

LEPC (Local Emergency Planning Committee) Meeting
Wednesday, April 13, 2016
3:00 p.m., Rm 319 Courthouse Annex, Danville, IL

MINUTES

Agenda Item 1 – Call to Order and Roll Call

Chairman Mike Marron called the LEPC Committee to order at 3:00 p.m., April 13, 2016, at the Courthouse Annex. Upon the call of roll, the following committee members were present: Melissa Rome, Dennis Wood, Doug Staske, Dave Stone, Mike Marron and Ted Fisher. Also attending the meeting were Russell Rudd, Asst. EMA Director and Nancy Boose, HRD Director. Craig Golden arrived at 3:05 p.m.

Agenda Item 2 – Election of Committee Chairman

Stone nominated Golden for Committee Chairman, seconded by Rome. There were no other nominations. Motion passed by acclamation.

Agenda Item 3 – Election of Vice Chairman

Wood nominated Stone for Vice Chairman, seconded by Staske. There were no other nominations. Motion passed by acclamation.

Agenda Item 4 – Election of Secretary

Rome nominated Fisher for Secretary, seconded by Staske. There were no other nominations. Motion passed by acclamation.

Agenda Item 5 – Adoption/Amendment to Agenda

Stone moved, seconded by Wood, to approve the agenda as written. Motion passed by acclamation.

Agenda Item 6 – Adoption/Amendment to Minutes – March 14, 2016

Rome moved, seconded by Stone, to approve the minutes as written. Motion passed by acclamation.

Agenda Item 7 – Appoint Information Coordinator

Wood nominated Fisher as the Information Coordinator as well as the Community Emergency Coordinator that follows in Agenda Item 8. The motion was seconded by Stone. Motion passed by acclamation.

Agenda Item 8 – Appoint Community Emergency Coordinator

Action was addressed under agenda item 7.

Agenda Item 9 – Audience Comments

There were no audience comments.

Agenda Item 10- Begin Establishing Operating Procedures

Fisher listed some things that need to be discussed and addressed at future meetings. Members discussed the committee's future responsibilities in relation to these items:

- Public notification of committee activities
- Public meetings to discuss emergency plans
- Acknowledgement of public comments
- Distribution of local emergency plan

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- Receiving and processing requests from the public for information

The idea is that the public is involved in all aspects of planning for public safety and emergency activities. Rudd handed out a sampling of a set of bylaws this committee could use to develop their own. They are actually from Champaign County.

Agenda Item 11 – Begin Preparing Local Emergency Plan

Fisher gave Stone a copy of the current HazMat plan that he requested at the last meeting. Rudd went over a handout that covered the Hazardous Material Spills, Leaks and Releases that happened during 1987 through 2015. Discussion ensued about the statistics and the current status of a County HazMat team.

Rudd explained that the best way to replace the current team is to go back to the way it used to be with local fire departments respond to their area. If they can handle it, they will. If not, they will call for mutual aid. Discussion ensued about how to cover the county when a HazMat team would be needed. There are no requirements from the State of Illinois to having a HazMat team, but OSHA has different standards that are required.

The committee decided to set a meeting to talk with local fire departments/chiefs to gain input from them. Marron is interested in working with them to help them as much as we can. Discussion ensued.

Agenda Item 12 – Executive Session

There was no need for an executive session.

Agenda item 13- Items of Information and Committee Concerns

Fisher updated the committee on a regular gasoline spill at the Veteran's Administration Facility today. It is under control and is covered by necessary personnel.

Marron asked if all of the applications were collected from members that were needed. Boose said the applications/signatures had been received from everyone present.

Staske mentioned that they are really close to completing a highway map with jurisdictions on it. If anyone has any questions, please let him know. He said he would send a draft to Marron when it's ready to go.

Being no further business, Johnson adjourned the meeting at 3:41 p.m.

Minutes by:

Nancy Boose, HR Director