

VERMILION COUNTY MENTAL HEALTH 708 BOARD MEETING

Minutes – January 23, 2017

MEMBERS PRESENT: Mr. Chad Turner (Chairman), Mr. David Harby, Mrs. Cheryl Rotramel, Mrs. Anne Sacheli, Mr. Mark Kracht, Mr. Curt Giruard, Mr. Russ Hiatt

MEMBERS ABSENT: Mrs. Christine Budnovich, Mrs. Kay Smoot

IN ATTENDANCE: Dana Schaumburg, Frank Brunacci, Susan Perkins, Mike Marron, Thom Pollock,

STAFF PRESENT: Jim Russell and Jeri Arford

CALL TO ORDER

Chairman Chad Turner called the meeting to order at 5:35 p.m. Seven members responded to roll call. Two members were absent.

ADOPTION OF/ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CITIZEN INPUT

There was no citizen input.

MINUTES

A motion was made by Anne Sacheli to accept the minutes. Mark Kracht seconded the motion. The minutes were approved by acclamation.

CHAIRMAN COMMENTS

Chairman Chad Turner reminded board members to submit Mr. Russell's evaluations. Chairman Turner also welcomed the new board members, Curt Girouard and Russell Hiatt.

EXECUTIVE DIRECTOR'S REPORT

Mr. Russell updated the Board regarding federal grant possibilities for telemedicine in Vermilion County, as well as a SAMSA grant. Mr. Russell also updated the board about the Youth Mental Health First Aid Training courses. Mr. Russell stated Aunt Martha's had a major staffing cut in mental health services. Discussion ensued.

AGENCY REPORTS:

***Agencies gave reports at the October 24, 2016 meeting as follows:**

WorkSource: Frank Brunacci updated the board regarding WorkSource becoming accredited and the expense it entails. Mr. Brunacci also stated WorkSource had a surprise DHA visit and received a perfect 100% score.

Prairie Center: Susan Perkins stated Prairie Center had an audit in October that was satisfactory. Ms. Perkins also states they have added a woman's group and are doing around three assessments a week at the jail.

Hoopeston Multi-Agency: Dana Schaumburg stated they have a new phone system going in and they are currently working on consolidating staff so there is not an administrative assistant in the office anymore. Ms. Schaumburg also stated the bus has been running more hours and they are working on getting more teens involved in the Teen Reach Program.

Crosspoint: Thom Pollock stated on January 12, 2017 Crosspoint hired an advanced practice nurse. Crosspoint was also offered over \$200,000 in grant money from the General Assembly which Mr. Pollock is working on where the money will be spent throughout the departments.

FINANCIAL REPORT: The financial reports for October, November, and December were included in the packet for review.

MH Fund Balance as of October 31, 2016: \$385,106.59; Monthly Interest as of October 31, 2016: \$3.39; Yearly Interest as of October 31, 2016: \$16.95; MH Fund Balance as of November 30, 2016: \$518,576.86; Monthly Interest as of November 30, 2016: \$3.11; Yearly Interest as of November 30, 2016: \$20.06; MH Fund Balance as of December 31, 2016: \$452,213.87; Monthly Interest as of December 31, 2016: \$4.12; Yearly Interest as of December 31, 2016: \$24.16

MOTION: David Harby moved to approve the October, November, and December financial reports. Mark Kracht. Motion was approved by acclamation.

CLAIMS: Anne Sacheli made a motion to accept the claims for October, November, and December. David Harby seconded the motion. A roll call vote was taken. The following board members voted yes:

Curt Girouard
David Harby
Russell Hiatt
Mark Kracht
Cheryl Rotramel
Anne Sachelli
Chad Turner

Motion approved.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Annual Report: Mr. Russell requested the board accept the annual report subject to provisions after receiving the final numbers from the auditor and treasurer for the FY16. Mark Kracht moved to approve the annual report with possible provisions. Cheryl Rotramel seconded the motion. The following board members voted yes:

Curt Girouard
David Harby
Russell Hiatt
Mark Kracht

Cheryl Rotramel
Anne Sacheli
Chad Turner

Motion approved.

Crosspoint Funding Request: Thom Pollock requested the board to provide additional funding of \$5,000.00 to Crosspoint for participants in Vermilion County Drug Court to meet employment and housing needs. Mr. Russell pointed out that due to not having to pay for Complex Planning Services for December and January there is additional funding available. Mark Kracht made a motion to approve the Crosspoint funding request. Anne Sacheli seconded the motion. The following board members voted yes:

Curt Girouard
David Harby
Russell Hiatt
Mark Kracht
Cheryl Rotramel
Anne Sacheli
Chad Turner

Motion approved.

Complex Service Planning: Mr. Russell asked the Board to approve making the Complex Service Planning position previously held by Barb Chatman a county position while combining the CSP and administrative assistant for the 708 board duties into one roll. The CSP employee would be under direct supervision of Mr. Russell and the 708 board. The proposed motion is as follows:

- 1) Make the CSP an employee of this office, with those duties and that of the AA combined.
- 2) Transfer **\$4,000** to the Travel Expense line item for this position.
- 3) Transfer **\$24,210** to the Salary – Personnel for a max salary of **\$32,210** for the combined positions. (Cost of insurance can be deducted from this amount.)
- 4) Transfer up to **\$8,000** to the Salary – Dept. Head to cover additional supervisory responsibilities.

Anne Sacheli made the motion to accept the Complex Service Planning proposal items 1-4. Curt Girouard seconded the motion. Discussion ensued

The following board members voted no to Complex Service Planning proposal items 1-4:

Curt Girouard
David Harby
Russell Hiatt
Mark Kracht
Cheryl Rotramel
Anne Sacheli
Chad Turner

The motion was denied.

Complex Service Planning Proposal Items 1-3:

David Harby moved to approve the Complex Service Planning Proposal Items 1-3. Mark Kracht seconded the motion. The following board members voted yes:

Curt Girouard
David Harby
Russell Hiatt
Mark Kracht
Cheryl Rotramel
Anne Sacheli
Chad Turner

Adjournment: Chairman Turner made the motion to adjourn; Anne Sacheli seconded the motion. Motion approved by acclamation.

Meeting adjourned at 7:00 PM.

_____ (Board Secretary)
Minutes prepared by Jeri Arford

