Mr. Mark Kracht, Mrs. Nancy O’Kane

**IN ATTENDANCE:** Gail Raney, Frank Brunacci, Chad Hays, Wes Bieritz

### **STAFF PRESENT:**

**Jim Russell - Executive Director**

**Jeri Spezia - Administrative Assistant**

### **CALL TO ORDER**

Chairman Russell Hiatt called the meeting to order at 5:31 p.m. Three members responded to roll call. Four members were absent. Two seats are vacant

### **ADOPTION OF/ADDITIONS TO THE AGENDA**

September 2018 financials were added to the agenda for approval.

### **CITIZEN INPUT**

There was no citizen input.

### **CHAIRMAN COMMENTS**

Thank you card from Hoopeston Multi-Agency was read. Chairman Hiatt made a plea request to fill the two vacant 708 Board seats.

Mrs. Cheryl Rotramel arrived at 5:36pm.

Mr. Curt Girouard arrived at 5:38pm.

### **EXECUTIVE DIRECTOR’S REPORT**

A copy of the report is attached to the minutes.

### **AGENCY REPORTS**

**Crosspoint:** Chad Hays gave an update on crisis and school services.

**Hoopeston Multi-Agency:** Beth Knecht was absent.

**Rosecrance:** Gail Raney gave an update on crisis services.

**WorkSource:** Frank Brunacci stated WorkSource passed their audit. Frank also gave an update in regards to his young consumers.

**C.S.P:** Jeri Spezia gave an update for the months of November and December.

## **MINUTES**

Cheryl Rotramel moved, seconded by Travis Mains, to approve the October 22, 2018 minutes as presented. Motion was approved by acclamation.

**FINANCIAL REPORT:** The financial reports for October, November, and December 2018 were included in the packet for review.

MH Fund Balance as of October 31, 2018: \$574,625.00; Monthly Interest as of October 31, 2018: \$5.38; Yearly Interest as of October 31, 2018: \$26.01; MH Fund Balance as of November 30, 2018: \$543,178.38; Monthly Interest as of November 30, 2018: \$4.54; Yearly Interest as of November 30, 2018: \$30.55; MH Fund Balance as of December 31, 2018: \$489,901.64; Monthly Interest as of December 31, 2018: \$4.51; Yearly Interest as of December 31, 2018: \$35.06

**MOTION:** Travis Mains moved to approve the October, November, and December 2018 financial reports. Anne Sacheli seconded the motion. The following board members voted yes:

Curt Girouard  
Russell Hiatt  
Travis Mains  
Cheryl Rotramel  
Anne Sacheli

Motion approved.

**OLD BUSINESS:** No old business.

**NOMINATION FOR VICE CHAIR:** Curt Girouard made a motion to nominate Anne Sacheli to Vice Chairman. Cheryl Rotramel seconded the motion. Motion approved by acclamation.

**VICE CHAIRMAN ELECTION:** Curt Girouard made the motion to elect Anne Sacheli to Vice Chairman. Travis Mains seconded the motion. Motion approved by acclamation.

**FY '17-18 ANNUAL REPORT:** Jim presented the board with a tentative year-end FY '17-18 annual report. He explained the revenue numbers may change depending on getting the report from the Treasurer's Office. The expense portion of the report and the closing bank balance is correct. Anne Sacheli made the motion to approve the tentative report giving Jim permission to make changes in the revenue section if he receives that information in time. Curt Girouard seconded the motion. (Added note: The deadline for the publication of the financial report is 60 days after the end of the fiscal year)

The following board members voted yes:

Anne Sacheli  
Curt Girouard  
Russell Hiatt  
Travis Mains  
Cheryl Rotramel

Motion approved.

**ADJOURNMENT:** Travis Mains moved to adjourn the meeting at 6:27pm. Cheryl Rotramel seconded the motion.

\_\_\_\_\_ (Board Secretary)  
Minutes prepared by Jeri Spezia

