

## **VERMILION COUNTY MENTAL HEALTH BOARD MEETING**

**Minutes – October 26, 2015**

**MEMBERS PRESENT:** Mrs. Kay Smoot (Chairman), Mrs. Christine Budnovich, Mr. David Harby, Mr. Mark Kracht, Mrs. Linda Marron, Mrs. Cheryl Rotramel, Mr. Keith Souza, Mr. Chad Turner

**MEMBERS ABSENT:** None

**IN ATTENDANCE:** Bill Wright, Mike Marron, Susan Perkins, Shi Lynn Coleman, Barb Chatman, Maria Sermersheim, Frank Brunacci

**STAFF PRESENT:** Jim Russell - Executive Director  
Jeri Arford - Administrative Assistant

### **CALL TO ORDER**

Chairman Kay Smoot called the meeting to order at 5:31p.m. Six members responded to roll call. Two members were absent.

### **ADOPTION OF/ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

### **CITIZEN INPUT**

There was no citizen input.

### **MINUTES**

Mr. Chad Turner moved, seconded by Mr. Keith Souza, to approve the September 14, 2015 minutes as presented. Motion was approved by acclamation.

**Mrs. Christine Budnovich arrived at 5:33 p.m.**

### **CHAIRMAN COMMENTS**

Mrs. Kay Smoot congratulated Frank Brunacci on the ground breaking of the new WorkSource building project.

**Mr. David Harby arrived at 5:35 p.m.**

Kay Smoot also thanked Jim Russell for providing distinct, clear reports to the board members each month.

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Russell reminded the board members to complete the Open Meeting Acts certification if they had not yet done so. Mr. Russell also notified the board of his mental health article contribution to Prime Life Times being published out of Champaign, Illinois.

### **AGENCY REPORTS**

**WorkSource:** Frank Brunacci spoke of the enthusiasm WorkSource's consumers and staff are feeling regarding the new building. Mr. Brunacci also stated WorkSource had a great year in

placing consumers into employment positions thanks to a great community who understands persons with disabilities are able to work and companies who appreciate the consumers' contributions to their companies.

**Prairie Center:** Susan Perkins stated Prairie Center's board of directors decided to enact a hiring freeze. Prairie Center will have to start borrowing from resources in December and will have enough money for payroll through February. Ms. Perkins also announced stats for the month of September.

**Hoopeston Multi-Agency:** Maria Sermersheim updated the board on the after school program at Hoopeston Multi-Agency. Mrs. Sermersheim stated the program is struggling to continue after using a \$15,000 reserve although she is unsure how long that will carry the program through.

**Wraparound:** Barb Chatman passed out numbers. Ms. Chatman stated she expect those numbers to remain steady and consistent. Discussion ensued about what services are provided by Wraparound.

**Choices:** Shi Lynn Coleman updated the board about several programs being implemented with the Choices program. Ms. Coleman also invited everyone to a Meet & Greet at the Urbana Civic Center on December 29, 2015.

**Leta Pepper:** Mr. Russell handed out Leta's numbers.

Chairman Smoot recognized the two county board members who were in attendance of the meeting, as well as the county board Chairman Mike Marron. Mr. Bill Wright and Mr. Wes Bieritz introduced themselves. Chairman Smoot thanked them for attending the meeting.

**FINANCIAL REPORT:** The financial reports for August and September were included in the packet for review.

MH Fund Balance as of August 31, 2015: \$137,159.56; Monthly Interest as of August 31, 2015: \$.1.23; MH Fund Balance as of September 30, 2015: \$194,648.77; Monthly Interest as of September 30, 2015: \$.44

**MOTION:** Linda Marron moved to approve the August and September financial reports. Chad Turner seconded the motion. A roll call vote was taken. The following board members voted yes:

Christine Budnovich  
David Harby  
Mark Kracht  
Linda Marron  
Cheryl Rotramel  
Kay Smoot  
Keith Souza  
Chad Turner

Motion approved.

#### **NEW BUSINESS:**

**AGENCY CONTRACTS:** Mr. Russell presented the board with a document outlining the 5-7% increase in funding from the County for the 2016 fiscal year. Mr. Russell proposed dividing this increase in funding among the six providers based upon each of the provider requests. Contracts were recommended in the amount of:

Crosspoint: \$327,735  
Hoopeston Multi-Agency: \$35,519  
WorkSource: \$111,210  
Prairie Center: \$179,041  
Wraparound/Complex Service Planning: \$35,500  
Juvenile Detention Center Counseling: \$26,750  
Psychologicals-VCJDC: \$3,000

Keith Souza moved to approve the agency contracts for Fiscal Year 2016. Chad Turner seconded the motion. A roll call vote was taken. The following board members voted yes:

Christine Budnovich  
David Harby  
Mark Kracht  
Linda Marron  
Cheryl Rotramel  
Kay Smoot  
Keith Souza  
Chad Turner

Motion approved.

**YEAR-END ALLOTMENT FY '14-'15:** Jim requested that a transfer of any remaining line item balances be made to the Contractual-Professional Services line item, to be distributed to the four agencies. Jim then requested that one-quarter of the final balance of the Contractual-Professional Services line item be provided to each of the four agencies.

David Harby moved to approve the line item transfer. Chad Turner seconded the motion. A roll call vote was taken. The following board members voted yes:

Christine Budnovich  
David Harby  
Mark Kracht  
Linda Marron  
Cheryl Rotramel  
Kay Smoot  
Keith Souza  
Chad Turner

Motion approved.

Linda Marron moved to approve the Year-End Allotment FY '14-'15 as recommended. Keith Souza seconded the motion. A roll call vote was taken. The following board members voted yes:

Christine Budnovich  
David Harby  
Mark Kracht  
Linda Marron  
Cheryl Rotramel

Kay Smoot  
Keith Souza  
Chad Turner

Motion approved.

Jim will consult with Linda in the Auditor's Office to determine the final balance.

**ONE YEAR PLAN:** Jim presented a proposed one year plan. Mr. Chad Turner moved, seconded by Mr. Keith Souza, to approve the One Year Plan as presented. Motion was approved by acclamation.

**PROPOSED AMENDMENT FOR PTO FOR EXECUTIVE DIRECTOR:** Mrs. Cheryl Rotramel moved, seconded by Mr. Keith Souza, to approve the proposed amendment as presented. Motion was approved by acclamation.

**APPROVAL OF 2016 BOARD MEETING/SESSION CALENDAR:** Mrs. Cheryl Rotramel moved, seconded by Mr. Chad Turner to approve the proposed 2016 calendar as presented. Motion was approved by acclamation.

**OLD BUSINESS:**

**S.C.A.T. UPDATE:** Jim notified the board that a refund in the amount of \$2,500 was received in October for training services that had been previously paid for but not used.

**IMHC LETTER:** The board approved a letter welcoming Iroquois Mental Health Center's efforts for services in Vermilion County. Chad Turner moved, followed by Mark Kracht. Motion was approved by acclamation.

**RELIAS LEARNING:** Jim updated the board on the status of the Relias Learning.

**ADJOURNMENT:** Keith Souza moved, seconded by Chad Turner, to adjourn the meeting at 6:45 p.m. Motion was approved by acclamation.

\_\_\_\_\_ (Board Secretary)  
Minutes prepared by Jeri Arford

