

VERMILION COUNTY MENTAL HEALTH BOARD MEETING

Minutes – January 26, 2015

MEMBERS PRESENT: Mrs. Cheryl Rotramel (Acting Chairman), Mrs. Christine Budnovich, Mr. Keith Souza, Mrs. Linda Marron, Mr. Mark Kracht

MEMBERS ABSENT: Mr. David Harby, Mrs. Kay Smoot, and Mr. Greg Lietz

IN ATTENDANCE: Mr. Thom Pollock, Mr. Frank Brunaci, Mrs. Barb Chatman, Ms. Susan Perkins, Ms. Maria Sermershiem, Ms. Katie Osterbur

STAFF PRESENT: Jim Russell—Executive Director
Jeri Nale—Administrative Assistant

CALL TO ORDER

Acting Chairman Cheryl Rotramel called the meeting to order at 5:31 p.m. Five members responded to roll call. Two members were absent. Mr. Greg Lietz announced earlier in the day his resignation from the board, effective immediately. Cheryl Rotramel welcomed Mark Kracht as a new board member. Mark joined the 708 Board in November of 2014.

ADOPTION OF/ADDITIONS TO THE AGENDA

There were no additions to the agenda.

PEER COURT PRESENTATION:

Ms. Katie Osterbur passed out informational material and spoke to the board about what Peer Court does for the community, along with the various funding resources who provide donations to the program.

CITIZEN INPUT

None

MINUTES

Mr. Souza moved, seconded by Mrs. Marron, to approve the November 24, 2014 minutes as presented. Motion was approved by acclamation.

EXECUTIVE DIRECTOR'S REPORT

FINANCES: Mr. Russell explained when he did the calculation for the year end disbursements, he made a mistake. When he looked at the total sum to be divided among the four agencies, he used the wrong number. Mr. Russell had failed to deduct the payment for services to Leta Pepper that had not yet been paid. As a result, the Line Item for Contractual/Professional Services was overspent. We did not go over budget for the entire budget, but we did overspend on that Line Item. It was a mistake that should not have been made, and it will not be made again.

SUICIDE PREVENTION: Keith Souza asked Mr. Russell about the status of the Suicide Prevention Program. Mr. Russell explained the program is still in the beginning stages of implementation. Mr. Russell also explained there were 14 confirmed suicides within Vermilion County in the 2014 calendar year, along with 3 confirmed suicides so far in 2015. Mark Kracht asked if that total was adults or juvenile cases. Mr. Russell stated there were 14 confirmed total suicides. Mr. Russell explained the Suicide Prevention program has established a hotline number someone in crisis may call 24 hours a day, along with a text line access that is still being looked into. Keith Souza asked Mr. Russell if there was a particular age group that seemed to have a higher suicide rate than others. Mr. Russell stated Lori DeYoung was checking with the coroner's office to get demographics about the confirmed suicides.

AGENCY REPORTS

Mr. Russell presented the year end agency statistics, explaining the figures for Crosspoints will be different than the other agencies due to Crosspoints using an alternate records system. Crosspoints totals reflect contacts, not individual clients. However, the amount at the bottom of the page does show the number of total clients. Mr. Russell stated he has been speaking with the agencies to determine what numbers should be included on the year end reports based upon importance, along with other reports such as success stories, outcomes, and how the funding was used.

WorkSource: Frank Brunacci explained the year-end allotment funding was used in the vocational program. WorkSource continues to grow and expand, gaining two more severely disabled consumers that required structural adjustments to classrooms and the building itself. A new developmental training program is being created that they hope to break ground on in the Spring.

Crosspoint Human Services: Thom Pollock stated they are currently experiencing some delays in obtaining stats and financial reports because they are switching over to a new computer system. As soon as the system is up and running, Mr. Russell will get an updated report. Thom suggested the board reconsider the amendment to meet fewer times instead of monthly due to possible changes at the state level which could warrant immediate action by the board.

Wraparound/CSP: Barb Chatman handed out numbers. A juvenile female client who has mental health/substance abuse issues, while entering and being discharged from D.J.J. three times, recently decided to seek treatment after a team got together to encourage her to do so.

Prairie Center: Susan Perkins gave stats for the month of December. Stats are slightly lower due to juvenile detention population decreasing. There was a drug court graduation on January 14, 2015, with five clients graduating. The Women's programming will be starting again. The year-end allotment funding will allow the art program to be reinstated, which has proven to be successful in the past. The year-end allotment was also applied towards providing the funds for drug screening more complex panel testing, such as synthetic marijuana or prescription drug panels and incentives to attract clients to return after initial assessment has been done.

Hoopeston Multi-Agency: Maria Semersheim gave stats for the month of December. The year-end allotment funding was used towards transportation costs and utility expenses to maintain the building.

Mr. Russell provided numbers by Leta Pepper.

FINANCIAL REPORT

The financial reports for November and December were included in the packet for review, along with the Annual Financial Report for fiscal year 2014. Acting Chairman Rotramel read the reports as follows: MH Fund Balance as November 30, 2014: \$510,007.23; Monthly Interest as November 30, 2014: \$4.22; Yearly Interest as of November 30, 2014: \$21.28; MH Fund Balance as of December 31, 2014 (FY14): \$510,007.23; Monthly Interest as of December 31, 2014: \$4.21; Yearly Interest as of December 31, 2014: \$25.49; MH Fund Balance as of December 31, 2014: \$448,356.72

MOTION: Linda Marron moved to approve the November/December and Yearly financial reports. Keith Souza seconded the motion. A roll call vote was taken. The following board members voted yes:

Mrs. Budnovich
Mr. Kracht
Mrs. Marron
Mrs. Rotramel
Mr. Souza

Motion approved.

OLD BUSINESS

None

NEW BUSINESS

Amendment: Mr. Russell presented an amendment to the by-laws (See attachment). Keith Souza moved to approve the amendment. Christine Budnovich seconded the motion. A roll call vote was taken. The following board members voted yes:

Mrs. Budnovich
Mr. Kracht
Mrs. Marron
Mrs. Rotramel
Mr. Souza

Motion approved.

Meeting Dates and Location: Mr. Russell presented a revised copy of the VCMH 708 Board meeting calendar for 2015. Keith Souza moved to approve the revised calendar for 2015. Linda Marron seconded the motion. A roll call vote was taken. The following board members voted yes:

Mrs. Budnovich
Mr. Kracht

Mrs. Marron
Mrs. Rotramel
Mr. Souza

Motion approved.

CHAIRMAN'S COMMENTS

With the recent vacancies in the offices of this board, there was discussion about filling these offices. We will check into it further. Acting Chairman Cheryl Rotramel explained to the agency representatives if they had anything come up or heard of anything that needed to be addressed before the next board meeting, to please contact the board with their concerns. Mr. Russell explained a meeting can be called at any time after giving 48 hour notice.

ANNOUNCEMENTS

Fee For Service: Mr. Russell presented further information regarding Fee For Service vs. Purchase of Services. Discussion ensued. The board agreed to make a decision at the April 27, 2015 meeting.

Funding Priorities: Keith Souza asked Mr. Russell to check on when the last time the language was updated with the agency contracts. Mark Kracht said it was not a bad idea to maybe just fine tune the contracts. Discussion ensued. Mr. Russell stated the contracts will be reviewed and the board notified of what is found out.

Board Appointments: Mr. Russell stated he will be asking Mike Marron for appointments to the vacant seats within this board as quickly as Mike is able to do so.

ADJOURNMENT

Keith Souza moved, seconded by Christine Budnovich to adjourn the meeting at 6:45 p.m.

_____ (Board Secretary)

Minutes prepared by Jeri Nale

AMENDMENT TO THE BY-LAWS OF THE VERMILION COUNTY MENTAL HEALTH
708 BOARD:

ADOPTED January 26, 2015

Article VI: Meetings:

Section 1: Regular Meeting

The Board will hold regular meetings in the next fiscal year on the dates to be set before the fiscal year ends. The time for all regular meetings will also be set at that meeting. There will be at least one meeting per quarter. Public notice of Regular Meeting dates shall be given as required by law.

VOTE ON AMENDMENT:

APPROVED: _____

DENIED: _____

Vote is recorded in minutes of the January 26, 2015 meeting.

