

VERMILION COUNTY MENTAL HEALTH BOARD MEETING

Minutes – October 27, 2014

MEMBERS PRESENT: Ms. Kolleen Asaad, Ms. Christine Budnovich, Mrs. Cathy Jenkins, Mr. Greg Lietz (Treas), Mrs. Linda Marron, Mr. Harsha Gurujal (Chairman) Ms. Cheryl Rotramel, Mrs. Kay Smoot, Mr. Keith Souza

MEMBERS ABSENT: None

IN ATTENDANCE: Mr. Thom Pollock, Mr. Frank Brunaci, Mrs. Barb Chatman, Ms. Susan Perkins, Mr. Todd Schroll, Ms. Maria Sermershiem, Mr. Bruse Suardini

STAFF PRESENT: Jim Russell—Executive Director
Jennifer Kirby—Administrative Assistant

CALL TO ORDER

Chairman Harsha Gurujal called the meeting to order at 5:33 p.m. Eight members responded to roll call. Ms. Smoot arrived at 5:37 pm.

ADOPTION OF/ADDITIONS TO THE AGENDA

Mr. Russell struck item 10.D. Mr. Souza moved, seconded by Mrs. Matron to approve the agenda as amended. Motion was approved by acclamation.

There were no additions to the agenda.

CITIZEN INPUT

None

MINUTES

Mr. Souza moved, seconded by Mrs. Marron to approve the September 22, 2014 minutes as presented. Motion was approved by acclamation.

EXECUTIVE DIRECTOR'S REPORT

Office: Mrs. Kirby has been offered and has accepted a full-time job at DACC.

Fairwell and Thank you: Ms. Assad has decided not to re-apply for another term. We thank her for her service.

Choices Pilot Project for Children with Mental Illness: Choices recently signed a contract to be involved with SASS services.

Child and Adolescent Psychological and Psychiatric Services: Judy Osgood, Ph.D. of Champaign and Marilyn Frey, Ph.D. of Paris are interested in doing psychological evaluations at the Juvenile Detention center.

Workforce Development Project: Nothing to report.

Employee Assistance: Mr. Russell made a presentation to the staff at the Animal Control Center on 10/22 on dealing with grief.

Discussion of Revising Funding Priorities and Methods of Contracting: Mr. Russell plans to use the February meeting to formally begin this discussion.

Funding for FY 15:

Finances: The Line item amount for telephone services has been full expended. We made a request through the auditor's office to transfer money within that category. We did not need Board approval to do so. Mr. Souza shared a new contract was signed with Comcast in May, which contributed to the expansion of the expense in this line item. Mr. Russell is waiting for a month with no additional charges before we know for sure how much a regular bill will be.

VCJDC Counselor:

Work With State Medicaid on New 1115 Waiver: State is showing an quicker process on the waiver. If granted, the state will have to go back and see how to bill for services. Could be another 12 months before rolled out if approved, as it needs to go through Federal approval. Meetings: Mr. Russell attended the 10/1 meeting of ACMHAI, the Problem Solving Court Conference on 10/2 and 10/3

One Year Plan: Mr. Russell sent last years plan with note stating no changes due to lack of an Executive Director for a portion of the year. This will carry over into new business.

Human Resources: Mr. Russell interviewed two people previously interviewed and has one more to interview this week.

AGENCY REPORTS

WorkSource: State visited unannounced. House is being transferred into a special needs classroom. CRIS is not going to increase, so they are picking up.

Crosspoint Human Services: Thom Pollack advertised for a psychologist but did not receive a single application. Kudos to Mr. Russell for making contact.

Wraparound/CSP: Barb Chatman handed out numbers. In past, letter of medical necessity would be filed in court and judge would rule placement for the child. Now crisis services need to be involved first. Judge Anderson is looking for a timeline and they are still working to get her an answer. Has two waiting in the detention center, two coming back from residential placement.

Prairie Center: Invitation to come see new building and thanks to Mr. Russell for visiting. Auditing will be delayed. Four new MCO contracts in the area. Payments have caught up through August but has had word that payments could come slower and pending election results no one knows how they will be paid after January.

Fully staffed, lost a part timer. Changed to doing mostly walk ins. Looking to do assessments at DCFS. 1 in 3 walk ins are intoxicated. Had a walk in that was intoxicated and survival, another that was an 8 year heroin user. Will do another transportation survey to check on bus service. One of the aldermen went down to the DMT to encourage them to stop closer to the building.

Hoopeston Multi-Agency: Maria Semershine has just started. She is honored to be there.

Choices: Todd Schrull, executive director of Choices. Brought here in a partnership with DCFS and Medicare. Goal is to bring youth back into the community. They hire care coordinators to arrange services.

Mr. Russell provided numbers by Leta Pepper.

FINANCIAL REPORT

The financial report for September was included in the packet for review.

Mr. Lietz reported as of September 30, 2014 balance was \$435,053.50. Month interest was \$1.63, year interest was \$25.26

MOTION: Keith Souza moved to approve the September financial report. Cathy Jenkins seconded the motion. A roll call vote was taken. The following board members voted yes:

Ms. Asaad	Mrs. Marron
Mrs. Jenkins	Mr. Lietz
Ms. Budnovich	Mrs. Smoot
Mrs. Rotramel	Mr. Souza

The following Board member voted no:

Mr. Gurujal, he would like to speak to Mr. Russell regarding the phone services.

Motion approved.

OLD BUSINESS

Funding requests: Sent out to board members. There is no additional funding available so Mr. Russell is recommending the funding remains the same for FY 14-15.

MOTION: Greg Lietz moved to approve the agency contracts and funding as submitted. Kay Smoot seconded the motion. A roll call vote was taken. The following board members voted yes:

Ms. Asaad	Mrs. Marron
Mrs. Jenkins	Mr. Lietz
Ms. Budnovich	Mrs. Smoot
Mrs. Rotramel	Mr. Souza
Mr. Gurujal	

One year plan: Mr. Gurujal agrees with Mr. Russell's proposal on the one year plan staying the same due to absence of an executive director with the opportunity to review after 6 months.

MOTION: Cathy Jenkins moved to approve the one year plan as submitted. Keith Souza seconded the motion. Motion was approved by acclamation.

Approval of 2015 Calendar: Discussion ensued of the possibility of meeting every other month. Board discussed which months were necessary to meet and which they could potentially not meet. Agencies could submit by August with vote in October. Meetings could be added if necessary. Majority voted by hands not to meet in September.

Meetings would be in January, March, June, August and October.

MOTION: Linda Marron moved to approve the revised meeting calendar as discussed. Kay Smoot seconded the motion. Motion was approved by acclamation.

NEW BUSINESS

Prairie center has requested additional funds. Cross point also requested \$4000 additional. Mr. Russell requests using the end of year surplus to cover these requests and then dispersing the rest to the others. Ms. Assad believes dispersment should be based on percentages not specific requests. Mr. Russell stated we will know exact numbers at the end of the month to decide at the next meeting.

CHAIRMAN'S COMMENTS

Mr. Gurujal has reapplied to serve on the county board. It is possible he won't be reappointed. If that happens, he would like everyone to know it has been an honor to serve with the board and with Mr. Russell. He thanks everyone for their efforts during the transition.

ANNOUNCEMENTS

Mr. Russell requests we move to executive session.

Kollen Assad moved to move to executive session. Kay Smoot seconded the motion. A roll call vote was taken. The following board members voted yes:

Ms. Asaad	Mrs. Marron
Mrs. Jenkins	Mr. Lietz
Ms. Budnovich	Mrs. Smoot
Mrs. Rotramel	Mr. Souza
Mr. Gurujal	

Kollen Assad moved to move to regular session. Linda Marron seconded the motion. A roll call vote was taken. The following board members voted yes:

Ms. Asaad	Mrs. Marron
Mrs. Jenkins	Mr. Lietz
Ms. Budnovich	Mrs. Smoot
Mrs. Rotramel	Mr. Souza
Mr. Gurujal	

ADJOURNMENT

Keith Souza moved, seconded by Kay Smoot to adjourn the meeting at 6:48 p.m.

Minutes prepared by Jennifer Kirby (Board Secretary)

