

VERMILION COUNTY MENTAL HEALTH 708 BOARD MEETING

Minutes – January 25, 2016

MEMBERS PRESENT: Mr. Chad Turner (Acting Chairman), Mr. David Harby, Mr. Mark Kracht, Mrs. Cheryl Rotramel (arriving at 5:40 p.m.), Mrs. Anne Sacheli

MEMBERS ABSENT: Mrs. Christine Budnovich, Mrs. Linda Marron, Mrs. Kay Smoot, Mr. Keith Souza

IN ATTENDANCE: Bill Wright, Wes Bieritz, Susan Perkins, Kristin Owen, Barb Chatman, Thom Pollock, Frank Brunacci

STAFF PRESENT: Jim Russell - Executive Director
Jeri Arford - Administrative Assistant

CALL TO ORDER

Acting Chairman Chad Turner called the meeting to order at 5:38 p.m. Four members responded to roll call. Five members were absent. Acting Chairman Chad Turner announced there was no quorum.

ADOPTION OF/ADDITIONS TO THE AGENDA

There were no additions to the agenda.

CITIZEN INPUT

There was no citizen input.

CHAIRMAN COMMENTS

Mr. Chad Turner welcomed the board's new member, Anne Sacheli. Introductions were made by all in attendance.

EXECUTIVE DIRECTOR'S REPORT

Mr. Russell updated the board on the vacancy left by Leta Pepper's death. There are a couple of people interested in the position but no final decisions have been made. Discussion ensued. Mr. Russell notified the board the year end allotments were sent to the four agencies. Those agencies will inform the board of how the money was or will be spent in their individual reports.

Cheryl Rotramel arrived at 5:40 p.m

David Harby announced he would not be in attendance at the April 25, 2016 meeting. Cheryl Rotramel also stated she would not be in attendance at the April 25, 2016 meeting.

Upon Cheryl Rotramel's arrival, the board did meet the requirements for a quorum. Business for the board was then conducted as scheduled.

MINUTES

Mrs. Cheryl Rotramel moved, seconded by Mr. Mark Kracht, to approve the October 25, 2015 minutes as presented. Motion was approved by acclamation.

AGENCY REPORTS

WorkSource: Frank Brunacci updated the board regarding the construction of the new building. Mr. Brunacci also handed out a flyer with a photo of the van that is being purchased by WorkSource with the year end allotment funding. Mr. Brunacci informed the board the state made an annual surprise visit to WorkSource and received a score of 98.

Prairie Center: Susan Perkins gave stats of active clients currently being serviced by the Prairie Center. Ms. Perkins stated Prairie Center does still have a hiring freeze in place at this time. Ms. Perkins also informed the board the year end allotment will be used for group materials, incentives for negative drug results, meals for the a.m. groups, and updating furniture at the center.

Hoopston Multi-Agency: Mr. Russell spoke with Maria Semersheim who was absent due to illness. Mrs. Semersheim told Mr. Russell the year end allotment would be divided up among the three services Hoopston Multi-Agency offers: transportation, senior services, and the after school program.

Wraparound: Barb Chatman passed out numbers. Discussion ensued concerning two clients who were unsuccessfully discharged from probation.

Choices: Kristin Owen updated the board about the upcoming mobile crisis services due to start on March 1, 2016. Ms. Owen also stated training has started for intensive in home services.

Crosspoint: Thom Pollock informed the board the year end allotment will be used for deductibles on vehicle repairs and crisis hotspot services while workers are out in the field. Mr. Russell asked Mr. Pollock to describe to the board how the auditing process at Crosspoint is handled.

FINANCIAL REPORT: The financial reports for October, November and December were included in the packet for review.

MH Fund Balance as of September 30, 2015: \$393,686.82; Monthly Interest as of October 31, 2015: \$.3.62; Yearly Interest as of October 31, 2015: \$19.67; MH Fund Balance as of October 31, 2015: \$572,196.63; Monthly Interest as of November 30, 2015: \$4.35; Yearly Interest as of November 30, 2015: \$24.02; MH Fund Balance as of November 30, 2015: \$513,160.17; Monthly Interest as of December 31, 2015: \$3.89; Yearly Interest as of December 31, 2015: \$27.91; MH Fund Balance as of December 31, 2015: \$409,526.84

MOTION: Mark Kracht moved to approve the October, November and December financial reports. Cheryl Rotramel seconded the motion. A roll call vote was taken. The following board members voted yes:

David Harby
Mark Kracht
Cheryl Rotramel
Anne Sacheli
Chad Turner

Motion approved.

NEW BUSINESS:

ANNUAL FINANCIAL REPORT: Mr. Russell presented the board with the annual financial report for the fiscal year 2015.

David Harby moved to approve the annual financial report for FY 2015. Cheryl Rotramel seconded the motion. A roll call vote was taken. The following board members voted yes:

David Harby
Mark Kracht
Cheryl Rotramel
Anne Sacheli
Chad Turner

Motion approved.

ANNUAL REPORT: Mr. Russell presented the board with the 46th annual report for the FY 2015. Discussion ensued.

Cheryl Rotramel moved to approve the annual report for FY 2015. Mark Kracht seconded the motion. A roll call vote was taken. The following board members voted yes:

David Harby
Mark Kracht
Cheryl Rotramel
Anne Sacheli
Chad Turner

Motion approved.

BUDGET AMENDMENT: Mr. Russell presented the board with a budget amendment for FY 2015-2016.

David Harby moved to approve the budget amendment for FY 2015-2016. Mark Kracht seconded the motion. A roll call vote was taken. The following board members voted yes:

David Harby
Mark Kracht
Cheryl Rotramel
Anne Sacheli
Chad Turner

Motion approved.

OLD BUSINESS:

RELIAS LEARNING: Jim updated the board on the status of Relias Learning.

ADJOURNMENT: Acting Chairman Chad Turner adjourned the meeting at 6:45 p.m. Motion was approved by acclamation.

_____ (Board Secretary)
Minutes prepared by Jeri Arford

