

## **VERMILION COUNTY MENTAL HEALTH 708 BOARD MEETING**

**Minutes – November 7, 2016**

**MEMBERS PRESENT:** Mr. Chad Turner (Chairman), Mr. David Harby, Mrs. Linda Marron, Mrs. Cheryl Rotramel, Mrs. Anne Sacheli, Mr. Mark Kracht, Mr. Keith Souza

**MEMBERS ABSENT:** Mrs. Christine Budnovich, Mrs. Kay Smoot

**IN ATTENDANCE:** Gail Raney, Frank Brunacci, Susan Perkins

**STAFF PRESENT:** Jim Russell and Jeri Arford

### **CALL TO ORDER**

Chairman Chad Turner called the meeting to order at 5:30 p.m. Seven members responded to roll call. Two members were absent.

### **ADOPTION OF/ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

### **CITIZEN INPUT**

There was no citizen input.

### **MINUTES**

Mr. Russell requested on p2, line 31 the minutes be corrected to state "except for mileage". Jeri Arford will make the corrections to the minutes as noted. A motion was made by Keith Souza to accept the minutes. Chery Rotramel seconded the motion. The minutes were approved by acclamation.

### **CHAIRMAN COMMENTS**

There were no Chairman comments.

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Russell updated the Board on the state standings

### **AGENCY REPORTS:**

**\*Agencies gave reports at the October 24, 2016 meeting as follows:**

**WorkSource:** Frank Brunacci thanked the 708 Board for their continued support in helping to build the new vocational center. Mr. Brunacci also stated there will be an open house on November 18, 2016 at WorkSource. Frank updated the board that two new board members joined WorkSource.

**Prairie Center:** Susan Perkins stated Prairie Center has a new coordinator, Amy Franklin. Ms. Perkins also stated they recently hired a full time counselor and will be working with the court system more. Gail Raney stated Prairie Center has been doing more outreach services to let the public know about Prairie Center's services.

**Hoopeston Multi-Agency:** Mrs. Pemberton was absent.

**Wraparound:** Barb Chatman passed out numbers. Barb announced she will be retiring at the end of the FY16 and thanked everyone for all the years of support. Chairman Turner told Barb she will be missed deeply and thanked her for all her hard work.

**Crosspoint:** Thom Pollock stated Crosspoint received a phone call letting them know previously cut funding for supportive housing, in excess of \$200,000, will be reinstated although he is unsure where and how the funding will be divided at this time. Crosspoint is also in the process of hiring an Advanced Practice Nurse to help in the Psychiatric Department. Mr. Pollock also informed the board 80% of Crosspoint's clients fall in the low to very low income bracket.

**Kleppin & Associates (Juvenile Detention):** Michael Kleppin introduced himself to the board. Mr. Kleppin stated they are averaging 27-32 clients at the Juvenile Detention Center on a monthly basis.

**FINANCIAL REPORT:** The financial reports for August and September were included in the packet for review.

MH Fund Balance as of August 31, 2016: \$101,818.70; Monthly Interest as of August 31, 2016: \$1.04; Yearly Interest as of August 31, 2016: \$12.52; MH Fund Balance as of September 30, 2016: \$450,908.00; Monthly Interest as of September 30, 2016: \$1.04; Yearly Interest as of September 30, 2016: \$13.56

**MOTION:** Keith Souza moved to approve the August and September financial reports. Cheryl Rotramel seconded the motion. A roll call vote was taken. The following board members voted yes:

David Harby  
Mark Kracht  
Linda Marron  
Cheryl Rotramel  
Anne Sachelli  
Keith Souza  
Chad Turner

Motion approved.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**CBHA Membership:** Mr. Russell requested the board accept paying for membership to CBHA which would be a non-profit level membership in a mental health organization focused on providing state level information that could be valuable to the board. Anne Sacheli moved to approve paying for a membership to CBHA. Keith Souza seconded the motion. The following board members voted yes:

Anne Sacheli  
Keith Souza  
David Harby  
Mark Kracht  
Linda Marron

Cheryl Rotramel  
Chad Turner

Motion approved.

**Needs Assessment/ One and Three Year Plans:** Mr. Russell presented the Board with the Needs Assessment/ One and Three Year Plan for approval to print and publish. Keith Souza made a motion to approve the Needs Assessment/ One and Three Year Plans. Mark Kracht seconded. Motion was approved by acclamation.

**FY '17 Contracts:** Mr. Russell asked the Board to increase the FY '17 contract funding by 2% over the previous FY '16 contract funding. Discussion ensued. Mr. Kracht made a motion to approve the 2% increase for the FY '17 contracts. Keith Souza seconded the motion. The following board members voted yes:

David Harby  
Mark Kracht  
Linda Marron  
Cheryl Rotramel  
Anne Sacheli  
Keith Souza  
Chad Turner

The motion was approved.

**Year End Disbursements:** Mr. Russell asked the Board to approve disbursing the Year End allotments to the four agencies: Crosspoint, Prairie Center, WorkSource, and Hoopeston Multi-Agency. Keith Souza moved to approve the Year End Disbursements for FY '16. Linda Marron seconded the motion. The following board members voted yes:

David Harby  
Mark Kracht  
Linda Marron  
Cheryl Rotramel  
Anne Sacheli  
Keith Souza  
Chad Turner

**2017 Board Meeting Calendar:** Cheryl Rotramel made the motion to accept the 2017 Board Meeting calendar. Anne Sacheli seconded the motion. Motion was approved by acclamation.

**Youth Mental Health First Aid Training:** Jim Russell presented the board with his certificate of being awarded as a Youth Mental Health First Aid Trainer. Mr. Russell asked the board for approval for him to attend future Mental Health First Aid classes within the county as a trainer. Discussion ensued. Mark Kracht made the motion to approve Mr. Russell to attend future MHFA classes as a trainer. Keith Souza seconded the motion. The motion was approved by acclamation.

Discussion ensued regarding the new 708 board member appointments.

**Keith Souza moved to move to executive session. Linda Marron seconded the motion. A roll call vote was taken. Motion was approved by acclamation.**

**EXECUTIVE SESSION**

**Illinois Open Meetings Act 5 ILCS 120/2 (c) “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.”**

**Motion was made to move into regular session.**

**A roll call vote was taken. The following board members voted yes:**

**Mr. David Harby  
Mr. Mark Kracht  
Mrs. Linda Marron  
Mrs. Cheryl Rotramel  
Mrs. Anne Sacheli  
Mr. Keith Souza  
Mr. Chad Turner**

**Adjournment:** Cheryl Rotramel made the motion to adjourn; Chad Turner seconded the motion. Motion approved by acclamation.

Meeting adjourned at 6:41 PM.

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Minutes prepared by Jeri Arford (Board Secretary)