

## **VERMILION COUNTY MENTAL HEALTH 708 BOARD**

**Meeting Minutes – August 27, 2018**

**MEMBERS PRESENT:** Mr. Curt Girouard, Mr. Russell Hiatt, Mr. Mark Kracht, Mr. Travis Mains, Mrs. Nancy O’Kane, Mrs. Cheryl Rotramel

**MEMBERS ABSENT:** Mrs. Anne Sacheli, Mrs. Kay Smoot

**IN ATTENDANCE:** Thom Pollock, Gail Raney, Frank Brunacci, Susan Perkins, Beth Bray Knecht, Chad Hays, Cathy Galloway, Breanna Cundiff

### **STAFF PRESENT:**

**Jim Russell - Executive Director**

**Jeri Spezia - Administrative Assistant**

### **CALL TO ORDER**

Chairman Russell Hiatt called the meeting to order at 5:35 p.m. Five members responded to roll call. Four members were absent.

### **ADOPTION OF/ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

### **CITIZEN INPUT**

There was no citizen input.

### **MINUTES**

Nancy O’Kane moved, seconded by Cheryl Rotramel, to approve the June 25, 2018 minutes as presented. Motion was approved by acclamation.

### **CHAIRMAN COMMENTS**

There were no Chairman comments.

### **EXECUTIVE DIRECTOR’S REPORT**

Copies of the Executive Director’s Reports are attached to the minutes.

### **AGENCY REPORTS**

**WorkSource:** Frank Brunacci stated WorkSource has hired five new DSP’s to work one on one with consumers. Mr. Brunacci also stated he was meeting with DACC to discuss combining a DSP certificate with the current CNA certification already offered through DACC. WorkSource held their first Camp WorkSource for all consumers and it was very successful. There will be ten young adults from District 118 who will be participating in the vocational program this year.

**Rosecrance (formerly Prairie Center):** Gail Raney stated Rosecrance will be opening a new facility in Northern Champaign. The facility will have 32 residential beds with 12 beds in a recovery home. There will also be outpatient services offered at the facility. Rosecrance is hoping to offer detox services as well. Susan informed the board of current stats. Susan further stated they are currently hiring for two positions due to one staff member's retirement and one staff member who left for a different job opportunity.

**Hoopeston Multi-Agency:** Beth Bray Knecht announced to the Board she will be the new part-time Executive Director of Hoopeston Multi-Agency. Bill Nichols will be handling the financial aspects of the agency.

**Crosspoint:** Thom Pollock announced his official retirement to the Board. He introduced Chad Hays as the new Executive Director of Crosspoint Human Services as of August 20, 2018. Chairman Hiatt congratulated Thom on his retirement and thanked him for his service. Chad gave an update on the crisis response services

**Kleppin & Associates:** Mike Kleppin was absent.

**Complex Service Planning:** Jeri handed out an update for July and August.

**Mr. Curt Girouard arrived at 5:57pm.**

**FINANCIAL REPORT:** The financial reports for June and July 2018 were included in the packet for review.

MH Fund Balance as of June 30, 2018: \$60,958.33; Monthly Interest as of June 30, 2018: \$0.73; Yearly Interest as of June 30, 2018: \$10.22; MH Fund Balance as of July 31, 2018: \$437,265.62; Monthly Interest as of July 31, 2018: \$3.75; Yearly Interest as of July 31, 2018: \$13.97

**MOTION:** Travis Mains moved to approve the June and July 2018 financial reports, pending correction of the Claims and Expense report for July 2018. (A corrected Claims and Expense report will be distributed to the Board at the September 17, 2018 meeting.) Nancy O'Kane seconded the motion. The following board members voted yes:

Curt Girouard  
Russell Hiatt  
Mark Kracht  
Travis Mains  
Nancy O'Kane  
Cheryl Rotramel

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**FY '18-19 BUDGET REVISION:** Jim presented information to the Board about the Vermilion Healthcare Foundation Grant. We have received the check and it has been deposited. We need to amend the current budget to enable us to spend this money. Nancy O'Kane made the motion to amend the budget with additional line items to account for the grant. Travis Mains seconded the motion. The following board members voted yes:

Nancy O'Kane  
Travis Mains  
Curt Girouard  
Russell Hiatt  
Mark Kracht  
Cheryl Rotramel

**FY '18-19 FUNDING REQUESTS PLAN:**

The Decision Memorandum Jim presented to the Board is attached to these minutes. Discussion ensued. A motion was made by Travis Mains to hold a special meeting on September 17, 2018 at 5:30pm (after the Finance Committee and the County Board will have met) to determine how to proceed with the FY '18-19 Funding Requests Plan. Cheryl Rotramel seconded the motion. Motion was approved by acclamation.

**UPDATE ON GRANTS:** Jim updated the Board on the SAMSHA grant application to continue the Mental Health First Aid Training. We should know the decision on the grant application by October 1, 2018. This grant would allow the training to continue throughout the four county area. The Vermilion Healthcare Grant would only allow for the Vermilion County area training.

**DIRECTOR/BOARD ANNOUNCEMENTS:**

Jim provided the Board with a copy of the IPlan produced by the Vermilion County Health Department.

**ADJOURNMENT:** Travis Mains moved to adjourn the meeting at 6:47pm. Curt Girouard seconded the motion.

\_\_\_\_\_(Board Secretary)

Minutes prepared by Jeri Spezia

